



**SAN MIGUEL COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

April 8, 2016 SPECIAL MEETING MINUTES

MEETING HELD AT DISTRICT OFFICES
1150 MISSION STREET
SAN MIGUEL, CA 93451

- I. Call to Order: 11:43 AM**
- II. Pledge of Allegiance:** Director Kalvans
- III. Roll Call:** 4-Directors Present, Director Dawes - Absent

IV. Adoption of Special and Regular Meeting Agenda

Director Kalvans made a motion to adopt the Special Meeting Agenda for Closed and Open Sessions as presented. Seconded by Director Reuck. **Motion was approved by voice vote: 4-Ayes (Buckman, Green, Kalvans, Reuck), 1-Absent and 0 Noes.**

- V. Public Comment and Communications:** None

Director Dawes arrived at 11:54 AM
President Green announced adjournment to closed session at 11:55 AM

VI. ADJOURN TO CLOSED SESSION: 11:55 AM

A. CLOSED SESSION AGENDA:

- 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Pursuant to Government Code Section 54957(b) (1):
Title: General Manager

B. RECONVENE TO OPEN SESSION – reconvened at 2:10 PM

C. REPORT OUT OF CLOSED SESSION

- 2. Report Out of Closed Session by District General Counsel White**

XI.16.b

District General Counsel Doug White reported that there was no reportable action but Board had given direction and instruction to General Manager regarding goals set for next evaluation period and quarterly follow-up reports to be planned and provided. Board further instructed that the General Manager prepare a district improvement plan for their review and consideration at a July meeting at either regular or workshop session.

REGULAR BOARD MEETING AGENDA

VII. Call to Order for Regular Board Meeting – 2:11 PM

President Green announced that now is the time for the Regular session of the Board meeting.

President Green announced that now is the time for public comment.

VIII. Public Comment and Communications:

There was no request to speak or address the Board.

IX. OPEN SESSION AGENDA:

X. BOARD WORKSHOP –Goal Setting for General Manager

1. Discuss and Identify 2016-17 Goals Set for District General Manager

District General Counsel White provided a short verbal report on General Manager Goals for 2016-17 which included, but limited to: Bringing a report to Board on I T Service changes; developing a district improvement plan and addressing specific operational improvements, especially communications to Board Members in follow-up items requested.

Board requested a July Workshop as follow-up and quarterly assessment of progress.

Public Comments:

There was no request to speak or address the Board.

XI. BOARD COMMENTS: None

XII. ADJOURNMENT Time: 2:13 PM

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