



# Agenda

## San Miguel Community Services District

### Finance & Budget Committee

**Regular Meeting**  
**FRIDAY, MAY 19, 2016 10:00 A.M.**

**SMCSD Boardroom 1150 Mission St. San Miguel, CA 93451**

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

**Public Comment: When public attendance is over ten (10) persons, the following policies will go into effect:** Any person wishing to address the Board or Standing Committee, please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered with CSD Clerk prior to the meeting.

**If you wish to speak on an item not on the agenda,** you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and indicate which item number you wish to address.

**Meeting Schedule:** Regular Board of Director meetings are generally held on the fourth Thursday of each month at 7:00 P.M in the CSD boardroom. The Agenda's are posted on the CSD's website at: [www.sanmiguelcسد.org](http://www.sanmiguelcسد.org)

**Agendas:** Agenda packets are available for the public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD, Fire Station located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD, Fire Station located at 1150 Mission St., San Miguel, during normal business hours.

- I. Call to Order- 10:00 A.M Chair Dawes
- II. Pledge of Allegiance
- III. Roll Call: Directors: Buckman\_\_\_\_\_ Dawes\_\_\_\_\_

IV. Oral and Written Communications: Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a “Request to Speak” form and place in basket provided.

V. **Special Status Report & Discussion on Financial Audit Progress with District Auditor**

**VI. AGENDA:**

**1. Review and Discuss Monthly Financial Reports for April 2016**

**Staff Recommendation:** Discuss and recommend approval of Monthly Financial Reports for April 2016 to Board of Directors.

M\_\_\_\_\_ S\_\_\_\_\_

**2. Discuss and recommend approval to Board authority to proceed with executing a contract with Mike Roach Electric for installing a breathing air compressor in the fire station**

**Staff Recommendation:** Discuss and make recommendation to Board authorizing executing a contract in amount of \$4,345.00.

M\_\_\_\_\_ S\_\_\_\_\_

**3. Review and Discuss a Change Order request for Whitaker Company installation of 3 additional fire hydrant tees to new units installed.**

**Staff Recommendation:** Discuss and make a recommendation to Board to approve a Change Order to Whitaker Company in an additional amount of \$9,000 to the existing contract amount.

M\_\_\_\_\_ S\_\_\_\_\_

**4. Review and Discuss Fund Account Distribution Percentages for adjustment for FY operational expenses**

**Staff Recommendation:** Discuss and make a recommendation to Board regarding adjustment to Fund Account Distribution Percentages for operating expense allocations.

M\_\_\_\_\_ S\_\_\_\_\_

**VII. COMMITTEE COMMENTS**

This section is intended as an opportunity for Committee members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

**VIII. ADJOURNMENT**

**Time:** \_\_\_\_\_

**ATTEST:**

STATE OF CALIFORNIA                    )  
COUNTY OF SAN LUIS OBISPO    ) ss.  
COMMUNITY OF SAN MIGUEL        )

I, Tamara Parent, Account Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D district office on May 13, 2016

Date: May 13, 2016

                  *Tamara Parent*                    
Tamara Parent, Account Clerk



## San Miguel Community Services District Finance & Budget Committee

### Staff Report

May 19, 2016

AGENDA ITEM: V. 1

**SUBJECT: April 2016 – Monthly Financial Reports**

**STAFF RECOMMENDATION:**

Review and Discuss the April 2016 YTD and Monthly Financial Reports on District Revenues and Treasurer's Reports including Budget Capital Projects Summary Report. **Action Requested.**

**BACKGROUND:**

In April, 2016 Monthly and YTD financial reports show that District total revenues are 8-12% higher than adopted budget estimates with budgeted expenses at 80% of adopted budget estimates.

Statements of Revenue and Expense reports are attached for Committee discussion and review. Treasurer's Report on Cash and Investment Report with Capital Project Summary of Expenses as of April 30, 2016 is also attached.

April 2016 Board Authorized Operating Fund Transfers (loan interest) \$ 25,000.00

This authorized fund transfer will be shown in next month's report since the physical transfer was executed after May 1st.

Additional parts of this Financial Report are attached and listed below. Committee members should review the attached monthly financial reports and forward a recommendation for Board action using any of the following decision options:

1. Approve as presented,
2. Conditionally Approval with changes or amendments,
3. Reject, or
4. Request additional information prior to recommendation to Board.

**PREPARED BY:**

**Darrell W. Gentry**

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General Manager

Attachments:

- Item V. 1 a Treasurer's Report on Cash and Investment as of April 30, 2016
- Item V. 1 b Capital Projects Summary for April 2016
- Item V. 1 c Claims Detail Report for April 2016
- Item V. 1.d Statements of Revenues and Expenses—Budget vs. Actual

SAN MIGUEL COMMUNITY SERVICES DISTRICT

TREASURER'S REPORT for Period Ending: April 30, 2016  
CASH AND INVESTMENTS

		(July 1, 2014) Beginning Balance	(July 31, 2015) Balance	(December 31, 2015) Balance	(January 31 2016) Balance	(February 29, 2016) Balance	(March 31, 2016) Prior Balance	(April 30, 2016) Current Balance		Interest Rate	NOTES:
CASH:	SLO County	\$3,878.22	\$3,878.22	\$4,248.66	\$4,248.66	\$4,248.66	\$4,248.66	\$4,248.66			
	Capital Reserve Accounts-- (Heritage Oaks Bank)										
6.77	10--Admin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
23 22.05	20--Fire	\$126,831.89	\$145,396.66	\$136,212.22	\$145,721.87	\$139,960.84	\$140,008.27	\$140,054.19			
17 16.83	30--Lighting	\$95,401.09	\$107,467.10	\$100,678.61	\$107,707.47	\$103,449.32	\$103,484.37	\$103,518.31			
31 28.7	40--Sanitary/Wastewater	\$169,238.54	\$195,969.42	\$183,590.38	\$196,407.74	\$188,642.88	\$188,706.80	\$188,768.68			
29 28.7	50--Water	\$165,217.81	\$183,326.23	\$171,745.85	\$183,736.27	\$176,472.37	\$176,532.17	\$176,590.05			
2.23	60--Solid Waste	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
	Sub-total	\$556,689.33	\$632,159.41	\$592,227.06	\$633,573.36	\$608,525.41	\$608,731.61	\$608,931.23		0.40%	Public Money Market--60 days auto
	Heritage Oaks Bank: Operating Checking Accounts: (Heritage Oaks Bank)	\$560,567.55	\$636,037.63	\$596,475.72	\$637,822.02	\$612,774.07	\$612,980.27	\$613,179.89			
	#0406 bal:										
6.7	10-- Admin	\$0.00	\$0.00	\$0.00	\$0.00	\$83,161.66	\$78,439.83	\$64,605.47		12500	NOTE 1
23 21.0	20--Fire	\$227,323.56	\$233,897.17	\$308,158.42	\$333,644.18	\$260,655.94	\$335,856.18	\$202,494.74		11801	NOTE 2
	Fire Impact Fees		\$43,903.95	\$43,903.95	\$43,903.95	\$54,993.14	\$54,993.14	\$54,993.14			
17 16.6	30--Lighting	\$168,021.77	\$172,880.52	\$227,769.27	\$246,606.57	\$198,595.00	\$272,197.46	\$160,067.27		2146	NOTE 3
31 27.3	40--Sanitary/Wastewater	\$306,392.64	\$315,252.71	\$415,343.96	\$421,086.34	\$338,852.72	\$124,322.56	\$263,243.17		28608	NOTE 4 40000 - Wtr -- 90,000 - Fire --80,000 - Lighting
29 26.4	50--Water	\$286,625.36	\$294,913.82	\$388,547.57	\$420,681.80	\$338,852.72	\$320,468.34	\$254,564.82		28608	NOTE 5
	Water Connection Fees	\$0.00	\$0.00	\$0.00	\$261,540.00	\$261,540.00	\$261,540.00	\$261,540.00			
1.7	60--Solid Waste	\$0.00	\$0.00	\$0.00	\$0.00	\$21,100.72	\$19,902.64	\$16,392.43		358	
	Sub-total	\$988,363.33	\$1,016,944.22	\$1,339,819.21	\$1,450,626.89	\$1,241,218.75	\$1,170,743.73	\$964,260.71		84021	NOTE 5
	Vehicle Replacement Fund (Pacific Western-8052)	\$988,363.33	\$1,016,944.22	\$1,339,819.21	\$1,422,018.89	\$1,241,218.75	\$1,151,187.02	\$961,367.90			NOTE 6
	Capital Projects Fund (Union Bank)	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	\$500.00			NOTE 7
	#6598 Water Project--	\$23,549.88	\$23,549.88	\$23,549.88	\$23,549.88	\$23,549.88	\$23,549.88	\$23,549.88			NOTE 8
	#0133 Payroll Account -	\$5,920.35	\$13,201.66	\$10,000.00	\$2,000.00	\$2,521.82	\$16,600.81	\$21,550.84			
	#2618 USDA Loan Repayment	\$26,705.50	\$67,132.96	\$67,201.61	\$26,068.91	\$26,069.96	\$26,071.08	\$26,072.17		0.20%	
	<b>Total Cash in Bank:</b>	<b>\$1,605,106.61</b>	<b>\$1,756,866.35</b>	<b>\$2,037,046.42</b>	<b>\$2,140,067.70</b>	<b>\$1,906,634.48</b>	<b>\$1,850,445.77</b>	<b>\$1,659,113.49</b>			
	<b>Cantella (Investment Portfolio)</b>					\$1,000.00	\$1,000.00				
	1. Ally Bank - Maturity 2-11-2019 1.45%	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$70,527.80			1.75%	
	2. Goldman Sachs - Maturity 2-10-2020 1.7%	\$0.00	\$0.00	\$0.00	\$0.00	\$65,000.00	\$65,608.40			1.56%	
	Total					\$136,000.00	\$137,125.23				
	L.A.I.F. (Local Agency Investment Fund-pooled)	\$136,491.52	\$136,925.26	\$136,825.26	\$137,159.05	\$137,159.05	\$137,159.05	\$137,388.79		0.26%	Receipt transferred to General Fund--April 30 2016 LAIF withdrawal in process Feb 2 2016. up to 30 days
	CalPers as of: SSGA Russell		6/30/2015 \$357,481.50	11/30/2015 \$357,481.50	12/31/2015 \$357,481.50	1/31/2016 \$357,481.50	2/29/2016 \$357,481.50	3/31/2016 \$357,481.50			Retirement; not calculated in cash availability
	<b>Total Reportable Cash &amp; Investments:</b>	<b>\$1,741,598.13</b>	<b>\$1,893,791.61</b>	<b>\$2,173,871.68</b>	<b>\$2,277,226.75</b>	<b>\$2,043,793.53</b>	<b>\$1,987,571.00</b>	<b>\$1,659,113.49</b>			

Notes:

- NOTE 1: Fund Acct set up - Board of Directors 6-30-2015 + Myers restit.
- NOTE 2: Prop Tax Rec'd 7-13-15- \$2,479.44/Rec'd 1-2016-- \$107,200.82
- NOTE 3: Prop Tax Rec'd 7-13-15--\$704.61/Rec'd 1-2016--\$
- NOTE 4: \$210,000 loan repaym't to Fire - Lighting - Water
- NOTE 5: Prop Tax Rec'd 7-13-15 \$123,492.38/Rec'd 1-2016--\$202,026.13
- NOTE 6: \$137,000 to be reimbursed by LAIF funds for investm't portfolio
- NOTE 7: Acct opened - March 3, 2016
- NOTE 8: \$500.00 acct opened March, \$10,000 authorized by Board
- NOTE 9: \$67,020 req'd reserve for USDA; need funds in April or May (2nd half prop taxes)
- NOTE 9: Account not closed 7-10-2014 (\$86,500 orig amnt)

I certify that this report reflects all San Miguel Community Services District pooled investments and is in conformity with the investment policy of San Miguel Community Services District. The Investment Program provides sufficient cash flow liquidity to meet the next six month's estimated expenditures.

Signed: Darrell W. Gentry  
Darrell W. Gentry General Manager

**CAPITAL PROJECTS SUMMARY--As of 4-30-2016**

Water Fund Capital Reserves <b>Well #3 Rehab</b>			Water Fund Capital Reserves <b>Waste H<sub>2</sub>O Tanks @ #3 Well</b>			CDBG GRANT FUNDS <b>Fire Hydrant Replmt</b>		
<b>Budget:</b>	Cap Resrve--	<b>\$80,425.00</b>	<b>Budget:</b>	Cap Resrve	<b>\$26,000.00</b>	<b>Budget:</b>	<b>\$105,000 CDBG plus \$29,000.00 by Board</b>	
<b>Expenses:</b>	Actual Exp	<b>Balance</b>	<b>Expenses:</b>	Actual Exp	<b>Balance</b>	<b>Expenses:</b>	Actual Exp	<b>Balance</b>
Engineering	\$7,475.50	\$72,949.50	Tank Purchase	\$13,880.41	\$12,119.59		\$0.00	\$134,000.00
Mat'l Ord'r & Permits	\$24,316.00	\$48,633.50	Piping	\$3,319.87	\$8,799.72	Constr Progress	\$134,750.00	\$9,000.00 change order
Constr Progress	\$48,633.50	\$0.00	manhole & pipe	\$2,170.00	\$6,629.72			
			control valve	\$4,191.00	\$2,438.72			
				\$23,561.28				
\$80,425.00 <b>Project Completed On Budget</b>			<b>Project Completed 8-25-2015</b> <b>\$2,438.72 underbudget</b>			Change order for additional work must be processed.		
All Funds --Capital Reserves <b>Solar Panels @ Station</b>			Water & Wastewater Capital Reserves <b>SCADA System Acquisition/Installation</b>			Wastewater Capital Reserves <b>Sludge Removal/Pond Maint.</b>		
<b>Budget:</b>	Cap Resrve--	<b>\$39,103.00</b>	<b>Budget:</b>	Cap Resrve--	<b>\$199,996.00</b>	<b>Budget:</b>	Cap Resrve--	<b>\$40,000.00</b>
<b>Expenses:</b>	Actual Exp	<b>Balance</b>	<b>Expenses:</b>	Actual Exp	<b>Balance</b>	<b>Expenses:</b>	Actual Exp	<b>Balance</b>
Mat'l order & permits	\$39,103.00	\$0.00		\$0.00	\$199,996.00	centrif. rental	\$125.34	\$39,874.66
			Radio Freq' Config	\$97,000.00	\$102,996	landfill disposal	\$6,199.14	\$33,675.52
\$39,103.00 <b>Project Completed 11-05-2015 on budget</b>			Initial order purchase made in Feb. System installation begins in May			Removal work completed February 2016		
Fire Fund Capital Reserves <b>Fire Station - Finish Imprvm'ts</b>			Water Capital Reserves <b>SLT Well House Roof Repair</b>					
<b>Budget:</b>	Cap Resrve--	<b>\$49,049.00</b>	<b>Budget:</b>	Cap Rsrve--	<b>\$4,500.00</b>			
<b>Expenses:</b>	Actual Exp	<b>Balance</b>	<b>Expenses:</b>	Actual Exp	<b>Balance</b>			
Engineering			Mat'l Order	\$500.00	\$4,000.00			
Mat'l Ord'r & Permits			Constr Progress	\$3,779.65	\$220.35			
Constr Progress			Constr Progress	\$220.35	\$0.00			
	\$0.00	\$49,049.00		\$4,500.00				
				4/14/2016				

Notes:

Fire Station - Finish Imprvm'ts reduced \$10,000 by Board authority 3-24-2016  
 (\$59,049.00 to \$49,049.00)

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
10 GENERAL ADMINISTRATION	61000 Administration	473 CHURCHWELL WHITE LLP	General Counsel	2,161.37
10 GENERAL ADMINISTRATION	61000 Administration	473 CHURCHWELL WHITE LLP	SLOCEA v San Miguel	5,675.00
10 GENERAL ADMINISTRATION	61000 Administration	352 Staples Credit Plan	Apple 12.9 inch iPad	729.88
10 GENERAL ADMINISTRATION	61000 Administration	203 PASO ROBLES SAFE & LOCK,	2 keys - Brown Act P	27.97
10 GENERAL ADMINISTRATION	61000 Administration	416 CalPERS	Cal Pers - Administr	1,300.00
10 GENERAL ADMINISTRATION	61000 Administration	203 PASO ROBLES SAFE & LOCK,	Re-key entire facili	589.44
10 GENERAL ADMINISTRATION	61000 Administration	126 GREEN, JOHN	April 2016 Board Mtg	100.00
10 GENERAL ADMINISTRATION	61000 Administration	39 BUCKMAN, GIB	April 2016 Board Mtg	100.00
10 GENERAL ADMINISTRATION	61000 Administration	453 Travis Dawes	April 2016 Board Mtg	100.00
10 GENERAL ADMINISTRATION	61000 Administration	406 Anthony Kalvans	April 2016 Board Mtg	100.00
<b>Total for Fund:</b>				<b>10,883.66</b>
20 FIRE PROTECTIVE SERVICES	10350 HOB - Capital Reserve	505 UNION BANK	Deposit/Capital Rese	250.00
20 FIRE PROTECTIVE SERVICES	10350 HOB - Capital Reserve	508 WHITAKER CONSTRUCTION	Fire Hydrant Replace	134,750.00
20 FIRE PROTECTIVE SERVICES	12250 Fire Engine	315 WELLS FARGO EQUIPMENT	2010 Ferrara Pumper	37,986.38
20 FIRE PROTECTIVE SERVICES	62000 Fire	473 CHURCHWELL WHITE LLP	General Counsel	2,161.37
20 FIRE PROTECTIVE SERVICES	62000 Fire	58 CARROT-TOP INDUSTRIES	US Flag & California	225.95
20 FIRE PROTECTIVE SERVICES	62000 Fire	109 FERGUSON ENTERPRISES	Fire Training Equipm	296.59
20 FIRE PROTECTIVE SERVICES	62000 Fire	148 JESS'S EQUIPMENT REPAIR	Pump Test - #8687	210.00
20 FIRE PROTECTIVE SERVICES	62000 Fire	148 JESS'S EQUIPMENT REPAIR	Pump Test - #8696	210.00
20 FIRE PROTECTIVE SERVICES	62000 Fire	506 MEDPOST URGENT CARE -	VFF Annual Physical	300.00
20 FIRE PROTECTIVE SERVICES	62000 Fire	506 MEDPOST URGENT CARE -	VFF Annual Physical	300.00
20 FIRE PROTECTIVE SERVICES	62000 Fire	506 MEDPOST URGENT CARE -	VFF Annual Physical	300.00
20 FIRE PROTECTIVE SERVICES	62000 Fire	209 PG&E	Old Fire Station	19.40
20 FIRE PROTECTIVE SERVICES	62000 Fire	209 PG&E	New Fire Station	3.18
20 FIRE PROTECTIVE SERVICES	62000 Fire	221 RENTAL DEPOT	Excavator, Mini	633.88
20 FIRE PROTECTIVE SERVICES	62000 Fire	247 SDRMA	Dump Trailer/Liabili	9.01
20 FIRE PROTECTIVE SERVICES	62000 Fire	247 SDRMA	Cargo Trailer/Liabil	3.07
20 FIRE PROTECTIVE SERVICES	62000 Fire	349 Shore-Tek Trench &	Shore/Pump/Release T	271.45
20 FIRE PROTECTIVE SERVICES	62000 Fire	67 CHARTER COMMUNICATIONS	Internet/Voice	31.38
20 FIRE PROTECTIVE SERVICES	62000 Fire	310 Viborg Sand & Gravel Inc	Screened Sand	264.00
20 FIRE PROTECTIVE SERVICES	62000 Fire	310 Viborg Sand & Gravel Inc	CA & Fed Enviro Comp	7.50
20 FIRE PROTECTIVE SERVICES	62000 Fire	310 Viborg Sand & Gravel Inc	Trucking	400.00
20 FIRE PROTECTIVE SERVICES	62000 Fire	310 Viborg Sand & Gravel Inc	Sales Tax	21.12
20 FIRE PROTECTIVE SERVICES	62000 Fire	301 US BANK	San Paso Truck - Fue	56.25
20 FIRE PROTECTIVE SERVICES	62000 Fire	301 US BANK	Jungle Disk	24.14
20 FIRE PROTECTIVE SERVICES	62000 Fire	301 US BANK	Amazon - LED lights	539.04
20 FIRE PROTECTIVE SERVICES	62000 Fire	301 US BANK	Amazon - Safety Glas	104.75
20 FIRE PROTECTIVE SERVICES	62000 Fire	301 US BANK	Amazon - Duracell Li	40.34
20 FIRE PROTECTIVE SERVICES	62000 Fire	301 US BANK	Lowes - GE 32watt 30	20.54
20 FIRE PROTECTIVE SERVICES	62000 Fire	352 Staples Credit Plan	W2c forms & envelope	10.07
20 FIRE PROTECTIVE SERVICES	62000 Fire	352 Staples Credit Plan	paper/toner/hole pun	92.65
20 FIRE PROTECTIVE SERVICES	62000 Fire	352 Staples Credit Plan	Color Paper/Weed Aba	11.99
20 FIRE PROTECTIVE SERVICES	62000 Fire	289 TOTALFUNDS BY HASLER	Postage	50.00
20 FIRE PROTECTIVE SERVICES	62000 Fire	482 CHEVRON AND TEXACO	Fire Chief Truck #86	153.95
20 FIRE PROTECTIVE SERVICES	62000 Fire	482 CHEVRON AND TEXACO	Asst. Fire Chief Tru	164.42
20 FIRE PROTECTIVE SERVICES	62000 Fire	482 CHEVRON AND TEXACO	Credit Risk Assmnt/T	7.33
20 FIRE PROTECTIVE SERVICES	62000 Fire	202 PASO ROBLES NEWSPAPAERS	Ad - Weed Abatement	38.50
20 FIRE PROTECTIVE SERVICES	62000 Fire	148 JESS'S EQUIPMENT REPAIR	Pump Test - #8687	725.38
20 FIRE PROTECTIVE SERVICES	62000 Fire	148 JESS'S EQUIPMENT REPAIR	Pump Test - #8696	1,076.77
20 FIRE PROTECTIVE SERVICES	62000 Fire	499 NORCAST TELECOM NETWORKS	Email, Domain Hostin	3.20

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
20	FIRE PROTECTIVE SERVICES 62000 Fire	165 MAIL FINANCE	Qtrly Lease of maili	102.02
20	FIRE PROTECTIVE SERVICES 62000 Fire	246 O'BRIAN, SCOTT	Annual Fire Extingui	217.80
20	FIRE PROTECTIVE SERVICES 62000 Fire	246 O'BRIAN, SCOTT	Flag Tamper Seals	45.00
20	FIRE PROTECTIVE SERVICES 62000 Fire	182 NAPA	PPV Fan	12.41
20	FIRE PROTECTIVE SERVICES 62000 Fire	328 Parent, Tamara	Cell phone Reimb May	1.05
20	FIRE PROTECTIVE SERVICES 62000 Fire	93 DODDS, KELLY	Cell Phone Reimb. Ma	11.67
20	FIRE PROTECTIVE SERVICES 62000 Fire	226 ROBERSON, ROB	Cell phone reimb. Ma	35.00
20	FIRE PROTECTIVE SERVICES 62000 Fire	290 DAVID TRACEY	Cell Phone Reimb. Ma	11.67
<b>Total for Fund:</b>				<b>182,210.22</b>
30	LIGHTING 10350 HOB - Capital Reserve	505 UNION BANK	Deposit/Capital Rese	250.00
30	LIGHTING 63000 Lighting	473 CHURCHWELL WHITE LLP	General Counsel	2,161.37
30	LIGHTING 63000 Lighting	182 NAPA	Napa Battery & Core	662.95
30	LIGHTING 63000 Lighting	208 PG&E	12th & K Street	12.86
30	LIGHTING 63000 Lighting	208 PG&E	Tract 2605	46.97
30	LIGHTING 63000 Lighting	208 PG&E	Mission Heights	219.21
30	LIGHTING 63000 Lighting	208 PG&E	9898 River Rd. - 856	419.26
30	LIGHTING 63000 Lighting	208 PG&E	9898 River Rd. - 856	52.93
30	LIGHTING 63000 Lighting	208 PG&E	9898 River Rd. - 856	264.30
30	LIGHTING 63000 Lighting	208 PG&E	9898 River Rd. - 856	86.78
30	LIGHTING 63000 Lighting	208 PG&E	9898 River Rd. - 856	56.80
30	LIGHTING 63000 Lighting	208 PG&E	9898 River Rd. - 856	24.80
30	LIGHTING 63000 Lighting	247 SDRMA	Dump Trailer/Liabili	9.01
30	LIGHTING 63000 Lighting	247 SDRMA	Cargo Trailer/Liabil	3.07
30	LIGHTING 63000 Lighting	67 CHARTER COMMUNICATIONS	Internet/Voice	31.38
30	LIGHTING 63000 Lighting	352 Staples Credit Plan	W2c forms & envelope	10.07
30	LIGHTING 63000 Lighting	352 Staples Credit Plan	paper/toner/hole pun	92.65
30	LIGHTING 63000 Lighting	499 NORCAST TELECOM NETWORKS	Email, Domain Hostin	3.20
30	LIGHTING 63000 Lighting	208 PG&E	12th & K Street	10.46
30	LIGHTING 63000 Lighting	208 PG&E	Tract 2605	39.80
30	LIGHTING 63000 Lighting	208 PG&E	Mission Heights	185.76
30	LIGHTING 63000 Lighting	208 PG&E	9898 River Rd. - 856	405.56
30	LIGHTING 63000 Lighting	208 PG&E	9898 River Rd. - 856	51.40
30	LIGHTING 63000 Lighting	208 PG&E	9898 River Rd. - 856	225.79
30	LIGHTING 63000 Lighting	208 PG&E	9898 River Rd. - 856	84.67
30	LIGHTING 63000 Lighting	208 PG&E	9898 River Rd. - 856	53.53
30	LIGHTING 63000 Lighting	208 PG&E	9898 River Rd. - 856	24.19
30	LIGHTING 63000 Lighting	328 Parent, Tamara	Cell phone Reimb May	1.05
<b>Total for Fund:</b>				<b>5,489.82</b>
40	SANITARY 10350 HOB - Capital Reserve	505 UNION BANK	Deposit/Capital Rese	250.00
40	SANITARY 64000 Sanitary	473 CHURCHWELL WHITE LLP	General Counsel	2,161.37
40	SANITARY 64000 Sanitary	125 GREAT WESTERN ALARM	Answering Service	36.00
40	SANITARY 64000 Sanitary	125 GREAT WESTERN ALARM	Telephone Network Ac	25.00
40	SANITARY 64000 Sanitary	209 PG&E	New Fire Station	3.18
40	SANITARY 64000 Sanitary	209 PG&E	WWTP	4,403.92
40	SANITARY 64000 Sanitary	247 SDRMA	Dump Trailer/Liabili	9.01
40	SANITARY 64000 Sanitary	247 SDRMA	Cargo Trailer/Liabil	3.07
40	SANITARY 64000 Sanitary	67 CHARTER COMMUNICATIONS	Internet/Voice	125.52
40	SANITARY 64000 Sanitary	327 Valli Information Systems	Web Posting, Online	43.69



Fund	Department Name (Account)	Vendor #/Name	Description	Amount
40 SANITARY	64000 Sanitary	327 Valli Information Systems	Web Posting, Online	43.69
40 SANITARY	64000 Sanitary	327 Valli Information Systems	Web Posting, Online	44.16
40 SANITARY	64000 Sanitary	276 SWRCB-DWOCF	Renew Operator Cert.	170.00
40 SANITARY	64000 Sanitary	313 WALLACE GROUP	SMCSD WWTP Capacity	3,803.50
40 SANITARY	64000 Sanitary	313 WALLACE GROUP	SMCSD General Engine	1,007.34
40 SANITARY	64000 Sanitary	301 US BANK	Golden Hill - Fuel	33.12
40 SANITARY	64000 Sanitary	301 US BANK	Lowe's - Bosch 7.5 AM	111.64
40 SANITARY	64000 Sanitary	301 US BANK	Lowe's - GE 32watt 30	20.54
40 SANITARY	64000 Sanitary	301 US BANK	Burt Industrial- mar	28.83
40 SANITARY	64000 Sanitary	352 Staples Credit Plan	W2c forms & envelope	10.07
40 SANITARY	64000 Sanitary	352 Staples Credit Plan	paper/toner/hole pun	92.64
40 SANITARY	64000 Sanitary	289 TOTALFUNDS BY HASLER	Postage	225.00
40 SANITARY	64000 Sanitary	238 SAN MIGUEL GARBAGE	WWTP Monthly trash d	47.74
40 SANITARY	64000 Sanitary	482 CHEVRON AND TEXACO	Utility Truck #8632	44.00
40 SANITARY	64000 Sanitary	482 CHEVRON AND TEXACO	Utility Truck #8632	60.00
40 SANITARY	64000 Sanitary	482 CHEVRON AND TEXACO	Credit Risk Assmnt/T	7.33
40 SANITARY	64000 Sanitary	499 NORCAST TELECOM NETWORKS	Email, Domain Hostin	12.81
40 SANITARY	64000 Sanitary	125 GREAT WESTERN ALARM	Telephone Network Ac	25.00
40 SANITARY	64000 Sanitary	125 GREAT WESTERN ALARM	Answering Service	36.00
40 SANITARY	64000 Sanitary	165 MAIL FINANCE	Qtrly Lease of maili	454.06
40 SANITARY	64000 Sanitary	233 SAFEGUARD BUSINESS	SMCSD window envelop	187.36
40 SANITARY	64000 Sanitary	246 O'BRIAN, SCOTT	Annual Fire Extingui	36.30
40 SANITARY	64000 Sanitary	112 FGL- ENVIRONMENTAL	Metals,Total-Na -Qtr	25.00
40 SANITARY	64000 Sanitary	112 FGL- ENVIRONMENTAL	Wet Chemistry - -Qtr	56.00
40 SANITARY	64000 Sanitary	112 FGL- ENVIRONMENTAL	Metals,Total-Na -Qtr	50.00
40 SANITARY	64000 Sanitary	112 FGL- ENVIRONMENTAL	Wet Chemistry - Qtrl	112.00
40 SANITARY	64000 Sanitary	112 FGL- ENVIRONMENTAL	Metals,Total-B,Na -	39.00
40 SANITARY	64000 Sanitary	112 FGL- ENVIRONMENTAL	Wet Chemistry - Qtrl	127.00
40 SANITARY	64000 Sanitary	112 FGL- ENVIRONMENTAL	Sampling-Pickup	25.00
40 SANITARY	64000 Sanitary	328 Parent, Tamara	Cell phone Reimb May	16.45
40 SANITARY	64000 Sanitary	93 DODDS, KELLY	Cell Phone Reimb. Ma	11.67
40 SANITARY	64000 Sanitary	290 DAVID TRACEY	Cell Phone Reimb. Ma	11.67
<b>Total for Fund:</b>				<b>14,035.68</b>
50 WATER	10350 HOB - Capital Reserve	505 UNION BANK	Deposit/Capital Rese	250.00
50 WATER	10350 HOB - Capital Reserve	502 SIMONS CONSTRUCTION, INC.	Well House Roof Repa	3,779.65
50 WATER	65000 Water	473 CHURCHWELL WHITE LLP	General Counsel	2,161.37
50 WATER	65000 Water	473 CHURCHWELL WHITE LLP	Steinbeck v SLO	9,396.92
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Metals, Total-As	42.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry - NO3-	14.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Pickup Fee	25.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Metals, Total-As	42.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry - NO3-	14.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Pickup Fee	25.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry-Turbid	50.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry-Turbid	25.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry-Turbid	25.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Coliform-Colilert-P/	20.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	27.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry-Turbid	25.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Coliform-Colilert-P/	20.00

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	27.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	54.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Coliform-Colilert-P/	80.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	108.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Sampline-Pickup	25.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Coliform-Colilert-P/	20.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Coliform-Colilert-P/	20.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	27.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	27.00
50 WATER	65000 Water	125 GREAT WESTERN ALARM	Answering Service	36.00
50 WATER	65000 Water	125 GREAT WESTERN ALARM	Monthly Alarm Monito	30.00
50 WATER	65000 Water	125 GREAT WESTERN ALARM	Monthly Alarm Monito	25.00
50 WATER	65000 Water	132 HD SUPPLY WATERWORKS,	4 - BL09 Meter CF 3G	1,140.45
50 WATER	65000 Water	17 N Rex Awalt Corporation	1" Pipe Sch 30 PVC	32.25
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Coliform-Colilert-P/	80.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	108.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Sampline-Pickup	25.00
50 WATER	65000 Water	209 PG&E	New Fire Station	3.17
50 WATER	65000 Water	209 PG&E	Well #4	658.79
50 WATER	65000 Water	209 PG&E	2HP Booster Station	15.21
50 WATER	65000 Water	209 PG&E	14th St & K	29.81
50 WATER	65000 Water	209 PG&E	Landscape/Streetligh	214.48
50 WATER	65000 Water	209 PG&E	SLT Well Drink Water	50.07
50 WATER	65000 Water	209 PG&E	Well #3	1,047.64
50 WATER	65000 Water	209 PG&E	Mission Heights Boos	9.53
50 WATER	65000 Water	221 RENTAL DEPOT	Excavator, Mini	250.00
50 WATER	65000 Water	247 SDRMA	Dump Trailer/Liabili	9.00
50 WATER	65000 Water	247 SDRMA	Cargo Trailer/Liabil	3.06
50 WATER	65000 Water	67 CHARTER COMMUNICATIONS	Internet/Voice	125.52
50 WATER	65000 Water	298 UNIVAR USA INC	SOD HYPO 12.5 % Liqu	445.86
50 WATER	65000 Water	298 UNIVAR USA INC	SOD HYPO 12.5 % Liqu	922.33
50 WATER	65000 Water	327 Valli Information Systems	Web Posting, Online	43.68
50 WATER	65000 Water	327 Valli Information Systems	Web Posting, Online	43.69
50 WATER	65000 Water	327 Valli Information Systems	Web Posting, Online	44.16
50 WATER	65000 Water	308 FRONTIER COMMUNICATIONS	Well #4	53.44
50 WATER	65000 Water	301 US BANK	Lowe's - Impact Wrenc	178.26
50 WATER	65000 Water	301 US BANK	Golden Hill - Fuel	33.12
50 WATER	65000 Water	301 US BANK	Lowe's - Bosch 7.5 AM	111.64
50 WATER	65000 Water	301 US BANK	Lowe's - supplies/mai	114.06
50 WATER	65000 Water	301 US BANK	Lowe's - GE 32watt 30	20.54
50 WATER	65000 Water	301 US BANK	Burt Industrial- 1/2	16.00
50 WATER	65000 Water	301 US BANK	Burt Industrial- mar	28.82
50 WATER	65000 Water	301 US BANK	Burt Industrial- H20	42.10
50 WATER	65000 Water	352 Staples Credit Plan	W2c forms & envelope	10.06
50 WATER	65000 Water	352 Staples Credit Plan	paper/toner/hole pun	92.64
50 WATER	65000 Water	289 TOTALFUNDS BY HASLER	postage	225.00
50 WATER	65000 Water	238 SAN MIGUEL GARBAGE	WWTP Monthly trash d	47.73
50 WATER	65000 Water	482 CHEVRON AND TEXACO	Utility Truck #8632	44.00
50 WATER	65000 Water	482 CHEVRON AND TEXACO	Utility Truck #8632	60.00
50 WATER	65000 Water	482 CHEVRON AND TEXACO	Credit Risk Assmnt/T	7.34
50 WATER	65000 Water	507 MAURAS, PEDRO	Refundable Water Dep	100.00
50 WATER	65000 Water	203 PASO ROBLES SAFE & LOCK,	2 keys - Water	5.40

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	54.00
50 WATER	65000 Water	499 NORCAST TELECOM NETWORKS	Email, Domain Hostin	12.81
50 WATER	65000 Water	125 GREAT WESTERN ALARM	Monthly Alarm Monito	30.00
50 WATER	65000 Water	125 GREAT WESTERN ALARM	Monthly Alarm Monito	25.00
50 WATER	65000 Water	125 GREAT WESTERN ALARM	Answering Service	36.00
50 WATER	65000 Water	165 MAIL FINANCE	Qtrly Lease of maili	454.06
50 WATER	65000 Water	233 SAFEGUARD BUSINESS	SMCSD window envelop	187.35
50 WATER	65000 Water	109 FERGUSON ENTERPRISES	2 - H20 MTR BX / CNC	212.85
50 WATER	65000 Water	246 O'BRIAN, SCOTT	Annau Fire Extingui	36.30
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Metals, Total-As	42.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry - NO3-	14.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Sampling-Pickup	25.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Metals, Total-As	42.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry - NO3-	14.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Sampling-Pickup	25.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Metals, Total-As	42.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry - NO3-	14.00
50 WATER	65000 Water	112 FGL- ENVIRONMENTAL	Sampling-Pickup	25.00
50 WATER	65000 Water	328 Parent, Tamara	Cell phone Reimb May	16.45
50 WATER	65000 Water	93 DODDS, KELLY	Cell Phone Reimb. Ma	11.66
50 WATER	65000 Water	290 DAVID TRACEY	Cell Phone Reimb. Ma	11.66
<b>Total for Fund:</b>				<b>24,243.93</b>
60 SOLID WASTE	66000 SOLID WASTE	473 CHURCHWELL WHITE LLP	General Counsel	2,161.36
60 SOLID WASTE	66000 SOLID WASTE	301 US BANK	Lowe's - 55 gal drum	27.96
<b>Total for Fund:</b>				<b>2,189.32</b>
<b>Total:</b>				<b>239,052.63</b>

05/06/16  
11:25:18

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Fund Summary for Claims  
For the Accounting Period: 4/16

Page: 6 of 6  
Report ID: AP110

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<b>Fund/Account</b>	<b>Amount</b>
10 GENERAL ADMINISTRATION	
10200	\$9,583.66
10250	\$1,300.00
20 FIRE PROTECTIVE SERVICES	
10200	\$182,210.22
30 LIGHTING	
10200	\$5,489.82
40 SANITARY	
10200	\$14,035.68
50 WATER	
10200	\$24,243.93
60 SOLID WASTE	
10200	\$2,189.32
<b>Total:</b>	<b>\$239,052.63</b>

10 GENERAL ADMINISTRATION

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
61000	Administration						
61000	Administration						
	100 PERSONNEL	0.00	-35.00	0.00	0.00	35.00	%
	111 BOD Stipend	400.00	4,600.00	8,000.00	8,000.00	3,400.00	58 %
	180 Tuition Reimbursement Program	0.00	0.00	2,000.00	0.00	0.00	%
	225 Retirement - PERS expense	1,300.00	1,300.00	0.00	0.00	-1,300.00	%
	305 Operations and maintenance	617.41	617.41	0.00	0.00	-617.41	%
	320 Printing and reproduction	0.00	173.58	1,020.00	1,020.00	846.42	17 %
	324 Professional Svcs- Consulting	0.00	0.00	15,500.00	10,000.00	10,000.00	%
	327 Professional svcs - Legal	7,836.37	44,866.37	17,000.00	40,000.00	-4,866.37	112 %
	340 Meetings and conferences	0.00	0.00	9,500.00	3,000.00	3,000.00	%
	345 Mileage expense reimbursement	0.00	0.00	650.00	650.00	650.00	%
	375 Internet expenses	0.00	0.00	300.00	300.00	300.00	%
	376 Webpage- Upgrade/Maint	0.00	0.00	6,352.00	3,000.00	3,000.00	%
	385 Dues and subscriptions	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	386 Education and training	0.00	439.00	1,250.00	1,250.00	811.00	35 %
	393 Advertising and public notices	0.00	155.25	300.00	300.00	144.75	52 %
	395 Community Outreach	0.00	0.00	5,000.00	1,000.00	1,000.00	%
	405 Software	0.00	0.00	5,000.00	3,000.00	3,000.00	%
	410 Office Supplies	0.00	801.72	0.00	0.00	-801.72	%
	415 Office Equipment	729.88	729.88	3,000.00	3,000.00	2,270.12	24 %
	495 Uniform expense	0.00	607.19	0.00	0.00	-607.19	%
	900 Misc	0.00	93.96	0.00	0.00	-93.96	%
	908 Cash Over/ Cash Short	0.00	-1.00	0.00	0.00	1.00	%
	911 Finance Charges/Late Fees	0.00	1.19	0.00	0.00	-1.19	%
	925 Bank service charges	0.00	330.11	0.00	0.00	-330.11	%
	<b>Account Total:</b>	<b>10,883.66</b>	<b>54,679.66</b>	<b>79,872.00</b>	<b>79,520.00</b>	<b>24,840.34</b>	<b>69 %</b>
	<b>Account Group Total:</b>	<b>10,883.66</b>	<b>54,679.66</b>	<b>79,872.00</b>	<b>79,520.00</b>	<b>24,840.34</b>	<b>69 %</b>
70000	Transfer Out						
70000	Transfer Out						
	905 Transfer out	0.00	-20,755.18	0.00	0.00	20,755.18	%
	<b>Account Total:</b>	<b>0.00</b>	<b>-20,755.18</b>	<b>0.00</b>	<b>0.00</b>	<b>20,755.18</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>-20,755.18</b>	<b>0.00</b>	<b>0.00</b>	<b>20,755.18</b>	<b>%</b>
	<b>Fund Total:</b>	<b>10,883.66</b>	<b>33,924.48</b>	<b>79,872.00</b>	<b>79,520.00</b>	<b>45,595.52</b>	<b>43 %</b>

20 FIRE PROTECTIVE SERVICES

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
62000	Fire						
62000	Fire						
	105 Salaries and Wages	4,418.98	37,000.37	46,250.00	46,250.00	9,249.63	80 %
	107 Overtime	0.00	0.00	250.00	250.00	250.00	%
	110 Payroll tax expense	0.00	0.00	6,650.00	6,650.00	6,650.00	%
	115 Payroll Expenses	17.20	402.21	2,100.00	2,100.00	1,697.79	19 %
	120 Workers' Compensation	0.00	6,968.11	5,000.00	5,000.00	-1,968.11	139 %
	125 Volunteer firefighter stipends	5,830.00	21,631.50	32,000.00	32,000.00	10,368.50	68 %
	126 Strike Team Pay - VFF	0.00	33,379.32	25,000.00	25,000.00	-8,379.32	134 %
	135 Payroll Tax - FICA	387.77	3,380.52	0.00	0.00	-3,380.52	%
	140 Payroll Tax - Medicare	148.62	1,328.64	0.00	0.00	-1,328.64	%
	155 Payroll Tax - SUI	275.65	1,560.12	0.00	0.00	-1,560.12	%
	160 Payroll Tax - ETT	10.28	73.17	0.00	0.00	-73.17	%
	165 Payroll Tax - FUTA	535.03	3,657.39	0.00	0.00	-3,657.39	%
	180 Tuition Reimbursement Program	0.00	0.00	2,000.00	2,000.00	2,000.00	%
	205 Insurance - Health	0.00	411.80	900.00	900.00	488.20	46 %
	210 Insurance - Dental	6.44	29.27	200.00	200.00	170.73	15 %
	215 Insurance - Vision	1.00	4.58	30.00	30.00	25.42	15 %
	225 Retirement - PERS expense	15.25	15.25	700.00	700.00	684.75	2 %
	305 Operations and maintenance	566.31	1,489.68	0.00	0.00	-1,489.68	%
	310 Phone and fax expense	31.38	423.17	560.00	560.00	136.83	76 %
	315 Postage, shipping and freight	50.00	554.18	200.00	200.00	-354.18	277 %
	320 Printing and reproduction	0.00	0.00	200.00	200.00	200.00	%
	325 Professional svcs - Accounting	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	326 Professional svcs - Engineering	0.00	901.00	0.00	0.00	-901.00	%
	327 Professional svcs - Legal	2,161.37	3,324.92	3,000.00	14,000.00	10,675.08	24 %
	328 Insurance - prop and liability	12.08	12.08	8,500.00	8,500.00	8,487.92	%
	330 Contract labor	0.00	3,818.33	0.00	0.00	-3,818.33	%
	335 Meals - Reimbursement	0.00	45.85	500.00	500.00	454.15	9 %
	340 Meetings and conferences	0.00	0.00	700.00	700.00	700.00	%
	345 Mileage expense reimbursement	0.00	0.00	650.00	650.00	650.00	%
	350 Repairs and maint - computers	0.00	397.24	1,500.00	1,500.00	1,102.76	26 %
	351 Repairs and maint - equip	12.41	3,167.89	3,500.00	3,500.00	332.11	91 %
	352 Repairs and maint - structures	0.00	208.16	0.00	0.00	-208.16	%
	353 Repairs & Maint- Infrastructure	0.00	377.50	0.00	0.00	-377.50	%
	354 Repairs and maint - vehicles	2,222.15	8,011.69	9,000.00	9,000.00	988.31	89 %
	370 Dispatch services	0.00	6,414.10	5,600.00	6,600.00	185.90	97 %
	375 Internet expenses	3.20	50.91	270.00	270.00	219.09	19 %
	380 Utilities - alarm service	0.00	18.00	275.00	275.00	257.00	7 %
	381 Utilities - electric	22.58	1,138.65	2,150.00	2,150.00	1,011.35	53 %
	382 Utilities - propane	0.00	164.08	540.00	540.00	375.92	30 %
	385 Dues and subscriptions	24.14	1,627.14	3,000.00	3,000.00	1,372.86	54 %
	386 Education and training	0.00	251.00	5,000.00	1,000.00	749.00	25 %
	388 Education and training: CPR/FIRST AID	0.00	260.00	0.00	0.00	-260.00	%
	393 Advertising and public notices	38.50	49.80	1,000.00	1,000.00	950.20	5 %
	394 LAFCO Allocations	0.00	467.37	450.00	450.00	-17.37	104 %
	395 Community Outreach	0.00	394.62	900.00	900.00	505.38	44 %
	405 Software	0.00	578.67	1,500.00	1,500.00	921.33	39 %
	410 Office Supplies	102.72	447.04	0.00	0.00	-447.04	%
	415 Office Equipment	0.00	48.26	0.00	0.00	-48.26	%
	450 EMS supplies	45.00	1,688.18	2,550.00	2,550.00	861.82	66 %

20 FIRE PROTECTIVE SERVICES

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
455	Fire Safety Gear & Equipment	0.00	3,085.57	10,500.00	10,500.00	7,414.43	29 %
456	VFF Assistance Grant	684.13	14,268.92	0.00	0.00	-14,268.92	%
460	Fire equipment	0.00	33.96	0.00	0.00	-33.96	%
465	Cell phones, radios and pagers	59.39	653.15	660.00	660.00	6.85	99 %
470	Communication equipment	0.00	2,963.27	15,000.00	15,000.00	12,036.73	20 %
475	Computer supplies and upgrades	0.00	22.00	500.00	500.00	478.00	4 %
485	Fuel expense	374.62	4,704.56	6,500.00	6,500.00	1,795.44	72 %
490	Small tools and equipment	0.00	382.95	3,500.00	3,500.00	3,117.05	11 %
495	Uniform expense	0.00	3,113.36	3,000.00	3,000.00	-113.36	104 %
500	Capital Outlay	0.00	3,910.30	0.00	0.00	-3,910.30	%
503	Weed Abatement Costs	11.99	2,734.14	2,000.00	2,000.00	-734.14	137 %
505	Fire Training Grounds	1,894.54	1,894.54	0.00	0.00	-1,894.54	%
620	Engine Lease - Ferrara (2010)	0.00	0.00	37,000.00	37,000.00	37,000.00	%
710	County hazmat dues	0.00	2,000.00	2,000.00	2,000.00	0.00	100 %
715	Licenses, permits and fees	0.00	41.00	750.00	750.00	709.00	5 %
820	Fireworks Clean Up	0.00	1,000.00	0.00	0.00	-1,000.00	%
900	Misc	900.00	1,236.00	0.00	0.00	-1,236.00	%
905	Transfer out	0.00	0.00	11,801.00	11,801.00	11,801.00	%
920	Credit Card Service Fees	7.33	38.03	0.00	0.00	-38.03	%
925	Bank service charges	0.00	776.51	0.00	0.00	-776.51	%
930	Interest Fees	0.00	-23.51	0.00	0.00	23.51	%
960	Property tax expense	0.00	721.17	350.00	350.00	-371.17	206 %
	<b>Account Total:</b>	<b>20,870.06</b>	<b>189,727.68</b>	<b>267,686.00</b>	<b>275,686.00</b>	<b>85,958.32</b>	<b>69 %</b>
62500	Fire Hydrants						
	326 Professional svcs - Engineering	0.00	1,446.15	0.00	0.00	-1,446.15	%
	<b>Account Total:</b>	<b>0.00</b>	<b>1,446.15</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,446.15</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>20,870.06</b>	<b>191,173.83</b>	<b>267,686.00</b>	<b>275,686.00</b>	<b>84,512.17</b>	<b>69 %</b>
	<b>Fund Total:</b>	<b>20,870.06</b>	<b>191,173.83</b>	<b>267,686.00</b>	<b>275,686.00</b>	<b>84,512.17</b>	<b>69 %</b>

30 LIGHTING

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
63000	Lighting						
63000	Lighting						
	105 Salaries and Wages	1,616.61	5,228.17	8,850.00	8,850.00	3,621.83	59 %
	110 Payroll tax expense	0.00	0.00	312.00	312.00	312.00	%
	115 Payroll Expenses	0.00	329.46	20.00	20.00	-309.46	*** %
	120 Workers' Compensation	0.00	2,362.79	500.00	500.00	-1,862.79	473 %
	135 Payroll Tax - FICA	38.39	180.25	0.00	0.00	-180.25	%
	140 Payroll Tax - Medicare	23.29	69.65	0.00	0.00	-69.65	%
	155 Payroll Tax - SUI	12.33	37.26	0.00	0.00	-37.26	%
	160 Payroll Tax - ETT	1.57	2.70	0.00	0.00	-2.70	%
	165 Payroll Tax - FUTA	16.62	64.86	0.00	0.00	-64.86	%
	205 Insurance - Health	71.04	482.85	900.00	900.00	417.15	54 %
	210 Insurance - Dental	10.47	26.31	70.00	70.00	43.69	38 %
	215 Insurance - Vision	1.57	3.96	15.00	15.00	11.04	26 %
	225 Retirement - PERS expense	89.31	1,753.04	400.00	400.00	-1,353.04	438 %
	305 Operations and maintenance	0.00	137.21	1,500.00	1,500.00	1,362.79	9 %
	310 Phone and fax expense	31.38	205.24	150.00	150.00	-55.24	137 %
	320 Printing and reproduction	0.00	40.82	75.00	75.00	34.18	54 %
	325 Professional svcs - Accounting	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	326 Professional svcs - Engineering	0.00	130.00	1,000.00	1,000.00	870.00	13 %
	327 Professional svcs - Legal	2,161.37	2,958.82	1,000.00	4,500.00	1,541.18	66 %
	328 Insurance - prop and liability	12.08	12.08	1,000.00	1,000.00	987.92	1 %
	330 Contract labor	0.00	3,818.32	0.00	0.00	-3,818.32	%
	340 Meetings and conferences	0.00	0.00	100.00	100.00	100.00	%
	350 Repairs and maint - computers	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	351 Repairs and maint - equip	662.95	662.95	2,000.00	2,000.00	1,337.05	33 %
	353 Repairs & Maint- Infrastructure	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	375 Internet expenses	3.20	26.72	90.00	90.00	63.28	30 %
	381 Utilities - electric	2,265.07	11,521.64	20,000.00	16,500.00	4,978.36	70 %
	382 Utilities - propane	0.00	41.94	100.00	100.00	58.06	42 %
	393 Advertising and public notices	0.00	11.30	0.00	0.00	-11.30	%
	394 LAFCO Allocations	0.00	467.36	425.00	425.00	-42.36	110 %
	405 Software	0.00	533.15	300.00	300.00	-233.15	178 %
	410 Office Supplies	102.72	277.54	0.00	0.00	-277.54	%
	415 Office Equipment	0.00	48.26	0.00	0.00	-48.26	%
	465 Cell phones, radios and pagers	1.05	11.55	50.00	50.00	38.45	23 %
	485 Fuel expense	0.00	185.45	0.00	0.00	-185.45	%
	490 Small tools and equipment	0.00	0.00	400.00	400.00	400.00	%
	500 Capital Outlay	0.00	3,910.30	0.00	0.00	-3,910.30	%
	715 Licenses, permits and fees	0.00	41.00	0.00	0.00	-41.00	%
	905 Transfer out	0.00	0.00	2,513.00	2,513.00	2,513.00	%
	930 Interest Fees	0.00	-23.51	0.00	0.00	23.51	%
	960 Property tax expense	0.00	84.88	0.00	0.00	-84.88	%
	990 Property Tax Revenue	0.00	0.00	-28,549.00	-28,549.00	-28,549.00	%
	<b>Account Total:</b>	<b>7,121.02</b>	<b>35,644.32</b>	<b>17,221.00</b>	<b>17,221.00</b>	<b>-18,423.32</b>	<b>207 %</b>
	<b>Account Group Total:</b>	<b>7,121.02</b>	<b>35,644.32</b>	<b>17,221.00</b>	<b>17,221.00</b>	<b>-18,423.32</b>	<b>207 %</b>
	<b>Fund Total:</b>	<b>7,121.02</b>	<b>35,644.32</b>	<b>17,221.00</b>	<b>17,221.00</b>	<b>-18,423.32</b>	<b>207 %</b>



40 SANITARY

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
64000	Sanitary						
64000	Sanitary						
	100 PERSONNEL	0.00	96.00	0.00	0.00	-96.00	%
	104 Paid Time Off	0.00	208.00	0.00	0.00	-208.00	%
	105 Salaries and Wages	17,341.71	103,959.99	105,720.00	105,720.00	1,760.01	98 %
	106 Vacation Used	0.00	759.02	0.00	0.00	-759.02	%
	107 Overtime	0.00	1,525.49	6,500.00	6,500.00	4,974.51	23 %
	108 Sick Leave Used	0.00	167.00	0.00	0.00	-167.00	%
	109 Stand-by Hours	0.00	734.75	0.00	0.00	-734.75	%
	110 Payroll tax expense	0.00	0.00	3,510.00	3,510.00	3,510.00	%
	115 Payroll Expenses	0.00	909.20	1,000.00	1,000.00	90.80	91 %
	120 Workers' Compensation	0.00	6,999.57	8,000.00	8,000.00	1,000.43	87 %
	135 Payroll Tax - FICA	469.98	2,559.35	0.00	0.00	-2,559.35	%
	140 Payroll Tax - Medicare	250.18	1,525.70	0.00	0.00	-1,525.70	%
	155 Payroll Tax - SUI	91.11	492.74	0.00	0.00	-492.74	%
	160 Payroll Tax - ETT	17.39	74.61	0.00	0.00	-74.61	%
	165 Payroll Tax - FUTA	140.17	917.48	0.00	0.00	-917.48	%
	205 Insurance - Health	1,030.09	7,683.40	16,000.00	16,000.00	8,316.60	48 %
	210 Insurance - Dental	90.71	736.14	1,250.00	1,250.00	513.86	59 %
	215 Insurance - Vision	13.83	112.18	350.00	350.00	237.82	32 %
	225 Retirement - PERS expense	1,019.68	7,707.06	12,250.00	12,250.00	4,542.94	63 %
	305 Operations and maintenance	671.27	3,542.63	5,000.00	5,000.00	1,457.37	71 %
	306 Water & Sewer Rate Study	0.00	0.00	6,250.00	0.00	0.00	%
	310 Phone and fax expense	125.52	1,250.10	1,200.00	1,200.00	-50.10	104 %
	315 Postage, shipping and freight	225.00	1,745.01	2,000.00	1,000.00	-745.01	175 %
	320 Printing and reproduction	0.00	279.34	600.00	600.00	320.66	47 %
	325 Professional svcs - Accounting	0.00	0.00	1,500.00	4,500.00	4,500.00	%
	326 Professional svcs - Engineering	4,810.84	7,891.09	7,000.00	5,000.00	-2,891.09	158 %
	327 Professional svcs - Legal	2,161.37	18,187.63	8,000.00	26,250.00	8,062.37	69 %
	328 Insurance - prop and liability	12.08	12.08	6,200.00	6,200.00	6,187.92	%
	330 Contract labor	0.00	4,698.47	0.00	0.00	-4,698.47	%
	340 Meetings and conferences	0.00	0.00	500.00	500.00	500.00	%
	345 Mileage expense reimbursement	0.00	212.70	250.00	250.00	37.30	85 %
	350 Repairs and maint - computers	0.00	764.04	2,000.00	2,000.00	1,235.96	38 %
	351 Repairs and maint - equip	0.00	1,272.63	7,500.00	5,500.00	4,227.37	23 %
	352 Repairs and maint - structures	0.00	0.00	450.00	450.00	450.00	%
	353 Repairs & Maint- Infrastructure	0.00	262.50	3,500.00	3,500.00	3,237.50	8 %
	354 Repairs and maint - vehicles	0.00	64.10	3,000.00	3,000.00	2,935.90	2 %
	355 WW - Testing & Supplies	434.00	4,749.00	3,000.00	3,000.00	-1,749.00	158 %
	359 Testing & Supplies-Other	0.00	0.00	1,000.00	3,000.00	3,000.00	%
	362 Cross-Connection Control Srvcs.	0.00	250.00	0.00	0.00	-250.00	%
	375 Internet expenses	12.81	155.09	500.00	500.00	344.91	31 %
	380 Utilities - alarm service	122.00	731.42	1,100.00	1,100.00	368.58	66 %
	381 Utilities - electric	4,407.10	45,814.77	50,000.00	50,000.00	4,185.23	92 %
	382 Utilities - propane	0.00	309.25	594.00	594.00	284.75	52 %
	383 Utilities - trash	47.74	471.32	600.00	600.00	128.68	79 %
	385 Dues and subscriptions	0.00	231.90	1,800.00	800.00	568.10	29 %
	386 Education and training	0.00	225.00	1,000.00	1,000.00	775.00	23 %
	393 Advertising and public notices	0.00	45.20	275.00	275.00	229.80	16 %
	394 LAFCO Allocations	0.00	1,869.46	1,600.00	1,600.00	-269.46	117 %
	395 Community Outreach	0.00	163.42	650.00	650.00	486.58	25 %

40 SANITARY

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
405	Software	0.00	2,132.60	500.00	500.00	-1,632.60	427 %
410	Office Supplies	290.07	984.66	500.00	500.00	-484.66	197 %
415	Office Equipment	0.00	193.00	0.00	0.00	-193.00	%
420	Equipt. & Supplies	111.64	2,359.65	700.00	700.00	-1,659.65	337 %
450	EMS supplies	0.00	0.00	293.00	293.00	293.00	%
465	Cell phones, radios and pagers	39.79	437.61	0.00	0.00	-437.61	%
470	Communication equipment	0.00	0.00	500.00	500.00	500.00	%
485	Fuel expense	137.12	2,029.09	3,000.00	3,000.00	970.91	68 %
490	Small tools and equipment	0.00	641.59	6,500.00	2,500.00	1,858.41	26 %
495	Uniform expense	0.00	457.69	375.00	375.00	-82.69	122 %
498	Sales Tax Paid	0.00	107.08	0.00	0.00	-107.08	%
500	Capital Outlay	0.00	15,641.20	0.00	0.00	-15,641.20	%
535	Water Lines Repairs	0.00	438.38	0.00	0.00	-438.38	%
545	Sewer System Mngmt Plan (SSMP)	0.00	0.00	14,000.00	7,000.00	7,000.00	%
550	Reg. Salt & Nutrient Mgmt. Plan	0.00	0.00	1,200.00	1,200.00	1,200.00	%
553	Manholes and Valve Raising	0.00	0.00	8,000.00	8,000.00	8,000.00	%
555	16th Street Sewer Replacement	0.00	936.44	0.00	0.00	-936.44	%
560	Sewer Line Repairs	0.00	171.01	9,000.00	9,000.00	8,828.99	2 %
570	Repairs, Maint. and Video Sewer Lines	0.00	9,266.51	9,000.00	9,000.00	-266.51	103 %
575	Sewer System Mngmt Plan (SSMP)	0.00	0.00	14,000.00	14,000.00	14,000.00	%
581	WWTP Expansion	0.00	1,548.80	0.00	0.00	-1,548.80	%
582	WWTP Plant Maintenance	0.00	5,135.14	13,000.00	13,000.00	7,864.86	40 %
583	WWTP Drying Pond Maintenance	0.00	500.00	0.00	0.00	-500.00	%
585	Sludge Removal Project	0.00	6,199.14	15,000.00	15,000.00	8,800.86	41 %
705	Waste Discharge Fees/Permits	0.00	0.00	18,000.00	18,000.00	18,000.00	%
715	Licenses, permits and fees	170.00	19,049.50	2,500.00	2,500.00	-16,549.50	762 %
800	Deposit/ Liabilities	0.00	108.09	0.00	0.00	-108.09	%
805	Refundable Water & Hydrant Dep	0.00	5.75	0.00	0.00	-5.75	%
900	Misc	0.00	0.00	13,259.00	13,259.00	13,259.00	%
905	Transfer out	0.00	0.00	11,530.00	11,530.00	11,530.00	%
908	Cash Over/ Cash Short	0.00	9.62	0.00	0.00	-9.62	%
910	Tax Penalties & Late Fees	0.00	1.52	0.00	0.00	-1.52	%
911	Finance Charges/Late Fees	0.00	31.73	0.00	0.00	-31.73	%
920	Credit Card Service Fees	7.33	38.03	200.00	200.00	161.97	19 %
930	Interest Fees	0.00	-94.02	0.00	0.00	94.02	%
960	Property tax expense	0.00	78.73	150.00	150.00	71.27	52 %
990	Property Tax Revenue	0.00	0.00	-16,415.00	-16,415.00	-16,415.00	%
	<b>Account Total:</b>	<b>34,250.53</b>	<b>300,774.37</b>	<b>396,441.00</b>	<b>396,441.00</b>	<b>95,666.63</b>	<b>76 %</b>
	<b>Account Group Total:</b>	<b>34,250.53</b>	<b>300,774.37</b>	<b>396,441.00</b>	<b>396,441.00</b>	<b>95,666.63</b>	<b>76 %</b>
65000	Water						
65000	Water						
	585 Sludge Removal Project	0.00	68.40	1,853.00	1,853.00	1,784.60	4 %
	<b>Account Total:</b>	<b>0.00</b>	<b>68.40</b>	<b>1,853.00</b>	<b>1,853.00</b>	<b>1,784.60</b>	<b>4 %</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>68.40</b>	<b>1,853.00</b>	<b>1,853.00</b>	<b>1,784.60</b>	<b>4 %</b>
	<b>Fund Total:</b>	<b>34,250.53</b>	<b>300,842.77</b>	<b>398,294.00</b>	<b>398,294.00</b>	<b>97,451.23</b>	<b>76 %</b>

50 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
60000							
60505	Repairs & Maintenance - Infrastructure						
	353 Repairs & Maint- Infrastructure	0.00	835.29	0.00	0.00	-835.29	%
	520 Water Main Valves Replacement	0.00	3,965.29	0.00	0.00	-3,965.29	%
	530 Fire hydrant replacement	0.00	1,526.28	0.00	0.00	-1,526.28	%
	535 Water Lines Repairs	0.00	501.52	0.00	0.00	-501.52	%
	<b>Account Total:</b>	<b>0.00</b>	<b>6,828.38</b>	<b>0.00</b>	<b>0.00</b>	<b>-6,828.38</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>6,828.38</b>	<b>0.00</b>	<b>0.00</b>	<b>-6,828.38</b>	<b>%</b>
62000	Fire						
62000	Fire						
	925 Bank service charges	0.00	44.88	0.00	0.00	-44.88	%
	<b>Account Total:</b>	<b>0.00</b>	<b>44.88</b>	<b>0.00</b>	<b>0.00</b>	<b>-44.88</b>	<b>%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>44.88</b>	<b>0.00</b>	<b>0.00</b>	<b>-44.88</b>	<b>%</b>
65000	Water						
65000	Water						
	100 PERSONNEL	0.00	27.00	0.00	0.00	-27.00	%
	104 Paid Time Off	0.00	208.00	0.00	0.00	-208.00	%
	105 Salaries and Wages	16,728.01	118,952.54	126,660.00	126,660.00	7,707.46	94 %
	106 Vacation Used	0.00	283.98	0.00	0.00	-283.98	%
	107 Overtime	0.00	1,179.01	2,000.00	2,000.00	820.99	59 %
	108 Sick Leave Used	0.00	167.00	0.00	0.00	-167.00	%
	109 Stand-by Hours	0.00	736.75	0.00	0.00	-736.75	%
	110 Payroll tax expense	0.00	0.00	3,510.00	3,510.00	3,510.00	%
	115 Payroll Expenses	0.00	909.20	590.00	590.00	-319.20	154 %
	120 Workers' Compensation	0.00	7,007.45	4,000.00	4,000.00	-3,007.45	175 %
	135 Payroll Tax - FICA	456.58	2,545.95	0.00	0.00	-2,545.95	%
	140 Payroll Tax - Medicare	241.26	1,727.88	0.00	0.00	-1,727.88	%
	155 Payroll Tax - SUI	84.41	532.84	0.00	0.00	-532.84	%
	160 Payroll Tax - ETT	16.73	88.70	0.00	0.00	-88.70	%
	165 Payroll Tax - FUTA	127.21	995.16	0.00	0.00	-995.16	%
	205 Insurance - Health	971.64	9,339.09	12,664.00	12,664.00	3,324.91	74 %
	210 Insurance - Dental	85.16	857.62	1,017.00	1,017.00	159.38	84 %
	215 Insurance - Vision	12.97	130.60	200.00	200.00	69.40	65 %
	225 Retirement - PERS expense	974.02	8,825.81	12,250.00	12,250.00	3,424.19	72 %
	300 PURCHASED SERVICES	0.00	168.48	0.00	0.00	-168.48	%
	305 Operations and maintenance	849.51	4,945.52	4,500.00	4,500.00	-445.52	110 %
	310 Phone and fax expense	178.96	1,729.19	1,500.00	1,500.00	-229.19	115 %
	315 Postage, shipping and freight	225.00	1,713.30	2,100.00	2,100.00	386.70	82 %
	320 Printing and reproduction	0.00	505.72	400.00	400.00	-105.72	126 %
	325 Professional svcs - Accounting	0.00	0.00	2,400.00	2,400.00	2,400.00	%
	326 Professional svcs - Engineering	0.00	1,654.25	10,000.00	10,000.00	8,345.75	17 %
	327 Professional svcs - Legal	11,558.29	64,854.62	10,550.00	16,550.00	-48,304.62	392 %
	328 Insurance - prop and liability	12.06	12.06	6,820.00	6,820.00	6,807.94	%
	330 Contract labor	0.00	4,529.96	0.00	0.00	-4,529.96	%
	335 Meals - Reimbursement	0.00	31.44	0.00	0.00	-31.44	%
	340 Meetings and conferences	0.00	0.00	400.00	400.00	400.00	%
	345 Mileage expense reimbursement	0.00	290.89	250.00	250.00	-40.89	116 %
	350 Repairs and maint - computers	0.00	764.04	1,000.00	1,000.00	235.96	76 %
	351 Repairs and maint - equip	130.06	2,727.28	1,500.00	1,500.00	-1,227.28	182 %

50 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
352	Repairs and maint - structures	5.40	972.29	0.00	0.00	-972.29	%
353	Repairs & Maint- Infrastructure	32.25	5,377.97	5,000.00	5,000.00	-377.97	108 %
354	Repairs and maint - vehicles	0.00	183.20	1,000.00	1,000.00	816.80	18 %
356	Testing & Supplies-Well #3	72.00	25,855.60	0.00	0.00	-25,855.60	%
357	Testing & Supplies-Well #4	72.00	908.69	0.00	0.00	-908.69	%
358	Testing & Supplies-SLT Well	452.00	4,121.00	0.00	0.00	-4,121.00	%
359	Testing & Supplies-Other	656.00	6,122.34	0.00	0.00	-6,122.34	%
362	Cross-Connection Control Srvcs.	0.00	908.30	800.00	800.00	-108.30	114 %
375	Internet expenses	12.81	155.06	270.00	270.00	114.94	57 %
376	Webpage- Upgrade/Maint	0.00	0.00	6,000.00	0.00	0.00	%
380	Utilities - alarm service	182.00	771.43	775.00	775.00	3.57	100 %
381	Utilities - electric	2,028.70	23,229.19	29,500.00	29,500.00	6,270.81	79 %
382	Utilities - propane	0.00	309.25	600.00	600.00	290.75	52 %
383	Utilities - trash	47.73	471.30	625.00	625.00	153.70	75 %
385	Dues and subscriptions	0.00	6,540.90	1,540.00	1,540.00	-5,000.90	425 %
386	Education and training	0.00	1,079.24	2,000.00	2,000.00	920.76	54 %
393	Advertising and public notices	0.00	200.45	150.00	150.00	-50.45	134 %
394	LAFCO Allocations	0.00	1,869.46	1,645.00	1,645.00	-224.46	114 %
395	Community Outreach	0.00	163.26	650.00	650.00	486.74	25 %
400	Supplies	0.00	0.00	6,000.00	6,000.00	6,000.00	%
405	Software	0.00	2,132.60	500.00	500.00	-1,632.60	427 %
410	Office Supplies	290.05	1,785.31	700.00	700.00	-1,085.31	255 %
415	Office Equipment	0.00	193.00	0.00	0.00	-193.00	%
420	Equipt. & Supplies	111.64	2,546.92	650.00	650.00	-1,896.92	392 %
425	Equip & Supplies-Well #3	0.00	50,491.04	0.00	0.00	-50,491.04	%
430	Equipt & Supplies-Well #4	0.00	1,195.95	0.00	0.00	-1,195.95	%
465	Cell phones, radios and pagers	39.77	437.69	600.00	600.00	162.31	73 %
470	Communication equipment	0.00	0.00	100.00	100.00	100.00	%
480	Chemicals	0.00	0.00	5,100.00	5,100.00	5,100.00	%
481	Chemicals- Well #3	1,368.19	2,369.93	0.00	0.00	-2,369.93	%
482	Chemicals-Well #4	0.00	1,134.09	0.00	0.00	-1,134.09	%
485	Fuel expense	137.12	1,726.25	3,200.00	3,200.00	1,473.75	54 %
490	Small tools and equipment	0.00	602.73	1,500.00	1,500.00	897.27	40 %
495	Uniform expense	0.00	457.69	700.00	700.00	242.31	65 %
500	Capital Outlay	0.00	15,641.20	0.00	0.00	-15,641.20	%
516	Water Projects Well 3	0.00	9,272.15	0.00	0.00	-9,272.15	%
517	Water Projects Well 4	0.00	479.29	0.00	0.00	-479.29	%
525	Water meter replacement	1,395.40	4,025.39	9,800.00	9,800.00	5,774.61	41 %
530	Fire hydrant replacement	250.00	300.00	0.00	0.00	-300.00	%
537	River Road Realignment	0.00	170.82	0.00	0.00	-170.82	%
550	Reg. Salt & Nutrient Mgmt. Plan	0.00	-1,893.86	0.00	0.00	1,893.86	%
553	Manholes and Valve Raising	0.00	1,062.00	0.00	0.00	-1,062.00	%
560	Sewer Line Repairs	0.00	554.30	0.00	0.00	-554.30	%
570	Repairs, Maint. and Video Sewer Lines	0.00	3,379.00	0.00	0.00	-3,379.00	%
605	USDA Loan Payment	0.00	66,381.01	67,000.00	67,000.00	618.99	99 %
715	Licenses, permits and fees	0.00	-1,319.50	7,000.00	7,000.00	8,319.50	-19 %
800	Deposit/ Liabilities	0.00	-4.00	0.00	0.00	4.00	%
805	Refundable Water & Hydrant Dep	100.00	3,157.59	0.00	0.00	-3,157.59	%
905	Transfer out	0.00	0.00	28,608.00	28,608.00	28,608.00	%
908	Cash Over/ Cash Short	0.00	9.62	0.00	0.00	-9.62	%
910	Tax Penalties & Late Fees	0.00	23.11	0.00	0.00	-23.11	%

50 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
911	Finance Charges/Late Fees	0.00	-1.15	0.00	0.00	1.15	%
920	Credit Card Service Fees	7.34	38.03	0.00	0.00	-38.03	%
930	Interest Fees	0.00	-94.02	0.00	0.00	94.02	%
	<b>Account Total:</b>	<b>39,912.27</b>	<b>483,934.44</b>	<b>386,324.00</b>	<b>386,324.00</b>	<b>-97,610.44</b>	<b>125 %</b>
	<b>Account Group Total:</b>	<b>39,912.27</b>	<b>483,934.44</b>	<b>386,324.00</b>	<b>386,324.00</b>	<b>-97,610.44</b>	<b>125 %</b>
	<b>Fund Total:</b>	<b>39,912.27</b>	<b>490,807.70</b>	<b>386,324.00</b>	<b>386,324.00</b>	<b>-104,483.70</b>	<b>127 %</b>

60 SOLID WASTE

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
66000	SOLID WASTE						
66000	SOLID WASTE						
	105 Salaries and Wages	0.00	0.00	16,200.00	16,200.00	16,200.00	%
	110 Payroll tax expense	0.00	0.00	700.00	700.00	700.00	%
	305 Operations and maintenance	27.96	27.96	0.00	0.00	-27.96	%
	310 Phone and fax expense	0.00	0.00	100.00	100.00	100.00	%
	325 Professional svcs - Accounting	0.00	0.00	500.00	500.00	500.00	%
	327 Professional svcs - Legal	2,161.36	5,316.36	4,500.00	4,500.00	-816.36	118 %
	340 Meetings and conferences	0.00	0.00	100.00	100.00	100.00	%
	350 Repairs and maint - computers	0.00	0.00	100.00	100.00	100.00	%
	385 Dues and subscriptions	0.00	0.00	100.00	100.00	100.00	%
	386 Education and training	0.00	0.00	100.00	100.00	100.00	%
	393 Advertising and public notices	0.00	798.95	500.00	500.00	-298.95	160 %
	395 Community Outreach	0.00	0.00	250.00	250.00	250.00	%
	405 Software	0.00	0.00	100.00	100.00	100.00	%
	585 Sludge Removal Project	0.00	5,090.75	0.00	0.00	-5,090.75	%
	950 Promo materials and supplies	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	<b>Account Total:</b>	<b>2,189.32</b>	<b>11,234.02</b>	<b>26,250.00</b>	<b>26,250.00</b>	<b>15,015.98</b>	<b>43 %</b>
	<b>Account Group Total:</b>	<b>2,189.32</b>	<b>11,234.02</b>	<b>26,250.00</b>	<b>26,250.00</b>	<b>15,015.98</b>	<b>43 %</b>
	<b>Fund Total:</b>	<b>2,189.32</b>	<b>11,234.02</b>	<b>26,250.00</b>	<b>26,250.00</b>	<b>15,015.98</b>	<b>43 %</b>
	<b>Grand Total:</b>	<b>115,226.86</b>	<b>1,063,627.12</b>	<b>1,175,647.00</b>	<b>1,183,295.00</b>	<b>119,667.88</b>	<b>90 %</b>

10 GENERAL ADMINISTRATION

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40000					
40370 Myers Reimbursement	0.00	0.00	12,500.00	12,500.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>12,500.00</b>	<b>12,500.00</b>	<b>0 %</b>
46000 Interest					
46000 Interest	0.00	2,382.31	0.00	-2,382.31	** %
46020 Transfer In -Fire (16.5%)	0.00	0.00	11,801.00	11,801.00	0 %
46030 Transfer In -Lighting (3%)	0.00	0.00	2,146.00	2,146.00	0 %
46040 Transfer In -Sewer (40%)	0.00	0.00	28,608.00	28,608.00	0 %
46050 Transfer In -Water (40%)	0.00	0.00	28,608.00	28,608.00	0 %
46060 Transfer In- Solid Waste (0.5%)	0.00	0.00	357.00	357.00	0 %
46100 Realized Earnings	263.56	1,388.79	0.00	-1,388.79	** %
46150 Miscellaneous Income	137,317.37	137,317.37	0.00	-137,317.37	** %
46151 Refund/Adjustments	0.00	25,121.76	0.00	-25,121.76	** %
<b>Account Group Total:</b>	<b>137,580.93</b>	<b>166,210.23</b>	<b>71,520.00</b>	<b>-94,690.23</b>	<b>232 %</b>
<b>Fund Total:</b>	<b>137,580.93</b>	<b>166,210.23</b>	<b>84,020.00</b>	<b>-82,190.23</b>	<b>198 %</b>

20 FIRE PROTECTIVE SERVICES

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40000					
40220 Weed Abatement Fees	177.00	1,126.00	1,000.00	-126.00	113 %
40300 Fireworks Permit Fees	1,800.00	1,800.00	1,000.00	-800.00	180 %
40320 Fire Impact Fees	223.70	55,216.84	67,000.00	11,783.16	82 %
40420 Ambulance Reimbursement	0.00	3,319.48	2,200.00	-1,119.48	151 %
40500 VFF Assistance Grant	0.00	0.00	5,000.00	5,000.00	0 %
<b>Account Group Total:</b>	<b>2,200.70</b>	<b>61,462.32</b>	<b>76,200.00</b>	<b>14,737.68</b>	<b>81 %</b>
42000					
42200 Fire Recovery Program	0.00	0.00	500.00	500.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0 %</b>
43000 Property Taxes Collected					
43000 Property Taxes Collected	17,091.69	209,519.73	264,430.00	54,910.27	79 %
<b>Account Group Total:</b>	<b>17,091.69</b>	<b>209,519.73</b>	<b>264,430.00</b>	<b>54,910.27</b>	<b>79 %</b>
44000 Forestry & Fire Protection Reimbursement					
44000 Forestry & Fire Protection Reimbursement	0.00	61,224.43	0.00	-61,224.43	** %
<b>Account Group Total:</b>	<b>0.00</b>	<b>61,224.43</b>	<b>0.00</b>	<b>-61,224.43</b>	<b>** %</b>
46000 Interest					
46010 Transfer In	0.00	0.00	33,151.00	33,151.00	0 %
46150 Miscellaneous Income	0.00	465.00	0.00	-465.00	** %
46151 Refund/Adjustments	0.00	3,929.02	0.00	-3,929.02	** %
<b>Account Group Total:</b>	<b>0.00</b>	<b>4,394.02</b>	<b>33,151.00</b>	<b>28,756.98</b>	<b>13 %</b>
<b>Fund Total:</b>	<b>19,292.39</b>	<b>336,600.50</b>	<b>374,281.00</b>	<b>37,680.50</b>	<b>90 %</b>



05/06/16  
11:22:17

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 4 / 16

Page: 3 of 6  
Report ID: B110

30 LIGHTING

<b>Account</b>	<b>Received Current Month</b>	<b>Received YTD</b>	<b>Estimated Revenue</b>	<b>Revenue To Be Received</b>	<b>% Received</b>
43000 Property Taxes Collected					
43000 Property Taxes Collected	4,695.20	57,994.35	75,229.00	17,234.65	77 %
<b>Account Group Total:</b>	<b>4,695.20</b>	<b>57,994.35</b>	<b>75,229.00</b>	<b>17,234.65</b>	<b>77 %</b>
46000 Interest					
46010 Transfer In	0.00	0.00	29,994.00	29,994.00	0 %
46151 Refund/Adjustments	0.00	3,929.02	0.00	-3,929.02	** %
<b>Account Group Total:</b>	<b>0.00</b>	<b>3,929.02</b>	<b>29,994.00</b>	<b>26,064.98</b>	<b>13 %</b>
<b>Fund Total:</b>	<b>4,695.20</b>	<b>61,923.37</b>	<b>105,223.00</b>	<b>43,299.63</b>	<b>59 %</b>

40 SANITARY

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40000					
40850 Wastewater Connection Fees	0.00	265,946.00	150,000.00	-115,946.00	177 %
40900 Wastewater Sales	28,098.63	280,453.70	318,000.00	37,546.30	88 %
40910 Wastewater Late Charges	545.20	5,469.22	0.00	-5,469.22	** %
<b>Account Group Total:</b>	<b>28,643.83</b>	<b>551,868.92</b>	<b>468,000.00</b>	<b>-83,868.92</b>	<b>118 %</b>
43000 Property Taxes Collected					
43000 Property Taxes Collected	2,724.68	32,996.37	45,148.00	12,151.63	73 %
<b>Account Group Total:</b>	<b>2,724.68</b>	<b>32,996.37</b>	<b>45,148.00</b>	<b>12,151.63</b>	<b>73 %</b>
46000 Interest					
46151 Refund/Adjustments	0.00	3,987.30	0.00	-3,987.30	** %
<b>Account Group Total:</b>	<b>0.00</b>	<b>3,987.30</b>	<b>0.00</b>	<b>-3,987.30</b>	<b>** %</b>
<b>Fund Total:</b>	<b>31,368.51</b>	<b>588,852.59</b>	<b>513,148.00</b>	<b>-75,704.59</b>	<b>115 %</b>

50 WATER

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40000					
40440 CDBG Grant	0.00	0.00	5,000.00	5,000.00	0 %
40900 Wastewater Sales	0.00	0.00	1,000.00	1,000.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>0 %</b>
41000 Water Sales					
41000 Water Sales	25,743.70	268,289.13	362,996.00	94,706.87	74 %
41001 Water Connection Fees	0.00	252,050.00	0.00	-252,050.00	** %
41005 Water Late Charges	1,288.34	11,381.91	0.00	-11,381.91	** %
41010 Water Meter Fees	0.00	4,050.00	95,000.00	90,950.00	4 %
<b>Account Group Total:</b>	<b>27,032.04</b>	<b>535,771.04</b>	<b>457,996.00</b>	<b>-77,775.04</b>	<b>117 %</b>
46000 Interest					
46000 Interest	0.00	0.00	1,000.00	1,000.00	0 %
46010 Transfer In	0.00	0.00	15,786.00	15,786.00	0 %
46151 Refund/Adjustments	0.00	4,483.44	0.00	-4,483.44	** %
46153 Plan Check Fees	0.00	0.00	2,000.00	2,000.00	0 %
46155 Will Serve Processing Fees	250.00	500.00	500.00	0.00	100 %
<b>Account Group Total:</b>	<b>250.00</b>	<b>4,983.44</b>	<b>19,286.00</b>	<b>14,302.56</b>	<b>26 %</b>
<b>Fund Total:</b>	<b>27,282.04</b>	<b>540,754.48</b>	<b>483,282.00</b>	<b>-57,472.48</b>	<b>112 %</b>

60 SOLID WASTE

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40000					
40750 Solid Waste Contract	2,542.95	21,977.83	0.00	-21,977.83	** %
<b>Account Group Total:</b>	<b>2,542.95</b>	<b>21,977.83</b>	<b>0.00</b>	<b>-21,977.83</b>	<b>** %</b>
46000 Interest					
46005 Franchise Fees	0.00	4,163.73	28,000.00	23,836.27	15 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>4,163.73</b>	<b>28,000.00</b>	<b>23,836.27</b>	<b>15 %</b>
<b>Fund Total:</b>	<b>2,542.95</b>	<b>26,141.56</b>	<b>28,000.00</b>	<b>1,858.44</b>	<b>93 %</b>
<b>Grand Total:</b>	<b>222,762.02</b>	<b>1,720,482.73</b>	<b>1,587,954.00</b>	<b>-132,528.73</b>	<b>108 %</b>



## San Miguel Community Services District Finance and Budget Committee

### Staff Report

May 19, 2016

AGENDA ITEM: V.2

**SUBJECT: Review and approve a contract with Roach electric for \$4345.00 to install the Breathing air compressor at the fire station**

---

**STAFF RECOMMENDATION:** Review and approve a contract with Roach electric to install the breathing air compressor at the fire station and direct staff have the proposed work scheduled as soon as possible.

---

#### **BACKGROUND:**

Currently we are requesting funding approval to install the previously purchased breathing air compressor at the fire station so that it can replace the trailer mounted air compressor.

A breathing air compressor is an important piece of equipment, being able to keep all of our air bottles full and ready for incidents and training is a critical component in ensuring we can adequately protect our citizens and personnel.

We currently utilize a trailer mounted breathing air compressor that was donated to our department by SLO County Fire. This unit was surplus equipment that was given to our department and is now at the end of its useful life.

Once this compressor is installed the trailer mounted compressor will be scheduled for surplus.

Four quotes were solicited and only two quotes were received back.

Mike Roach Electric	\$4,345.00
SPYCO Construction	\$6,150.00

#### **Fiscal Impact:**

The installation of this unit is estimated to cost \$4345.00 which would come from the Fire Fund

**Staff Recommendation:**

Staff recommends that the committee approve a contract with Mike Roach Electric to perform the work as soon as possible.

.

**PREPARED BY:**

Kelly Dodds  
Assistant Fire Chief

**APPROVED BY:**

Darrell Gentry  
General Manager

Attachment:

- 1) Mike Roach Electric Quote
- 2) SPYCO Construction Quote

**MIKE ROACH ELECTRIC INC**  
4759 MEADOW LARK LANE  
PASO ROBLES, CA 93446  
Phone: 805-227-6714  
CA. LIC. # 483755

# Bid Proposal

**TO:**

SAN MIGUEL CSD  
1150 MISSION ST.  
SAN MIGUEL, CA 93451

**JOB:**

SAN MIGUEL CSD BOTTLED AIR COMPRESSOR  
SAN MIGUEL FIRE STATION  
Bid Date: **2/10/2016**

**Work Description:** INSTALL ELECTRICAL FOR BOTTLED AIR COMPRESSOR

- 1) INSTALL 3/4" EMT CONDUIT SURFACE MOUNTED FROM EXISTING ELECTRICAL PANEL APPROXIMATELY 175 FT. TO AIR COMPRESSOR LOCATION.
- 2) INSTALL 40A 2P CIRCUIT BREAKER IN ELECTRICAL PANEL.
- 3) INSTALL (2) #8 CU. FEEDERS AND (1) #10 CU. GROUND.
- 4) INSTALL 10 HP RATED PHOENIX PHASE CONVERTER MODEL # GP10P3L WITH PUSH BUTTON START AND MAG STARTER AT AIR COMPRESSOR LOCATION.
- 5) CONNECT PHASE CONVERTER TO BOTTLED AIR COMPRESSOR.
- 6) START UP SYSTEM AND TEST.

TOTAL PRICE FOR THE ABOVE WORK:..... **\$4,345.00**

**Exclusions:**

- 1) PERMIT

**THIS ESTIMATE GOOD FOR 30 DAYS**

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINTED:** \_\_\_\_\_

---

<b>Project Information</b>	<b>Project Number</b>	<b>Pending</b>
Date: 5/12/2015		
Customer: San Miguel CSD		
Address: 1150 Mission Street San Miguel CA. 93451		
Phone # 805-467-3388		
Project: Air Unit Power Installation		
From: Scott Young		

**Project Document**

---

**Furnish and install items required to provide power to 1- existing air unit.**

---

<b>Item</b>	<b>Description</b>	<b>Amount</b>
1	<b>Furnish and install required equipment and wiring necessary to provide 3 phase power to 1- existing air machine as discussed.</b>	\$6,150.00

Engineering, plans, permits & or any related permit items are not included in this estimate.

Approved By:

Date

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Print

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## San Miguel Community Services District Finance and Budget Committee

### Staff Report

May 19, 2016

AGENDA ITEM: V.3

**SUBJECT: Review and Discuss a Change Order request for Whitaker Company installation of 3 additional tees to new fire hydrant units installed and recommend authorization of contract Change Order payment to Whitaker Company**

---

#### **STAFF RECOMMENDATION:**

Discuss and make a recommendation to Board to approve a Change Order amendment to Whitaker Company for an additional amount of \$9,000 to the existing contract amount.

---

#### **BACKGROUND:**

Last year, the District awarded a contract for the installation and replacement of twelve fire hydrants districtwide. District also was awarded a CDBG grant of \$105,000 for this project. The contract award to Whitaker Company as low qualified bidder was \$134,000.

During the installation construction, Whitaker discovered 3 additional tees that were faulty requiring replacement. District staff concurred with installation of these 3 additional tees at the time of installation to avoid a higher expense of doing a separate excavation and installation of these 3 tees.

District bid specifications for contract work had included 3 other tees to be replaced but had not included any other tees at that time. In order to close out this contract, the requested Change Order for an additional \$9,000 must authorized for payment. There is a slight opportunity to send the additional expense along for CDBG reimbursement to District, but staff is not anticipating a favorable response to an amended expense that would be eligible for reimbursement. As the Committee may recall CDBG grant are specifically allocated for a project. Amendments to the CDBG amounts awarded are difficult but not entirely impossible. An approved Change Order amendment to contract may assist in any effort to obtain an added reimbursement amount under CDBG program funding.

**Fiscal Impact:**

The Board will need to approve additional Capital Reserve funds for this Change Order.

**Staff Recommendation:**

Staff recommends that the Committee recommend that the Board authorize:

- 1) A Change Order amendment to contract with Whitaker Company for \$9,000 for the added expense related to the installation of 3 added tees to new fire hydrants installed as a part of a CDBG project..

**PREPARED BY:**

Darrell Gentry

General Manager

Attachment:

Change Order Request Letter from Whitaker Company



3/9/2016

2752 CONCRETE COURT, PASEO ROBLES, CA 93446  
PH: (805) 228-4020 FAX: (805) 228-4021 INFO@WCGROUPINC.COM

San Miguel Community Service District  
PO Box 180  
1150 Mission Street  
San Miguel, CA 93451

Attention: Kelly Dodds

Subject: Additional Tee Replacements

Dear Kelly,

After excavation tees were required to be installed at hydrants 08-04, 11-05, 11-06. This additional work will be charged at \$3,000 per hydrant, this is consistent with the bid alternate prices for the same work for hydrants 5-16, 8-02 and 8-05.

Sincerely,

A handwritten signature in black ink, appearing to be "A. Ulm", written over a long horizontal line.

Aaron Ulm



## San Miguel Community Services District Finance and Budget Committee

### Staff Report

May 19, 2016

AGENDA ITEM: V.4

**SUBJECT:** Review and Discuss Fund Account Distribution Percentages for FY operational expenses

---

**STAFF RECOMMENDATION:** Discuss and make a recommendation to Board regarding adjustments to Fund Account Expense Distribution Percentages.

---

**BACKGROUND:**

Previous Committee meetings, there was discussion about having an agenda discussion and consideration of this topic. After preparing operational and capital budgets last year, there was a recommendation to consider modifying the current operation expense percentages. This is an attempt to re-start that discussion this year in advance of the preliminary budget to be presented to the Board at the June 2016 Regular Board Meeting. To initiate the discussions by the Committee, the attached Exhibit shows current and proposed percentage splits for expenses and for payroll cost splits by Fund Account.

**Fiscal Impact:**

There is no cost associated with this policy discussion by the Committee or with any recommendation to the Board regarding these Expense Distribution Percentages.

**Staff Recommendation:**

Staff recommends that the Committee discuss and give direction to staff, or if satisfied with distribution percentages forward a recommendation to the Board of Directors consideration.

**PREPARED BY:**

Darrell Gentry  
General Manager

Attachment:

- 1) Exhibit "A" Cost/Expense Distribution Percentage Chart

**Exhibit "A"**

**ADOPTED BUDGET FY 2015-16 OPERATIONS & MAINTENANCE/CAPITAL PROJECTS  
Proposed Cost Allocation Percentages for Payroll--All Staff Positions**

<b>Position</b>	<b>10-Admin</b>	<b>20-FIRE</b>	<b>30-LIGHTING</b>	<b>40- WASTEWATER/ SANITARY</b>	<b>50-WATER</b>	<b>60-Solid Waste</b>	<b>TOTAL</b>
General Manager	10%	5%	2%	40%	40%	3%	100%
Bookkeeper	2%	3%	2%	45%	45%	3%	100%
Account Clerk	2%	2%	3%	45%	45%	3%	100%
Fire Chief	0%	100%	0%	0%	0%	0%	100%
Asst Fire Chief	0%	100%	0%	0%	0%	0%	100%
Utility Supervisor	0%	0%	6%	46%	46%	2%	100%
Utility Operator	0%	0%	2%	49%	49%	0%	100%
Firefighters	0%	100%	0%	0%	0%	0%	100%

**Expense Allocation Percentages for Fund Account Expenditures**

	<b>Splits per Fund Accounts</b>	<b>Proposed % Splits per Fund Accounts</b>	<b>Type of Fund</b>
<b>Fund 10--Administration Division</b>	0	0	Interfund Allocations
<b>Fund 20--Fire Division</b>	10	11	Gov't1 -- Prop Taxes
<b>Fund 30--Lighting Division</b>	10	5	Gov't1--Prop Taxes
<b>Fund 40--Wastewater/Sanitary Division</b>	40	42	Hybrid Enterprise Fees
<b>Fund 50--Water Division</b>	40	42	Enterprise Fees
<b>Fund 60--Solid Waste Division</b>	0	0	Franchise Fees
<b>TOTAL</b>	100	100	