



Agenda

San Miguel Community Services District

BOARD OF DIRECTORS

John Green, President

Anthony Kalvans, Director

Gib Buckman, Director

Larry Reuck, Vice President

Travis Dawes, Director

THURSDAY SEPTEMBER 15, 2016 6:00 P.M. BOARD OF DIRECTORS SPECIAL MEETING AGENDA

**SMCSD Boardroom
1150 Mission St.
San Miguel, CA 93451**

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for the public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. **Call to Order: 6:00 PM**
- II. **Pledge of Allegiance:**
- III. **Roll Call:**
- IV. **Adoption of Special Meeting Agenda**

V. Public Comment and Communications (for items not on the agenda):

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VI. Public Comment and Communications:

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VII. BOARD ACTION ITEMS:

- 1. Review and Discuss Approving **Resolution No. 2016-31** appropriating \$53,000 for purchase of a mini-excavator for Utility Services Department.

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors approve **Resolution No. 2016-31** appropriating \$53,000 for the purchase of a mini-excavator for Utility Services Department.

Public Comments: (Hear public comments prior to Board Action)

M _____ S _____ V _____

- 2. Approve **Resolution No 2016-32** designating the General Manager as the District's representative for purposes of negotiating a Memorandum of Understanding agreement with San Luis Obispo County Employees Association

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors approve **Resolution No. 2016-32** designating the District's representative for purposes of negotiating a Memorandum of Understanding agreement with San Luis Obispo County Employees Association.

Public Comments: (Hear public comments prior to Board Action)

M _____ S _____ V _____

3. Discuss and Approve **Resolution No. 2016-10** adopting the District Drug & Alcohol Free Workplace Policy and Guidelines.

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors approve **Resolution No. 2016-10** adopting District Drug & Alcohol Free Workplace Policy and Guidelines.

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

4. Discuss and Approve **Resolution No. 2016-30** adopting the Personnel

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors approve **Resolution No. 2016-30** adopting a comprehensive revision to District Personnel Guidelines and Policy Manual.

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

X. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT

Time: _____

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Account Clerk/Operations Coordinator of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on September 14, 2016.

Date: September 14, 2016

Tamara Parent

Tamara Parent, Account Clerk II/Operations Coordinator

NEXT BOARD MEETING IS SCHEDULED FOR SEPTEMBER 22, 2016 AT 5:00PM