



BOARD OF DIRECTORS

Raynette Gregory, President Anthony Kalvans, Vice-President
Ward Roney, Director Hector Palafox, Director Crystal Lara, Director

SPECIAL MEETING AGENDA

6:30 P.M. Opened Session
SMCSD Boardroom 04-21-2022

please note the following changes to the District's ordinary meeting procedures:

- The District offices are not opened to the public at this time, please call 805-467-3388
- The Meeting will be conducted with social distancing observed.
- All members of the public seeking to observe and comment to the local legislative body may do so in person or telephonically/email in the manner described below.

HOW TO SUBMIT PUBLIC COMMENT IF NOT ATTENDING MEETING:

Written / Read Aloud: Please email your comments to tamara.parent@sanmiguelcsd.org (Board Clerk), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (keep to three minutes) prominently write "Read Aloud at Meeting" at the top of your email. All comments received before 4:00 PM the day of the meeting will be included as agenda supplement on the District's website under relevant meeting date and will be provided to the Board of Directors.

Voice Mail: Leave a message on the District phone line at 805-467-3388 after 4:30pm before 4:30pm District Staff will take down message. Voice "Public Comment" at beginning of message and include agenda item number and title. All comments received before 4:00 PM the day of the meeting will be included as agenda supplement on the District's website under relevant meeting date and will be provided to the Board of Directors.

PUBLIC RECORD

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time, they are distributed to all of the members of the Board. The documents may also be obtained by calling the District Board Clerk.

Please see: www.sanmiguelcsd.org

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: please see notice.

Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSO Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. **Call to Order:** **6:30 PM**
- II. **Pledge of Allegiance:**
- III. **Roll Call:** *Gregory*___ *Kalvans*___ *Roney*___ *Palafox*___ *Lara*___
- IV. **Approval of Regular Meeting Agenda:**

M_____ S_____ V_____

V. **ADJOURN TO CLOSED SESSION:** None

VI. **Report out of Closed:** None

VII. Public Comment and Communications for items not on the Agenda:

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VIII. **Special Presentations/Public Hearings/Other:** None

IX. **Staff & Committee Reports – Receive & File:** None

X. **CONSENT CALENDAR:** None

XI. BOARD ACTION ITEMS:

- 1. Review and Approve Resolution 2022-21 authorizing the Interim General Manager/Fire Chief and/or Assistant Fire Chief to enter into a financing agreement with Holman Capital Corporation to purchase and install a Temporary Housing Unit for San Miguel Fire Department in an amount not to exceed \$274,378.95. (Young/Roberson)**

Recommendation: Approve Resolution 2022-21 authorizing the Interim General Manager/Fire Chief and or Assistant Fire Chief to enter into a Master Lease Payment Agreement with Holman Capital Corporation for an amount not to exceed \$274,378.95 (Young/Roberson)

Public Comments: (Hear public comments prior to Board Action) M____ S____ V____

- 2. Review and approve Resolution 2022-22 authorizing the Interim General Manager/Fire Chief and/or Assistant Fire Chief to contract for the purchase and installation of a modular housing structure for use as a Temporary Housing Unit for San Miguel Fire Department in an amount not to exceed \$274,378.95. (Young/Roberson)**

Recommendation: Approve Resolution 2022-22 authorizing the Interim General Manager/Fire Chief and/or Assistant Fire Chief to enter into purchasing agreements with Mobile Homes Systems and other selected vendors as required to complete the acquisition and installation of the Temporary Housing Unit for San Miguel Fire Department in an amount not to exceed \$274,378.95. (Young/Roberson)

Public Comments: (Hear public comments prior to Board Action) M____ S____ V____

XIII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

ADJOURNMENT TO NEXT REGULAR MEETING 04-28-2022

ATTEST:

STATE OF CALIFORNIA)
 COUNTY OF SAN LUIS OBISPO) ss.
 COMMUNITY OF SAN MIGUEL)

I, Rob Roberson, Interim General Manager/ Fire Chief of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office on April 20,2022

Date: April 20, 2022

Rob Roberson Rob Roberson, Fire Chief/Interim General Manager

Raynette Gregory, SMCS D Board President