



# Agenda

## San Miguel Community Services District

### BOARD OF DIRECTORS

John Green, President  
Anthony Kalvans, Director

Gib Buckman, Director

Joseph Parent, Vice President  
Ashley Sangster, Director

**THURSDAY, September 27, 2018**  
**6:30 P.M. closed session 7:00 P.M. opened session**  
**BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**SMCSD Boardroom**  
**1150 Mission St.**  
**San Miguel, CA 93451**

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

**Public Comment:** Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

**Meeting Schedule:** Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. **Call to Order: 6:30 PM**
- II. **Pledge of Allegiance:**
- III. **Roll Call:** *Green*\_\_\_ *Parent*\_\_\_ *Buckman*\_\_\_ *Kalvans*\_\_\_ *Sangster*\_\_\_
- IV. **Approval of Regular Meeting Agenda:**

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- V. **ADJOURN TO CLOSED SESSION: Time:**\_\_\_\_\_

**A. CLOSED SESSION AGENDA:**

- I. **CONFERENCE WITH DISTRICT GENERAL COUNSEL – Existing Litigation** Pursuant to Government Code Section 54956.9 (d)(1) Case: *Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039* and Case: *Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212*

- VI. **Call to Order for Regular Board Meeting/Report out of Closed Session 7:00 PM**  
**Time:**\_\_\_\_\_

- 1. Report out of closed session by District General Counsel

- VII. **Public Comment and Communications for items not on the Agenda:**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

- VIII. **Special Presentations/Public Hearings/Other:**

- 1. **Discuss and consider approving Ordinance 01-2018, an ordinance of the San Miguel Community Services District (“District”) allowing residents to conserve water by either implementing water-efficient landscaping or eliminating the water of existing landscaping. Second Reading** (Schweikert)

**Public Comments:** (Hear public comments prior to Board Action)

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- IX. **Staff & Committee Reports – Receive & File:**

**Non-District Reports:**

- |    |   |           |
|----|---|-----------|
| 1. | San Luis Obispo County Sheriff (Commander K.Scott)  | No Report |
| 2. | San Luis Obispo County Board of Supervisors         | No Report |
| 3. | San Luis Obispo County Planning and/or Public Works | No Report |
| 4. | San Miguel Area Advisory Council                    | No Report |
| 5. | Camp Roberts—Army National Guard (LTC Kevin Bender) | No Report |

**District Staff & Committee Reports:**

- |    |                          |                |        |
|----|--------------------------|----------------|--------|
| 6. | Interim General Manager  | (Mr. Roberson) | Verbal |
| 7. | District General Counsel | (Mr. White)    | Verbal |

8.	District Engineer	(Dr. Reely)	Report Attached
9.	Director of Utilities	(Mr. Dodds)	Report Attached
10.	Fire Chief	(Chief Roberson)	Report Attached

**X. CONSENT CALENDAR:**

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

**1. Review and Approve Board Meeting Minutes**

- a) 6-28-2018 Revised - Regular Board Meeting
- b) 8-23-2018 Regular Board Meeting

**Public Comments:** (Hear public comments prior to Board Action) Yea or Nea

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**XI. BOARD ACTION ITEMS:**

**1. Review, Discuss, Receive and File the Enumeration of Financial Report for August 2018**

- a) Claims Detail Report 8-2018
- b) Statement of Revenue Budget vs Actuals 8-2018
- c) Statement of Expenditures Budget vs Actual 8-2018
- d) Cash Report for Payrolls 8-2018

**Public Comments:** (Hear public comments prior to Board Action)

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**2. Approve resolution No. 2018-28 accepting and closing out the SLT Well Blending Line Project with the County of San Luis Obispo (Reely)**

**Recommendation:** Approve resolution No. 2018-28 accepting and closing out the SLT Well Blending Line Project with the County of San Luis Obispo

**Public Comments:** (Hear public comments prior to Board Action)

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**3. Discussion on status of Machado Wastewater Treatment Facility expansion and aeration upgrade project (Dodds/ Reely)**

**Recommendation:** Discuss the status and next steps of the Machado Wastewater Treatment Facility expansion and aeration upgrade projects.

**Public Comments:** (Hear public comments)

4. **Review and approve Resolution 2018-30 approving proposal from Monsoon Consulting for development of the engineering studies for the expansion of the WWTF and Ground water recharge in an amount not to exceed \$177,750 funded through an IRWM grant. (Dodds/Reely)**

**Recommendation:** Approve resolution 2018-30 authorizing the Director of Utilities to enter into a contract with Monsoon Consulting for development of engineering studies for the expansion of the WWTF and Ground water recharge in an amount not to exceed \$177,750 funded through an IRWM grant. (Dodds/Reely)

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5. **Review and approve resolution 2018-29 authorizing the Director of Utilities to enter into a contract with Terrain in the amount not to exceed \$15,300 for boundary survey and development of an aerial topographic map of the existing WWTP and the expansion property. This will be funded through the WWTF/ GW Recharge Study budget item and is reimbursable through the IRWM grant. (Dodds/Reely)**

**Recommendation:** Approve resolution 2018-29 authorizing the Director of Utilities to enter into a contract with Terrain in the amount not to exceed \$15,300 for boundary survey and development of an aerial topographic map of the existing WWTP and the expansion property. This will be funded through the WWTF/ GW Recharge Study budget item and is reimbursable through the IRWM grant.

**Public Comments:** (Hear public comments prior to Board Action)

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6. **Review and authorize the District Engineer to prepare and submit a Community Development Block Grant (CDBG) application for the replacement of the 10<sup>th</sup> and 11<sup>th</sup> street water lines on behalf of the District (Reely)**

**Recommendation:** Authorize the District Engineer to prepare and submit Community Development Block Grant (CDBG) application for the replacement of the 10<sup>th</sup> and 11<sup>th</sup> street water lines on behalf of the District

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7. **Review and approve resolution 2018-31 authorizing the General Manager to close the Bank account at Rabobank and transfer the remaining funds to the capital reserve account at Pacific Premier Bank.**

**Recommendation:** Approve resolution 2018-31 the General Manager to close the Bank account at Rabobank and transfer the remaining funds to the capital reserve account at Pacific Premier Bank.

**Public Comments:** (Hear public comments prior to Board Action)

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**XII. BOARD COMMENT:**

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

**XIII. ADJOURNMENT TO NEXT REGULAR MEETING OF 10-25-2018**

**ATTEST:**

STATE OF CALIFORNIA            )  
COUNTY OF SAN LUIS OBISPO   ) ss.  
COMMUNITY OF SAN MIGUEL    )

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office on September 21, 2018

Date: September 21, 2018

*Rob Roberson 9-14-2018 Approved*

Rob Roberson, Fire Chief/Interim General Manager

**John Green 9-14-2018 Approved**

President Green, SMCS D

*Tamara Parent 9-14-2018 Approved*

Tamara Parent, Board Clerk/ Accounts Manager