



# Agenda

## **San Miguel Groundwater Sustainability Agency**

### **BOARD OF DIRECTORS**

John Green, President  
Anthony Kalvans, Director

Joseph Parent, Director

Ashley Sangster, Vice President  
Hector Palafox, Director

**THURSDAY, December 19, 2019**

**6:00 P.M. Opened Session**

### **BOARD OF DIRECTORS MEETING AGENDA**

**SMCSD Boardroom  
1150 Mission St.  
San Miguel, CA 93451**

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

**Public Comment:** Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

**Meeting Schedule:** Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. Call to Order:** **6:00 PM**
- II. Pledge of Allegiance:**
- III. Roll Call:** Green\_\_\_\_ Sangster\_\_\_\_ Palafox\_\_\_\_ Kalvans\_\_\_\_ Parent\_\_\_\_
- IV. Approval of GSA Meeting Agenda:**

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**V. ADJOURN TO CLOSED SESSION:**

**A. CLOSED SESSION AGENDA:** None

- VI. Call to Order for Regular Board Meeting/Report out of Closed Session:** N/A

**VII. Public Comment and Communications for items not on the Agenda:**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

**VIII. Special Presentations/Public Hearings/Other:**

- IX. Staff & Committee Reports – Receive & File:** None

**X. CONSENT CALENDAR:**

**1. Review and Approve Board Meeting Minutes:**

- a. 11-21-2019 Draft Meeting Minutes

The items listed above are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

**XI. BOARD ACTION ITEMS:**

**1. Consider Approval of Proposal from Montgomery & Associates for Submitting the Paso Robles Sub-basin GSP and Associated Data to the State of California through DWR's GSP Upload Portal.**

**Public Comments:** (Hear public comments prior to Board Action)

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**XII. BOARD COMMENT:**

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

### XIII. ADJOURNMENT TO NEXT GSA MEETING: 1-23-2020

ATTEST:

STATE OF CALIFORNIA              )  
COUNTY OF SAN LUIS OBISPO      ) ss.  
COMMUNITY OF SAN MIGUEL        )

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSD office on December 12<sup>th</sup>, 2019

**Rob Roberson**  
Rob Roberson, Interim General Manager/Fire Chief

**John Green**  
John Green President, Board of Directors

**Tamara Parent**  
Tamara Parent, Board Clerk/ Accounts Manager

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
GROUNDWATER SUSTAINABILITY AGENCY MEETING MINUTES

**November 21, 2019**

MEETING HELD AT DISTRICT OFFICES  
1150 MISSION STREET  
SAN MIGUEL, CA 93451

- I. Meeting Called to Order by Director Green – 6:01 P.M.
- II. Pledge of Allegiance lead by Director Kalvans
- III. **Roll Call:** Directors Present: Palafox, Kalvans, Parent, Green  
Director Absent: Sangster  
District Staff in attendance: Kelly Dodds, Tamara Parent  
District Staff Absent: District Engineer, Blaine Reely
- IV. **Adoption of Special Meeting Agenda:**  
Motion by Director Sangster to adopt Meeting Agenda as presented.  
Seconded by Director Parent, Motion was approved by vote of 5 AYES and 0 NOES  
0 ABSENT.
- V. **Adjourn to closed session:** None
- VI. **Call to order out of the closed session:** None
- VII. **Public Comment and Communications** (for items not on the agenda):  
No Public Comment
- VIII. **Special Presentation/Public Hearing/Other:** Director Green opened the Public Hearing for Final Review of the Groundwater Sustainability Plan (GSP) For Basin 3-004.06 Salinas Valley Paso Robles Area and Consider Approval and Adoption of the Final GSP. Item was presented by Dr. Blaine Reely explaining that the final GSP was presented the GSP cooperative committee at last night's meeting and was approved to be sent to the GSA's for approval.  
**Board Comment:** Director Kalvans asked about Nacimiento Water, and it being part of the GSP, and wanted to know about how fishable that really was. Dr. Reely voiced that the accrual Pipeline is not in the District Boundary and that project would be extremely unproductive for San Miguel. Discussion ensued with Dr. Reely explained that some of the Vineyard owners have started a Mutual Water Company and are purposing to fund a water project that is in the GSP that is closer to the Paso Airport (see Paso Robles Subbasin GSP Table 9-1). Discussion ensued about district boundaries.

Director Sangster asked if Dr. Reely feels that this Final GSP will protect the District in the future and what has changed. Dr. Reely explained that there were some sticking points that have been changed and now the Well Levels are achievable now, and the Districts Recycled Water Project is now part of the final plan.

Director Kalvans asked if Dr. Reely felt that the GSP will be successful and sustain the basin. Dr. Reely explained that is the plan but the state will review the final GSP, and they should have comments and they will need to be reviewed.

Director Sangster asked if once the state reviews and makes comments is it mandatory that we make those changes? Dr. Reely explained that it is up to the state to decide. Dr. Reely explained that the State has two years to approve or comment.

Director Kalvans asked if the District time was spent wisely with this plan. Dr. Reely explained that, we have a plan that sets the framework and now the hard part comes with implementation of this plan but is comfortable with the Districts position.

**Public Comment:** None

Director Green Closes the Public Hearing for Final Review of the Groundwater Sustainability Plan (GSP) For Basin 3-004.06 Salinas Valley Paso Robles Area and Consider Approval and Adoption of the Final GSP.

**IX. Staff & Committee Reports-** Receive & File: None

**X. Consent Calendar:** 1.a Review and approve 10-24-2019 GSA Meeting Minutes

Motion by Director Parent to approve the Consent Calendar, 1.a

Seconded by Director Parent. Motion was approved by Vote of 4 AYES and 0 NOES and 1 Abstain.

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

**1. Review, Discuss, Receive and File the Invoice #18 dated 10-31-2019  
(SM20191031-18) Montgomery & Assoc. for payment for proportional share  
of the “Paso Robles Basin GSP” for \$36.45**

Item presented by District Engineer Dr. Reely, explaining that the invoices are from October 2019.

**Board Comment:** None

**Public Comment:** None

Motion by Director Parent to Receive and File the Invoice #18 dated 10-31-2019 (SM20191031-18) Montgomery & Assoc. for payment for proportional share of the "Paso Robles Basin GSP" for \$36.45

Seconded by Director Palafox, Motion was approved by Vote of 5 AYES and 0 NOES and 0 ABSENT.

**2. Consider Approval of Proposal from Montgomery & Associates for Submitting the Paso Robles Sub-basin GSP and Associated Data to the State of California through DWR's GSP Upload Portal.**

Item presented by District Engineer Blaine Reely, explaining that this was expected to be part of the contract to have requirements of the submission to DWR, but months after the contract was signed DWR came out with extensive perimeters for submission of the GSP to the State of California through DWR's GSP Upload Portal. Dr. Reely explained that this was not anticipated and was not in Montgomery & Associates scope of work.

**Board Comment:** Director Green asked what the Districts cost would be. Dr. Reely explained that it would be the 3.5% around \$680 estimated. Director Sangster voiced that this is out of scope of the previous contract, Discussion ensued. Director Sangster voiced that the agreement reads as an estimate and that they do not know what the cost will be. Dr. Reely explained that this is the first time for upload of a GSP to DWR, and that he would be okay with bringing it back with a "not to exceed" amount. Director Parent asked what information would be burdensome. Dr. Reely explained that DWR is asking for information to be separated out and feels that DWR has made it so it would be easier for DWR to process the information and it is the responsibility of the GSA's to upload the information how they want it. Discussion ensued.

**Board Comment:** Director Sangster voiced that Montgomery & Associates had a scope of work and they had to have a plan for this final service of uploading the GSP. How is this out of scope and it reads that it is estimate, meaning it is like a blank check. Director Sangster would like to have a not to exceed.

Director Green asked how Montgomery & Associates did this in the past. Dr. Reely explained that this is the first for everyone.

Dr. Reely explained that he is willing on the Board's direction to take this back and ask a do not exceed.

Director Sangster asked if they have any assistance at the State. Dr. Reely explained that not that he is aware of.

Director Parent asked what is so extensive about the format. Dr. Reely explained that it is up to DWR and they have an upload site that the GSA's obligation to upload.

Director Kalvans asked about the hourly wage of the Consultants. Discussion ensued.

**Public Comment:** None

Consensus of the Board is to bring back with a "Not to exceed amount"

- 3. Consider Approval and Adoption of RESOLUTION 2019-02 the Final Groundwater Sustainability Plan (GSP) for Groundwater Basin 3-004.06 Salinas Valley Paso Robles Area and authorize the submittal of the Final GSP to the California Department of Water Resources (DWR).** Item presented by District Engineer Blaine Reely explaining that this will be ongoing and a process to work towards.

Motion by Director Sangster to Approval and Adoption of RESOLUTION 2019-02 the Final Groundwater Sustainability Plan (GSP) for Groundwater Basin 3-004.06 Salinas Valley Paso Robles Area and authorize the submittal of the Final GSP to the California Department of Water Resources (DWR) with a do not succeed amount

Seconded by Director Parent, Motion was approved by Vote of 5 AYES and 0 NOES and 0 ABSENT.

- XII. BOARD COMMENT:** Director Sangster thanked staff for their time and understands all the work that has gone into this final GSP.

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their activities related to District business. No action is to be taken until an item is placed on a future agenda.

- XIII. ADJOURNMENT @ 6:29 P.M.**



## San Miguel Groundwater Sustainability Agency

### Board of Directors Staff Report

December 19, 2019

AGENDA ITEM: XI-1

**SUBJECT:** Consider Approval of Proposal from Montgomery & Associates for Submitting the Paso Robles Sub-basin GSP and Associated Data to the State of California through DWR's GSP Upload Portal

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#### **RECOMMENDATION:**

Approve request for supplemental funding from Montgomery & Associates in an amount Not to Exceed \$576.00 for the District's Share for Submitting the Paso Robles Sub-basin GSP and Associated Data to the State of California through DWR's GSP Upload Portal.

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#### **BACKGROUND:**

Montgomery & Associates, who are the consultants that are preparing the GSP have requested supplemental funding in the amount of \$19,200 to cover costs associated with work which was unplanned and not in their original scope of work. The services to be provided are in accordance with a provision of the California's Sustainable Groundwater Management Act (SGMA). Per DWR, the GSP must be submitted by January 31, 2020. Per Water Code §10733.4 and GSP Regulations §353.2, the Department of Water Resources (DWR) has developed an online tool for the submission of GSPs, which is referred as the DWR portal or the GSP Reporting System. The requirement by DWR for GSP submittal using the Reporting System Portal was not in effect at the time the original contract with Montgomery & Associates was executed.

A copy of the consultant's proposal is attached. Unplanned work addressed therein includes:

TASK 1. TEST UPLOAD PORTAL

TASK 2. UPLOAD GSP

TASK 3. PREPARE AND UPLOAD GSP ELEMENTS TEMPLATE

TASK 4. COMPILE AND UPLOAD MAP FILES

**TASK 5. COMPILE AND UPLOAD REFERENCES**

**TASK 6: COMPILE AND UPLOAD MONITORING NETWORK**

**TASK 7: PREVIEW AND SUBMIT FINAL GSP**

The GSA Cooperative Committee staff has met on multiple occasions to discuss and negotiate the requested fee increase and reached a consensus that the supplemental scope of work and associated funding request is appropriate. The proportionate share of the cost to be borne by the San Miguel GSA is 3.0% of the total, which equates to \$576. This amount will be eligible for reimbursement back to the District from the DWR grant funds at some point in the future.

At the November 2019 Board meeting, the Board directed the DE to request a revised proposal from Montgomery & Associates in which it should be clearly stated the total fee for the services to be provided for the supplemental work would NOT EXCEED \$19,200 (SMCSD's share would be \$576). The DE made this request and received a response from the City of Paso Robles, who is the contracting party to Montgomery & Associates, which indicated that they would not bill the District in excess of \$576.00 for the District's share of the associated fee. The City of Paso Robles made this offer to expedite the process of amending their contract with the consultant. A copy of the email which contains the City's offer is attached.

**FUNDING:**

Funding for this project will come from the Water Fund. These costs will be eligible for reimbursement back to the District from DWR grant funds.

**PREPARED BY:**

Blaine T. Reely

Blaine T. Reely, P.E., District Engineer

**Attachments:**

Montgomery & Associates Proposal, entitled “PROPOSAL FOR SUBMITTING THE PASO ROBLES SUBBASIN GSP AND ASSOCIATED DATA TO THE STATE OF CALIFORNIA THROUGH DWR’S GSP UPLOAD PORTAL”

Email from Dick McKinley, Public Works Director with the City of Paso Robles

October 1, 2019

Ms. Angela Ruberto Ford  
County of San Luis Obispo  
Department of Public Works  
1144 Monterey St., Suite B  
San Luis Obispo, CA 93408

**PROPOSAL FOR SUBMITTING THE PASO ROBLES SUBBASIN GSP AND ASSOCIATED DATA TO THE STATE OF CALIFORNIA THROUGH DWR'S GSP UPLOAD PORTAL**

Dear Ms. Ruberto:

The local Groundwater Sustainability Agencies (GSAs) in the Paso Robles Subbasin have contracted with Montgomery & Associates (M&A) to prepare the Groundwater Sustainability Plans (GSPs) in accordance with California's Sustainable Groundwater Management Act (SGMA). The GSP must be submitted by January 31, 2020. Per Water Code §10733.4 and GSP Regulations §353.2, the Department of Water Resources (DWR) has developed an online tool for the submission of GSPs, referred to in this proposal as the DWR portal or the GSP Reporting System. While DWR has hosted workshops and webinars outlining the basic functionality of the GSP Reporting System, the online system and guidance documents are not yet available. This proposal is based on our current understanding of the GSP reporting system and the GSP upload requirements, although the reporting system may differ from our current understanding.

As requested, we are providing the enclosed estimate of costs for uploading the Paso Robles Subbasin GSP and associated data. We have provided a breakdown of the anticipated tasks based on our best guess of the level of effort that will be required. However, there is significant uncertainty in our estimate because the online portal is not yet available, and we will not know the exact nature of the necessary activities until we have worked through the DWR upload portal procedure. The estimated costs assume that this work will begin after a final GSP has been adopted by all four GSAs.

Please note that due to our relationship with DWR and the GSAs, some information in this letter is confidential. We request that the GSAs not share this information with other parties.

**SCOPE OF WORK**

**TASK 1. TEST UPLOAD PORTAL**

The designated GSP manager will need to assign permissions to M&A in the GSP submittal system. M&A will test the portal, download appropriate templates and documents, and



identify any obvious activities not covered by this scope of work. This activity will include filling out the background upload information such as location, etc.

## **TASK 2. UPLOAD GSP**

The final GSP consists of twelve chapters, approximately the same number of appendices, and many figures and tables. These are compiled into several separate pdfs that are available for download on the Paso GSP website ([www.pasoGSP.com](http://www.pasoGSP.com)). DWR indicated in the public workshops that GSP files must be uploaded individually and will be subject to size limits. However, M&A now has learned that DWR will not have the capability to handle multiple PDFs, as previously described in DWR workshops and webinar. We expect that in either case, we will need to modify the GSP components to either combine into a single document or split and reduce into separate documents as required by DWR. M&A will create whatever document formats are required, and upload through DWR's portal.

## **TASK 3. PREPARE AND UPLOAD GSP ELEMENTS TEMPLATE**

DWR will supply a spreadsheet template to identify specific locations in the GSP for each of the SGMA required elements. The elements template will be available either as a downloadable Excel file or an online fillable form. M&A will populate the template with links to the correct PDF page number, as well as the section number, figure number, and/or table number if appropriate.

The template is not yet published by DWR. M&A has learned that the *Preparation Checklist for GSP Submittal* issued by DWR in 2016 constitutes only a part of what will be needed for the GSP elements template. The preparation checklist will serve as the starting point for completing the template. However, the template will require M&A to identify the PDF page number for every element and this will not be known until the final PDF document is developed.

It is possible that the elements template will identify items that do not exist in the current GSP. M&A will compile a list of items elements that are not included in the GSP, and provide this list to GSA staff. Addressing any significant gaps is not included in this scope of work.

Upon completing the GSP elements template to the satisfaction of GSA staff, M&A will upload the completed GSP elements table to DWR's portal.

## **TASK 4. COMPILE AND UPLOAD MAP FILES**

All maps included in the GSP must be uploaded electronically to DWR's portal. The electronic file packages must include shapefiles, geodatabases, and other information for each map. It is currently unclear whether DWR will accept compiled geodatabases, or if the files must be uploaded as individual .mxs files. For testing purposes, we have assumed that M&A will develop a .mxs file for each map in the GSP as well as a project geodatabase.

M&A will assemble individual files and upload through the DWR upload portal.

## **TASK 5. COMPILE AND UPLOAD REFERENCES**

The regulations require a reference list in the GSP. This list has been completed and is part of the GSP. Additionally, DWR will provide a references template that must be completed. An internet link to the reference must be provided if the reference is publicly available. If it is not publicly available, the actual reference must be uploaded as part of the GSP submittal. DWR's upload tool will reject the submittal if all the required information is not submitted.

This task includes the following steps:

1. Collect URLs for publicly available references. For references that are publicly available, add access date and URL to references template
2. Locate and create PDFs of all non-publicly available references. For references that are not publicly available, add PDF file name to references template
3. Upload the references template and all non-publicly available PDFs

## **ACTIVITY 6: COMPILE AND UPLOAD MONITORING NETWORK**

M&A believes this task will be the most time-consuming and also comes with the most uncertainty. DWR will provide templates for uploading well completion information, general monitoring site construction information, groundwater elevation data, and general site monitoring data. Some of the information required by these templates may not be available.

We anticipate completing the work in the following steps outlined below.

### **6.1 Migrate CASGEM wells that are part of the SGMA monitoring network**

M&A will migrate all current CASGEM wells in the Paso Robles Subbasin into the SGMA monitoring network. Any CASGEM wells that are not transferred into the SGMA monitoring network will become standby wells, and data for those wells cannot be easily submitted to DWR in the future.

M&A has learned that additional data may be needed for each well, above and beyond what is transferred from CASGEM. SGMA has certain requirements that were not included in CASGEM, and each well's information must be updated to ensure that it is SGMA compliant. It is currently unclear what the additional data requirements will be for each well.

### **6.2 Identify all Monitoring Locations not in the CASGEM Network and Convert all Data to Correct Units**

Any monitoring locations not included in CASGEM must be manually uploaded through the DWR upload portal if the information is available. The required information for each monitoring well is likely to include, at a minimum:

- A unique site identification number and narrative description of the site location

- Well location. Measured using Latitude and Longitude accurate to five decimal places
- Ground surface elevation. Measured using NAVD88, accurate to 0.1 foot
- Reference point elevation. Measured using NAVD88, accurate to 0.5 foot
- Description of the reference point
- A description of how the reference point elevation was measured
- A description of how the ground surface elevation was measured
- Description of the well use, such as public supply, irrigation, domestic, monitoring, or other type of well
- Statement of whether the well is active or inactive
- Statement of whether the well is a single, clustered, nested, or other type of well
- Depth of casing perforations
- Total borehole depth
- Total well depth
- Well completion reports, if available, from which the names of private owners have been redacted
- Geophysical logs, well construction diagrams, or other relevant information, if available
- Identification of principal aquifers monitored
- A description of the type of monitoring, type of measurement taken, and monitoring frequency
- Other relevant well construction information, such as well capacity (acre-feet per year), casing diameter, or casing modifications, as available.

All of these data will be uploaded if they are available from the existing data management system (DMS) for the Paso Robles Subbasin. Data will be converted to the correct units and the corrected data will be entered into the monitoring site template, if available. After the template has been populated and checked, it will be uploaded through the DWR upload portal. We assume that DWR will accept a “not available” designation for any data that is not readily available.

### **6.3 Identify Monitoring Sites with Data That Can Be Publicly Accessed from Websites**

The most efficient method for populating the existing sites template is to collect links to data (GW Levels, GW Quality) that can be downloaded from websites. M&A will add each appropriate URL to the site data in the template, and then will then upload the template with the links to existing sites through the DWR upload portal



#### **6.4 Populate the Groundwater Elevation Data Excel template with groundwater level measurements**

M&A will populate the groundwater elevation template with groundwater level data from the existing DMS. It is possible that the DMS may not include all data needed by the groundwater elevation template. M&A will keep a list of required data that are not in the DMS, and will share that list with GSA staff. M&A will also check to ensure there are no duplicate data in the groundwater elevation template.

After the GSA staff approve of the data and data gaps in the template, M&A will upload the groundwater elevation template through the DWR upload portal.

#### **6.5. Populate the General Sites Template**

General monitoring sites are any non-well monitoring sites such as stream gauges, extensometers etc. M&A will first populate the general site description construction template with information about each general site. It is possible that the some required data for the general site descriptions may not be available. M&A will keep a list of required data that are not available, and will share that list with GSA staff.

After populating the general site construction template, M&A will populate the general site data template with all necessary historical data. It is possible that the some required data be available. M&A will keep a list of required data that are not available, and will share that list with GSA staff.

M&A will upload both the completed General Sites Description Template and the completed General Sites Data Template to DWR through the DWR upload portal.

### **TASK 7: PREVIEW AND SUBMIT FINAL GSP**

M&A will preview the GSP upload using the GSP preview tool to check the submittal is complete and make necessary adjustments, assuming only minor or no adjustments are necessary. We propose that GSA staff additionally preview and check the GSP. After verifying that the GSP is complete, M&A will officially submit the GSP to DWR. This step locks down the submittal after which no changes can be made, unless a special request is made to DWR.

### **SCHEDULE**

We are prepared to begin this work as soon as the GSAs adopt the final GSP. Our understanding is that the final GSP is scheduled to be available for adoption on November 6, 2019. We estimate approximately four weeks are necessary to complete the process outlined above. This should allow sufficient time to not only compile references, map files, monitoring data, and complete the DWR templates, but also allows time to meet with the GSA staff and make any necessary decisions about missing elements in Task 3. It also allows time for a final preview of the submittal in Task 7.



To meet the January 31, 2020 deadline, this work should commence no later than January 3, 2020, which assumes a final GSP has been adopted by all GSAs by this date.

## COST ESTIMATE

Costs are estimated based on time for various professionals and are based on our 2019 billing rates. No mileage or other travel related expenses will be charged to this project. The task breakdown is provided in the table below. Staff working on this project will be the same individuals who have been involved in the GSP development, including myself, Tim Leo, Juliet McKenna, Jon Reeves and Caryn Fogel. Total estimated costs are \$19,200, based on the hours assumed to be necessary for each task given the information we currently have on DWR's submittal requirements. Significant deviation from these assumptions could result in additional costs.

	Scientist VIII	Scientist VI	Scientist II	Data Specialis t	Sci Illustrato r	Technica l Editor/ Clerical	Total Hours	Total Professional Fees
<b>2019 Professional Rates</b>	\$260	\$215	\$125	\$140	\$105	\$80		
Task 1. Test portal	1	1					2	\$500
Task 2. Compile and upload GSP	1	2				8	11	\$1,300
Task 3. GSP elements template; meeting with GSA staff	8	2				8	18	\$3,200
Task 4. Compile and upload map files		2	2	8	8		20	\$2,600
Task 5. Compile and upload references	1	2	12			6	21	\$2,700
Task 6. Compile and upload monitoring network	2	2	36	12			52	\$7,100
Task 7. Preview and submit final GSP	4	2				4	10	\$1,800
<b>Total</b>	17	13	50	20	8	26	134	\$19,200

We appreciate the opportunity to continue to work with the GSAs on the Paso Robles Subbasin GSP. Please let me know if you have any questions or would like to discuss this further.

Sincerely,

A handwritten signature in black ink that reads "Derrik Williams".

Derrik Williams, P.G.  
MONTGOMERY & ASSOCIATES

**From:** Dick McKinley <DMcKinley@prcity.com>  
**Sent:** Monday, November 25, 2019 1:12 PM  
**To:** breely@monsoonconsultants.com; 'Derrik Williams'; 'Angela Ruberto'; 'Tim Leo'  
**Cc:** 'Willy Cunha'; 'rdiff\_yahoo.com'; 'Mladen Bandov'; 'Courtney Howard'; 'Catherine M. Martin'  
**Subject:** RE: [EXT]RE: Paso GSP Submittal - request proposal for support

3% of \$19,200 is \$576. I won't bill San Miguel CSD for more than that. It will be worth it to not do extra paper work.

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**From:** [breely@monsoonconsultants.com](mailto:breely@monsoonconsultants.com) <breely@monsoonconsultants.com>  
**Sent:** Monday, November 25, 2019 1:00 PM  
**To:** 'Derrik Williams' <[dwilliams@elmontgomery.com](mailto:dwilliams@elmontgomery.com)>; 'Angela Ruberto' <[aruberto@co.slo.ca.us](mailto:aruberto@co.slo.ca.us)>; 'Tim Leo' <[tleo@elmontgomery.com](mailto:tleo@elmontgomery.com)>  
**Cc:** Dick McKinley <[DMcKinley@prcity.com](mailto:DMcKinley@prcity.com)>; 'Willy Cunha' <[willy.ssiwd@gmail.com](mailto:willy.ssiwd@gmail.com)>; 'rdiff\_yahoo.com' <[rdiff@yahoo.com](mailto:rdiff@yahoo.com)>; 'Mladen Bandov' <[mbandov@co.slo.ca.us](mailto:mbandov@co.slo.ca.us)>; 'Courtney Howard' <[choward@co.slo.ca.us](mailto:choward@co.slo.ca.us)>; 'Catherine M. Martin' <[cmmartin@co.slo.ca.us](mailto:cmmartin@co.slo.ca.us)>  
**Subject:** RE: [EXT]RE: Paso GSP Submittal - request proposal for support

Tim / Derrik...

I brought your proposal for uploading the GSP to the DWR Portal to our Board for approval last Thursday night....They asked that I get a revised proposal that indicates that the \$19,200 fee is a Not to Exceed (NTE)....The District has very limited funds and they don't want to approve an agreement that they don't know how much it will cost... Thank you for your consideration in this matter....

Regards, Blaine

Blaine T. Reely, PhD, PE  
Monsoon Consultants  
P.O. Box 151  
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**From:** Derrik Williams <[dwilliams@elmontgomery.com](mailto:dwilliams@elmontgomery.com)>  
**Sent:** Wednesday, October 2, 2019 11:07 AM  
**To:** Angela Ruberto <[aruberto@co.slo.ca.us](mailto:aruberto@co.slo.ca.us)>; Tim Leo <[tleo@elmontgomery.com](mailto:tleo@elmontgomery.com)>  
**Cc:** DMckinley\_prcity.com <[DMckinley@prcity.com](mailto:DMckinley@prcity.com)>; breely\_monsoonconsultants.com <[breely@monsoonconsultants.com](mailto:breely@monsoonconsultants.com)>; Willy Cunha <[willy.ssiwd@gmail.com](mailto:willy.ssiwd@gmail.com)>; rdiff\_yahoo.com <[rdiff@yahoo.com](mailto:rdiff@yahoo.com)>; Mladen Bandov <[mbandov@co.slo.ca.us](mailto:mbandov@co.slo.ca.us)>; Courtney Howard <[choward@co.slo.ca.us](mailto:choward@co.slo.ca.us)>; Catherine M. Martin <[cmmartin@co.slo.ca.us](mailto:cmmartin@co.slo.ca.us)>  
**Subject:** RE: [EXT]RE: Paso GSP Submittal - request proposal for support

Angela,

We have attached our proposal for submitting the Paso Robles GSP to DWR using the upload portal. We have made our best estimate of the effort required, based on our current understanding of DWR's requirements. Thank you for providing the Monitoring Upload Outline; it was very helpful.

If you have any questions about our approach or assumptions, feel free to contact me.

Sincerely,

*Derrik*

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**Derrik Williams, P.G., C.Hg.**  
**MONTGOMERY & ASSOCIATES**  
(805) 259-4095 (office) | (510) 332-7898 (mobile)

---

**From:** Angela Ruberto <[aruberto@co.slo.ca.us](mailto:aruberto@co.slo.ca.us)>  
**Sent:** Friday, September 27, 2019 9:33 AM  
**To:** Derrik Williams <[dwilliams@elmontgomery.com](mailto:dwilliams@elmontgomery.com)>; Tim Leo <[tleo@elmontgomery.com](mailto:tleo@elmontgomery.com)>  
**Cc:** DMckinley\_prcity.com <[DMckinley@prcity.com](mailto:DMckinley@prcity.com)>; breely\_monsoonconsultants.com <[breely@monsoonconsultants.com](mailto:breely@monsoonconsultants.com)>; Willy Cunha <[willy.ssjwd@gmail.com](mailto:willy.ssjwd@gmail.com)>; rdiff\_yahoo.com <[rdiff@yahoo.com](mailto:rdiff@yahoo.com)>; Mladen Bandov <[mbandov@co.slo.ca.us](mailto:mbandov@co.slo.ca.us)>; Courtney Howard <[choward@co.slo.ca.us](mailto:choward@co.slo.ca.us)>; Catherine M. Martin <[cmmartin@co.slo.ca.us](mailto:cmmartin@co.slo.ca.us)>  
**Subject:** RE: [EXT]RE: Paso GSP Submittal - request proposal for support

Hi Derrik and Tim,

Happy Friday! Please let us know if you have any questions/comments as you develop your proposal on the Paso Basin GSP submission (GSP Reporting System and Monitoring Network Module); we look forward to receiving your proposal next week!

A **Draft Outline for the GSP Monitoring Network Module** is attached for your information with the hopes that this will help your team more quickly identify what data you already have from GSP development and what data you may need to request from the GSAs so we're all set to submit after adoption. The Draft Outline was developed by Cathy in our office (thanks Cathy!) from the DWR's Workshop Video (<https://www.youtube.com/watch?v=TRm4E0YIW2Q&feature=youtu.be>) posted 8/28/19.

Again, please let us know if you have questions.  
Thank you, and have a great weekend!



**Angela Ruberto, P.E.**  
Water Resources Engineer  
Public Works, County of San Luis Obispo  
Tel: (805) 781-5139 | An APWA Accredited Agency  
[Website](#) | [Twitter](#) | [Map](#)  
**Upcoming Absences: 10/7/19 – 10/11/19**



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**From:** Angela Ruberto <[aruberto@co.slo.ca.us](mailto:aruberto@co.slo.ca.us)>  
**Sent:** Thursday, September 19, 2019 9:03 PM  
**To:** Derrik Williams <[dwilliams@elmontgomery.com](mailto:dwilliams@elmontgomery.com)>; Tim Leo <[tleo@elmontgomery.com](mailto:tleo@elmontgomery.com)>  
**Cc:** DMckinley\_prcity.com <[DMckinley@prcity.com](mailto:DMckinley@prcity.com)>; breely\_monsoonconsultants.com <[breely@monsoonconsultants.com](mailto:breely@monsoonconsultants.com)>; Willy Cunha <[willy.ssjwd@gmail.com](mailto:willy.ssjwd@gmail.com)>; rdiff\_yahoo.com <[rdiff@yahoo.com](mailto:rdiff@yahoo.com)>; Mladen Bandov <[mbandov@co.slo.ca.us](mailto:mbandov@co.slo.ca.us)>; Courtney Howard <[choward@co.slo.ca.us](mailto:choward@co.slo.ca.us)>  
**Subject:** Re: [EXT]RE: Paso GSP Submittal - request proposal for support

Hi Derrik,

Thank you for the follow-up. Yes, I think getting the proposal the first week in October will be fine, especially if it means we'll have a clearer idea of DWR's submittal expectations. Also, that schedule should still give us time to consider and potentially include in the agenda to be published 10/16/19 so I don't see an issue with it.

Thanks again,  
Angela

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**From:** Derrik Williams <[dwilliams@elmontgomery.com](mailto:dwilliams@elmontgomery.com)>  
**Sent:** Thursday, September 19, 2019 8:41:30 PM  
**To:** Angela Ruberto <[aruberto@co.slo.ca.us](mailto:aruberto@co.slo.ca.us)>; Tim Leo <[tleo@elmontgomery.com](mailto:tleo@elmontgomery.com)>  
**Cc:** DMckinley\_prcity.com <[DMckinley@prcity.com](mailto:DMckinley@prcity.com)>; breely\_monsoonconsultants.com <[breely@monsoonconsultants.com](mailto:breely@monsoonconsultants.com)>; Willy Cunha <[willy.ssjwd@gmail.com](mailto:willy.ssjwd@gmail.com)>; rdiff\_yahoo.com <[rdiff@yahoo.com](mailto:rdiff@yahoo.com)>; Mladen Bandov <[mbandov@co.slo.ca.us](mailto:mbandov@co.slo.ca.us)>; Courtney Howard <[choward@co.slo.ca.us](mailto:choward@co.slo.ca.us)>  
**Subject:** RE: [EXT]RE: Paso GSP Submittal - request proposal for support

Angela,

The cost estimate will likely not be available until the first week of October. We are finding more information on what is necessary for the upload, and we should have a better picture of the process in the first week of October. Is that acceptable to you?

*Derrik*

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**Derrik Williams, P.G., C.Hg.**  
**MONTGOMERY & ASSOCIATES**  
(805) 259-4095 (office) | (510) 332-7898 (mobile)

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**From:** Angela Ruberto <[aruberto@co.slo.ca.us](mailto:aruberto@co.slo.ca.us)>  
**Sent:** Monday, September 16, 2019 4:50 PM  
**To:** Tim Leo <[tleo@elmontgomery.com](mailto:tleo@elmontgomery.com)>; Derrik Williams <[dwilliams@elmontgomery.com](mailto:dwilliams@elmontgomery.com)>  
**Cc:** DMckinley\_prcity.com <[DMckinley@prcity.com](mailto:DMckinley@prcity.com)>; breely\_monsoonconsultants.com <[breely@monsoonconsultants.com](mailto:breely@monsoonconsultants.com)>; Willy Cunha <[willy.ssjwd@gmail.com](mailto:willy.ssjwd@gmail.com)>; rdiff\_yahoo.com <[rdiff@yahoo.com](mailto:rdiff@yahoo.com)>; Mladen Bandov <[mbandov@co.slo.ca.us](mailto:mbandov@co.slo.ca.us)>; Courtney Howard <[choward@co.slo.ca.us](mailto:choward@co.slo.ca.us)>

<[choward@co.slo.ca.us](mailto:choward@co.slo.ca.us)>

**Subject:** RE: [EXT]RE: Paso GSP Submittal - request proposal for support

Good afternoon,

That sounds great – thank you. When GSA staff was discussing this Friday, we envisioned getting a proposal letter (similar to what your team did for the last budget amendment).

It would be helpful to get the proposal early enough to review/consider and develop a staff report/budget amendment that could be included in the CC agenda to be published 10/16/19.

Could we target end of the month? Or first week in October?

Best,



**Angela Ruberto, P.E.**

Water Resources Engineer

Public Works, County of San Luis Obispo

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[Website](#) | [Twitter](#) | [Map](#)



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**From:** Tim Leo <[tleo@elmontgomery.com](mailto:tleo@elmontgomery.com)>

**Sent:** Monday, September 16, 2019 1:18 PM

**To:** Angela Ruberto <[aruberto@co.slo.ca.us](mailto:aruberto@co.slo.ca.us)>; Derrik Williams <[dwilliams@elmontgomery.com](mailto:dwilliams@elmontgomery.com)>

**Cc:** DMckinley\_prcity.com <[DMckinley@prcity.com](mailto:DMckinley@prcity.com)>; breely\_monsoonconsultants.com

<[breely@monsoonconsultants.com](mailto:breely@monsoonconsultants.com)>; Willy Cunha <[willy.ssjwd@gmail.com](mailto:willy.ssjwd@gmail.com)>; rdiff\_yahoo.com

<[rdiff@yahoo.com](mailto:rdiff@yahoo.com)>; Mladen Bandov <[mbandov@co.slo.ca.us](mailto:mbandov@co.slo.ca.us)>; Courtney Howard

<[choward@co.slo.ca.us](mailto:choward@co.slo.ca.us)>

**Subject:** [EXT]RE: Paso GSP Submittal - request proposal for support

**ATTENTION:** This email originated from outside the County's network. Use caution when opening attachments or links.

Hi Angela – sure, we will provide you a proposal and cost estimate for this work – we will start on it this week. Is there a target due date for the proposal?

Thanks.

*Tim*

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**-----**  
**Timothy Leo, P.G.**  
**MONTGOMERY & ASSOCIATES**

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**From:** Angela Ruberto [<mailto:aruberto@co.slo.ca.us>]

**Sent:** Sunday, September 15, 2019 12:50 PM

**To:** Tim Leo; Derrik Williams

**Cc:** DMckinley\_prcity.com; breely\_monsoonconsultants.com; Willy Cunha; rdiff\_yahoo.com; Mladen

Bandov; Courtney Howard  
**Subject:** Paso GSP Submittal - request proposal for support

Hi Tim and Derrik,

Hope you're having a great weekend. Thank you and your team for all the hard work to get the Paso Basin GSP where it is – it is exciting to be nearing the finish line!

Speaking of “the finish line”... GSA staff discussed GSP submission Friday afternoon and we'd like to request a proposal / cost estimate for your team to develop the submissions/uploads for the GSP Reporting System and Monitoring Network Module to support the formally designated “Plan Manager” (likely the County Public Works Director).

**Please let me know if you'd be willing to give us a proposal/estimate or if you wish to discuss.**

Thank you for considering!



**Angela Ruberto, P.E.**

Water Resources Engineer

Public Works, County of San Luis Obispo

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**From:** Mladen Bandov <[mbandov@co.slo.ca.us](mailto:mbandov@co.slo.ca.us)>

**Sent:** Tuesday, August 27, 2019 3:36 PM

**To:** Derrik Williams <[dwilliams@elmontgomery.com](mailto:dwilliams@elmontgomery.com)>; Courtney Howard <[choward@co.slo.ca.us](mailto:choward@co.slo.ca.us)>;

Angela Ruberto <[aruberto@co.slo.ca.us](mailto:aruberto@co.slo.ca.us)>

**Subject:** RE: [EXT]GSP Submittal Webinar

Hi Derrik,

Yes, most of our team did attend it during the webcast (I'm going to watch it when the recorded version is available).

I'm aware that there items that we need to coordinate on for the submittal. When Angela gets back in (9/3), we'll come back to this.

Thanks for reaching out and letting us know.



**Mladen Bandov**

Water Resources Engineer

Public Works, County of San Luis Obispo

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**From:** Derrik Williams <[dwilliams@elmontgomery.com](mailto:dwilliams@elmontgomery.com)>  
**Sent:** Tuesday, August 27, 2019 2:13 PM  
**To:** Courtney Howard <[choward@co.slo.ca.us](mailto:choward@co.slo.ca.us)>; Angela Ruberto <[aruberto@co.slo.ca.us](mailto:aruberto@co.slo.ca.us)>; Mladen Bandov <[mbandov@co.slo.ca.us](mailto:mbandov@co.slo.ca.us)>  
**Subject:** [EXT]GSP Submittal Webinar

**ATTENTION:** This email originated from outside the County's network. Use caution when opening attachments or links.

Courtney/Angela/Mladen

Did any one of you watch the GSP submittal webinar that DWR held on Thursday, August 22? It was fairly informative. In particular, there was some good information on how GSAs have to upload references and how GSAs have to set up their monitoring points in DWR's database. Additionally, there was interesting information about the fact that SGMA will be replacing CASGEM for basins that submit a GSP.

If you did not watch the webinar, I can get you more information. If you did watch the webinar, you know that we will need to coordinate on a few items when you submit the GSP.

Sincerely,

**Derrik Williams, P.G., C.Hg.**  
Principal Hydrogeologist | Director of California Business Development  
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