



## SAN MIGUEL COMMUNITY SERVICES DISTRICT BOARD OF DIRECTOR & GROUNDWATER SUSTAINABILITY AGENCY

Ward Roney, President      Raynette Gregory, Vice-President  
Rod Smiley, Director      Owen Davis, Director      Anthony Kalvans, Director

### REGULAR MEETING AGENDA Open Session 6:00 PM - then convene to Closed Session 601 12th Street San Miguel, CA Date: 03-23-2023

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

**Public Comment:** Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, may do so at [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org). All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

**Meeting Schedule:** Regular Board of Director meetings are held on the fourth Thursday of each month at 6:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Regular Meeting Agenda**
4. **Pledge of Allegiance**

5. **Public Comment and Communications for items not on the agenda** *Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are **limited to three minutes**. Please sign in with name and address at podium.*

6. **Special Presentations/Public Hearings/Other**

1. **PUBLIC HEARING:**

Approve An Ordinance of the San Miguel Community Services District Board of Directors Adopting and Amending the 2022 Edition of the California Fire Code Including Articles, Appendices, Errata, the 2022 Edition of the California Building Code Chapter 7A including all related reference sections, and Local Ordinance 01-2023.

Approve an Ordinance of the San Miguel Community Services District Board of Directors Adopting and Amending the 2022 Edition of the California Fire Code Including Articles, Appendices, Errata, the 2022 Edition of the California Building Code Chapter 7A including all related reference sections, and Local Ordinance 01-2023 now that the 30 day review period has ended.

7. **Non- District Reports**

1. San Luis Obispo County Organizations

Verbal/Report

2. Community Service Organizations

Verbal

3. Camp Roberts—Army National Guard

Verbal

8. **Staff & Committee Reports - Receive & File**

1. General Manager

Receive verbal report

2. District Counsel

Receive verbal report

3. District Utilities

Receive and File

4. Fire Chief Report

Receive and File

9. **Consent Calendar** *The items listed below are scheduled for consideration as a group and one vote. Any*

*Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion*

1. 02-23-2023 Draft Regular Meeting Minutes (Parent)

Receive and File

**10. Board Action Items**

1. Authorize Staff to prepare and deliver a Notice of Public Hearing to consider increasing solid waste collection rates by 7.4% pursuant to Proposition 218. (Dodds/ Kardashian)

Approve RESOLUTION 2023-07 authorizing Staff to prepare and deliver a Notice of Public Hearing to consider increasing all solid waste collection rates by 7.4% pursuant to Proposition 218

2. 2022 California Fire Code, 2022 California Building Code, and Local Ordinance 01-2023 2nd reading. (Young)

2<sup>nd</sup> Reading and Approval of an Ordinance of the San Miguel Community Services District Board of Directors Adopting and Amending the 2022 Edition of the California Fire Code Including Articles, Appendices, Errata, the 2022 Edition of the California Building Code Section 7A including all related reference sections and Local Ordinance 01-2023.

3. Notice to HCD for assumption of code enforcement for parks within the the Districts' jurisdiction (Young)

Authorizing the Fire Chief to send the attached letter as notice of the San Miguel Community Services District's ("District") intent to assume fire prevention code enforcement responsibilities for all State-managed mobile home and special occupancy parks within the District's jurisdictional boundaries, pursuant to California Code of Regulations, Title 25, section 1302, and Health & Safety Code section 18691, subdivision (d).

4. 2015 Loan repayment correction for 2021-22 District accounting. (Dodds)

Approve RESOLUTION 2023-15 authorizing an "write off" adjustment to the loan repayment recording for the interfund loan repaid in FY 2015-16.

5. Financial Reports - February 2023 (Hido)

Review, Discuss and Receive the Enumeration of Financial Reports for February 2023. The Financial Reports are for review and information. After the Audit a final Financial Report will be presented.

6. Review and approve changes to the Board Handbook. (Dodds, White)

Review and approve RESOLUTION 2023-09 adopting changes to the Board Handbook.

7. Water and Wastewater Capital Improvement Project (CIP) update. (Dodds)

Approve RESOLUTION 2023-14 adopting the updated Water and Wastewater CIP list to be included in the 2020 Water and Wastewater Master Plan.

8. Water, Wastewater, Streetlighting and Solid Waste Will Serve application (Dodds)

Review and approve RESOLUTION 2023-17 adopting revisions to District's Utility Will Serve application, review and inspection fees for Water, Wastewater, Lighting, and Solid Waste

9. Revise District Utility Fee Schedule

Approve RESOLUTION 2023-16 adopting a revised fee schedule for water meters, notices and other services and or repair installation services provided by the District

10. County parcels that are currently subject to the County Tax Collector's power to sell due to non-payment of real property Taxes (Dodds)

Discuss and provide direction to staff regarding Parcels that are on the County list subject to the Tax Collector's power to sell due to non-payment of real property Taxes.

11. **Adjourn to San Miguel Community Services District Groundwater Sustainability Agency**

12. **Consent Calendar for San Miguel Community Services District Groundwater Sustainability Agency** The San Miguel Community Services District Board of Directors will consider the following Consent Agenda Items sitting as the San Miguel Community Services District Groundwater Sustainability Agency (GSA)

*The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion*

1. 10-27-2022 Draft Groundwater Sustainability Agency Meeting Minutes (Parent)

Receive and File

13. **Board Action Item for San Miguel Community Services District Groundwater Sustainability Agency** The San Miguel Community Services District Board of Directors will consider the following Board Action Items sitting as the San Miguel Community Services District Groundwater Sustainability Agency (GSA)

1. Receive and file the Water Year 2022 (October 1, 2021 through September 30, 2022) GSP Annual Report for the Paso Robles Sub basin.

Receive and file the Paso Robles Sub basin Water Year 2022 Annual Report, which was prepared by GSI Water Solutions, Inc., for submission to the Department of Water Resources (DWR) by the April 1, 2023 deadline, and authorize the SLO County Director of Groundwater sustainability, or designee, to submit the Water Year 2022 GSP Annual Report.

2. Authorize letter of support for County of San Luis Obispo GSA Grant

Authorize the Board President to sign and send a letter of support for the County of San Luis Obispo (County GSA) application for a \$8.89 million block grant from the Department of Conservation Multibenefit Land Repurposing Program to fund the Paso Robles Groundwater Subbasin Multibenefit Irrigated Lands Repurposing Program (MILR).

- 14. **Reconvene to the San Miguel Community Services District Board of Directors Meeting**
- 15. **Board Comment** *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*
- 16. **Adjourn to Closed Session/Closed Session Agenda** *Public comment for items on closed session agenda.*

1. **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representative: Douglas L. White, General Counsel

Unrepresented Employee: General Manager

Discussion

- 17. **Report out of Closed Session**
- 18. **Adjournment to Next Regular Meeting**

**ATTEST:**

STATE OF CALIFORNIA )  
COUNTY OF SAN LUIS OBISPO ) SS.  
COMMUNITY OF SAN MIGUEL )

I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office.

**Date:**

Ward Roney, SMCSO Board President 2023  
Kelly Dodds, SMCSO General Manager  
Tamara Parent, SMCSO Board Clerk