



SAN MIGUEL COMMUNITY SERVICES DISTRICT BOARD OF DIRECTOR & GROUNDWATER SUSTAINABILITY AGENCY

Raynette Gregory, Vice-President

Anthony Kalvans, Director Owen Davis, Director Rod Smiley, Director

REGULAR MEETING MINUTES

6:00 P.M. Closed Session then Opened Session SMCSO 601 12th Street 06-22-2023

1. Call to Order:

At 6:00 PM

2. Roll Call: *Raynette Gregory, Anthony Kalvans, Owen Davis, Rod Smiley*

3. Approval of Regular Meeting Agenda:

Motion By: Rod Smiley

Second By: Owen Davis

Motion: To Approve

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			
Anthony Kalvans	X			
Owen Davis	X			
Rod Smiley	X			

4. Pledge of Allegiance:

Lead by Director Smiley

5. Adjourn to Closed Session/Closed Session Agenda:

Public Comment: None

At 6:02 PM

1.

Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2): One (1) matter

Discussion with Legal Counsel

6. Report out of Closed Session:

At 6:25

By District General Counsel, with nothing to report

7. Public Comment and Communications for items not on the agenda: None

8. Special Presentations/Public Hearings/Other:

1. PUBLIC HEARING: Confirm the 2023 Weed Abatement Cost Report and authorizing collection of the charges on the County Tax Rolls.

After holding a Public Hearing and making any appropriate modifications to the Cost Report approve RESOLUTION 2023-30 confirming the Cost Report and authorizing the collection of the charges on the County Tax Rolls.

Director Gregory opened the Public Hearing regarding the proposed Resolution 2023-30 confirming the 2023 Weed Abatement Cost Report authorizing the collection of charges on the County Tax Rolls.

Item was presented by Fire Chief Scott Young explained that the abatement was done on 6 lots. Lots were posted at the Fire Department and Post Office, and is asking that the cost be approved to be placed on the property taxes.

Board Questions and Comments: Raynette Gregory asked how big the parcel number 1 was. Fire chief Young explained that this parcel is along 16th Street, and a large lot. Director Gregory opened the Public Comment portion of the Public Hearing.

Public Comment: None

Director Gregory asked for any other public comments Director Gregory closed the Public Hearing.

Board Comment: None

Motion By: Rod Smiley

Second By: Anthony Kalvans

Motion: To Approve Resolution 2023-30

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			
Anthony Kalvans	X			
Owen Davis	X			
Rod Smiley	X			

9. Non- District Reports:

1. San Luis Obispo County Organizations

Verbal/Report

Sheriff Manuele gave stats for May 2023. The calls of service in San Miguel are down 5%.

Board Comment: Director Smiley asked about responding to the illegal fireworks. Sheriff explained that the Sheriff Department will respond but to be patient because they are responding to these calls all over the County. It was explained that they have to see the

action to issue a citation.

Director Kalvans asked the difference between Templeton and San Miguel for calls of service. Sheriff explained that year to date Templeton had 378 calls for service and San Miguel had 202, and explained that in San Miguel there are no areas that have more calls than other areas.

Public Comment: None

2. Community Service Organizations

Verbal

Scott Young President of the San Miguel Firefighters Association (SMFA) explained that SMFA participated for the 16th year in the Aids Ride at Bradley School. The Lillian Larsen 2nd grade class visited the San Miguel Fire Station, and the SMFA was able to give out "fire hats" to all the kids. SMFA had a Blood Drive on May 22 and had 17 donations, the next SMFA Blood Drive will be on September 11, 2023, please sign up to make a difference to someone you don't know. The SMFA will be selling "Safe and Sane" fireworks this year starting July 1st and will have a Tri-tip sandwich for sale on Sunday July 2nd for \$15.

Anthony Kalvans spoke about the Lion's Club, and that they will be selling BBQ ribs on the 4th of July. The Lion's Club will be having the "Old-Timers BBQ" at the San Miguel Park and date is still being decided. 80 years old and over get a free meal.

Board Comment: None

Public Comment: None

3. Camp Roberts—Army National Guard

Verbal

None

Board Comment: None

Public Comment: None

10. Staff & Committee Reports - Receive & File:

1. General Manager

Receive verbal report

General Manager Kelly Dodds, explained that the District received notice that IWMA is reducing the Solid Waste Management Fee from 5.4% to 4.4%. The San Luis Obispo County Groundwater Sustainability Agency (SLOCGSA) approved the Estrella-El Pomar-Creston (EPC) Water District becoming a GSA, and adopted the "Equity Statement", that was rejected by this Board. The City of Paso Robles reviewed the equity statement at their June 21st Board meeting and explained that the preliminary information from that board meeting was that they were in line with this Board and that they will be potentially proposing alternate language. General Manager Kelly Dodds also updated the Board that the Tax Sale Parcels on "N St." are no longer up for sale. Mr. Dodds explained that he will be in a conference June 25th thru June 27th and can be reached by email or phone if needed.

Board Comment: Director Kalvans asked about the proposed "Equity Statement" and the City of Paso Robles. General Manager Kelly Dodds explained that he will bring back more information, once it is available.

Director Smiley explained that he meet with Supervisor Gibson, and they agreed to disagree on the statement of equity.

Director Kalvans explained that he also met with Supervisor Gibson and they also agreed

to disagree on the wording.

Public Comment: None

2. District Counsel

Receive verbal report

District General Counsel Pritchard voiced that there was nothing to report.

Board Comment: None

Public Comment: None

3. District Utilities

Receive and File

General Manager Kelly Dodds updated the Board that he is actively recruiting for Wastewater Operators and Temporary Utility Worker. Mr. Dodds explained that there has been several comments revolving around solar offsetting power usage. It was explained that the approved solar system is only for the wastewater treatment facility. The County of San Luis Obispo has agreed to sell the District an easement for the booster pump and tank project. The District engineers and staff are working with the County of San Luis Obispo to finalize details and cost. General Manager Kelly Dodds explained that the District did not rank high enough for hazard mitigation funding for the flood wall at the Mission Gardens lift station, but staff is working with FEMA on other mitigation measures that could be used. The final agreement was signed for the Sewer Lining and Manhole Rehabilitation project and will be moving forward. Mr. Dodds reminded the Board that this is a \$392,000 CWSRF grant for the investigation and planning phases and is eligible for cost reimbursement back to July 2021. Discussion on the progress of the Wastewater Treatment Facility upgrade ensued.

Board Comment: Director Smiley asked about the "rating" for hazard mitigation funding, and what not ranking high enough meant. General Manager Kelly Dodds explained that FEMA and CALOES use a grouping called "Socially Vulnerable Index", census areas, and with that information the District does not qualify. Director Smiley asked why the County will only sell the District and easement and not the property? General Manager Kelly Dodds explained that he has asked and they say they will not be doing anything with the land but it is a County Public Works decision, and the property is a County right of way.

Director Gregory asked how long the lease would be. General Manger Kelly Dodds explained that it is a forever lease. Discussion on price ensued.

Director Kalvans voiced that he is trying to understand why the County would want an easement and not just sell the property to the District.

Director Davis asked if the District has an easement where the 50 Thousand gallon tank sits. General Manger Kelly Dodds explained that the District owns the footprint of the tank. Discussion on access ensued.

Director Davis voiced that he feels that it is not a good spot for the proposed tank and wanted to know if funding and cost have been considered. Director Davis voiced that he feels that in his opinion that these are things that are really not necessary. General Manager Kelly Dodds explained that the District has applied for grant funding to do the design which would cover the "siting" of the proposed site and make sure that were we are proposing to put the tank is the most appropriate place put it. The District is going to look at all the options and put it in at the best place, and explained that this is only one step for

future storage. Discussion on storage and well pumping ensued.

Director Kalvans asked about the fire flow and the new development on the terrace, and discussed if the terrace would be able to be self-sustaining if the bridge was out. Discussion on the new development wells and storage ensued.

Public Comment: None

4. **Fire Chief Report**

Receive and File

Fire Chief Scott Young submitted report as written and asked for any questions. Fire Chief updated the Board that the Fire Code adoption update has been given to the County, and the County has said that they will not approve the Fire Code because the District would like to review residential photovoltaic systems. Chief Young explained that residential systems are becoming more complicated and hazardous, and with the addition of batteries they become more of a hazard because lithium-ion battery fires are inextinguishable. At this point Chief Young has been working with the Districts Legal Counsel, and is moving forward. Discussion on next steps and Firefighter safety ensued. Chief Young also updated the Board that the SAFER Grant, award information should have been available late June, but has been delayed to late July.

Board Comment: Director Kalvans expressed that he was behind Chief Young, and feels that this issue should have local control. Director Kalvans asked about the Temporary Housing Unit (THU) and what the delay at the County was. Chief Young explained that the Minor Use Permit hearing was scheduled for May then rescheduled to June 16th and that was rescheduled to an unknown date. It was explained that although we don't have a Minor Use Permit approval the Plan Check Review is in process. The County Public Works put in a requirement for curb gutter and sidewalk for the entire property, and a level two environmental impact report. The District Engineer is working with County Planning to get those requirements waived. Discussion on the cost of curb and cutters ensued.

Director Kalvans voiced his frustrations with the County, our community has asked for an increase in public safety and then we get all of this from the County. Discussion on the Cost that the District has incurred for the THU project that has been in plan check for a year and half ensued.

Director Davis asked why this was not all looked into before the District spent money to purchase the building and leased the land. Fire Chief Young explained that you have to have the product before you submit the plan, and you have to have the land before you get the product, it is a process. Chief Young explained that he too is frustrated and has made it very clear to the County that we have spent money on this project and it needs to be move forward.

Public Comment: None

11. **Consent Calendar:**

1. **05-25-2023 Draft San Miguel CSD and Groundwater Sustainability Agency Meeting Minutes (Parent)**

Receive and File

Motion By: Rod Smiley

Second By: Anthony Kalvans

Motion: To Approve

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			
Anthony Kalvans	X			
Owen Davis	X			
Rod Smiley	X			

12. Board Action Items:

1. Appointment to fill an existing Board vacancy (Dodds)

Interview and select a candidate to fill an existing Board of Directors vacancy for the remaining term that expires December 2024.

Item was presented by General Manager Kelly Dodds, and District General Counsel Christina Pritchard. General Manager Kelly Dodds gave background that Director Roney resigned in April 2023 and the process of recruitment of a new Director was posted. The District had two candidates apply. At this time it is appropriate to interview these candidates and seek information that will lead to a Board decision regarding the prospective candidates. Each candidate has 2 minutes to state the reasons and qualifications for filling the Board vacancy.

Director Gregory asked that Mr. Berkley Baker speak then Mr. Ashley Sangster. Each candidate gave their reasons for wanting to fill the Board vacancy, and the Board of Directors asked questions of each.

Two Motions were made and each failed. Directors discussed reasons for the consideration of proposed candidates.

Directors discussed other options.

Consensus was to get information and cost for an election through the County, or an appointment by the Board of Supervisors.

Motion to continue to Special Meeting passed.

Board Comment: Director Davis asked about the President or Vice President appointments, it was explained that once the vacancy is filled the Board Officers would be appointed.

Public Comment: None

Motion By: Anthony Kalvans

Second By: Raynette Gregory

Motion: To Approve Baker

Board Members	Ayes	Noes	Abstain	Absent
Owen Davis		X		
Rod Smiley		X		

Motion By: Owen Davis

Second By: Rod Smiley

Motion: To Approve Sangster

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory		X		
Anthony Kalvans		X		

Motion By: Raynette Gregory

Second By: Rod Smiley

Motion: To Continue to special meeting

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			
Anthony Kalvans	X			
Owen Davis	X			
Rod Smiley	X			

2. Elect Board Officers for remainder of 2023 (Dodds)

Nominate and Elect Board of Director Officers for remainder of 2023

Public Comment: None

Motion By: Anthony Kalvans

Second By: Raynette Gregory

Motion: To Table

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			
Anthony Kalvans	X			
Owen Davis	X			
Rod Smiley	X			

3. 2023 SDRMA Board of Directors Election (Dodds)

Review and vote to elect no more than three (3) candidates by Resolution 2023-29. Item presented by Board Clerk Tamara Parent, explaining that this item is to vote as a Board for no more than three candidates for the Special Districts Risk Management Authority (SDRMA). Once the San Miguel Board of Directors come to a consensus of three candidate the Board Clerk will send the Ballot Resolution to SDRMA to be officially counted.

Board Comment: Director Davis asked if the District had to vote. It was explained that SDRMA provides the District with our Workers Compensation, Liability, Dental, and Vision insurance and it is in the best interest of the District to cast a vote.

Board discussion on which candidates they would like to see voted for ensued. Swan, Claypool, and Seifert

Public Comment: None

Motion By: Anthony Kalvans

Second By: Rod Smiley

Motion: To Approve Vote for Swan, Claypool, Seifert

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			
Anthony Kalvans	X			
Owen Davis	X			

Rod Smiley	X			
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4. Financial Reports - May 2023 (Hido)

Receive and file the enumeration of Financial Reports for May 2023.

Item presented by Financial Officer Michelle Hido explaining the May Financials are on pages 67 thru 110 of the Board Packet and that the District is at 106% budgeted revenues. Mrs. Hido explained that the cause for the overage in revenue is due to the sales of surplus items, and asked for any questions.

Board Comment: None

Public Comment: None

Motion By: Rod Smiley

Second By: Raynette Gregory

Motion: To Receive and File

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			
Anthony Kalvans	X			
Owen Davis	X			
Rod Smiley	X			

5. Review and provide direction on proposed water rates. (Dodds)

Discuss proposed water rates and adopt RESOLUTION 2023-24 authorizing Staff to prepare and deliver a Notice of Public Hearing to consider water user fees Pursuant to Proposition 218.

General Manager Kelly Dodds explained that Erik from Bartle-Wells was remote for any questions. General Manager Kelly Dodds explained that there are 3 scenarios provided for the Directors to review. The General Manager updated the Board on items that they asked staff to review at the last meeting. Scenario number one is the same as presented in the May Board Meeting with some capital included. Scenario number 2 is being presented tonight is the lower rate to start with at 4% increase for the first year and 4.5% increase in year two, with a 5% for the remainder three years. Scenario number 3, is also being presented tonight, is the proposal that does not include any capital within the fixed or volumetric rates. This proposal is for a 2.5% increase for each year. The fixed rate in this proposal is lower but the volumetric rates are higher. Discussion ensued on the proportionality between Operational and Capital costs ensued. General Manager Kelly Dodds explained that the option proposed without any Capital is highly discouraged, not building funds for capital projects long term, or even short term will have a long-term effect on the District. Mr. Dodds explained that the District will not be able to catch up, and that it is much easier to collect a small amount at a time then it is to collect a large amount at one time. Discussion on collecting Capital through other fees or assessments ensued. General Manager Kelly Dodds asked the Board for any questions regarding the three proposed scenarios.

Board Comment: Director Davis asked what was collected and put into Capital Reserves over the last five years. General Manager Kelly Dodds voiced that he would have to look into that for the correct numbers. Director Davis asked if they do not approve any rate increase when will the District become insolvent. General Manager Kelly Dodds voiced that previous analysis has shown that the District probably has an estimate of 10 to 15 years before the District would be operating at a deficit, and explained that is a not taking into consideration high inflation. Discussion ensued about the fixed charge without any

volumetric and how that would effect customers.

Director Davis voiced that he feels that the Board should not even be looking at a Prop 218, and asked if a Request for Proposal (RFP) was sent out to award the rate study to Bartle Wells and Associates. General Manager Kelly Dodds explained that an RFP was sent out and the District had three firms bid on the proposal.

Director Gregory asked to discuss the differences between scenario one and scenario two, because they are so similar. General Manager Kelly Dodds explained that per Board direction, it was asked for a lower percentage increase that still achieves an end result without having a sort of balloon payment at the end. Director Gregory asked what inflation last year was. General Manager Kelly Dodds stated that it was 7.4%. Discussion on not even asking for inflation ensued, with an explanation that 5% as suggested would keep the District above operation cost and still be able to set aside a little bit into Capital Reserves.

Director Gregory voiced that she is hearing that staff would like the Board to pick a scenario from the three to stay on track. Mr. Dodds explained that staff is asking the Directors to pick a scenario and direct staff to move forward with the Prop 218 Notice.

General Manager Kelly Dodds explained that he would also like to present other information that the Board requested at the last meeting. It was asked to look into Parcel Sizes not Meter Sizes for the fixed rate and Seasonal Rates. It was explained that the District doesn't have an operational difference between summer to winter. Discussion on compliance with Prop 218 ensued. Looking at going from Meter Size to Parcel Size for for the fixed rate, it was expressed that information in the Board packet shows that a 0.05 acre lot would be paying \$2.65 a month and a lot that is 16.15 acres would be paying \$857.40 per month. General Manager Kelly Dodds explained that there is not a clear nexus or benefit for this proposal, each parcel has equal access to water. Director Kalvans thanked General Manager for looking into the options.

Director Davis voiced that he feels that the people of San Miguel have been punished enough, and feels like Director Kalvans proposal on lot size is only punishing large lot owners, and wants it taken off the table. Director Davis asked about grant funds and if those funds were in the calculations for each scenario. General Manager Kelly Dodds explained if we are reasonably certain that we were going to get the grants then it was included. Director Davis expressed that the District did not need to spend the funds for a rate study and feels that the District spends money on consultants that doesn't need to be spent. Discussion on what was in the proposal from Bartle Wells ensued.

Director Gregory asked what an average household would be paying compared to today prices. General Manger explained that an average house is around 10 units and with scenario one the cost for ten units with base included would be around \$90.10 and people using five unit would be around \$61.05, the calculations are a base price of \$32.30 and \$5.75 for each unit of water used. Director Gregory expressed that she was happy that we met the goal of lowering the rates for the customers who use less water.

Director Davis voiced that each tier the cost increases as customers use more water. General Manager Kelly Dodds explained that in all three proposals there is a fixed charge and the a set charge for each unit of water used, there will be no tiers in the proposed scenarios. Discussion ensued about lower users, and how they will be seeing the most benefit.

Director Smiley discussed being prepared for inflation cost increases and that increases the budget. Not prudent to not increase these fees each year in a small amount. Discussion of infrastructure and ideas for increase ensued.

Director Kalvans voiced that he would like to approve scenario number one, but would want to see more information on lot size assessment. General Manager Kelly Dodds explained that Director Kalvans has been discussing placing Capital, Operations and Maintenance fixed charge and/or lot size charge be placed on the tax bill as an assessment

and take them out of the monthly bill.

Director Gregory asked District General Counsel how that would work. District General Counsel Pritchard explained that kind of assessment would have to be voted on in general election ballot.

Director Davis asked about needing a new study for this kind of assessment. Discussion on the extra cost ensued with a preliminary estimate of ten to fifteen thousand dollars.

Public Comment: Ashley Sangster San Miguel resident, Spoke and voiced that all three scenarios are the same just percentages moved around, and does not feel that the Board has enough information. Mr. Sangster asked about the median income of San Miguel compared to the other proposed communities, and how many customers would see a decrease in their water bill.

Board Comment: Director Gregory asked about the proposed new developments and if that helped disperse the cost. General Manager Kelly Dodds explained that it did help but it does also add infrastructure. Mr. Dodds explained that all scenarios proposed have growth calculated, and asked the Board for any other clarifications needed.

Motion By: Raynette Gregory

Second By: Rod Smiley

Motion: To Approve move forward with scenario #1 by Resolution 2023-24

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			
Anthony Kalvans	X			
Rod Smiley	X			
Owen Davis		X		

6. Adoption of District Retention Policy

Review and approve RESOLUTION 2023-32 adopting a Districtwide Retention Policy. Item was presented by General Manager Kelly Dodds, expressing that District Staff has been working with Legal Counsel to develop a Retention Policy to comply with state and local laws to outline required retention times for the Districts records.

Board Comment: None

Public Comment: None

Motion By: Rod Smiley

Second By: Anthony Kalvans

Motion: To Approve Resolution 2023-32

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			
Anthony Kalvans	X			
Rod Smiley	X			
Owen Davis		X		

7. Discussion and possible direction to staff regarding options for increasing District revenue through assessment, possible expansion of District authority and jurisdiction to include parks oversight and maintenance, and tax revenue shortfalls associated with future development projects within the District boundaries (Kalvans)

Discussion options for increasing District revenue through assessment, possible expansion of District authority and jurisdiction to include parks oversight and maintenance, and tax revenue shortfalls associated with future development projects within the District boundaries. Provide direction to the General Manager and General Counsel.

Item presented by District Counsel Pritchard updating the Board of Directors that this discussion was originally requested at the April Board meeting by Director Kalvans and seconded by Director Smiley. The discussion is meant to serve as a starting point for the Board to discuss what it would like to achieve in relation to ensuring revenue covers District efforts to maintain community services and potentially increase those services to include parklands oversight and maintenance. Director Kalvans is proposing that the San Miguel CSD help expand parkland in the community by establishing an Assessment District. Director Kalvans wishes to further address new development projects slated to be constructed within the District's jurisdiction, which are being approved by the County without consideration for tax revenues to be allocated to the District from those properties. Staff suggests that the Board discuss the information provided and the direction that the Board would like to go forward. District General Counsel Pritchard explained that one question that Director Kalvans had was regarding assessment district for Water Department for capital improvements, that would have to go to the voters and the District would have to do an assessment study and would only be held against water users. The second question was about parks, and it was explained that the Districts Street Lighting authority which includes landscaping does not spill over into parks authority. The portion of Landscaping in the Lighting/Landscaping authority is specifically for right-of-way landscaping it is not opens spaces or parkways. The third question is if the District wanted to force private development and/or new development to put in parks. District General Counsel explained at this time the District does not have that Land Use Authority, and the Land Use Authority lies with the County of San Luis Obispo at this time.

Board Comment: Director Kalvans asked about forming a Planning Commission which is allowed under CSD law. Discussion on Advisory Councils work with County Parks ensued. Director Kalvans asked if the District could get an assessment through a Lighting/Landscaping Maintenance Assessment District, and would only impact developments. District Counsel explained that you cannot and that the Districts Lighting/Landscaping authority is within public rights-of-way. Landscaping is set apart in the code section from Parks and Open spaces. Counsel explained that the District can gain Parks & Open Spaces Authority but would have to go through the LAFCo process and the County can oppose it. Counsel explained even if you get Parks and Open spaces Authority the District still would not have Land Use Authority and cannot force developers to put in parks. In regards to the CSD having a Planning Commission of their own; it is an Advisory Board to the Board of Supervisors and it was explained that they have no authority, they would only be making recommendations. Director Kalvans voiced his frustrations. Discussion on sidewalks to the Mission ensued. District Counsel explained that any Lighting/Landscaping authority that the District has will be improvements of existing right-of-way and has no authority to add any right-of way, and that sidewalks and trails would be San Luis Obispo County Jurisdiction.

Public Comment: None

General Manager Kelly Dodds asked for direction from the Board, regarding more information on getting parks authority and starting the procedure with LAFCo and the County. Discussion on Lighting Assessments and Tax Rate Areas ensued.

Staff Comment: Fire Chief Scott Young voiced that he understands the passion for adding 11

parks, but advises to do some research on Templeton Parks and how they struggle with funding, and has always been a financial loser. The San Miguel Advisory Council is very focused on parks within the CSD District boundaries however most of the Advisory Council members do not live inside the District boundaries and voiced that it would be in the best interest of the District and Advisory Council to look outside the boundaries of the CSD.

Board Comment: Director Davis thanked Chief Young.

Director Smiley voiced that he agreed with Chief Young and would like to have the County have one big park in this area.

Consensus of the Board is to not move forward with Parks

8. Timeclocks and time tracking for employees (Dodds)

Discuss use of timeclocks and time tracking software for employees.

General Manager Kelly Dodds gave a brief history of time clocks for San Miguel CSD. Staff is looking into wall mounted biometric timeclocks that meet the following basic criteria: Allow for multiple timeclocks to interface from multiple locations. Allow for biometric, keypad and card recognition for clocking in at out. General Manager Kelly Dodds explained that this item is operational, but wanted to answer any questions that the Board might have.

Board Comment: Director Davis asked if biometric meant that employees would have to be there physically, and could other employees clock in or out for other employees. General Manager Kelly Dodds explained that the employees would have to physically be at the device to clock in and out, and it was explained that it was a finger print.

Director Gregory expressed that the District has a Timeclock policy.

Public Comment: None

Information item only

9. Update/revise job descriptions for non-exempt positions

Approve RESOLUTION 2023-31 adopting revised job descriptions for non-exempt positions

Item was presented by General Manager Kelly Dodds, informing the Board of Directors that this item was to update the non-exempt employees job descriptions. Most of the changes are updating ADA, and reformatted so all description are formatted the same. Job duties are essentially the same, task titles have changes. All descriptions have been through the Meet and Confer process with San Miguel Employees Association (SMEA)

Board Comment: Director Davis spoke about seeing SMCSO job announcements at the post office. General Manager Kelly Dodds explained that the District has two job openings at this time. Discussion ensued about labor shortages.

Public Comment: None

Motion By: Rod Smiley

Second By: Raynette Gregory

Motion: To Approve Resolution 2023-31

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			
Anthony Kalvans	X			
Owen Davis	X			

Rod Smiley	X			
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10. Potential purchase of property on 'N' and 12th Streets (Dodds)

Authorize the General Manager to engage with the County to purchase the County owned parcels at 'N' and 12th.

Item was presented by Kelly Dodds, updating the Board that he would like to get the Boards approval to move forward with trying to work with the County to get the three parcels on L street and 12th Street. These lots have a lot of potential for the District. It was explained that there will be a cost for Legal and staff to move forward.

Board Comment: Director Smiley is in favor of moving forward with starting negotiations with the County.

Director Kalvans voiced that he was in favor and gave a small background with the proposed property.

Staff Comment: Fire Chief Scott Young voiced that this property came up at the Advisory Council Meeting last month. Chief Young explained that they spoke of a potential homeless facility.

Public Comment: None

Consensus of the Board is to have General Manager Kelly Dodds get information and move forward with negotiations with San Luis Obispo County.

11. Fire Department Code Enforcement Violation (Young)

Proceed with the correctional measures to resolve the Code Enforcement Notice of Violation for the existing conditions at the San Miguel Fire Station.

Item was presented by Fire Chief Scott Young, updating the Board that the final permit was signed off on June 13th 2023.

Board Comment: None

Public Comment: None

Adjourn To the San Miguel Community Service District Groundwater Sustainability

Agency Board.:

9:44 PM

13. San Miguel Community Service District Groundwater Sustainability Agency (GSA)

Consent Calendar :

1. Paso Basin GSP WY 2022 Annual Report invoices

Receive and File invoice from County of San Luis Obispo for the San Miguel Community Services District Groundwater Sustainability Agency cost share of Water Year 2022 Annual Report

Board Comment: Director Davis voiced his concern about the County Supervisor and the GSA. Director Davis was asked to make comment under Board Comment section of the Agenda because this is a consent item and was not pulled for discussion.

Public Comment: None

Motion By: Anthony Kalvans

Second By: Rod Smiley

Motion: To Approve consent calendar

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			

Anthony Kalvans	X			
Rod Smiley	X			
Owen Davis		X		

Reconvene to the San Miguel Community Service District Board of Directors:

9:47 P.M.

14. Board Comment:

Owen Davis spoke about GSA Supervisor Board Member Gibson. Director Davis spoke about the removal of Supervisor Peschong and Arnold and all the damage that it has done to the Paso Robles Basin. Director Davis spoke about small farmers and that Supervisor Gibson has reversed everything back to a moratorium.

Director Kalvans voiced that he understands Director Davis's concerns in regards to the GSA, and explained that it is why San Miguel formed the SMCS DGSA, so they would have a say and not just have the County Board of Supervisors speaking for San Miguel. Director Kalvans voiced that he brought up the lot size because he would like to lower taxes and voiced that he will need that information before he could vote for the rate increase, and is requesting information.

District Counsel clarified that Director Kalvans is requesting information regarding Meter v. Parcel Sizes, and Assessment District, and would need a second from another Director to move forward with getting this information.

Director Gregory seconded getting the information.

Director Gregory thanked District Counsel for being present at the meeting.

15. Adjournment to Next Regular Meeting July 27th 2023:

9:53 PM