



Agenda

San Miguel Community Services District

Finance & Budget Committee Regular Meeting

WEDNESDAY, AUGUST 10, 2016 2:30 P.M.

SMCSD Boardroom 1150 Mission St. San Miguel, CA 93451

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: When public attendance is over ten (10) persons, the following policies will go into effect: Any person wishing to address the Board or Standing Committee, please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered with CSD Clerk prior to the meeting.

If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and indicate which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held on the fourth Thursday of each month at 7:00 P.M in the CSD boardroom. The Agenda's are posted on the CSD's website at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for the public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD, Fire Station located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD, Fire Station located at 1150 Mission St., San Miguel, during normal business hours.

- I. Call to Order- 2:30 P.M Chair Dawes
- II. Pledge of Allegiance
- III. Roll Call: Directors: Buckman_____ Dawes_____

IV. Oral and Written Communications: Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a “Request to Speak” form and place in basket provided.

V. **AGENDA:**

1. **Review and Discuss Monthly Financial Report for July 2016**

Staff Recommendation: Discuss and recommend approval of Monthly Financial Reports for July 2016 to Board of Directors.

M_____ S_____

2. **Discuss and recommend approval to Board award a bid for janitorial services.**

Staff Recommendation: Discuss and make recommendation to Board award of a bid for janitorial services in amount of \$3,600.00 annual fee for twice a month cleaning janitorial services.

M_____ S_____

3. **Discuss and recommend approval to Board to authorize an appropriation from Water Capital Reserves for purchase and installation of a chlorine analyzer unit at a not-to-exceed cost of \$4,000.**

Staff Recommendation: Discuss and recommend that the Board authorize the purchase of a chlorine analyzer unit at a cost not-to-exceed \$4,000 using Water Capital Reserve funds.

M_____ S_____

4. **Review and Discuss Proposed Allocations for Vehicle Replacement, Capital Projects, Capital Reserves and Investment Funds.**

Staff Recommendation: Discuss and make a recommendation to Board to approve funding allocations and transfers for Vehicle Replacement, Capital Projects, Capital Reserves and Investment fund accounts.

M_____ S_____

5. Consider and approve replacement of the water line on K Street between 12th and 13th and relocate 1 fire hydrant on L Street between 13th and 14th, at a cost of \$39,000 from Water Capital Reserve.

Staff Recommendation: Discuss and recommend that the Board approve the water line replacement and relocate fire hydrant at a cost not-to-exceed \$39,000 using Water Capital Reserve funds.

M_____ S_____

6. Consider and Discuss a presentation on potential organic recycling facility related to WWTP operations and a potential public-private partnership opportunities

Staff Recommendation: Consider and discuss a presentation on potential organic recycling facility related to WWTP operations and potential public-private opportunities.

M_____ S_____

VII. COMMITTEE COMMENTS

This section is intended as an opportunity for Committee members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

VIII. ADJOURNMENT

Time: _____

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Account Clerk/Operations Coordinator of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D district office on August 5, 2016.

Date: August 5, 2016

Tamara Parent

Tamara Parent, Account Clerk