



Agenda

San Miguel Community Services District

BOARD OF DIRECTORS

Anthony Kalvans, President

John Green, Director

Gib Buckman, Director

Larry Reuck, Vice President

Joseph Parent, Director

THURSDAY APRIL 27, 2017 7:00 P.M. Revised

SPECIAL AND REGULAR MEETING AGENDA

SMCSD Boardroom

1150 Mission St.

San Miguel, CA 93451

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for the public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. **Call to Order: 7:00 PM**
- II. **Pledge of Allegiance:**
- III. **Roll Call:**
- IV. **Adoption of Special and Regular Meeting Agenda**

V. **Public Comment and Communications (for items not on the agenda):**

Persons wishing to speak on a matter not on the agenda may be heard now; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VI. **ADJOURN TO CLOSED SESSION:**

A. CLOSED SESSION AGENDA: Cancelled

1. CONFERENCE WITH DISTRICT GENERAL COUNSEL

Anticipated Litigation

Pursuant to Government Code Section 54956.7 (2) (d) (1 case)

Title: District General Counsel

2. CONFERENCE WITH DISTRICT GENERAL COUNSEL

Existing Litigation Cancelled

Pursuant to Government Code 54956.9 paragraph (1) (d)

Title: San Luis Obispo County Employee' Association vs. San Miguel Community Services District, Case No. Public Employees Relations Board LA-CE-1073-M

3. CONFERENCE WITH LABOR AGREEMENT NEGOTIATORS

Pursuant to Government Code Section 54957.6 **Cancelled**

Agency Representatives: General Manager and District General Counsel

Employee Organization: San Luis Obispo County Employees Association

Title: Memorandum of Understanding Negotiations with Association

B. RECONVENE TO OPEN SESSION

C. REPORT OUT OF CLOSED SESSION Cancelled

3. Report out of Closed Session by District General Counsel

VII. **Call to Order for Regular Board Meeting (7:00 pm)**

VIII. **Public Comment and Communications:**

Persons wishing to speak on a matter not on the agenda may be heard now. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided. Speakers who want to speak on an agenda item listed below should complete a "Request to Speak" form and place in basket provided.

IX. **Staff & Committee Reports – Receive & File:**

Non-District Reports:

- | | |
|--|-----------|
| 1. San Luis Obispo County Sheriff | No Report |
| 2. San Luis Obispo County Board of Supervisors | No Report |

- 3. San Luis Obispo County Planning and/or Public Works No Report
- 4. San Miguel Area Advisory Council No Report
- 5. Camp Roberts—Army National Guard No Report

District Staff & Committee Reports:

- 6. General Manager (Mr. Gentry) Verbal
- 7. District General Counsel (Attorney White) Verbal
- 8. Dist Eng/Utility Service Mgr (Mr. Reely) Report Attached
- 9. Fire Chief (Chief Roberson) Report Attached
- 10. Finance/Budget Committee (Chair Reuck) Report Attached
- 11. Organization/Personnel Committee (Chair Green) Reports Not Ready
- 12. Equipment & Facilities Comm. (Chair Parent) Report by Chair
- 13. GSA Advisory Committee (Chair-vacant) Meeting TBD

X. CONSENT ITEMS:

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

- 14. **Approval of Board Meeting Minutes:**
14 a Special Board Minutes for April 14, 2017
- 15. Approval of **Resolution No 2017-09** Authorizing the use of Department of Justice to access criminal history information from state and federal law enforcement on employment, licensing or certification purposes.

XI. BOARD ACTION ITEMS:

- 16. **Review and Discuss Resolution No 2017-05 Declaring Hazardous Weeds a Public Nuisance within the District.**

Staff Recommendation: Review and Discuss approving **Resolution No 2017-05** Declaring Hazardous Weeks a Public Nuisance within the District.

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

- 17. **Review and Discuss Approving Resolution No 2017-07 adopting proposed Utility Billing Late Fees and Collection Procedures**

Staff Recommendation: Review and discuss approving **Resolution No 2017- 07** adopting proposed utility billing late fees and collection procedures.

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

18. Review and Discuss approving Resolution No 2017-08 adopting revisions to Board of Directors Rules and By-Laws Handbook

Staff Recommendation: Review and discuss approving **Resolution No 2017-08** adopting revisions to Board of Directors Rules and By-Laws Handbook.

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

19. Review and Discuss Request to Nominate a Board Member for election to the Special District Risk Management Authority (SDRMA) Board of Directors

Staff Recommendation: Review and discuss nominating a Board Member to the SDRMA Board of Directors.

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

XII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT

Time:_____

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Account Clerk/Operations Coordinator of San Miguel Community Services District, hereby, certify that I caused the posting of this agenda at the SMCSO office on April 21, 2017. **Reposted due to Closed Session Cancellation 4/26/17**

Date: April 21, 2017

Tamara Parent

Tamara Parent, Account Clerk II/Operations Coordinator

Next Scheduled Regular Board Meeting is May 25, 2017.