



# Agenda

## San Miguel Groundwater Sustainability Agency

### BOARD OF DIRECTORS

Raynette Gregory, President  
Ward Roney, Director

Ashley Sangster, Director

Anthony Kalvans, Vice President  
Hector Palafox, Director

### THURSDAY, September 23, 2021 6:30 P.M. Opened Session BOARD OF DIRECTORS MEETING AGENDA

SMCSD Boardroom  
1150 Mission St.  
San Miguel, CA 93451

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

**Public Comment:** Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

**Meeting Schedule:** Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. **Call to Order:** **6:30 PM**
- II. **Pledge of Allegiance:**
- III. **Roll Call:** *Gregory*\_\_\_ *Palafox*\_\_\_ *Kalvans*\_\_\_ *Sangster* \_\_\_ *Roney*\_\_\_
- IV. **Approval of GSA Meeting Agenda:**

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

V. **ADJOURN TO CLOSED SESSION:**

A. **CLOSED SESSION AGENDA:** None

VI. **Call to Order for Regular Board Meeting/Report out of Closed Session:** N/A

VII. **Public Comment and Communications for items not on the Agenda:**

Persons wishing to speak on a matter, not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VIII. **Special Presentations/Public Hearings/Other:** None

IX. **Staff & Committee Reports – Receive & File:**

- 1. Verbal report on Paso Basin Cooperative Committee meeting last meeting 7-21-2021

X. **CONSENT CALENDAR:**

- 1. **Review and Approve Board Meeting Minutes:**
  - a. 08-26-2021 Draft Meeting Minutes

The items listed above are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

XI. **BOARD ACTION ITEMS:**

- 1. **Receive and File the Invoice dated 8-25-2021 (SM\_20210825) GSI Water Solution, Inc. for payment for proportional share of the "Paso Robles Basin 1st Annual RPT for 2019" for \$2450.51.**

**Public Comments:** (Hear public comments prior to Board Action) M\_\_\_\_S\_\_\_\_V\_\_\_\_\_

XII. **BOARD COMMENT:**

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

**XIII. ADJOURNMENT TO NEXT GSA MEETING: TBD**

**ATTEST:**

STATE OF CALIFORNIA            )  
COUNTY OF SAN LUIS OBISPO   ) ss.  
COMMUNITY OF SAN MIGUEL    )

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSD office on September 20, 2021

Date: September 20, 2021

Raynette Gregory  
President, Board of Directors

Rob Roberson  
Interim General Manager

Tamara Parent  
Tamara Parent, Board Clerk/ Accounts Manager

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
GROUNDWATER SUSTAINABILITY AGENCY MEETING MINUTES

**Thursday, August 26, 2021**

MEETING HELD AT DISTRICT OFFICES  
1150 MISSION STREET  
SAN MIGUEL, CA 93451

- I. Call to Order by Director Gregory: 6:00 PM
- II. Pledge of Allegiance led by Director Palafox.
- III. Roll Call: Directors Present: Roney, Palafox, Sangster, Kalvans, Gregory  
Directors Absent: None
- IV. Approval of GSA Meeting Agenda:  
Motion by Director Gregory to approve Meeting Agenda as presented.  
Seconded by Director Palafox  
Motion was approved by Voice Vote of 5 AYES 0 NOES 0 ABSENT.
- V. ADJOURN TO CLOSED SESSION
  - A. CLOSED SESSION AGENDA: None
- VI. Call to Order for Regular Board Meeting/Report out of Closed Session: N/A
- VII. Public Comment and Communications for items not on the Agenda: None
- VIII. Special Presentations/Public Hearings/Other: None
- IX. Staff & Committee Reports – Receive & File:
  1. **Verbal report on Paso Basin Cooperative Committee meeting**  
Presented by Director of Utilities/Cooperative Committee Member for San Miguel C.S.D Kelly Dodds voiced that there was nothing new to report; no meeting since 7-23-2021

X. CONSENT CALENDAR:

**Public Comment:** None

1. **Review and Approve Board Meeting Minutes:**

a. 07-22-2021 Draft Meeting Minutes

Approved by Voice Vote of 5 AYES, 0 NOES, and 0 Absent.

XI. BOARD ACTION ITEMS:

1. **Receive and File Proposal from Todd Groundwater for Technical Support to Paso Robles Basin Cooperative Committee in Providing Corrective Actions**

Presented by Director of Utilities/Cooperative Committee Member for San Miguel C.S.D Kelly Dodds. At the July Paso Robles Cooperative Committee (PBCC) meeting, a decision was made by the committee to solicit a Sole Source bid from Todd Groundwater (Todd) to correct deficiencies identified by DWR in the submitted Groundwater Sustainability Plan. At the direction of the PBCC agreed that, if the proposal came back within budget, that the City of Paso Robles would pursue a contract with Todd. The Interim Public Work Director for Paso Robles has discussed the need for a timely resolution to the corrections and that the proposal is to correct the GSP to the satisfaction and approval of Department of Water Resources (DWR). Given the extremely tight timeline, the proposal was reviewed by PBCC staff and accepted by the PBCC. The overall proposal is \$82,186 and the SMCSD Districts portion is 3.03% or \$2,490.24

**Board Comments:** Director Sangster asked about the other proposals. Mr. Dodds explained that the other proposals were not presented because one was disqualified because of past performance and the other for perceived potential conflict of interest. Director Gregory asked if the cost was around the same price as the last GSP? Mr. Dodds explained that this was to correct the submitted GSP, and that it is a lot lower because it is just a portion of the GSP that needed to be corrected.

Director Kalvans voiced that he wanted to make sure there were no expenses to this proposal, due to the extravagance of Montgomery & Associates expenses. Mr. Dodds explained that this proposal from Todd Groundwater is for corrective action for two items of the GSP and that they will be labor intensive.

**Public Comments:** None

Motion by Director Kalvans to receive and file the accepted proposal from Todd Groundwater for Technical Support to Paso Robles Basin Cooperative Committee in Providing Corrective Actions

Seconded by Director Palafox.

Motion approved by a Vote of 5 AYES 0 NOES and 0 Absent.

- XII. **BOARD COMMENT:** Director Kalvans voiced that he was still upset about the expenditures from Montgomery & Assoc.
- XIII. **ADJOURNMENT TO NEXT GSA MEETING:** approximately 6:45 p.m.

DRAFT



**City of Paso Robles**  
 Administrative Services Department  
 821 Pine Street, Suite A  
 Paso Robles, CA 93446

# INVOICE

**INVOICE #SM20210825**  
**CUSTOMER # 5922**

**DATE: AUGUST 25, 2021**

**TO:**  
 San Miguel Community Services District  
 Attn: Rob Roberson, Interim General Mgr.  
 1150 Mission Street  
 San Miguel, CA 93451  
 Email: [rob.roberson@sanmiguelcsd.org](mailto:rob.roberson@sanmiguelcsd.org)

**FOR SERVICE PROVIDED BY:**  
 City of Paso Robles  
 Public Works Department  
 1000 Spring Street  
 Paso Robles, CA 93446-7392  
 Phone (805) 237-3861 Fax (805) 237-3904

GL 600-23090

DESCRIPTION	Total Invoice	Share %	AMOUNT
<b>Proportional Share of the "Paso Robles Sub-Basin 1st Annual Rpt" for 2019</b>  GSI Water Solutions, Inc. performed services for the GSP 1st Annual Report for the year 2019 between January and April of 2020. (invoice copies attached)	<b>80,875.00</b>	<b>3.030%</b>	<b>2,450.51</b>
<b>TOTAL DUE:</b>			<b>\$2,450.51</b>

**Make all checks payable to: City of Paso Robles**  
**And return to:** City of Paso Robles  
 Attn: Catherine Piatti, Finance Mgr.  
 821 Pine Street, Suite A  
 Paso Robles, CA 93446-2881

***PLEASE INCLUDE COPY OF INVOICE WITH YOUR PAYMENT***  
***\*\*Remittance Copy\*\****



55 SW Yamhill Street, Suite 300  
 Portland, OR 97204  
 P: 503.239.8799 F: 503.239.8940  
 info@gsiws.com www.gsiws.com

**Water Solutions, Inc.**

Dick McKinley  
 City of El Paso de Robles  
 1000 Spring Street  
 Paso Robles, CA 93446

January 14, 2020  
 Invoice No: 0824.001 - 1

Project 0824.001 Paso Robles Subbasin 2020 GSP Annual Report

**Activities this Billing Period:**

- Prepare for and attend kickoff meeting on Dec 6
- Prepare for and attend progress update meeting on Dec 20
- Compile and analyze data
- Prepare administrative draft of the annual report

**Professional Services from December 1, 2019 to December 31, 2019**

**Labor**

	Hours	Rate	Amount
Principal Hydrogeologist			
Barry, Jeffrey	5.00	275.00	1,375.00
Sorensen, Paul	58.00	265.00	15,370.00
Supervising Hydrogeologist			
Nicely, Timothy	1.50	235.00	352.50
O'Rourke, David	46.00	220.00	10,120.00
Wolf, Ailco	63.00	200.00	12,600.00
Consulting Hydrogeologist			
Page, Nathan	131.75	160.00	21,080.00
Staff Hydrologist			
Knutson, Lee	6.00	120.00	720.00
GIS/Graphics/Database			
Barry, Andrea	8.75	100.00	875.00
Editor/Documents			
Letteney, Jessica	3.50	130.00	455.00
Administrative Assistant			
D'Auvergne, Andra	.50	90.00	45.00
Totals	324.00		62,992.50
<b>Total Labor</b>			<b>62,992.50</b>

**Project Summary**

	Current Period	Prior Periods	Invoiced to Date
Total Billings	62,992.50	0.00	62,992.50
Authorized Budget			80,875.00
Budget Remaining			17,882.50

**Total this Invoice** \$62,992.50





55 SW Yamhill Street, Suite 300  
 Portland, OR 97204  
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**Water Solutions, Inc.**

Dick McKinley  
 City of El Paso de Robles  
 1000 Spring Street  
 Paso Robles, CA 93446

February 6, 2020  
 Invoice No: 0824.001 - 2

Project 0824.001 Paso Robles Subbasin 2020 GSP Annual Report

**Activities this Billing Period:**

- Prepare for and conduct GSA staff teleconference meeting on January 10
- Compile and analyze data, prepare report graphics
- Revise Administrative Draft and prepare and submit Public Draft of the annual report

**Professional Services from January 1, 2020 to January 31, 2020**

**Labor**

	Hours	Rate	Amount
Principal Hydrogeologist Sorensen, Paul	31.50	265.00	8,347.50
Supervising Hydrogeologist Wolf, Ailco	5.75	200.00	1,150.00
Consulting Hydrogeologist Page, Nathan	31.50	160.00	5,040.00
GIS/Graphics/Database Barry, Andrea	9.25	100.00	925.00
Administrative Assistant Ma, Tao	.50	90.00	45.00
Totals	78.50		15,507.50
<b>Total Labor</b>			<b>15,507.50</b>

Project Summary	Current Period	Prior Periods	Invoiced to Date
Total Billings	15,507.50	62,992.50	78,500.00
Authorized Budget			80,875.00
Budget Remaining			2,375.00

**Total this Invoice \$15,507.50**



55 SW Yamhill Street, Suite 300  
 Portland, OR 97204  
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**Water Solutions, Inc.**

Dick McKinley  
 City of El Paso de Robles  
 1000 Spring Street  
 Paso Robles, CA 93446

March 6, 2020  
 Invoice No: 0824.001 - 3

Project 0824.001 Paso Robles Subbasin 2020 GSP Annual Report

**Activities this Billing Period:**

- Finalize and submit Draft Final report
- Populate DWR report upload templates
- Start preparation of report presentation materials for March 18 PBCC meeting

**Professional Services from February 1, 2020 to February 29, 2020**

Task	.003	Report Preparation	Hours	Rate	Amount
<b>Labor</b>					
Principal Hydrogeologist					
Sorensen, Paul			3.00	265.00	795.00
Totals			3.00		795.00
<b>Total Labor</b>					<b>795.00</b>
<b>Total this Task</b>					<b>\$795.00</b>

Task	.005	Meetings and Workshops	Hours	Rate	Amount
<b>Labor</b>					
Principal Hydrogeologist					
Sorensen, Paul			.50	265.00	132.50
Consulting Hydrogeologist					
Page, Nathan			7.00	160.00	1,120.00
Totals			7.50		1,252.50
<b>Total Labor</b>					<b>1,252.50</b>
<b>Total this Task</b>					<b>\$1,252.50</b>

Task	.006	Project Management and Administration	Hours	Rate	Amount
<b>Labor</b>					
Principal Hydrogeologist					
Sorensen, Paul			.50	265.00	132.50
Administrative Assistant					
Ma, Tao			.50	90.00	45.00
Totals			1.00		177.50
<b>Total Labor</b>					<b>177.50</b>

**Total this Task                    \$177.50**

**Project Summary**

	Current Period	Prior Periods	Invoiced to Date
Total Billings	2,225.00	78,500.00	80,725.00
Authorized Budget			80,875.00
Budget Remaining			150.00

**Total this Invoice                    \$2,225.00**

PO NO. 200216

*Approved for Payment*

Budget Acct # 407-52240

Vendor # 3592

Amount to Pay \$ 2,225.00

03/20/20

Date



Signature

RECEIVED

MAR 26 2020

Accounts Payable



Inv# 0824.001-3                    \$ 2,225.00  
 GSI WATER SOLUTIONS, INC  
 03/06/2020 # Pages 4    **FP4 DOC115S869**  
 PO# 200216



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 info@gsiws.com www.gsiws.com

**Water Solutions, Inc.**

Dick McKinley  
 City of El Paso de Robles  
 1000 Spring Street  
 Paso Robles, CA 93446

April 5, 2020  
 Invoice No: 0824.001 - 4

Project 0824.001 Paso Robles Subbasin 2020 GSP Annual Report

**Activities this Billing Period:**

- Submit Final Annual Report to DWR portal

**Professional Services from March 1, 2020 to March 31, 2020**

**Labor**

	Hours	Rate	Amount
Consulting Hydrogeologist Page, Nathan	1.00	160.00	160.00
Administrative Assistant Ma, Tao	.50	90.00	45.00
<b>Totals</b>	<b>1.50</b>		<b>205.00</b>
<b>Total Labor</b>			<b>205.00</b>

**Additional Fees**

Courtesy Discount			-55.00
<b>Total Additional Fees</b>			<b>-55.00</b>

**Project Summary**

	Current Period	Prior Periods	Invoiced to Date
Total Billings	150.00	80,725.00	80,875.00
Authorized Budget			80,875.00
<b>Total this Invoice</b>			<b>\$150.00</b>

**Outstanding Invoices**

Number	Date	Balance
3	3/6/2020	2,225.00
<b>Total</b>		<b>2,225.00</b>

Inv# 0824.001-4 \$ 150.00  
 GSI WATER SOLUTIONS, INC  
 04/05/2020 # Pages 2 FP2 DOC119S738  
 PO# 200216

RECEIVED  
 APR 22 2020

Accounts Payable

PO NO. 200216

**Approved for Payment**

Budget Acct # 407-52240

Vendor # 3592

Amount to Pay \$ 150.00

04/20/20 Date  
 Signature

6725