



Agenda

San Miguel Community Services District

BOARD OF DIRECTORS

John Green, President

Anthony Kalvans, Director

Gib Buckman, Director

Larry Reuck, Vice President

Travis Dawes, Director

THURSDAY, APRIL 28, 2016

6:00 P.M.

BOARD OF DIRECTORS SPECIAL AND REGULAR MEETING AGENDA

SMCSD Boardroom

1150 Mission St.

San Miguel, CA 93451

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for the public inspection 72 hours prior to the scheduled meeting at the Counter/San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. Call to Order: 6:00 PM**
- II. Pledge of Allegiance: Director Buckman**
- III. Roll Call:**
- IV. Adoption of Special and Regular Meeting Agendas**

V. Public Comment and Communications (for items not on the agenda):

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VI. ADJOURN TO CLOSED SESSION:

A. CLOSED SESSION AGENDA:

1. CONFERENCE WITH DISTRICT GENERAL COUNSEL—Existing Litigation

Pursuant to Government Code Section 54956.9 (d) (1)

Case: *Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039* and **Case:** *Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212*

2. CONFERENCE WITH DISTRICT GENERAL COUNSEL—Anticipated Litigation

Pursuant to Government Code Section 54956.7 (2) (d) (2 cases)

B. RECONVENE TO OPEN SESSION

C. REPORT OUT OF CLOSED SESSION

3. Report out of Closed Session by District General Counsel

VII. Call to Order for Regular Board Meeting (estimated to be 7:00 pm)

VIII. Special Presentation – Paso Robles Area Power Connect Project (estimated 10-15 minutes)

IX. Public Comment and Communications:

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

X. Staff & Committee Reports – Receive & File:

Non-District Reports:

- | | |
|--|-----------|
| 1. San Luis Obispo County Sheriff | No Report |
| 2. San Luis Obispo County Board of Supervisors | No Report |
| 3. San Luis Obispo County Planning and/or Public Works | No Report |
| 4. San Miguel Area Advisory Council | No Report |
| 5. Camp Roberts—Army National Guard | No Report |

District Staff & Committee Reports:

- | | |
|--|-------------------------|
| 6. General Manager (Mr. Gentry) | Verbal |
| 7. District General Counsel (Attorney White) | Verbal |
| 8. Utility Supervisor - (Mr. Dodds) | Written Report Attached |

- | | | | |
|-----|-------------------------------------|---------------------------|-------------------------|
| 9. | Fire Chief | (Chief Roberson) | Written Report Attached |
| 10. | District Engineer | (Mr. Tanaka) | Written Report Attached |
| 11. | Finance/Budget Committee | (Director Dawes, Chair) | Written Report Attached |
| 12. | Organization/Personnel Committee | (Director Green, Chair) | No April Meeting |
| 13. | Equipment & Facilities Committee | (Director Kalvans, Chair) | No April Meeting |
| 14. | Water Conservation Ad-Hoc Committee | (Director Kalvans, Chair) | Verbal |
| 15. | Water Resources Advisory Committee | (Director Kalvans, Rep) | Verbal |

XI. CONSENT ITEMS:

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

- 16. Board Minutes:
 - 16 a. Approval of Special and Regular Board Meeting Minutes for March 24, 2016
 - 16 b. Approval of Special and Regular Board Meeting Minutes for April 8, 2016

- 17. Review and Discuss Finance & Budget Committee recommendation to approve February and March 2016 YTD and Monthly Financial Reports with Treasurer’s and Quarterly Investment Reports

- 18. Consider a Request to Nominate a Board Member or General Manager for CSDA Board of Director Election to Seat B for the term 2017-19.

- 19. Adopt **Resolution No. 2016-18** ratifying the Board’s March 24th approval of job reclassifications for 2 District employees and authorizing a change in compensation for said job reclassifications

XII. BOARD ACTION ITEMS:

- 20. Consider and Discuss a Presentation by Energy Watch of District Energy Audit Report for Energy/Cost Reduction Opportunities and Improving Operational Efficiencies

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors receive and file Report. Also provide direction to Staff regarding further action or items to bring back for future Board consideration.

Public Comments: (Hear public comments prior to Board Action)

M _____ S _____ V _____

- 21. Review and Discuss approving proposed I T interim service improvement agreement

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors approve a Finance & Budget Committee recommendation to enter into an interim service agreement with Allen Mapalo for ongoing I T services.

Public Comments: (Hear public comments prior to Board Action)

M _____ S _____ V _____

22. Review and Discuss a Presentation and Report by District Engineer on Machado WWTP Loading Assessment Study Findings

STAFF RECOMMENDATION:

Review and Discuss Machado WWTP Loading Assessment Findings and Recommendations

Public Comments: (Hear public comments prior to Board Action)

M _____ S _____ V _____

23. Review and Discuss a Report by District General Counsel of Analysis of Interest Owed and Related to Inter-fund Loan Repayment

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors accept and file a General Counsel report and analysis of interest owed related to an inter fund loan repayment and provide direction to Staff

Public Comments: (Hear public comments prior to Board Action)

M _____ S _____ V _____

24. Review and Discuss a report to Declaring Hazardous Weeds a Public Nuisance within the San Miguel Community Services District

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors approve and adopt **Resolution No 2016-19** declaring hazardous weeds a public nuisance within the San Miguel Community Services District and direct staff to proceed with mailing notices to abate

Public Comments: (Hear public comments prior to Board Action)

M _____ S _____ V _____

XIII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIV. ADJOURNMENT

Time: _____

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Account Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on April 21, 2016.

Date: April 21, 2016

Tamara Parent

Tamara Parent, Account Clerk