



# Agenda

## San Miguel Community Services District

### BOARD OF DIRECTORS

Anthony Kalvans, President  
John Green, Director

Gib Buckman, Director

Larry Reuck, Vice President  
Joe Parent, Director

**FRIDAY, JUNE 9, 2017**  
**10:30 A.M.**

### AMENDED BOARD OF DIRECTORS SPECIAL MEETING AGENDA

**SMCSD Boardroom**  
**1150 Mission St.**  
**San Miguel, CA 93451**

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

**Public Comment:** Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

**Meeting Schedule:** Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public

inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

**I. Call to Order: 10:30 AM**

**II. Pledge of Allegiance:**

**III. Roll Call:**

**IV. Adoption Special Meeting Agenda**

**V. Public Comment and Communications (for items not on the agenda):**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

**VI. ADJOURN TO CLOSED SESSION:**

**A. CLOSED SESSION AGENDA:**

**1. CONFERENCE WITH DISTRICT GENERAL COUNSEL – Existing Litigation**

Pursuant to Government Code Section 54956.9 (d)(1)

Case: *Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039* and Case: *Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212*

**2. CONFERENCE WITH DISTRICT GENERAL COUNSEL—Anticipated Litigation**

Pursuant to Government Code Section 54956.9(d)(2) (5 cases)

**3. CONFERENCE WITH LABOR AGREEMENT NEGOTIATORS**

Pursuant to Government Code Section 54957.6

Agency Designated Representatives: District General Counsel, President Kalvans and Director Green

Employee Organization: San Luis Obispo County Employees Association  
Title: Memorandum of Understanding Negotiations with the Association

**4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Pursuant to Government Code section 54954.5.

**5. PUBLIC EMPLOYMENT**

Pursuant to Government Code Section 54957.6.

Title: Interim General Manager

**6. PUBLIC EMPLOYMENT**

Pursuant to Government Code Section 54957.6.

Title: Board Clerk

**7. PUBLIC EMPLOYMENT**

Pursuant to Government Code Section 54957.6.

Title: Utility Manager

**B. RECONVENE TO OPEN SESSION**

**C. REPORT OUT OF CLOSED SESSION**

- 1. Report out of Closed Session by District General Counsel

**VII. Call to Order for Open Board Meeting (estimated to be 12:30 pm)**

**VIII. Public Comment and Communications:**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

**IX. Staff & Committee Reports – Receive & File: None**

**District Staff & Committee Reports:**

- 1. Bookkeeper (Ms. Freeman) Verbal

**X. CONSENT ITEMS:**

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

- 1. Review and Ratify the Interim General Manager Agreement.

**XI. BOARD ACTION ITEMS:**

- 1. Review and Approve Resolution No. 2017-\_\_\_ Authorizing the General Manager’s Procurement Authority for the Purchase of Goods and Services Up To \$25,000 in a Fiscal Year.

**STAFF RECOMMENDATION:**

Staff recommends that the Board approve Resolution No. 2017-\_\_\_ authorizing the General Manager’s procurement authority for the purchase of goods and services up to \$25,000 in a fiscal year.

**Public Comments:** (Hear public comments prior to Board Action)

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

- 2. Review and Discuss the proposed San Miguel Utility Billing, Late Fee, Appeal, and Collections Policy.

**STAFF RECOMMENDATION:**

Staff recommends review and discussion of the proposed utility billing, late fee, appeal, and collections policy.

**Public Comments:** (Hear public comments prior to Board Action)

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

- 3. Review and Approve Resolution 2017-\_\_ to Dissolve the Groundwater Sustainability Advisory Committee.

**STAFF RECOMMENDATION:**

Staff recommends that the Board approve Resolution 2017-\_\_ dissolving the Groundwater Sustainability Advisory Committee.

**Public Comments:** (Hear public comments prior to Board Action)

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

**XII. BOARD COMMENT:**

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

**XIII. ADJOURNMENT**

**Time:** \_\_\_\_\_

ATTEST:

STATE OF CALIFORNIA )  
COUNTY OF SAN LUIS OBISPO ) ss.  
COMMUNITY OF SAN MIGUEL )

I, Tamara Parent, Account Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on June 8, 2017.

Date: June 8, 2017

\_\_\_\_\_  
Tamara Parent, Account Clerk II/Operations Coordinator