



## BOARD OF DIRECTORS

Ashley Sangster, President      Brendin Beatty, Vice-President

Rod Smiley, Director      Owen Davis, Director

## REGULAR MEETING AGENDA

### Open Session 6:00 PM

601 12th Street San Miguel, CA Date: 03-26-2026

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

**Public Comment:** Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, email: [info@sanmiguelcsd.org](mailto:info@sanmiguelcsd.org), or may obtain more information on the District website at the following link: [Board Meeting Participation Information: - San Miguel C.S.D.](#). All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

**Meeting Schedule:** Regular Board of Director meetings are held on the fourth Thursday of each month at 6:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Regular Meeting Agenda**

4. **Pledge of Allegiance**
5. **Public Comment and Communications for items not on the agenda** *Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda (Gov Code 54954.2). Speakers are **limited to three minutes**. Please sign in with name and address at podium.*
6. **Special Presentations/Public Hearings/Other**
  1. **Public Hearing:** Waive second reading, read by title only, and adopt an Ordinance of the San Miguel Community Services District Board of Directors adopting the 2025 California Fire Code, 2025 California Building Code, 2025 California Wildland-Urban Interface Code, and Local Ordinance 01-2026. (**Approve by 3/5 vote**)(Pg. 4-19)
7. **Non- District Reports**
  1. San Luis Obispo County Organizations
  2. Community Service Organizations
  3. Camp Roberts—Army National Guard Contact information: Keba Baird PIO CA Camp Roberts/Camp San Luis  
Email: [keba.m.baird.nfg@army.mil](mailto:keba.m.baird.nfg@army.mil) Phone: 805-238-8286 Mobile: 805-610-6742
8. **Staff & Committee Reports - Receive & File**
  1. General Manager (Pg. 20)
  2. District Counsel
  3. District Utilities (Pg. 21-24)
  4. Fire Chief Report (Pg. 25-39)
9. **Consent Calendar** *The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion. Public Comment*
  1. 2-26-2026 Draft San Miguel CSD Board of Directors regular meeting minutes (Pg. 40-54)
10. **Board Action Items**
  1. Monthly claim detail and investment reports for February 2026 (**Recommend receive and file claim detail and investment report by Board consensus**) (Pg. 55-97)  
*When ancillary reports are provided they are for reference only and are subject to change.*
  2. California Special Districts Association (CSDA) Board of Director call for nominations for Seat C term 2027 - 2029, one candidate (**Provide nomination by Board 3/5 Vote**) (Pg. 98-103)
  3. Authorize the General Manager to execute a contract with P&H Senesac Inc. for sludge removal at the Machado Wastewater Treatment Facility in an amount of \$259,719.20, a

contingency amount of \$200,000 for additional sludge removal and approve related budget adjustments by Resolution. (**Approve by 3/5 vote**) (Pg. 104-113)

4. Authorize the General Manager to contract with Robertson-Bryan Inc. and other engineering firms for assistance in determining feasibility of obtaining a National Pollutant Discharge Elimination System (NDPES) permit for the Machado Wastewater Treatment Facility not to exceed \$69,300 combined, by Resolution including associated budget adjustments. (**Approve by 3/5 vote**) (Pg. 114-132)
5. Review and approve an agreement between the San Miguel Community Service District and the San Luis Obispo County Integrated Waste Management Authority for the construction and operation of a Household Hazardous Waste Facility at the Machado Wastewater Treatment Facility. (**Approve by 3/5 vote**) (Pg. 133-141)
6. Approve a contract with MBS Land Survey for survey work in an amount not to exceed \$29,300 for the Sewer Lining and Manhole Rehabilitation project and authorize the General Manager to execute the contract (**Approve by 3/5 vote**) (Pg. 142-147)
7. Authorize the General Manager to negotiate and purchase two ~20 yard dewatering roll-off containers in an amount not to exceed \$48,000 including fund transfer and budget adjustment to be funded by wastewater capital funds. (**Approve by 3/5 Vote**) (Pg. 148-153)

**11. Board Comment** *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*

**12. Adjournment to Next Regular Meeting**

**ATTEST:**

STATE OF CALIFORNIA                    )  
COUNTY OF SAN LUIS OBISPO    ) SS.  
COMMUNITY OF SAN MIGUEL        )

**I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office.**