



## BOARD OF DIRECTORS

Ashley Sangster, President      Brendin Beatty, Vice-President

Rod Smiley, Director      Owen Davis, Director

## REGULAR MEETING AGENDA

### Open Session 6:00 PM

601 12th Street San Miguel, CA Date: 01-22-2026

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

**Public Comment:** Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, may do so at [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org). All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

**Meeting Schedule:** Regular Board of Director meetings are held on the fourth Thursday of each month at 6:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Regular Meeting Agenda**
4. **Pledge of Allegiance**

5. **Public Comment and Communications for items not on the agenda** *Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda (Gov Code 54954.2). Speakers are **limited to three minutes**. Please sign in with name and address at podium.*
6. **Special Presentations/Public Hearings/Other**
  1. Board to conduct interviews of applicants for the vacant Board of Director seat and potentially appointment an individual to fill the vacancy. (Pg. 5-11)
7. **Non- District Reports**
  1. San Luis Obispo County Organizations
  2. Community Service Organizations
  3. Camp Roberts—Army National Guard
8. **Staff & Committee Reports - Receive & File**
  1. General Manager (Pg. 12-13)
  2. District Counsel
  3. District Utilities (Pg. 14-16)
  4. Fire Chief Report (Pg. 17-70)
9. **Consent Calendar** *The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion. Public Comment*
  1. 12-18-2025 Draft San Miguel CSD Board of Directors regular meeting minutes (Pg. 71-90)
  2. 2025 Volunteer Fire Assistance Grant (VFC) acceptance by RESOLUTION 2026-XX (**Approve by 3/5 vote**) (Pg. 91-93)
  3. Adoption of the San Luis Obispo County Multi-Jurisdictional Hazardous Mitigation Plan 2025-2030 by RESOLUTION 2026-XX. (**Approve by 3/5 vote**) (Pg. 94-96)
  4. Review and approve a no cost change order between the San Miguel Community Services District and Forefront Power for the proposed photovoltaic solar system at the Machado Wastewater Treatment Facility. (**Approve by 3/5 vote**) (Pg. 97-101)
10. **Board Action Items**
  1. Monthly claim detail and investment reports for December 2025 (**Recommend receive and file claim detail and investment report by Board consensus**) (Pg. 102-149)  
*When ancillary reports are provided they are for reference only and are subject to change.*
  2. Continuation of 10/23/2025 Board Meeting  
Adopt a District Bill Payment Policy. RESOLUTION 2026-XX (**Approve by 3/5 vote**) (Pg.

150-165)

3. Policy for appointing persons to vacant Board of Director seats. **(Discuss and provide direction to staff)** (Pg. 166-169)
4. Waive First Reading, Read by Title Only, and Introduce and An Ordinance of the San Miguel Community Services District Board of Directors adopting the 2025 California Fire Code, 2025 California Building Code, 2025 California Wildland-Urban Interface Code, and Local Ordinance 01-2026. **(Approve by 3/5 vote)**(Pg. 170-183)
5. Authorize the General Manager to execute a contract with The Engineering Partners Inc. for Street Lighting Design Services in an amount not to exceed \$87,890 by RESOLUTION 2026-XX including necessary budget adjustment. **(Approve by 3/5 vote)** (Pg. 184-276)
6. Approve RESOLUTION 2026-xx authorizing the General Manager to execute a contract with ABC Liovin Drilling Inc. in an amount not to exceed \$52,689, and MBS Land Survey in an amount not to exceed \$3,600, for exploratory and monitoring well borings at multiple locations within the Machado Wastewater Treatment Facility. **(Approve by 3/5 vote)** (Pg. 277-282)
7. Tabled from 10/23/2025 and 12/18/2025 Board meetings  
Authorize the General Manager to execute a Not to Exceed, Time and Material Contract with Water System Consulting (WSC) for program management support through permitting and construction phases of the Expansion and Upgrade of the Machado WWTF by RESOLUTION 2026-XX **(Approve by 3/5 vote)** (Pg. 283-288)
8. Review and approve two contract amendments (#6 and #9) with Wallace Group Inc. for additional work related to the change in process for the Cloacina package plant approved under amendment #2 and additional plan changes which were not part of the original scope of work. **(Approve by 3/5 vote)** (Pg. 289-299)
9. Continued from 11/20/2025, 12/18/2025 Board meetings  
Discussion on District administrative office space and potential alternatives to relocate the offices away from the Machado Wastewater Treatment Facility for administrative staff. **(Approve by 3/5 vote)** (Pg. 300-304)  
Requested by Directors Green and Davis 2/27/2025 and 6/26/2025
10. Continued from 11/20/2025, 12/18/2025 Board meeting  
Provide direction on the installation and use of a red light outside the Temporary Housing Unit (THU) and possible action to approve expenditure for installation. **(Provide direction by 3/5 vote)** (Pg. 305-306)  
Requested by Director Green and Davis at September 2025 Board meeting
11. **Board Comment** *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*
12. **Adjourn to Closed Session/Closed Session Agenda** *Public comment for items on closed session agenda.*  
**CLOSED SESSION ADMONISHMENT:**  
*The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief,*

*disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waiver of the privilege.*

**1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code, § 54957(b)(1))** Title: Fire Chief

**2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code, § 54956.8)** Property: Assessor's Parcel Numbers 027-420-016

Agency Negotiator: Kelly Dodds

Negotiating Parties: Tannahill Ranch II LLC

Under Negotiation: Price and terms of payment for real property purchase

**13. Report out of Closed Session**

**14. Adjournment to Next Regular Meeting**

ATTEST:

STATE OF CALIFORNIA                    )  
COUNTY OF SAN LUIS OBISPO    ) SS.  
COMMUNITY OF SAN MIGUEL        )

**I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office.**