



Agenda

San Miguel Community Services District

BOARD OF DIRECTORS

John Green, President
Anthony Kalvans, Director

Gib Buckman, Director

Joseph Parent, Vice President
Ashley Sangster, Director

SATURDAY, JUNE 23, 2018

9:00 A.M. opened session

BOARD OF DIRECTORS SPECIAL MEETING AGENDA

**SMCSD Boardroom
1150 Mission St.
San Miguel, CA 93451**

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. **Call to Order:** **9:00 AM**
- II. **Pledge of Allegiance:**
- III. **Roll Call:** *Green*___ *Parent*___ *Buckman*___ *Kalvans*___ *Sangster*___
- IV. **Approval of Special Meeting Agenda:**

M_____ S_____ V_____

- V. **ADJOURN TO CLOSED SESSION: Time:**_____
- VI. **Call to Order for Regular Board Meeting/Report out of Closed:** None
- VII. **Public Comment and Communications:**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VIII. Special Presentations/Public Hearings/Other:

1. BOARD WORKSHOP - FY 2018-19 BUDGETS

Recommendation: Conduct a Board Workshop & Discussion about the FY 2018-19 operations and maintenance budget provide direction to staff.

2. Review and Discuss the existing District purchasing policy and procedure manual.

Recommendation: Review and Discuss the existing District purchasing policy and procedure manual and provide direction to staff

- IX. **Staff & Committee Reports – Receive & File:** None
- X. **CONSENT CALENDAR:** None
- XI. **BOARD ACTION ITEMS:** None
- XII. **BOARD COMMENT:**

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT TO NEXT REGULAR MEETING OF 6-28-2018 Time:_____

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on June 18th, 2018

Date: June 18th, 2018

Tamara Parent 6-14-2018
Tamara Parent, Board Clerk/ Accounts Manager

Rob Roberson 6-15-2018
Rob Roberson, Fire Chief/Interim General Manager

John Green 6-15-2018
Approved by: President Green