



Agenda -

San Miguel Community Services District

BOARD OF DIRECTORS

John Green, President
Anthony Kalvans, Director

Ashley Sangster, Vice President
Hector Palafox, Director
Joseph Parent, Director

THURSDAY, AUGUST 1st, 2019

6:00 P.M. Opened Session

BOARD OF DIRECTORS SPECIAL MEETING AGENDA

**SMCSD Boardroom
1150 Mission St.
San Miguel, CA 93451**

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

I. Call to Order: 6:00 PM

II. Pledge of Allegiance: _____

III. Roll Call: *Green*___ *Parent*___ *Palafox*___ *Kalvans*___ *Sangster*___

IV. Approval of Regular Meeting Agenda:

M_____ **S**_____ **V**_____

V. Public Comment and Communications for items not on the Agenda: None

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VI. Special Presentations/Public Hearings/Other: None

VII. Staff & Committee Reports – Receive & File: None

VIII. CONSENT CALENDAR: None

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

IX. BOARD ACTION ITEMS:

1. Discussion on Debit Card Restriction (Roberson)

Recommendation: Discuss sending a letter to Pacific Primer Bank restricting all San Miguel C.S.D. accounts from having Debit cards issued.

Public Comments: (Hear public comments)

X. ADJOURN TO CLOSED SESSION: (Public Comment for items on closed session agenda)

A. CLOSED SESSION AGENDA:

1. CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code Section 54954.5(f) and Government Code Section 54957.6) Unrepresented Bargaining Units: Non-Management Non-Confidential Unit and Non-Management Confidential Unit.

XI. Report out of Closed Session:

XII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT TO NEXT REGULAR MEETING OF 08-22-2019

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office on July 30, 2019



San Miguel Community Services District

Board of Directors Staff Report

August 1, 2019

AGENDA ITEM: IX-1

SUBJECT: Debit Card Restriction

RECOMMENDATION: Approve a letter to Pacific Premier Bank requesting a restriction being placed on all CSD bank accounts so no debit cards can be issued to authorized signers on the accounts.

DISCUSSION:

This past week it was discovered that any authorized signers on the district accounts could request a debit card. Pacific Premier Bank was contacted, and a request was made to have a restriction placed on the accounts so no debit cards could be issued. The bank confirmed a restriction was put in place on all the CSD accounts and requested that a formal letter from the board to be sent to the bank for the request.

FISCAL IMPACT: There will be no fiscal impact for the district with this restriction in place.

PREPARED BY:

Rob Roberson

Interim General Manager/ Fire Chief

Attachments:

Letter to Pacific Premier Bank



Board of Directors

President

John Green

Vice President

Joseph Parent

Members

Anthony Kalvans
Hector Palafox
Ashley Sangster

General Manager

Rob Roberson

Fire Chief

Rob Roberson

Mission Statement

Committed to serving
the community with
effectiveness, efficiency, and care to
support the economic and social
quality of life
in San Miguel

**Proudly serving
San Miguel with:**

Fire Protection
Street Lighting
Water
Wastewater
Solid Waste

P.O. Box 180
1150 Mission Street
San Miguel, CA 93451

Tel. 805-467-3388
Fax 805-467-9212

www.sanmiguelcsd.org

August 1, 2019

The Board of Directors for the San Miguel Community Services District request that all accounts related to the San Miguel Community Services District are restricted from having Debit Cards issued for any of the accounts.

Accounts

Checking 2561
Checking 2618
Checking 6598
Checking 0133
Checking 0406

Rob Roberson
Interim General Manager

John Green
Board of Director, President