

SAN MIGUEL COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
MARCH 4, 2021 REGULAR MEETING MINUTES

MEETING HELD AT DISTRICT
1150 MISSION STREET
SAN MIGUEL, CA 93451

- I. **Call to Order:** Meeting Called to Order by Director Sangster – 6:12 P.M.
- II. **Pledge of Allegiance:** Pledge of Allegiance lead by Director Kalvans
- III. **Roll Call:** Directors Present: Sangster, Kalvans, Gregory (Arrived @ 6:12 P. M)
- IV. **Approval of Regular Meeting Agenda:**
Motion by Director Kalvans to approve agenda for March 4, 2021
Seconded by Director Sangster. Motion was approved by Vote of 3 AYES and 0 NOES and 2 ABSENT and 0 ABSTAINED.
- V. **ADJOURN TO CLOSED SESSION:** Moved to Item XII (last item)
- VI. **Call to Order for Regular Board Meeting/Report out of Closed Session: (None)**
- VII. **Public Comment and Communications for items not on the Agenda:** Board Clerk Tamara Parent read aloud an email from Cynthia Replogle, Director of Oceano Community Services District regarding Integrated Waste Management Authority enacting countywide Ordinance 2019-1 prohibiting the use of polystyrene and EPS products which are not recyclable or biodegradable, such as “styrofoam” take out containers. The email from Cynthia Replogle was emailed to all of the Board of Director on the San Miguel Community Services District. No further comment.

Public Comments: none.

Board Comments: Director Kalvans said I have one comment which I wrote down and I will make as brief and to the point as possible. The email that we received I understand that the lady thinks is a very important issue and there is an underlying issue in that email that could be addressed, and I have already addressed in my opinion. They have one representative on the IWMA Board and there are eleven CSDs who share one representative. The combined coverage are fifty thousand people for all of those CSDs. All of the cities get their own representative. All of the supervisors get their own representative and they all get one vote and we each share one of them. If anything, if we send a letter it should be between Oceano and us and Mr. Enns that we feel that it is more important that we have more representation on the item. Discussion ensued with President Sangster asked are you volunteering? Director Kalvans said no, I’m not volunteering, I’m just saying that we need to have a conversation at some point about representation. I mean one person for eleven agencies and you’ve got places like Pismo Beach and Morro Bay who have ten thousand people or less while here I am, one person. President Sangster said I agree there is a lot to representation but who would you suggest to represent San Miguel? Director Kalvans said that it would have to be a system that the IWMA would have to figure out or it could be two people, one from north county and one from south county and currently the system is selected at the CSD’s annual meeting every three years. Director Sangster said so then are we are halted by a CSD meeting? Director

Kalvans stated so basically at the meeting they ask if there are any nominations for this position and if someone raises their hand, they say ok all the garbage dump CSDs go get in your group and vote for who you want and that's the result. That is how it was done when I was there for one meeting and voted for them. Director Sangster said ok, so we can draft a letter and send it back to Oceano and Mr. Enns? Directors Kalvans said yes, we need to send a letter or an email or some combination. I know how to word it to make it specific. Tamara Parent said I have a document if you want to write up something and check it out. Director Sangster said let him bring it. Tamara Parent asked Director Gregory if she agreed and she did. Director Sangster asked if there were any other comments and there were none.

Consensus of the Board of Directors is draft a letter to send back to Oceano Director Enns and IWMA.

VIII. Special Presentations/Public Hearings/Other: None.

IX. Staff & Committee Reports – Receive & File: None

X. CONSENT CALENDAR: None.

XI. BOARD ACTION ITEMS:

1. Review and approve RESOLUTION 2021-04 identifying the Director of Utilities as the “Authorized Representative” to apply to the State Water Resources Control Board for the Planning, Design, and Construction of the Sanitary Sewer Lining and Manhole Rehabilitation Project. report given by Director of Utilities Kelly Dodds. Mr. Dodds stated this is a project that I mentioned before where we are working with CRWA on their grant. They are putting together at no cost to us, a sub-agreement that they receive from state revolving funds. At this point we need to authorize a representative to be the point of contact and sign the application. Obviously, as with all applications, the board will have the final say on whether we actually accept it or not. I am asking at this time that you approve myself as the Director of Utilities to be the authorized representative for the purposes of this grant.

Board Comment: Director Kalvans said no, he did not have any questions. Director Kalvans said refer to the board. Director Sangster asked have we applied for this grant in the past? Mr. Dodds said we have not applied for a grant for this particular project before but this is through Prop 68, the same proposition we applied for the recycled water project. Director Sangster said ok, but this isn't part of that? Mr. Dodds said no, it is totally separate. It has nothing to do with that. Director Sangster asked what is the potential award for the grant? Mr. Dodds said that right now we are asking for approximately \$287,389. Director Sangster said perfect and that is revolving? Mr. Dodds said yes. Director Sangster asked if there were any board comments or questions and there were none.

Public Comments: None

Motion by Director Sangster to approve Resolution 2021-04. Seconded by Director Kalvans. Motion was approved by Vote of 3 AYES and 0 NOES and 2 ABSENT and 0 ABSTAINED.

2. Review and Approve RESOLUTION 2021-05 for the purchase and installation of 2 Mobile Data Computer Systems (MDC) and enter into the County Dispatch Agreement in the amount not to exceed \$20,000 (20-456). report given by Assistant Fire Chief Scott Young. The staff report is as it is written. I could read the whole thing or if you have any questions you would like me to touch on I could bring you the highlights; however you wish to break this down. We planned on utilizing

funds from the Volunteer Fire Department Grant from the 2020-2021 grant cycle. Unfortunately, San Miguel Fire did not get a grant due to shortage of funding and other projects that had a higher priority. The goal for our last grant cycle was to purchase multiple MDCs and EKKMD10-150 hand-held radios and a couple EKKMD mobile units. The Department has Twenty-Thousand Dollars (\$20,000) allocated in its budget to purchase said products and the other Twenty Thousand Dollars (\$20,000) was going to fill the gap to outfit everything. What we are proposing is to enter into an agreement with the county because the county has the buying power to supply the hardware, the software, and technical installation. The county can buy at a state rate, was stated by Assistant Chief Young. The cost breakdown is for two units. The two units would go into the new type 3 Fire Engine 8663 and our type 1 Fire Engine 8696 leaving Engine 8651 and the command vehicles without the mobile data technology. However, this RFC grant verbiage has been changed in that it is not like the Volunteer Firefighter Assistance Grant. As far as the Rural Fire Services Grant I spoke to the facilitator directly and asked if the communications were not quite a priority and she said absolutely communications are a priority and should be proceeded again this year. I am working on the grant for the next grant cycle currently. It will be ready to submit in May but currently we are hoping to outfit two engines. In 2018 the county went dark in that they were requiring all MDC technology to track response vehicles, response times, and vehicle locations. We have been in the dark since 2018 with all radio communications. Fortunately, I was able to contact the new UCC Battalion Chief and he has been working with me very closely to achieve this goal.

Board Comments: Director Sangster asked when we stepped up and bought the initial Toughbooks wasn't it the initial intent to utilize those for the MDC? Assistant Fire Chief Scott Young said no, the Toughbooks could have been utilized as MDCs if necessary and the Toughbook might be an option for the 8600's command vehicle but this Toughbook that I have is strictly utilized for my desktop and for inspection purposes. The MDC technology is not a Toughbook platform. It is basically a video cassette sized processor that is mounted in the unit with a keyboard and string so it reduces the cost considerably from what we previously talked about. We never really had a hard dollar cost but we are looking for hardware at an \$8,000 price tag for two units and currently Toughbook technology that I was seeking that Paso Robles city is using even for the Toughbook alone, was over \$3,000 with the compliment of the components to support the system. Director Sangster asked are these the Panasonic units or the Dells? Assistant Fire Chief Scott Young said this is a Dell platform. Director Sangster said yes, it is my understand with conversations with the county and SLO PD that they really do not favor the Panasonic anyway. Will this allow us to interface with the county? Assistant Fire Chief Scott Young said yes, absolutely, that is the goal. We want to be visible throughout the county and the state and to participate in our own activities, but our activities branch from Oregon to Mexico and over into Nevada; you know, the borders of the state. That way we will be able to see who is coming to us and they will see where we are at in the system. This is part of our required interface. In addition, there is a small buy-in for integration into the emergency recording system software that we have. The emergency recording is a pretty flexible software to where we can have as many users as we want for one buy-in price. I think it is a \$500 annual and that cap would dump into our emergency recording as well. It would make our recording system a lot easier and streamline faster with turnover reports. Director Sangster said ok. Director Kalvans asked does Camp Roberts or Cal Fire across the county line do they use this system as well? Assistant Fire Chief Scott Young said this is a statewide system. We are just using the county as our primary dispatch. Camp Roberts is currently trying to outfit their equipment but since they have that federal/state/naval component and civilian they are kind of tied down. This is by far a much more portable option than I have seen in the past. In that for \$15,277.50 we could be up and running with two units and it is upgradable. It has a small annual buy-in. It looks like its \$1,182 for two units. If we had a third unit we would get 50% off of that annual service agreement and that includes the Wi-Fi cost. We are getting

the Verizon card through the state's buying power, so we are getting a lesser rate. We do not have to augment our Verizon source because we are getting to the end of the rope with the amount of Wi-Fi cards that we have in our computers. Director Sangster asked with the annual fees is that like annual support or maintenance? Assistant Fire Chief Scott Young said it's a software agreement basically. It is a small component for them to manage it but its all licensing that we are looking at. Director Sangster asked is the system itself relatively robust and I'm assuming fairly recent? It's not going to become obsolete anytime soon? Assistant Fire Chief Scott Young said no, I had that conversation with Chief Fowler today as a matter of fact and he said that basically once they are installed and we get some education from his assistant UCC Kevin, then we could do the final download integration link with the county system and the state system to make sure we have the proper mode of communications and then give us the training. He said basically it is just point and shoot and look that it is responding. We will get billed in the report. Its makes it a lot more streamlined and takes a big burden off of the UCC. Director Sangster asked will it enhance operations for strike teams? Assistant Fire Chief Scott Young said yes, it will enhance operations for strike teams because it has a mapping component that comes with it. The county and statewide maps are built into that system so we could use the map and software for some incidents. I have a couple on my phone, but it would be much more beneficial to have that in a laptop converted platform on the unit where you could identify and report back to the GSI unit and they will be able to download it and give a daily report online. Director Sangster said thank you.

Public Comment: None

Motion by Director Sangster to approve Resolution 2021-05. Seconded by Director Kalvans. Motion was approved by Vote of 3 AYES and 0 NOES and 2 ABSENT and 0 ABSTAINED.

XII. ADJOURNED TO CLOSED SESSION – 6:35 P.M. Public Comment: None

CLOSED SESSION AGENDA:

- A. Government Code 54957(b) for the Board to consider the evaluation of performance, discipline, or dismissal of a public employee.

Report out of Closed Session by District Counsel: No reportable action; Direction given to staff.

XIII. Board Comment: None

Adjournment at 10:32 P.M.