



# Agenda

## San Miguel Community Services District

### Finance & Budget Committee Regular Meeting

WEDNESDAY, JULY 6, 2016 2:30 P.M.

SMCSD Boardroom 1150 Mission St. San Miguel, CA 93451

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

**Public Comment: When public attendance is over ten (10) persons, the following policies will go into effect:** Any person wishing to address the Board or Standing Committee, please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered with CSD Clerk prior to the meeting.

**If you wish to speak on an item not on the agenda,** you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and indicate which item number you wish to address.

**Meeting Schedule:** Regular Board of Director meetings are generally held on the fourth Thursday of each month at 7:00 P.M in the CSD boardroom. The Agenda's are posted on the CSD's website at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for the public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD, Fire Station located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD, Fire Station located at 1150 Mission St., San Miguel, during normal business hours.

- I. Call to Order- 2:30 P.M
- II. Pledge of Allegiance

Chair Dawes

III. **Roll Call:** Directors: Buckman \_\_\_\_\_ Dawes \_\_\_\_\_

IV. **Oral and Written Communications:** Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a “Request to Speak” form and place in basket provided.

V. **Special Status Report & Discussion on Financial Audit Progress by District Auditor—Bob Crosby, Crosby Company**

**VI. AGENDA:**

**1. Review and Discuss Monthly Financial Report for May and June 2016**

**Staff Recommendation:** Discuss and recommend approval of Monthly Financial Reports for May and June 2016 to Board of Directors.

M \_\_\_\_\_ S \_\_\_\_\_

**2. Discuss and recommend approval to Board authorize use of janitorial services to Brendler Janitorial Service.**

**Staff Recommendation:** Discuss and make recommendation to Board authorizing executing a contract in amount of \$3,600.00 annual fee for twice a month cleaning-janitorial services.

M \_\_\_\_\_ S \_\_\_\_\_

**3. Review and Discuss a Change Order request for Tesco Controls, Inc. for Change Order #1 to install backup floats at the wastewater treatment plant wet well at a cost of \$2,800.00 to SCADA system.**

**Staff Recommendation:** Discuss and make a recommendation to Board to approve a Change Order to Tesco Controls to install backup floats at the wastewater treatment plant wet well at a cost of \$2,800.00 to SCADA System.

M \_\_\_\_\_ S \_\_\_\_\_

**4. Review and Discuss a proposal for property appraisal services.**

**Staff Recommendation:** Discuss and make a recommendation to Board regarding proposal for property appraisal services.

M \_\_\_\_\_ S \_\_\_\_\_

**VII. COMMITTEE COMMENTS**

This section is intended as an opportunity for Committee members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

**VIII. ADJOURNMENT**

**Time:** \_\_\_\_\_

**ATTEST:**

STATE OF CALIFORNIA            )  
COUNTY OF SAN LUIS OBISPO   ) ss.  
COMMUNITY OF SAN MIGUEL    )

I, Tamara Parent, Account Clerk/Operations Coordinator of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D district office on June 30, 2016

Date: June 30, 2016

          *Tamara Parent*            
Tamara Parent, Account Clerk



## San Miguel Community Services District Finance & Budget Committee Staff Report

July 6, 2016

AGENDA ITEM: VI. 1

**SUBJECT: May and June 2016 – Monthly Financial Reports**

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### **STAFF RECOMMENDATION:**

Review and Discuss the May-June 2016 YTD with Monthly Financial Reports on District Revenues & Treasurer's Reports and Capital Projects Summary Report. **Action Requested.**

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### **BACKGROUND:**

For May-June, 2016 Monthly and YTD financial reports show that District total revenues are an estimated 10.5% higher on average than adopted budget revenue estimates.

In general, actual revenues received were: Administration (Board appropriations from other fund accounts), Fire Department – revenues = 12% higher, Lighting Department—revenues = 20% less, WWTP – revenues = 26% higher, H<sub>2</sub>O – revenues = 22% higher and SW – revenues = 12% higher.

Total expenses at 97% of adopted budget expense estimates. There will be some final expense and revenue number adjustments to be done for a year-end statement but there are no dramatic shifts anticipated.

Statements of Revenue and Expense reports are attached for Committee discussion and review. Treasurer's Report on Cash and Investment Report with Capital Project Summary of Expenses as of June 30, 2016 are also attached. In May-June 2016 there were no Board Authorized Operating Fund Transfers.

Committee members should review the attached monthly financial reports and forward a recommendation for Board action using any of the following decision options:

1. Approve as presented,
2. Conditionally Approval with changes or amendments,
3. Reject, or
4. Request additional information prior to recommendation to Board.

(continued on next page)

**PREPARED BY:**  
**Darrell W. Gentry**

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General Manager

Attachments:

- Item VI. 1 a Treasurer's Report on Cash & Investment as of May-June 30, 2016
- Item VI. 1 b Capital Projects Summary for May-June 2016
- Item VI. 1 c Claims Detail Report for May-June 2016
- Item VI. 1.d Statements of Revenues and Expenses—Budget vs. Actual

SAN MIGUEL COMMUNITY SERVICES DISTRICT

TREASURER'S REPORT for Period Ending: June 30, 2016  
CASH AND INVESTMENTS

		(July 1, 2014)	(July 31, 2015)	(January 31, 2016)	(February 29, 2016)	(March 31, 2016)	(April 30, 2016)	(May-June 30, 2016)		Interest Rate	NOTES:
DESCRIPTION:		Beginning Balance	Balance	Balance	Balance	Balance	Prior Balance	Current Balance			
CASH:	SLO County	\$3,878.22	\$3,878.22	\$4,248.66	\$4,248.66	\$4,248.66	\$4,248.66	\$4,248.66		yields	
#2561	Capital Reserve Accounts-- (Heritage Oaks Bank)										
6.77	10--Admin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
23	20--Fire	\$126,831.89	\$145,396.66	\$145,721.87	\$139,960.84	\$140,008.27	\$140,054.19	\$140,101.64			
17	30--Lighting	\$95,401.09	\$107,467.10	\$107,707.47	\$103,449.32	\$103,484.37	\$103,518.31	\$103,553.38			
31	40--Sanitary/Wastewater	\$169,238.54	\$195,969.42	\$196,407.74	\$188,642.88	\$188,706.80	\$188,768.68	\$188,832.65			
29	50--Water	\$165,217.81	\$183,326.23	\$183,736.27	\$176,472.37	\$176,532.17	\$176,590.05	\$176,649.90			
2.23	60--Solid Waste	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
	<b>Sub-total</b>	<b>\$556,689.33</b>	<b>\$632,159.41</b>	<b>\$633,573.36</b>	<b>\$608,525.41</b>	<b>\$608,731.61</b>	<b>\$608,931.23</b>	<b>\$608,931.23</b>		0.40%	Public Money Market--60 days auto
	Heritage Oaks Bank:										
	Operating Checking Accounts: (Heritage Oaks Bank)										
	#0406 bal:										
6.7	10-- Admin	\$0.00	\$0.00	\$0.00	\$83,161.66	\$78,439.83	\$64,605.47	\$71,784.12		12500	NOTE 1
21.0	20--Fire	\$227,323.56	\$233,897.17	\$333,644.18	\$260,655.94	\$335,856.18	\$202,494.74	\$224,994.99		11801	NOTE 2
	Fire Impact Fees	\$43,903.95	\$43,903.95	\$43,903.95	\$54,993.14	\$54,993.14	\$54,993.14	\$55,217.00			
16	30--Lighting	\$168,021.77	\$172,880.52	\$246,606.57	\$198,595.00	\$272,197.46	\$160,067.27	\$177,853.18		2146	NOTE 3
27.3	40--Sanitary/Wastewater	\$306,392.64	\$315,252.71	\$421,086.34	\$338,852.72	\$124,322.56	\$263,243.17	\$292,493.49		28608	NOTE 4 40000 - Wtr -- 90,000 - Fire -- 80,000 - Lighting
27.3	50--Water	\$286,625.36	\$294,913.82	\$420,681.80	\$338,852.72	\$320,468.34	\$263,243.17	\$292,493.49		28608	NOTE 5
	Water Connection Fees	\$0.00	\$0.00	\$261,540.00	\$261,540.00	\$261,540.00	\$261,540.00	\$264,540.00			
1.7	60--Solid Waste	\$0.00	\$0.00	\$21,100.72	\$21,100.72	\$19,902.64	\$16,392.43	\$18,213.88		358	
	<b>Sub-total</b>	<b>\$988,363.33</b>	<b>\$1,016,944.22</b>	<b>\$1,450,626.89</b>	<b>\$1,241,218.75</b>	<b>\$1,170,743.73</b>	<b>\$964,260.71</b>	<b>\$1,071,404.72</b>		84021	NOTE 5
	Vehicle Replacement Fund (Pacific Western-8052)	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	\$500.00	\$500.00			NOTE 6
	Capital Projects Fund (Union Bank-10010)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00			NOTE 7
	#6598 Water Project--	\$23,549.88	\$23,549.88	\$23,549.88	\$23,549.88	\$23,549.88	\$23,549.88	\$23,549.88			NOTE 8
	#0133 Payroll Account -	\$5,920.35	\$13,201.66	\$2,000.00	\$2,521.82	\$16,600.81	\$21,550.84	\$9,859.58			
	#2618 USDA Loan Repayment	\$26,705.50	\$67,132.96	\$26,068.91	\$26,069.96	\$26,071.08	\$26,072.17	\$26,073.29		0.20%	
	<b>Total Cash in Bank:</b>	<b>\$1,605,106.61</b>	<b>\$1,756,866.35</b>	<b>\$2,140,067.70</b>	<b>\$1,906,634.48</b>	<b>\$1,850,445.77</b>	<b>\$1,659,113.49</b>	<b>\$1,754,567.36</b>			
	<b>Cantella (Investment Portfolio)</b>				\$1,000.00	\$1,000.00	\$1,000.00			1.75%	
	1. Ally Bank - Maturity 2-11-2019 1.45%									1.56%	
	2. Goldman Sachs - Maturity 2-10-2020 1.7%										
	<b>Total</b>				\$137,159.05	\$137,125.23	\$137,125.23	\$137,388.79			
	L.A.I.F. (Local Agency Investment Fund-pooled)				\$137,159.05	\$137,125.23	\$137,388.79	\$137,388.79		0.26%	transferred to 406-4-30-16 LAIF withdrawal complete
	CalPers as of:		6/30/2015	12/31/2015	1/31/2016	2/29/2016	3/31/2016	5/31/2016			Retirmt; not counted in total cash
	SSGA Russell		\$357,481.50	\$357,481.50	\$357,481.50	\$357,481.50	\$357,481.50	\$357,481.50			
	<b>Total Reportable Cash &amp; Investments:</b>	<b>\$1,605,106.61</b>	<b>\$1,756,866.35</b>	<b>\$2,140,067.70</b>	<b>\$2,043,793.53</b>	<b>\$1,987,571.00</b>	<b>\$1,796,238.72</b>	<b>\$1,754,567.36</b>			

**Notes:**  
**NOTE 1:** Fund Acct set up - Board of Directors 6-30-2015 + Myers restit.  
**NOTE 2:** Prop Tax Rec'd 7-13-15- \$2,479.44/Rec'd 1-2016- \$107,200.82  
**NOTE 3:** Prop Tax Rec'd 7-13-15- \$704.61/Rec'd 1-2016- \$  
**NOTE 4:** \$210,000 loan repaym't to Fire - Lighting - Water  
**NOTE 5:** Prop Tax Rec'd 7-13-15 \$123,492.38/Rec'd 1-2016- \$202,026.13  
**NOTE 6:** \$137,000 to be reimbursed by LAIF funds for investm't portfolio  
**NOTE 7:** Acct opened - March 3, 2016  
**NOTE 8:** \$500.00 acct opened March, \$10,000 authorized by Board  
 \$67,020 req'd reserve for USDA; need funds in April or May (2nd half prop taxes)  
**NOTE 9:** Account not closed 7-10-2014 (\$86,500 orig amnt)

I certify that this report reflects all San Miguel Community Services District pooled investments and is in conformity with the investment policy of San Miguel Community Services District. The Investment Program provides sufficient cash flow liquidity to meet the next six month's estimated expenditures.

Signed: Darrell W. Gentry  
 Darrell W. Gentry General Manager

**CAPITAL PROJECTS SUMMARY--As of 6-30-2016**

Water Fund Capital Reserves <b>Well #3 Rehab</b>			Water Fund Capital Reserves <b>Waste H<sub>2</sub>O Tanks @ #3 Well</b>			CDBG GRANT FUNDS <b>Fire Hydrant Replmt</b>		
<b>Budget:</b>	<b>Cap Resrve--</b>	<b>\$80,425.00</b>	<b>Budget:</b>	<b>Cap Resrve</b>	<b>\$26,000.00</b>	<b>Budget:</b>	<b>\$105,000 CDBG plus \$29,000.00 by Board</b>	
<b>Expenses:</b>	<b>Actual Exp</b>	<b>Balance</b>	<b>Expenses:</b>	<b>Actual Exp</b>	<b>Balance</b>	<b>Expenses:</b>	<b>Actual Exp</b>	<b>Balance</b>
Engineering	\$7,475.50	\$72,949.50	Tank Purchase	\$13,880.41	\$12,119.59		\$0.00	\$134,000.00
Mat'l Ordr & Permits	\$24,316.00	\$48,633.50	Piping	\$3,319.87	\$8,799.72	Constr Progress	\$134,750.00	\$9,000.00 change order pending
Constr Progress	\$48,633.50	\$0.00	manhole & pipe	\$2,170.00	\$6,629.72			scheduled for 7-29-2016 action
			control valve	\$4,191.00	\$2,438.72			
	\$80,425.00			\$23,561.28				
<b>Project Completed On Budget</b>			<b>Project Completed 8-25-2015</b>			Contract Awarded Dec 2015. <b>Work completed 4/01/16 on-time</b>		
All Funds --Capital Reserves			<b>\$2,438.72 underbudget</b>			CDBG reimbrsmt to be recvd from County--2016-17 = \$105,000.		
<b>Solar Panels @ Station</b>			Water & Wastewater Capital Reserves			Wastewater Capital Reserves		
<b>Budget:</b>	<b>Cap Resrve--</b>	<b>\$39,103.00</b>	<b>SCADA System Acquisition/Installation</b>			<b>Sludge Removal/Pond Maint.</b>		
<b>Expenses:</b>	<b>Actual Exp</b>	<b>Balance</b>	<b>Budget:</b>	<b>Cap Resrve--</b>	<b>\$199,996.00</b>	<b>Budget:</b>	<b>Cap Resrve--</b>	<b>\$40,000.00</b>
Mat'l order & permits	\$39,103.00	\$0.00	<b>Expenses:</b>	<b>Actual Exp</b>	<b>Balance</b>	<b>Expenses:</b>	<b>Actual Exp</b>	<b>Balance</b>
	\$39,103.00			\$0.00	\$199,996.00	centrif. rental	\$125.34	\$39,874.66
			Radio Freq' Config	\$97,000.00	\$102,996	landfill disposal	\$6,199.14	\$33,675.52
			Final Pymt pending full acceptance of system operations.					
			Change Order pending for add'l install needed-\$2,800.					
<b>Project Completed 11-05-2015 on budget</b>			Initial order purchase made in Feb.			Removal work completed February 2016		
Fire Fund Capital Reserves			System installation begins in May					
<b>Fire Station - Finish Imprvm'ts</b>			Water Capital Reserves					
<b>Budget:</b>	<b>Cap Resrve--</b>	<b>\$49,049.00</b>	<b>SLT Well House Roof Repair</b>					
<b>Expenses:</b>	<b>Actual Exp</b>	<b>Balance</b>	<b>Budget:</b>	<b>Cap Resrve--</b>	<b>\$4,500.00</b>			
Engineering			<b>Expenses:</b>	<b>Actual Exp</b>	<b>Balance</b>			
Mat'l Ordr & Permits			Mat'l Order	\$500.00	\$4,000.00			
Constr Progress			Constr Progress	\$3,779.65	\$220.35			
			Constr Progress	\$220.35	\$0.00			
<b>Re-alloted by Board</b>	\$0.00	\$49,049.00			\$4,500.00			
Encumbered to 2016	\$0.00	\$49,049.00			4/14/2016			

Repairs complete

Notes:

Fire Station - Finish Imprvm'ts reduced \$10,000 by Board authority 3-24-2016  
(\$59,049.00 to \$49,049.00)

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
10	ADMINISTRATION DEPARTMENT 61000 Administration	301 US BANK	24-port gigabit rckm	171.99
10	ADMINISTRATION DEPARTMENT 61000 Administration	301 US BANK	5 ft. white cable	34.86
10	ADMINISTRATION DEPARTMENT 61000 Administration	301 US BANK	Dell SonicWall SOHO	1,120.14
10	ADMINISTRATION DEPARTMENT 61000 Administration	301 US BANK	Bulletin Board Cabin	157.04
10	ADMINISTRATION DEPARTMENT 61000 Administration	301 US BANK	Ipad case/penciil (1	170.88
10	ADMINISTRATION DEPARTMENT 61000 Administration	301 US BANK	Jungle Disk (back-up	24.15
10	ADMINISTRATION DEPARTMENT 61000 Administration	406 Anthony Kalvans	Mileage reimbursemen	385.02
10	ADMINISTRATION DEPARTMENT 61000 Administration	352 Staples Credit Plan	Office Supplies - Ju	13.19
10	ADMINISTRATION DEPARTMENT 61000 Administration	403 Department of Treasury	Deposit Penalty - 20	1,553.79
10	ADMINISTRATION DEPARTMENT 61000 Administration	126 GREEN, JOHN	June 2016 Board Mtg	100.00
10	ADMINISTRATION DEPARTMENT 61000 Administration	441 Reuck, Larry	June 2016 Stipend	100.00
10	ADMINISTRATION DEPARTMENT 61000 Administration	39 BUCKMAN, GIB	June 2016 Board Mtg	100.00
10	ADMINISTRATION DEPARTMENT 61000 Administration	453 Travis Dawes	June 2016 Board Mtg	100.00
10	ADMINISTRATION DEPARTMENT 61000 Administration	406 Anthony Kalvans	June 2016 Board Mtg	100.00
			Total for Fund:	4,131.06
20	FIRE PROTECTION 62000 Fire	505 UNION BANK	Deposit/Capital Rese	2,500.00
20	FIRE PROTECTION 62000 Fire	474 L.N. Curtis & Sons	Bracket - Eq #8687	160.95
20	FIRE PROTECTION 62000 Fire	182 NAPA	Air Filter, Eq #8687	49.40
20	FIRE PROTECTION 62000 Fire	301 US BANK	Fire Meal	38.49
20	FIRE PROTECTION 62000 Fire	301 US BANK	Fire - Drinking Wate	21.52
20	FIRE PROTECTION 62000 Fire	301 US BANK	Office - Cleaning Su	14.31
20	FIRE PROTECTION 62000 Fire	301 US BANK	Stamp - Employer Tax	1.72
20	FIRE PROTECTION 62000 Fire	301 US BANK	13.8V D 19A power su	75.31
20	FIRE PROTECTION 62000 Fire	301 US BANK	SharpTek Supply	339.72
20	FIRE PROTECTION 62000 Fire	301 US BANK	Carburetor (Eq #8630	129.95
20	FIRE PROTECTION 62000 Fire	301 US BANK	Stair Railing (fireh	138.52
20	FIRE PROTECTION 62000 Fire	301 US BANK	AA btry, AAA btry, t	150.40
20	FIRE PROTECTION 62000 Fire	340 C&N Tractors	starter	5.79
20	FIRE PROTECTION 62000 Fire	340 C&N Tractors	Elastostar Handle	17.00
20	FIRE PROTECTION 62000 Fire	209 PG&E	Old Fire Station / 1	19.43
20	FIRE PROTECTION 62000 Fire	209 PG&E	Landscape/Streetligh	187.78
20	FIRE PROTECTION 62000 Fire	474 L.N. Curtis & Sons	(2) 5gal/foam	251.44
20	FIRE PROTECTION 62000 Fire	492 TIMECLOCK PLUS by DATA	TimeClock Plus/Mo. L	12.50
20	FIRE PROTECTION 62000 Fire	280 TEMPLETON UNIFORMS	Dual Compliant Pant	208.98
20	FIRE PROTECTION 62000 Fire	508 WHITAKER CONSTRUCTION	Fire Hydrant Replace	9,000.00
20	FIRE PROTECTION 62000 Fire	67 CHARTER COMMUNICATIONS	Internet/Voice	34.28
20	FIRE PROTECTION 62000 Fire	482 CHEVRON AND TEXACO	Fire Chief Truck #86	78.00
20	FIRE PROTECTION 62000 Fire	482 CHEVRON AND TEXACO	Fire Chief Truck #86	53.75
20	FIRE PROTECTION 62000 Fire	482 CHEVRON AND TEXACO	Fire Chief Truck #86	66.50
20	FIRE PROTECTION 62000 Fire	482 CHEVRON AND TEXACO	Credit Risk Assmnt/T	7.55
20	FIRE PROTECTION 62000 Fire	352 Staples Credit Plan	Office Supplies - Ju	17.14
20	FIRE PROTECTION 62000 Fire	352 Staples Credit Plan	Office Supplies - Ju	58.24
20	FIRE PROTECTION 62000 Fire	352 Staples Credit Plan	Office Supplies - Ju	42.99
20	FIRE PROTECTION 62000 Fire	352 Staples Credit Plan	Office Supplies - Ju	96.84
20	FIRE PROTECTION 62000 Fire	148 JESS'S EQUIPMENT REPAIR	Replace Transducers/	310.61
20	FIRE PROTECTION 62000 Fire	148 JESS'S EQUIPMENT REPAIR	Diagnose Fuel Proble	231.41
20	FIRE PROTECTION 62000 Fire	147 JB DEWAR	ULS Diesel #2 Clear	302.96
20	FIRE PROTECTION 62000 Fire	499 NORCAST TELECOM NETWORKS	Email, Domain Hostin	3.41
20	FIRE PROTECTION 62000 Fire	491 ULINE	30gal flammable stor	786.50
20	FIRE PROTECTION 62000 Fire	289 TOTALFUNDS BY HASLER	Postage	50.00

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
20 FIRE PROTECTION	62000 Fire	72 COAST ELECTRONICS	Radio programs servi	510.00
20 FIRE PROTECTION	62000 Fire	328 Parent, Tamara	Cell phone Reimb Jul	1.05
20 FIRE PROTECTION	62000 Fire	93 DODDS, KELLY	Cell Phone Reimb. Ju	11.67
20 FIRE PROTECTION	62000 Fire	290 DAVID TRACEY	Cell Phone Reimb. Ju	11.67
20 FIRE PROTECTION	62000 Fire	226 ROBERSON, ROB	Cell phone reimb. Ju	35.00
20 FIRE PROTECTION	62000 Fire	439 JK Landscape Maintenance	Parcel 021-141-017,	550.00
20 FIRE PROTECTION	62000 Fire	439 JK Landscape Maintenance	Parcel 021-331-034,	200.00
20 FIRE PROTECTION	62000 Fire	439 JK Landscape Maintenance	Parcel 021-171-008,	150.00
20 FIRE PROTECTION	62000 Fire	439 JK Landscape Maintenance	Parcel 021-112-002.	350.00
20 FIRE PROTECTION	62000 Fire	439 JK Landscape Maintenance	Parcel 021-231-024.	400.00
20 FIRE PROTECTION	62000 Fire	439 JK Landscape Maintenance	Parcel 021-231-041,	400.00
20 FIRE PROTECTION	62000 Fire	439 JK Landscape Maintenance	Parcel 021-231-017,	400.00
20 FIRE PROTECTION	62000 Fire	439 JK Landscape Maintenance	Parcel 021-401-001,	800.00
20 FIRE PROTECTION	62000 Fire	439 JK Landscape Maintenance	Parcel 021-241-032,	400.00
Total for Fund:				19,682.78
30 LIGHTING DEPARTMENT	63000 Lighting	505 UNION BANK	Deposit/Capital Rese	2,500.00
30 LIGHTING DEPARTMENT	63000 Lighting	301 US BANK	Ofifce - Cleaning Su	14.31
30 LIGHTING DEPARTMENT	63000 Lighting	301 US BANK	Stamp - Employer Tax	1.72
30 LIGHTING DEPARTMENT	63000 Lighting	221 RENTAL DEPOT	Trailer/Pallet Jack	85.05
30 LIGHTING DEPARTMENT	63000 Lighting	492 TIMECLOCK PLUS by DATA	TimeClock Plus/Mo. L	12.50
30 LIGHTING DEPARTMENT	63000 Lighting	67 CHARTER COMMUNICATIONS	Internet/Voice	34.29
30 LIGHTING DEPARTMENT	63000 Lighting	352 Staples Credit Plan	Office Supplies - Ju	96.84
30 LIGHTING DEPARTMENT	63000 Lighting	148 JESS'S EQUIPMENT REPAIR	Hydraulic Pump/Sciss	271.22
30 LIGHTING DEPARTMENT	63000 Lighting	499 NORCAST TELECOM NETWORKS	Email, Domain Hostin	3.41
30 LIGHTING DEPARTMENT	63000 Lighting	208 PG&E	12th & K Street	11.02
30 LIGHTING DEPARTMENT	63000 Lighting	208 PG&E	Tract 2605	41.49
30 LIGHTING DEPARTMENT	63000 Lighting	208 PG&E	Mission Heights	193.64
30 LIGHTING DEPARTMENT	63000 Lighting	208 PG&E	9898 River Rd. - 856	409.13
30 LIGHTING DEPARTMENT	63000 Lighting	208 PG&E	9898 River Rd. - 856	51.81
30 LIGHTING DEPARTMENT	63000 Lighting	208 PG&E	9898 River Rd. - 856	234.86
30 LIGHTING DEPARTMENT	63000 Lighting	208 PG&E	9898 River Rd. - 856	85.22
30 LIGHTING DEPARTMENT	63000 Lighting	208 PG&E	9898 River Rd. - 856	54.33
30 LIGHTING DEPARTMENT	63000 Lighting	208 PG&E	9898 River Rd. - 856	24.35
30 LIGHTING DEPARTMENT	63000 Lighting	328 Parent, Tamara	Cell phone Reimb Jul	1.05
Total for Fund:				4,126.24
40 WASTEWATER/SANITARY	64000 Sanitary	505 UNION BANK	Deposit/Capital Rese	2,500.00
40 WASTEWATER/SANITARY	64000 Sanitary	5 San Luis Obispo County	Permit #1134-1 / Ope	1,440.00
40 WASTEWATER/SANITARY	64000 Sanitary	301 US BANK	Office - Cleaning Su	14.31
40 WASTEWATER/SANITARY	64000 Sanitary	301 US BANK	Stamp - Employer Tax	6.88
40 WASTEWATER/SANITARY	64000 Sanitary	301 US BANK	Ipad Air Case	69.85
40 WASTEWATER/SANITARY	64000 Sanitary	301 US BANK	100-ft round in-wall	9.32
40 WASTEWATER/SANITARY	64000 Sanitary	301 US BANK	Air conditioning (ut	405.76
40 WASTEWATER/SANITARY	64000 Sanitary	301 US BANK	Office of Water Prog	169.68
40 WASTEWATER/SANITARY	64000 Sanitary	340 C&N Tractors	Weed Wacker Blades/N	35.20
40 WASTEWATER/SANITARY	64000 Sanitary	233 SAFEGUARD BUSINESS	Return envelopes - i	204.64
40 WASTEWATER/SANITARY	64000 Sanitary	147 JB DEWAR	(5) 5 gal Chevron GS	91.02
40 WASTEWATER/SANITARY	64000 Sanitary	209 PG&E	N St / WWTP	4,716.76
40 WASTEWATER/SANITARY	64000 Sanitary	238 SAN MIGUEL GARBAGE	WWTP Monthly trash d	47.74

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
40 WASTEWATER/SANITARY	64000 Sanitary	492 TIMECLOCK PLUS by DATA	TimeClock Plus/Mo. L	12.50
40 WASTEWATER/SANITARY	64000 Sanitary	281 TESCO	SMCSD - SCADA UPGRAD	14,959.20
40 WASTEWATER/SANITARY	64000 Sanitary	327 Valli Information Systems	Web Posting, Online	44.15
40 WASTEWATER/SANITARY	64000 Sanitary	308 FRONTIER COMMUNICATIONS	SCADA	113.91
40 WASTEWATER/SANITARY	64000 Sanitary	67 CHARTER COMMUNICATIONS	Internet/Voice	137.13
40 WASTEWATER/SANITARY	64000 Sanitary	482 CHEVRON AND TEXACO	Utility Truck #8632	97.00
40 WASTEWATER/SANITARY	64000 Sanitary	482 CHEVRON AND TEXACO	Credit Risk Assmnt/T	7.55
40 WASTEWATER/SANITARY	64000 Sanitary	482 CHEVRON AND TEXACO	Ford F-150	61.08
40 WASTEWATER/SANITARY	64000 Sanitary	482 CHEVRON AND TEXACO	Ford F-150	67.51
40 WASTEWATER/SANITARY	64000 Sanitary	482 CHEVRON AND TEXACO	Ford F-150	34.24
40 WASTEWATER/SANITARY	64000 Sanitary	482 CHEVRON AND TEXACO	Ford F-150	72.12
40 WASTEWATER/SANITARY	64000 Sanitary	399 QUINN CAT RENTAL	3" Centrifugal Pump/	160.01
40 WASTEWATER/SANITARY	64000 Sanitary	313 WALLACE GROUP	Attendance/Funding F	559.75
40 WASTEWATER/SANITARY	64000 Sanitary	313 WALLACE GROUP	Prep/Board Mtg prese	227.50
40 WASTEWATER/SANITARY	64000 Sanitary	352 Staples Credit Plan	Office Supplies - Ju	96.84
40 WASTEWATER/SANITARY	64000 Sanitary	511 VERIZON	Laptop / 805-423-759	40.16
40 WASTEWATER/SANITARY	64000 Sanitary	147 JB DEWAR	ULS Diesel #2 Clear	151.48
40 WASTEWATER/SANITARY	64000 Sanitary	87 CWEA	CWEA Association Mem	164.00
40 WASTEWATER/SANITARY	64000 Sanitary	499 NORCAST TELECOM NETWORKS	Email, Domain Hostin	13.64
40 WASTEWATER/SANITARY	64000 Sanitary	491 ULINE	30gal flammable stor	786.50
40 WASTEWATER/SANITARY	64000 Sanitary	303 USA BLUEBOOK	skimming net/aluminu	171.44
40 WASTEWATER/SANITARY	64000 Sanitary	313 WALLACE GROUP	Tract 2527, Gordon M	409.50
40 WASTEWATER/SANITARY	64000 Sanitary	289 TOTALFUNDS BY HASLER	Postage	225.00
40 WASTEWATER/SANITARY	64000 Sanitary	125 GREAT WESTERN ALARM	Answering Service -	37.70
40 WASTEWATER/SANITARY	64000 Sanitary	63 CED	LED light/tape/power	498.53
40 WASTEWATER/SANITARY	64000 Sanitary	328 Parent, Tamara	Cell phone Reimb Jul	16.45
40 WASTEWATER/SANITARY	64000 Sanitary	93 DODDS, KELLY	Cell Phone Reimb. Ju	11.67
40 WASTEWATER/SANITARY	64000 Sanitary	290 DAVID TRACEY	Cell Phone Reimb. Ju	11.67
Total for Fund:				28,899.39
50 WATER DEPARTMENT	65000 Water	505 UNION BANK	Deposit/Capital Rese	2,500.00
50 WATER DEPARTMENT	65000 Water	5 San Luis Obispo County	Permit #1133-1 / Ope	392.00
50 WATER DEPARTMENT	65000 Water	301 US BANK	Office - Cleaning Su	14.32
50 WATER DEPARTMENT	65000 Water	301 US BANK	Stamp - Employer Tax	6.89
50 WATER DEPARTMENT	65000 Water	301 US BANK	Ipad Air Case	69.85
50 WATER DEPARTMENT	65000 Water	301 US BANK	100-ft round in-wall	9.31
50 WATER DEPARTMENT	65000 Water	301 US BANK	Air conditioning (ut	405.77
50 WATER DEPARTMENT	65000 Water	340 C&N Tractors	Weed Wacker Blades/N	35.20
50 WATER DEPARTMENT	65000 Water	233 SAFEGUARD BUSINESS	Return envelopes - i	204.64
50 WATER DEPARTMENT	65000 Water	209 PG&E	Water Works #1 / Wel	262.17
50 WATER DEPARTMENT	65000 Water	209 PG&E	Bonita Pl & 16th / W	2,226.16
50 WATER DEPARTMENT	65000 Water	209 PG&E	14th St. & K St.	35.98
50 WATER DEPARTMENT	65000 Water	209 PG&E	SLT Well Drink Water	68.33
50 WATER DEPARTMENT	65000 Water	209 PG&E	Mission Heights Boos	9.53
50 WATER DEPARTMENT	65000 Water	209 PG&E	2HP Booster Station	15.52
50 WATER DEPARTMENT	65000 Water	238 SAN MIGUEL GARBAGE	WWTP Monthly trash d	47.73
50 WATER DEPARTMENT	65000 Water	492 TIMECLOCK PLUS by DATA	TimeClock Plus/Mo. L	12.50
50 WATER DEPARTMENT	65000 Water	281 TESCO	SMCSD - SCADA UPGRAD	59,836.80
50 WATER DEPARTMENT	65000 Water	327 Valli Information Systems	Web Posting, Online	44.15
50 WATER DEPARTMENT	65000 Water	308 FRONTIER COMMUNICATIONS	SCADA	113.90
50 WATER DEPARTMENT	65000 Water	67 CHARTER COMMUNICATIONS	Internet/Voice	137.13

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Metals, Total-As	42.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry-N03-N	14.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Sampling-Pickup	25.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Metals, Total-As	42.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry-N03-N	14.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Sampling-Pickup	25.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Coliform-Colilert-P/	20.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	27.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry-Turbid	25.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry-Turbid	25.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry-Turbid	25.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry-Turbid	50.00
50 WATER DEPARTMENT	65000 Water	482 CHEVRON AND TEXACO	Utility Truck #8632	106.00
50 WATER DEPARTMENT	65000 Water	482 CHEVRON AND TEXACO	Credit Risk Assmnt/T	7.55
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	54.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Coliform-Colilert-P/	80.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	108.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Coliform-Colilert-P/	20.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	27.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Coliform-Colilert-P/	40.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Heterotrophic	54.00
50 WATER DEPARTMENT	65000 Water	313 WALLACE GROUP	Attendance/Funding F	559.75
50 WATER DEPARTMENT	65000 Water	109 FERGUSON ENTERPRISES	valves	968.21
50 WATER DEPARTMENT	65000 Water	352 Staples Credit Plan	Office Supplies - Ju	96.84
50 WATER DEPARTMENT	65000 Water	147 JB DEWAR	ULS Diesel #2 Clear	151.47
50 WATER DEPARTMENT	65000 Water	515 YVONNE WILLIAMSON	Acct #20713-01/909 M	31.29
50 WATER DEPARTMENT	65000 Water	516 ROBERT STEPHENSON	Acct #27447-02/750 A	19.98
50 WATER DEPARTMENT	65000 Water	435 Leo Tidwell Excavating	Acct #27488 / Hydran	650.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Metals, Total-As	42.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Wet Chemistry-N03-N	14.00
50 WATER DEPARTMENT	65000 Water	112 FGL- ENVIRONMENTAL	Sampling-Pickup	25.00
50 WATER DEPARTMENT	65000 Water	499 NORCAST TELECOM NETWORKS	Email, Domain Hostin	13.64
50 WATER DEPARTMENT	65000 Water	289 TOTALFUNDS BY HASLER	postage	225.00
50 WATER DEPARTMENT	65000 Water	109 FERGUSON ENTERPRISES	valves for meters	324.07
50 WATER DEPARTMENT	65000 Water	303 USA BLUEBOOK	Stenner #7 Pump Tube	109.53
50 WATER DEPARTMENT	65000 Water	303 USA BLUEBOOK	Stenner Index Plate	109.53
50 WATER DEPARTMENT	65000 Water	303 USA BLUEBOOK	Stenner Duckbill	109.54
50 WATER DEPARTMENT	65000 Water	125 GREAT WESTERN ALARM	Monthly Alarm Monito	30.00
50 WATER DEPARTMENT	65000 Water	125 GREAT WESTERN ALARM	Answering Service -	37.70
50 WATER DEPARTMENT	65000 Water	308 FRONTIER COMMUNICATIONS	Well #4	53.37
50 WATER DEPARTMENT	65000 Water	328 Parent, Tamara	Cell phone Reimb Jul	16.45
50 WATER DEPARTMENT	65000 Water	93 DODDS, KELLY	Cell Phone Reimb. Ju	11.66
50 WATER DEPARTMENT	65000 Water	290 DAVID TRACEY	Cell Phone Reimb. Ju	11.66
Total for Fund:				70,889.12
Total:				127,728.59

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Fund/Account	Amount
10 ADMINISTRATION DEPARTMENT	
10200	\$2,577.27
10250	\$1,553.79
20 FIRE PROTECTION DEPARTMENT	
10200	\$19,682.78
30 LIGHTING DEPARTMENT	
10200	\$4,126.24
40 WASTEWATER/SANITARY DEPARTMENT	
10200	\$28,899.39
50 WATER DEPARTMENT	
10200	\$70,889.12
Total:	\$127,728.59

10 ADMINISTRATION DEPARTMENT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
61000 Administration							
61000 Administration							
100	PERSONNEL	0.00	-35.00	0.00	0.00	35.00	%
105	Salaries and Wages	0.00	32,000.00	0.00	0.00	-32,000.00	%
111	BOD Stipend	500.00	5,600.00	8,000.00	6,000.00	400.00	93 %
180	Tuition Reimbursement Program	0.00	0.00	2,000.00	0.00	0.00	%
225	Retirement - PERS expense	0.00	1,300.00	0.00	0.00	-1,300.00	%
305	Operations and maintenance	327.92	945.33	0.00	0.00	-945.33	%
320	Printing and reproduction	0.00	496.28	1,020.00	1,020.00	523.72	49 %
324	Professional Svcs- Consulting	0.00	0.00	15,500.00	10,000.00	10,000.00	%
327	Professional svcs - Legal	0.00	93,546.46	17,000.00	40,000.00	-53,546.46	234 %
335	Meals - Reimbursement	0.00	129.52	0.00	0.00	-129.52	%
340	Meetings and conferences	0.00	0.00	9,500.00	3,000.00	3,000.00	%
345	Mileage expense reimbursement	385.02	397.98	650.00	650.00	252.02	61 %
375	Internet expenses	0.00	0.00	300.00	300.00	300.00	%
376	Webpage- Upgrade/Maint	0.00	0.00	6,352.00	3,000.00	3,000.00	%
385	Dues and subscriptions	0.00	0.00	5,000.00	5,000.00	5,000.00	%
386	Education and training	0.00	5,447.36	1,250.00	1,250.00	-4,197.36	436 %
393	Advertising and public notices	0.00	155.25	300.00	300.00	144.75	52 %
395	Community Outreach	0.00	0.00	5,000.00	1,000.00	1,000.00	%
405	Software	0.00	0.00	5,000.00	3,000.00	3,000.00	%
410	Office Supplies	0.00	801.72	0.00	0.00	-801.72	%
415	Office Equipment	0.00	729.88	3,000.00	3,000.00	2,270.12	24 %
470	Communication equipment	1,120.14	1,120.14	0.00	0.00	-1,120.14	%
475	Computer supplies and upgrades	244.19	2,024.19	0.00	0.00	-2,024.19	%
495	Uniform expense	0.00	607.19	0.00	0.00	-607.19	%
900	Misc	0.00	93.96	0.00	0.00	-93.96	%
908	Cash Over/ Cash Short	0.00	-1.00	0.00	0.00	1.00	%
910	Tax Penalties & Late Fees	1,553.79	1,553.79	0.00	0.00	-1,553.79	%
911	Finance Charges/Late Fees	0.00	1.19	0.00	0.00	-1.19	%
925	Bank service charges	0.00	2,092.67	0.00	0.00	-2,092.67	%
	Account Total:	4,131.06	149,006.91	79,872.00	77,520.00	-71,486.91	192 %
	Account Group Total:	4,131.06	149,006.91	79,872.00	77,520.00	-71,486.91	192 %
	Fund Total:	4,131.06	149,006.91	79,872.00	77,520.00	-71,486.91	192 %

20 FIRE PROTECTION DEPARTMENT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
62000	Fire						
62000	Fire						
	105 Salaries and Wages	3,826.85	44,745.99	46,250.00	46,250.00	1,504.01	97 %
	107 Overtime	0.00	0.00	250.00	250.00	250.00	%
	110 Payroll tax expense	0.00	0.00	6,650.00	6,650.00	6,650.00	%
	115 Payroll Expenses	0.00	402.21	2,100.00	2,100.00	1,697.79	19 %
	120 Workers' Compensation	0.00	6,968.11	5,000.00	5,000.00	-1,968.11	139 %
	121 Physicals	0.00	1,200.00	0.00	0.00	-1,200.00	%
	125 Volunteer firefighter stipends	0.00	21,631.50	32,000.00	32,000.00	10,368.50	68 %
	126 Strike Team Pay - VFF	0.00	33,379.32	25,000.00	25,000.00	-8,379.32	134 %
	135 Payroll Tax - FICA	33.68	3,449.81	0.00	0.00	-3,449.81	%
	140 Payroll Tax - Medicare	55.50	1,440.97	0.00	0.00	-1,440.97	%
	155 Payroll Tax - SUI	51.84	1,689.32	0.00	0.00	-1,689.32	%
	160 Payroll Tax - ETT	3.83	80.91	0.00	0.00	-80.91	%
	165 Payroll Tax - FUTA	57.57	3,800.90	0.00	0.00	-3,800.90	%
	180 Tuition Reimbursement Program	0.00	0.00	2,000.00	2,000.00	2,000.00	%
	205 Insurance - Health	6.20	418.00	900.00	900.00	482.00	46 %
	210 Insurance - Dental	3.35	36.94	200.00	200.00	163.06	18 %
	215 Insurance - Vision	0.54	5.76	30.00	30.00	24.24	19 %
	225 Retirement - PERS expense	16.96	51.01	700.00	700.00	648.99	7 %
	305 Operations and maintenance	251.44	1,947.92	0.00	0.00	-1,947.92	%
	310 Phone and fax expense	34.28	488.83	560.00	560.00	71.17	87 %
	315 Postage, shipping and freight	50.00	654.18	200.00	200.00	-454.18	327 %
	320 Printing and reproduction	0.00	0.00	200.00	200.00	200.00	%
	325 Professional svcs - Accounting	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	326 Professional svcs - Engineering	0.00	2,675.50	0.00	0.00	-2,675.50	%
	327 Professional svcs - Legal	0.00	4,650.47	3,000.00	14,000.00	9,349.53	33 %
	328 Insurance - prop and liability	0.00	12.08	8,500.00	8,500.00	8,487.92	%
	330 Contract labor	0.00	3,818.33	0.00	0.00	-3,818.33	%
	335 Meals - Reimbursement	38.49	84.34	500.00	500.00	415.66	17 %
	340 Meetings and conferences	0.00	0.00	700.00	700.00	700.00	%
	345 Mileage expense reimbursement	0.00	0.00	650.00	650.00	650.00	%
	350 Repairs and maint - computers	0.00	397.24	1,500.00	1,500.00	1,102.76	26 %
	351 Repairs and maint - equip	362.51	4,526.11	3,500.00	3,500.00	-1,026.11	129 %
	352 Repairs and maint - structures	0.00	259.32	0.00	0.00	-259.32	%
	353 Repairs & Maint- Infrastructure	268.47	645.97	0.00	0.00	-645.97	%
	354 Repairs and maint - vehicles	752.37	9,169.13	9,000.00	9,000.00	-169.13	102 %
	370 Dispatch services	0.00	6,414.10	5,600.00	6,600.00	185.90	97 %
	375 Internet expenses	3.41	57.52	270.00	270.00	212.48	21 %
	380 Utilities - alarm service	0.00	18.00	275.00	275.00	257.00	7 %
	381 Utilities - electric	207.21	1,585.49	2,150.00	2,150.00	564.51	74 %
	382 Utilities - propane	0.00	164.08	540.00	540.00	375.92	30 %
	385 Dues and subscriptions	0.00	1,627.14	3,000.00	3,000.00	1,372.86	54 %
	386 Education and training	0.00	401.00	5,000.00	1,000.00	599.00	40 %
	388 Education and training: CPR/FIRST AID	0.00	260.00	0.00	0.00	-260.00	%
	393 Advertising and public notices	0.00	88.30	1,000.00	1,000.00	911.70	9 %
	394 LAFCO Allocations	0.00	467.37	450.00	450.00	-17.37	104 %
	395 Community Outreach	0.00	394.62	900.00	900.00	505.38	44 %
	400 Supplies	21.52	21.52	0.00	0.00	-21.52	%
	405 Software	0.00	578.67	1,500.00	1,500.00	921.33	39 %
	410 Office Supplies	231.24	678.28	0.00	0.00	-678.28	%

20 FIRE PROTECTION DEPARTMENT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
415	Office Equipment	0.00	1,744.07	0.00	0.00	-1,744.07	%
450	EMS supplies	0.00	1,814.58	2,550.00	2,550.00	735.42	71 %
455	Fire Safety Gear & Equipment	0.00	4,180.02	10,500.00	10,500.00	6,319.98	40 %
456	VFF Assistance Grant	0.00	14,268.92	0.00	0.00	-14,268.92	%
460	Fire equipment	0.00	33.96	0.00	0.00	-33.96	%
465	Cell phones, radios and pagers	59.39	771.93	660.00	660.00	-111.93	117 %
470	Communication equipment	735.71	3,698.98	15,000.00	15,000.00	11,301.02	25 %
475	Computer supplies and upgrades	0.00	28.04	500.00	500.00	471.96	6 %
485	Fuel expense	501.21	5,590.40	6,500.00	6,500.00	909.60	86 %
490	Small tools and equipment	786.50	1,180.12	3,500.00	3,500.00	2,319.88	34 %
495	Uniform expense	208.98	4,698.19	3,000.00	3,000.00	-1,698.19	157 %
500	Capital Outlay	2,500.00	6,410.30	0.00	0.00	-6,410.30	%
503	Weed Abatement Costs	3,650.00	6,384.14	2,000.00	2,000.00	-4,384.14	319 %
505	Fire Training Grounds	0.00	1,894.54	0.00	0.00	-1,894.54	%
510	Fire station addition	17,000.00	17,000.00	0.00	0.00	-17,000.00	%
513	Fire Sprinklers-Installation	25,000.00	25,000.00	0.00	0.00	-25,000.00	%
530	Fire hydrant replacement	9,000.00	143,750.00	105,000.00	143,750.00	0.00	100 %
620	Engine Lease - Ferrara (2010)	0.00	0.00	37,000.00	37,000.00	37,000.00	%
710	County hazmat dues	0.00	2,000.00	2,000.00	2,000.00	0.00	100 %
715	Licenses, permits and fees	12.50	53.50	750.00	750.00	696.50	7 %
820	Fireworks Clean Up	0.00	1,000.00	0.00	0.00	-1,000.00	%
900	Misc	0.00	336.00	0.00	0.00	-336.00	%
905	Transfer out	0.00	0.00	11,801.00	11,801.00	11,801.00	%
920	Credit Card Service Fees	7.55	54.24	0.00	0.00	-54.24	%
925	Bank service charges	0.00	776.51	0.00	0.00	-776.51	%
930	Interest Fees	0.00	14.69	0.00	0.00	-14.69	%
960	Property tax expense	0.00	721.17	350.00	350.00	-371.17	206 %
	Account Total:	65,739.10	404,790.56	372,686.00	419,436.00	14,645.44	97 %
62500	Fire Hydrants						
	326 Professional svcs - Engineering	0.00	1,446.15	0.00	0.00	-1,446.15	%
	Account Total:	0.00	1,446.15	0.00	0.00	-1,446.15	%
	Account Group Total:	65,739.10	406,236.71	372,686.00	419,436.00	13,199.29	97 %
	Fund Total:	65,739.10	406,236.71	372,686.00	419,436.00	13,199.29	97 %

30 LIGHTING DEPARTMENT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
63000 Lighting							
63000 Lighting							
	105 Salaries and Wages	538.55	6,554.28	8,850.00	8,850.00	2,295.72	74 %
	110 Payroll tax expense	0.00	0.00	312.00	312.00	312.00	%
	115 Payroll Expenses	0.00	329.46	20.00	20.00	-309.46	*** %
	120 Workers' Compensation	0.00	2,362.79	500.00	500.00	-1,862.79	473 %
	135 Payroll Tax - FICA	22.18	229.38	0.00	0.00	-229.38	%
	140 Payroll Tax - Medicare	7.81	88.86	0.00	0.00	-88.86	%
	155 Payroll Tax - SUI	6.58	55.01	0.00	0.00	-55.01	%
	160 Payroll Tax - ETT	0.53	4.03	0.00	0.00	-4.03	%
	165 Payroll Tax - FUTA	7.31	84.57	0.00	0.00	-84.57	%
	205 Insurance - Health	3.09	494.38	900.00	900.00	405.62	55 %
	210 Insurance - Dental	2.62	33.70	70.00	70.00	36.30	48 %
	215 Insurance - Vision	0.39	5.05	15.00	15.00	9.95	34 %
	225 Retirement - PERS expense	12.70	1,791.62	400.00	400.00	-1,391.62	448 %
	305 Operations and maintenance	85.05	222.26	1,500.00	1,500.00	1,277.74	15 %
	310 Phone and fax expense	34.29	270.91	150.00	150.00	-120.91	181 %
	320 Printing and reproduction	0.00	40.82	75.00	75.00	34.18	54 %
	325 Professional svcs - Accounting	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	326 Professional svcs - Engineering	0.00	130.00	1,000.00	1,000.00	870.00	13 %
	327 Professional svcs - Legal	0.00	4,284.37	1,000.00	4,500.00	215.63	95 %
	328 Insurance - prop and liability	0.00	12.08	1,000.00	1,000.00	987.92	1 %
	330 Contract labor	0.00	3,818.32	0.00	0.00	-3,818.32	%
	340 Meetings and conferences	0.00	0.00	100.00	100.00	100.00	%
	350 Repairs and maint - computers	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	351 Repairs and maint - equip	271.22	934.17	2,000.00	2,000.00	1,065.83	47 %
	353 Repairs & Maint- Infrastructure	0.00	183.04	1,000.00	1,000.00	816.96	18 %
	375 Internet expenses	3.41	33.33	90.00	90.00	56.67	37 %
	381 Utilities - electric	1,105.85	13,733.36	20,000.00	16,500.00	2,766.64	83 %
	382 Utilities - propane	0.00	41.94	100.00	100.00	58.06	42 %
	393 Advertising and public notices	0.00	11.30	0.00	0.00	-11.30	%
	394 LAFCO Allocations	0.00	467.36	425.00	425.00	-42.36	110 %
	405 Software	0.00	533.15	300.00	300.00	-233.15	178 %
	410 Office Supplies	112.87	390.41	0.00	0.00	-390.41	%
	415 Office Equipment	0.00	1,744.07	0.00	0.00	-1,744.07	%
	465 Cell phones, radios and pagers	1.05	13.65	50.00	50.00	36.35	27 %
	475 Computer supplies and upgrades	0.00	6.03	0.00	0.00	-6.03	%
	485 Fuel expense	0.00	185.45	0.00	0.00	-185.45	%
	490 Small tools and equipment	0.00	0.00	400.00	400.00	400.00	%
	500 Capital Outlay	2,500.00	7,905.48	0.00	0.00	-7,905.48	%
	715 Licenses, permits and fees	12.50	53.50	0.00	0.00	-53.50	%
	905 Transfer out	0.00	0.00	2,513.00	2,513.00	2,513.00	%
	930 Interest Fees	0.00	14.69	0.00	0.00	-14.69	%
	960 Property tax expense	0.00	84.88	0.00	0.00	-84.88	%
	Account Total:	4,728.00	47,147.70	45,770.00	45,770.00	-1,377.70	103 %
	Account Group Total:	4,728.00	47,147.70	45,770.00	45,770.00	-1,377.70	103 %
	Fund Total:	4,728.00	47,147.70	45,770.00	45,770.00	-1,377.70	103 %

40 WASTEWATER/SANITARY DEPARTMENT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
64000	Sanitary						
64000	Sanitary						
100	PERSONNEL	0.00	96.00	0.00	0.00	-96.00	%
104	Paid Time Off	0.00	208.00	0.00	0.00	-208.00	%
105	Salaries and Wages	11,759.46	126,646.27	105,720.00	105,720.00	-20,926.27	120 %
106	Vacation Used	0.00	759.02	0.00	0.00	-759.02	%
107	Overtime	0.00	1,525.49	6,500.00	6,500.00	4,974.51	23 %
108	Sick Leave Used	0.00	167.00	0.00	0.00	-167.00	%
109	Stand-by Hours	0.00	734.75	0.00	0.00	-734.75	%
110	Payroll tax expense	0.00	0.00	3,510.00	3,510.00	3,510.00	%
115	Payroll Expenses	0.00	909.20	1,000.00	1,000.00	90.80	91 %
120	Workers' Compensation	0.00	6,999.57	8,000.00	8,000.00	1,000.43	87 %
135	Payroll Tax - FICA	324.25	3,197.02	0.00	0.00	-3,197.02	%
140	Payroll Tax - Medicare	169.51	1,852.76	0.00	0.00	-1,852.76	%
155	Payroll Tax - SUI	81.92	658.84	0.00	0.00	-658.84	%
160	Payroll Tax - ETT	11.78	97.33	0.00	0.00	-97.33	%
165	Payroll Tax - FUTA	91.03	1,102.05	0.00	0.00	-1,102.05	%
205	Insurance - Health	732.67	9,081.60	16,000.00	16,000.00	6,918.40	57 %
210	Insurance - Dental	63.82	858.05	1,250.00	1,250.00	391.95	69 %
215	Insurance - Vision	9.71	130.76	350.00	350.00	219.24	37 %
225	Retirement - PERS expense	685.13	9,007.65	12,250.00	12,250.00	3,242.35	74 %
305	Operations and maintenance	44.15	3,631.18	5,000.00	5,000.00	1,368.82	73 %
306	Water & Sewer Rate Study	0.00	0.00	6,250.00	0.00	0.00	%
310	Phone and fax expense	291.20	1,729.70	1,200.00	1,200.00	-529.70	144 %
315	Postage, shipping and freight	225.00	2,195.01	2,000.00	1,000.00	-1,195.01	220 %
320	Printing and reproduction	0.00	279.34	600.00	600.00	320.66	47 %
325	Professional svcs - Accounting	0.00	0.00	1,500.00	4,500.00	4,500.00	%
326	Professional svcs - Engineering	1,196.75	10,202.59	7,000.00	5,000.00	-5,202.59	204 %
327	Professional svcs - Legal	0.00	19,513.18	8,000.00	26,250.00	6,736.82	74 %
328	Insurance - prop and liability	0.00	12.08	6,200.00	6,200.00	6,187.92	%
330	Contract labor	0.00	4,698.47	0.00	0.00	-4,698.47	%
340	Meetings and conferences	0.00	0.00	500.00	500.00	500.00	%
345	Mileage expense reimbursement	0.00	258.06	250.00	250.00	-8.06	103 %
350	Repairs and maint - computers	0.00	764.04	2,000.00	2,000.00	1,235.96	38 %
351	Repairs and maint - equip	91.02	1,593.65	7,500.00	5,500.00	3,906.35	29 %
352	Repairs and maint - structures	0.00	0.00	450.00	450.00	450.00	%
353	Repairs & Maint- Infrastructure	0.00	262.50	3,500.00	3,500.00	3,237.50	8 %
354	Repairs and maint - vehicles	405.76	469.86	3,000.00	3,000.00	2,530.14	16 %
355	WW - Testing & Supplies	0.00	4,749.00	3,000.00	3,000.00	-1,749.00	158 %
359	Testing & Supplies-Other	0.00	0.00	1,000.00	3,000.00	3,000.00	%
362	Cross-Connection Control Svcs.	0.00	250.00	0.00	0.00	-250.00	%
375	Internet expenses	13.64	181.54	500.00	500.00	318.46	36 %
380	Utilities - alarm service	37.70	805.12	1,100.00	1,100.00	294.88	73 %
381	Utilities - electric	4,716.76	55,298.32	50,000.00	50,000.00	-5,298.32	111 %
382	Utilities - propane	0.00	309.25	594.00	594.00	284.75	52 %
383	Utilities - trash	47.74	566.80	600.00	600.00	33.20	94 %
385	Dues and subscriptions	164.00	737.90	1,800.00	800.00	62.10	92 %
386	Education and training	169.68	394.68	1,000.00	1,000.00	605.32	39 %
393	Advertising and public notices	0.00	45.20	275.00	275.00	229.80	16 %
394	LAFCO Allocations	0.00	1,869.46	1,600.00	1,600.00	-269.46	117 %
395	Community Outreach	0.00	163.42	650.00	650.00	486.58	25 %

40 WASTEWATER/SANITARY DEPARTMENT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
405	Software	0.00	2,132.60	500.00	500.00	-1,632.60	427 %
410	Office Supplies	322.67	1,404.18	500.00	500.00	-904.18	281 %
415	Office Equipment	0.00	1,888.81	0.00	0.00	-1,888.81	%
420	Equipt. & Supplies	0.00	6,909.65	700.00	700.00	-6,209.65	987 %
450	EMS supplies	0.00	0.00	293.00	293.00	293.00	%
459	Scada	15,038.37	40,165.33	0.00	0.00	-40,165.33	%
465	Cell phones, radios and pagers	39.79	517.19	0.00	0.00	-517.19	%
470	Communication equipment	0.00	0.00	500.00	500.00	500.00	%
475	Computer supplies and upgrades	0.00	6.04	0.00	0.00	-6.04	%
485	Fuel expense	483.43	2,821.46	3,000.00	3,000.00	178.54	94 %
490	Small tools and equipment	786.50	1,433.43	6,500.00	2,500.00	1,066.57	57 %
495	Uniform expense	0.00	457.69	375.00	375.00	-82.69	122 %
498	Sales Tax Paid	0.00	107.08	0.00	0.00	-107.08	%
500	Capital Outlay	2,500.00	18,141.20	0.00	0.00	-18,141.20	%
535	Water Lines Repairs	0.00	438.38	0.00	0.00	-438.38	%
545	Sewer System Mngmt Plan (SSMP)	0.00	0.00	14,000.00	7,000.00	7,000.00	%
550	Reg. Salt & Nutrient Mgmt. Plan	0.00	0.00	1,200.00	1,200.00	1,200.00	%
553	Manholes and Valve Raising	0.00	0.00	8,000.00	8,000.00	8,000.00	%
555	16th Street Sewer Replacement	0.00	9,080.79	0.00	0.00	-9,080.79	%
560	Sewer Line Repairs	0.00	171.01	9,000.00	9,000.00	8,828.99	2 %
570	Repairs, Maint. and Video Sewer Lines	0.00	9,266.51	9,000.00	9,000.00	-266.51	103 %
575	Sewer System Mngmt Plan (SSMP)	0.00	0.00	14,000.00	14,000.00	14,000.00	%
581	WWTP Expansion	0.00	1,548.80	0.00	0.00	-1,548.80	%
582	WWTP Plant Maintenance	705.17	10,340.86	13,000.00	13,000.00	2,659.14	80 %
583	WWTP Drying Pond Maintenance	0.00	500.00	0.00	0.00	-500.00	%
585	Sludge Removal Project	160.01	11,518.30	15,000.00	15,000.00	3,481.70	77 %
705	Waste Discharge Fees/Permits	0.00	0.00	18,000.00	18,000.00	18,000.00	%
715	Licenses, permits and fees	1,452.50	20,502.00	2,500.00	2,500.00	-18,002.00	820 %
800	Deposit/ Liabilities	0.00	108.09	0.00	0.00	-108.09	%
805	Refundable Water & Hydrant Dep	0.00	5.75	0.00	0.00	-5.75	%
900	Misc	0.00	0.00	13,259.00	13,259.00	13,259.00	%
905	Transfer out	0.00	0.00	11,530.00	11,530.00	11,530.00	%
908	Cash Over/ Cash Short	0.00	9.62	0.00	0.00	-9.62	%
910	Tax Penalties & Late Fees	0.00	1.52	0.00	0.00	-1.52	%
911	Finance Charges/Late Fees	0.00	31.73	0.00	0.00	-31.73	%
920	Credit Card Service Fees	7.55	54.24	200.00	200.00	145.76	27 %
930	Interest Fees	0.00	58.78	0.00	0.00	-58.78	%
960	Property tax expense	0.00	78.73	150.00	150.00	71.27	52 %
990	Property Tax Revenue	0.00	0.00	-16,415.00	-16,415.00	-16,415.00	%
	Account Total:	42,828.67	414,711.48	396,441.00	396,441.00	-18,270.48	105 %
	Account Group Total:	42,828.67	414,711.48	396,441.00	396,441.00	-18,270.48	105 %
	Fund Total:	42,828.67	414,711.48	396,441.00	396,441.00	-18,270.48	105 %

50 WATER DEPARTMENT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
65000 Water							
65000 Water							
100	PERSONNEL	0.00	27.00	0.00	0.00	-27.00	%
104	Paid Time Off	0.00	208.00	0.00	0.00	-208.00	%
105	Salaries and Wages	11,264.38	141,565.85	126,660.00	126,660.00	-14,905.85	112 %
106	Vacation Used	0.00	283.98	0.00	0.00	-283.98	%
107	Overtime	0.00	1,179.01	2,000.00	2,000.00	820.99	59 %
108	Sick Leave Used	0.00	167.00	0.00	0.00	-167.00	%
109	Stand-by Hours	0.00	736.75	0.00	0.00	-736.75	%
110	Payroll tax expense	0.00	0.00	3,510.00	3,510.00	3,510.00	%
115	Payroll Expenses	0.00	909.20	590.00	590.00	-319.20	154 %
120	Workers' Compensation	0.00	7,007.45	4,000.00	4,000.00	-3,007.45	175 %
135	Payroll Tax - FICA	335.75	3,201.82	0.00	0.00	-3,201.82	%
140	Payroll Tax - Medicare	162.50	2,054.03	0.00	0.00	-2,054.03	%
155	Payroll Tax - SUI	91.92	714.77	0.00	0.00	-714.77	%
160	Payroll Tax - ETT	11.26	111.31	0.00	0.00	-111.31	%
165	Payroll Tax - FUTA	102.15	1,197.33	0.00	0.00	-1,197.33	%
205	Insurance - Health	639.89	10,686.86	12,664.00	12,664.00	1,977.14	84 %
210	Insurance - Dental	58.73	977.69	1,017.00	1,017.00	39.31	96 %
215	Insurance - Vision	8.95	148.93	200.00	200.00	51.07	74 %
225	Retirement - PERS expense	607.04	10,084.36	12,250.00	12,250.00	2,165.64	82 %
300		0.00	168.48	0.00	0.00	-168.48	%
305	Operations and maintenance	1,047.56	6,037.48	4,500.00	4,500.00	-1,537.48	134 %
310	Phone and fax expense	304.40	2,266.01	1,500.00	1,500.00	-766.01	151 %
315	Postage, shipping and freight	225.00	2,163.30	2,100.00	2,100.00	-63.30	103 %
320	Printing and reproduction	0.00	505.72	400.00	400.00	-105.72	126 %
325	Professional svcs - Accounting	0.00	0.00	2,400.00	2,400.00	2,400.00	%
326	Professional svcs - Engineering	559.75	2,509.75	10,000.00	10,000.00	7,490.25	25 %
327	Professional svcs - Legal	0.00	71,982.52	10,550.00	16,550.00	-55,432.52	435 %
328	Insurance - prop and liability	0.00	12.06	6,820.00	6,820.00	6,807.94	%
330	Contract labor	0.00	4,529.96	0.00	0.00	-4,529.96	%
335	Meals - Reimbursement	0.00	31.44	0.00	0.00	-31.44	%
340	Meetings and conferences	0.00	0.00	400.00	400.00	400.00	%
345	Mileage expense reimbursement	0.00	290.89	250.00	250.00	-40.89	116 %
350	Repairs and maint - computers	0.00	764.04	1,000.00	1,000.00	235.96	76 %
351	Repairs and maint - equip	0.00	2,957.28	1,500.00	1,500.00	-1,457.28	197 %
352	Repairs and maint - structures	0.00	972.29	0.00	0.00	-972.29	%
353	Repairs & Maint- Infrastructure	0.00	6,359.92	5,000.00	5,000.00	-1,359.92	127 %
354	Repairs and maint - vehicles	405.77	588.97	1,000.00	1,000.00	411.03	59 %
356	Testing & Supplies-Well #3	134.53	1,970.54	0.00	0.00	-1,970.54	%
357	Testing & Supplies-Well #4	134.53	1,339.62	0.00	0.00	-1,339.62	%
358	Testing & Supplies-SLT Well	399.54	5,083.54	0.00	0.00	-5,083.54	%
359	Testing & Supplies-Other	458.00	7,625.34	0.00	0.00	-7,625.34	%
362	Cross-Connection Control Svcs.	0.00	1,144.80	800.00	800.00	-344.80	143 %
375	Internet expenses	13.64	181.51	270.00	270.00	88.49	67 %
376	Webpage- Upgrade/Maint	0.00	0.00	6,000.00	0.00	0.00	%
380	Utilities - alarm service	67.70	905.13	775.00	775.00	-130.13	117 %
381	Utilities - electric	2,617.69	28,050.29	29,500.00	29,500.00	1,449.71	95 %
382	Utilities - propane	0.00	309.25	600.00	600.00	290.75	52 %
383	Utilities - trash	47.73	566.76	625.00	625.00	58.24	91 %
385	Dues and subscriptions	0.00	6,882.90	1,540.00	1,540.00	-5,342.90	447 %

50 WATER DEPARTMENT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
386	Education and training	0.00	1,129.24	2,000.00	2,000.00	870.76	56 %
393	Advertising and public notices	0.00	200.45	150.00	150.00	-50.45	134 %
394	LAFCO Allocations	0.00	1,869.46	1,645.00	1,645.00	-224.46	114 %
395	Community Outreach	0.00	163.26	650.00	650.00	486.74	25 %
400	Supplies	0.00	321.67	6,000.00	6,000.00	5,678.33	5 %
405	Software	0.00	2,132.60	500.00	500.00	-1,632.60	427 %
410	Office Supplies	322.69	2,204.85	700.00	700.00	-1,504.85	315 %
415	Office Equipment	0.00	2,416.59	0.00	0.00	-2,416.59	%
420	Equipt. & Supplies	0.00	7,096.92	650.00	650.00	-6,446.92	*** %
425	Well #3 Rehab - Capital Project	0.00	74,807.04	0.00	0.00	-74,807.04	%
430	Equipt & Supplies-Well #4	0.00	1,195.95	0.00	0.00	-1,195.95	%
459	Scada	59,915.96	160,642.92	0.00	0.00	-160,642.92	%
465	Cell phones, radios and pagers	39.77	517.23	600.00	600.00	82.77	86 %
470	Communication equipment	0.00	0.00	100.00	100.00	100.00	%
475	Computer supplies and upgrades	0.00	6.04	0.00	0.00	-6.04	%
480	Chemicals	0.00	0.00	5,100.00	5,100.00	5,100.00	%
481	Chemicals- Well #3	0.00	2,369.93	0.00	0.00	-2,369.93	%
482	Chemicals-Well #4	0.00	1,134.09	0.00	0.00	-1,134.09	%
485	Fuel expense	257.47	2,384.90	3,200.00	3,200.00	815.10	75 %
490	Small tools and equipment	0.00	670.95	1,500.00	1,500.00	829.05	45 %
495	Uniform expense	0.00	457.69	700.00	700.00	242.31	65 %
500	Capital Outlay	2,500.00	18,141.20	0.00	0.00	-18,141.20	%
516	Water Projects Well 3	0.00	9,772.15	0.00	0.00	-9,772.15	%
517	Water Projects Well 4	0.00	479.29	0.00	0.00	-479.29	%
518	Water Projects SLT Well	0.00	3,779.65	0.00	0.00	-3,779.65	%
520	Water Main Valves Replacement	0.00	3,965.29	0.00	0.00	-3,965.29	%
525	Water meter replacement	324.07	8,116.94	9,800.00	9,800.00	1,683.06	83 %
530	Fire hydrant replacement	0.00	1,826.28	0.00	0.00	-1,826.28	%
535	Water Lines Repairs	0.00	501.52	0.00	0.00	-501.52	%
537	River Road Realignment	0.00	170.82	0.00	0.00	-170.82	%
550	Reg. Salt & Nutrient Mgmt. Plan	0.00	-1,893.86	0.00	0.00	1,893.86	%
553	Manholes and Valve Raising	0.00	1,062.00	0.00	0.00	-1,062.00	%
560	Sewer Line Repairs	0.00	554.30	0.00	0.00	-554.30	%
570	Repairs, Maint. and Video Sewer Lines	0.00	3,379.00	0.00	0.00	-3,379.00	%
582	WWTP Plant Maintenance	0.00	3,267.00	0.00	0.00	-3,267.00	%
605	USDA Loan Payment	0.00	66,381.01	67,000.00	67,000.00	618.99	99 %
715	Licenses, permits and fees	404.50	-915.00	7,000.00	7,000.00	7,915.00	-13 %
800	Deposit/ Liabilities	0.00	-4.00	0.00	0.00	4.00	%
805	Refundable Water & Hydrant Dep	701.27	3,949.43	0.00	0.00	-3,949.43	%
905	Transfer out	0.00	0.00	28,608.00	28,608.00	28,608.00	%
908	Cash Over/ Cash Short	0.00	9.62	0.00	0.00	-9.62	%
910	Tax Penalties & Late Fees	0.00	23.11	0.00	0.00	-23.11	%
911	Finance Charges/Late Fees	0.00	16.40	0.00	0.00	-16.40	%
920	Credit Card Service Fees	7.55	54.24	0.00	0.00	-54.24	%
925	Bank service charges	0.00	44.88	0.00	0.00	-44.88	%
930	Interest Fees	0.00	58.78	0.00	0.00	-58.78	%
Account Total:		84,171.69	721,922.96	386,324.00	386,324.00	-335,598.96	187 %
Account Group Total:		84,171.69	721,922.96	386,324.00	386,324.00	-335,598.96	187 %
Fund Total:		84,171.69	721,922.96	386,324.00	386,324.00	-335,598.96	187 %

60 SOLID WASTE DEPARTMENT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
66000 SOLID WASTE							
66000 SOLID WASTE							
	105 Salaries and Wages	0.00	0.00	16,200.00	16,200.00	16,200.00	%
	110 Payroll tax expense	0.00	0.00	700.00	700.00	700.00	%
	305 Operations and maintenance	0.00	27.96	0.00	0.00	-27.96	%
	310 Phone and fax expense	0.00	0.00	100.00	100.00	100.00	%
	325 Professional svcs - Accounting	0.00	0.00	500.00	500.00	500.00	%
	327 Professional svcs - Legal	0.00	6,641.90	4,500.00	4,500.00	-2,141.90	148 %
	340 Meetings and conferences	0.00	0.00	100.00	100.00	100.00	%
	350 Repairs and maint - computers	0.00	0.00	100.00	100.00	100.00	%
	384 Trash Recepticles	0.00	4,758.31	0.00	5,000.00	241.69	95 %
	385 Dues and subscriptions	0.00	0.00	100.00	100.00	100.00	%
	386 Education and training	0.00	0.00	100.00	100.00	100.00	%
	393 Advertising and public notices	0.00	798.95	500.00	500.00	-298.95	160 %
	395 Community Outreach	0.00	0.00	250.00	250.00	250.00	%
	405 Software	0.00	0.00	100.00	100.00	100.00	%
	950 Promo materials and supplies	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	Account Total:	0.00	12,227.12	26,250.00	31,250.00	19,022.88	39 %
	Account Group Total:	0.00	12,227.12	26,250.00	31,250.00	19,022.88	39 %
	Fund Total:	0.00	12,227.12	26,250.00	31,250.00	19,022.88	39 %
	Grand Total:	201,598.52	1,751,252.88	1,307,343.00	1,356,741.00	-436,511.88	129 %

10 ADMINISTRATION DEPARTMENT

Account	Received		Estimated Revenue	Revenue		% Received
	Current Month	Received YTD		To Be Received		
40000						
40370 Myers Restitution - Unrealized Earnings	0.00	0.00	12,500.00	12,500.00	0 %	
Account Group Total:	0.00	0.00	12,500.00	12,500.00	0 %	
46000 Interest						
46000 Interest	0.00	2,791.57	0.00	-2,791.57	** %	
46020 Transfer In -Fire (16.5%)	0.00	0.00	11,801.00	11,801.00	0 %	
46030 Transfer In -Lighting (3%)	0.00	0.00	2,146.00	2,146.00	0 %	
46040 Transfer In -Sewer (40%)	0.00	0.00	28,608.00	28,608.00	0 %	
46050 Transfer In -Water (40%)	0.00	0.00	28,608.00	28,608.00	0 %	
46060 Transfer In- Solid Waste (0.5%)	0.00	0.00	357.00	357.00	0 %	
46100 Realized Earnings	0.00	1,715.70	0.00	-1,715.70	** %	
46150 Miscellaneous Income	2,052.15	2,052.15	0.00	-2,052.15	** %	
46151 Refund/Adjustments	0.00	119.29	0.00	-119.29	** %	
Account Group Total:	2,052.15	6,678.71	71,520.00	64,841.29	9 %	
Fund Total:	2,052.15	6,678.71	84,020.00	77,341.29	8 %	

20 FIRE PROTECTION DEPARTMENT

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
40000					
40220 Weed Abatement Fees	0.00	1,646.00	1,000.00	-646.00	165 %
40300 Fireworks Permit Fees	0.00	1,800.00	1,000.00	-800.00	180 %
40320 Fire Impact Fees	0.00	55,216.84	67,000.00	11,783.16	82 %
40420 Ambulance Reimbursement	1,111.61	4,431.09	2,200.00	-2,231.09	201 %
40500 VFF Assistance Grant	0.00	0.00	5,000.00	5,000.00	0 %
Account Group Total:	1,111.61	63,093.93	76,200.00	13,106.07	83 %
42000					
42200 Fire Recovery Program	0.00	0.00	500.00	500.00	0 %
Account Group Total:	0.00	0.00	500.00	500.00	0 %
43000 Property Taxes Collected					
43000 Property Taxes Collected	2,084.08	291,173.99	264,430.00	-26,743.99	110 %
Account Group Total:	2,084.08	291,173.99	264,430.00	-26,743.99	110 %
44000 Forestry & Fire Protection Reimbursement					
44000 Forestry & Fire Protection Reimbursement	0.00	61,224.43	0.00	-61,224.43	** %
Account Group Total:	0.00	61,224.43	0.00	-61,224.43	** %
46000 Interest					
46000 Interest	0.00	38.20	0.00	-38.20	** %
46010 Transfer In	0.00	0.00	33,151.00	33,151.00	0 %
46150 Miscellaneous Income	20.00	600.00	0.00	-600.00	** %
46151 Refund/Adjustments	0.00	3,929.02	0.00	-3,929.02	** %
Account Group Total:	20.00	4,567.22	33,151.00	28,583.78	14 %
Fund Total:	3,215.69	420,059.57	374,281.00	-45,778.57	112 %

30 LIGHTING DEPARTMENT

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
43000 Property Taxes Collected					
43000 Property Taxes Collected	573.69	80,466.58	75,229.00	-5,237.58	107 %
Account Group Total:	573.69	80,466.58	75,229.00	-5,237.58	107 %
46000 Interest					
46000 Interest	0.00	38.20	0.00	-38.20	** %
46010 Transfer In	0.00	0.00	29,994.00	29,994.00	0 %
46151 Refund/Adjustments	0.00	3,929.02	0.00	-3,929.02	** %
Account Group Total:	0.00	3,967.22	29,994.00	26,026.78	13 %
Fund Total:	573.69	84,433.80	105,223.00	20,789.20	80 %

40 WASTEWATER/SANITARY DEPARTMENT

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
40000					
40850 Wastewater Hook-up Fees	0.00	282,610.00	150,000.00	-132,610.00	188 %
40900 Wastewater Sales	0.00	308,489.13	318,000.00	9,510.87	97 %
40910 Wastewater Late Charges	0.00	6,029.83	0.00	-6,029.83	** %
Account Group Total:	0.00	597,128.96	468,000.00	-129,128.96	128 %
43000 Property Taxes Collected					
43000 Property Taxes Collected	323.31	45,950.60	45,148.00	-802.60	102 %
Account Group Total:	323.31	45,950.60	45,148.00	-802.60	102 %
46000 Interest					
46000 Interest	0.00	152.80	0.00	-152.80	** %
46151 Refund/Adjustments	0.00	3,987.30	0.00	-3,987.30	** %
Account Group Total:	0.00	4,140.10	0.00	-4,140.10	** %
Fund Total:	323.31	647,219.66	513,148.00	-134,071.66	126 %

50 WATER DEPARTMENT

Account	Received		Estimated Revenue	Revenue		% Received
	Current Month	Received YTD		To Be Received		
40000						
40440 CDBG Grant	0.00	0.00	5,000.00	5,000.00	0 %	
40900 Wastewater Sales	0.00	0.00	1,000.00	1,000.00	0 %	
Account Group Total:	0.00	0.00	6,000.00	6,000.00	0 %	
41000 Water Sales						
41000 Water Sales	0.00	296,661.65	362,996.00	66,334.35	82 %	
41001 Water Connection Fees	0.00	252,950.00	0.00	-252,950.00	** %	
41005 Water Late Charges	0.00	12,715.84	0.00	-12,715.84	** %	
41010 Water Meter Fees	0.00	23,030.00	95,000.00	71,970.00	24 %	
Account Group Total:	0.00	585,357.49	457,996.00	-127,361.49	128 %	
46000 Interest						
46000 Interest	0.00	152.80	1,000.00	847.20	15 %	
46010 Transfer In	0.00	0.00	15,786.00	15,786.00	0 %	
46151 Refund/Adjustments	0.00	4,520.23	0.00	-4,520.23	** %	
46153 Plan Check Fees	0.00	0.00	2,000.00	2,000.00	0 %	
46155 Will Serve Processing Fees	0.00	500.00	500.00	0.00	100 %	
Account Group Total:	0.00	5,173.03	19,286.00	14,112.97	27 %	
Fund Total:	0.00	590,530.52	483,282.00	-107,248.52	122 %	

60 SOLID WASTE DEPARTMENT

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
40000					
40750 Solid Waste Contract	2,419.52	31,888.76	0.00	-31,888.76	** %
Account Group Total:	2,419.52	31,888.76	0.00	-31,888.76	** %
46000 Interest					
46005 Franchise Fees	0.00	0.00	28,000.00	28,000.00	0 %
Account Group Total:	0.00	0.00	28,000.00	28,000.00	0 %
Fund Total:	2,419.52	31,888.76	28,000.00	-3,888.76	114 %
Grand Total:	8,584.36	1,780,811.02	1,587,954.00	-192,857.02	112 %



## San Miguel Community Services District Finance & Budget Committee

### Staff Report

July 6, 2016

AGENDA ITEM: VI. 2

**SUBJECT: Review and Discuss a Proposal for monthly janitorial services.**

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#### **STAFF RECOMMENDATION:**

Review and Discuss a proposal by Brendler Janitorial Service to be engaged in providing monthly janitorial services to District Administration/Fire Station/Board Meeting Room facility.

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#### **BACKGROUND:**

This request has been initiated by Staff in order to resolve ongoing building maintenance/janitorial needs. The recent computer system security, equipment and facility assessment pointed out that present equipment continues to be subject to an environment that is needs greater maintenance attention. Additionally, an internal assessment of the state of the lack of regular cleaning may be contributing to how and what is happening to the entire building features, including but not limited to: lack of regular cleaning of facilities, need for regular and scheduled restroom and kitchen cleaning and need for regular and scheduled floor and carpet cleaning as well walls, floor, blinds and window cleaning.

The present building functions for multiple uses that also contribute to heavy usage, dirtier conditions and wear-tear to the facility. Currently, staff performs as much of any cleaning that needs to be done, including bathrooms, meeting room and office areas but this activity is not regular and thorough in the cleaning. As a result, conditions can continue but getting corrected. Additionally, staff time for any cleaning can and does involve all or most staff members. Time spent in this task is away from prescribed duties, but necessary in order to maintain some level of reasonable, clean working conditions.

Staff invited local janitorial services to a site visit in mid-May and requested any interested firm to submit a quote for services based on: 1) A flat monthly service charge for twice a month cleaning all office work areas, trash removal, the Board Meeting Room, both bathrooms, the loft area, stairs, walls, windows, blinds and the kitchen areas. The fire apparatus bay and fire equipment areas are excluded because the firefighters are responsible for those areas and equipment items, and 2) A service charge for weekly cleaning service to the same areas described above.

Brendler Janitorial Services submitted the attached quote for these services. Their best pricing is \$3,600 annually for twice a month cleaning services. This quote is within the District Purchasing Policy limits for General Manager approval. General Manager approval can be based on reviews by Committee and/or the Board as deemed appropriate by General Manager.

Since there have been no janitorial services in the recent years, if ever, for the District, it was determined to be prudent for this item to be reviewed and discussed by the F & B Committee. The Committee may make a recommendation to the Board or authorize the General Manager to proceed with executing a service agreement with Brendler Janitorial for twice a month cleaning services as quoted.

**Fiscal Impact:**

The proposed cost for quoted janitorial services by Brendler Janitorial is \$3,600 for twice a month services for one calendar year beginning when the service agreement is executed. These costs would be paid by individual fund Operations & Maintenance accounts.

**Staff Recommendation:**

Staff recommends that the Committee review and discuss the recommended services as quoted by Brendler Janitorial Services for a not-to-exceed cost of \$3,600 as a qualified firm.

PREPARED BY:

Darrell W. Gentry  
General Manager

Attachment: 1) Company Qualifications Statement & Proposed Janitorial Services Quote by Brendler Janitorial Services.

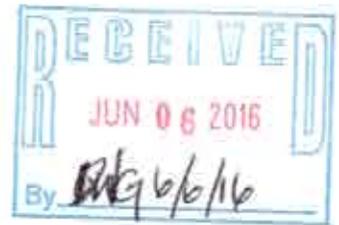
## BRENDLER JANITORIAL SERVICE

P.O. BOX 476 TEMPLETON, CA 93465

(805) 434-0787



Serving San Luis Obispo County since 1972



San Miguel CSD

June 5, 2016

Thank you for the opportunity to bid for the cleaning service for San Miguel CSD. Brendler Janitorial service has been providing dependable, high quality cleaning service to many San Luis Obispo businesses since 1972. We are fully insured and licensed.

To ensure a complete, detailed cleaning, Brendler Janitorial will provide the following cleaning service at each visit during regular operating hours:

- Dust offices and all flat surfaces
- Vacuum all carpeted areas
- Clean and disinfect restrooms, restock paper and soap dispensers
- Sweep and wet mop all hard floors
- Empty all trash cans, shredders and replace liners
- Clean entrance glass and interior glass
- Remove cobwebs and high dust
- Clean upstairs area
- Clean window blinds

The price for the above janitorial service will be \$300.00 per month for a **twice a month** service. The price for a **once a week** service will \$275.00 This includes all cleaning supplies and labor. For any questions or concerns please call me at 235-2479.

Sincerely,

*Terry McGillicuddy*



## San Miguel Community Services District Finance & Budget Committee

### Staff Report

July 6, 2016

AGENDA ITEM: VI. 3

**SUBJECT: Review and approve Change Order #1 for the installation of backup floats at the wastewater treatment plant wet well in the amount of \$2,869.**

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#### **STAFF RECOMMENDATION:**

Review and approve Change order #1 to install a replacement backup float system in the wet well at the wastewater treatment plant.

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#### **BACKGROUND:**

During the recent upgrade to our SCADA system district wide we identified a few deficiencies, one of the more pressing ones was that the backup float system that was installed during the plant upgrades in 2001 didn't actually work.

While TESCO was on site for the conversion they tested and reconfigured the floats in an attempt to get them to work. However the original backup floats were not designed correctly, they were installed after the telemetry system was installed by TESCO in 2001 and from what we know now they were never fully integrated.

The purpose of the backup floats is in the event of a complete failure of either the SCADA controls or a failure of the transducer unit. The floats, although integrated to SCADA for alarm alerts, would be a stand-alone level controls for the wet well. This float system is a backup to the transducer, so that in the event of transducer malfunction or complete failure there is a backup to provide a safeguard against possible overflows or spills. This float system was not identified in the SCADA RFP because Staff was not aware that there was an issue or could be an issue.

The TESCO technician was able to put together a temporary float control using spare parts that we and he had while he was here. The temporary control was installed only as a temporary fix to make sure we didn't have a spill from a failure of the transducer while we got approval for the permanent replacement.

#### **Fiscal Impact:**

There is a fiscal impact of \$2,869 for this change order that is more the approved allotment for the TESCO contract. Wastewater Capital Reserve funds should be appropriated for Change Order request by the Board.

**Staff Recommendation:**

Staff recommends that the Committee recommend that the Board approve Change Order #1 with TESCO for the installation of a replacement Float system at a cost of \$2,869 to be paid from the FY 2015-16 Wastewater Fund-Capital Reserve.

PREPARED BY:

*Kelly Dodds*

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Kelly Dodds, Utility Supervisor

APPROVED BY:

*Darrell Gentry*

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Darrell W. Gentry, General Manager

To: San Miguel Community Service District  
Attn: Kelly Dodds  
Re: San Miguel Community Service District  
SCADA Upgrade

Quote Date: 6/13/2016  
Quote No.: COQ1  
Project No.: T-45073

Dear Kelly:

Thank you for your continued interest in TESCO products, services, and solutions. We are pleased to quote the following scope of work pertaining to the above-referenced project. Only the materials/services listed in the scope below.

### Scope of Supply

Item	Qty	Description	
1	Lot	<b>Control Panel Modifications</b> to include: <ul style="list-style-type: none"> <li>▪ Supply and Installation of One-(1) Intrinsically Safe Relay 'ISR'</li> <li>▪ Supply and Installation of Nameplates, Terminal Blocks and Relays as Required</li> </ul>	<b>\$595.00</b>
2	2	<b>Float Switches (60 FT Cable with Weight)</b>	<b>\$479.00</b>
3	Lot	<b>Professional Services:</b> <ul style="list-style-type: none"> <li>▪ Engineering (Update Bill of Materials &amp; Wiring Diagrams) <ul style="list-style-type: none"> <li>▪ <b>3 Hours @ \$185.00 Per Hour = \$555.00</b></li> </ul> </li> <li>▪ Field Service – Installation Verification, Instrument Calibrations, Field Testing, and Start-Up <ul style="list-style-type: none"> <li>▪ <b>8 Hours @ \$155.00 Per Hour = \$1240.00</b></li> </ul> </li> </ul>	
<b>TOTAL (including applicable sales tax):</b>			<b>\$2,869.00</b>

### Clarifications

- Unless otherwise stated above, quote is to **furnish only** and does not include trade labor/electrical installation services or field wire terminations.
- Unless otherwise stated above, the following is **not** included within this quotation:
  - Conduit, field wire, tubing, or basic trade installation materials (brackets, screws, bolts, j-box, stanchions, pull-box, etc.)
  - Instrumentation mounting components, brackets, stanchions, sunshields, etc.
  - Local control stations and/or field mounted disconnects.
  - Instrumentation, devices, components, or equipment not defined by the above quotation.
  - Fiber optic patch panels, cable, splicing or terminations.
  - Any 3<sup>rd</sup> party independent testing, harmonic testing/analysis, power coordination study, or Arc-Flash Hazard Analysis (AFHA) study.
  - Interconnection or loop diagrams for equipment not furnished by TESCO.

## Terms and Conditions

- Quote is firm for 30 days unless otherwise stated.
- Delivery: To be scheduled based upon field service availability & completion of engineering updates.
- Unless otherwise stated above, price does not include any sales tax, use tax, or applicable fees; please apply any taxes and/or fees as appropriate. Please note that all invoices will include sales tax where applicable.
- TESCO price is FOB factory, full freight allowed.
- TESCO warranties against defect in design workmanship and materials for a period of one year from date of installation, and does not exceed 18 months from the date of shipment from the factory.
- TESCO carries liability insurance, with full workman's compensation coverage.
- Terms are net 30 days on approved credit accounts.
- Interest will be applied to all past due invoices.
- All merchandise sold is subject to lien laws.
- Final retention to be paid within 10 days after the project notice of completion.

Please feel free to contact us at (916) 395-8800 to discuss any questions or comments you may have regarding this quotation.

Sincerely,

TESCO CONTROLS, INC.

Tim Fassio  
tfassio@tescocontrols.com



## San Miguel Community Services District Finance & Budget Committee

### Staff Report

July 6, 2016

AGENDA ITEM: VI. 4

**SUBJECT: Review and Discuss a Proposal for property appraisal services.**

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#### **STAFF RECOMMENDATION:**

Review and Discuss a proposal by Schenberger, Taylor, McCormick & Jecker to engage the professional services for purposes of a property appraisal.

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#### **BACKGROUND:**

This item was initiated by Board action in May to solicit proposals by property appraisers to be engaged for professional property appraisal services. Staff invited 3 local firms to submit quotes. Two firms asked questions in anticipation of submitting bid quotes. These 2 firms were: Fazio Appraisal and Schenberger, Taylor, McCormick & Jecker, Inc. (STMJ). Fazio had concerns about their experience and qualifications to serve for a public agency appraisal. Fazio Appraisal did not submit a bid quotes after their phone contact inquiry.

STMJ submitted a company qualifications statement highlighting their past and current services to public agency, such SMCSO. Individuals within the firm qualifications, experience and roles within the corporation were also provided for consideration. The firm was established in 1972 and is one of the oldest appraisal firms in Central Coast region.

#### **Fiscal Impact:**

The proposed cost for property appraisal is \$11,500 to 14,500 for an evaluation of properties north and south of existing fire station. These costs will need a FY 2016-17 appropriation or an adjustment to the FY 2016-17 O & M Budget being finalized by the Board.

#### **Staff Recommendation:**

Staff recommends that the Committee recommend that the Board approve the proposed property appraisal services by Schenberger, Taylor, McCormick & Jecker for a not-to-exceed cost of \$11,500, as quoted and as a qualified firm.

PREPARED BY:

Darrell W. Gentry

General Manager

**Attachment: 1)** Company and Personnel Qualifications Statement and Appraisal Quote

# SCHENBERGER, TAYLOR, McCORMICK & JECKER

I N C O R P O R A T E D

*Real Estate Appraisers, Consultants and Investment Analysts  
Founded in 1972*

## Emeritus

Richard L. Schenberger, ARA

## Principals of the Firm

Gerald C. Taylor, SREA, MAI

Rollie A. McCormick, MAI

Jerald W. Jecker, SRA

Todd O. Murphy, MAI, ARA

## Senior Appraiser

Max R. Knupper

## Associate

Landon Nordstrom

## COMPANY OVERVIEW

### Background

Founded in 1972, the firm is a professional appraisal corporation that consists of Richard Schenberger, ARA (retired); Gerald C. Taylor, SREA, MAI (retired); Rollie A. McCormick, MAI; Jerald W. Jecker, SRA; and Todd O. Murphy, MAI, ARA, as owners and principal appraisers of the firm.

In addition, the firm includes Senior Appraiser Max R. Knupper, Associate General Appraiser Landon Nordstrom, Associate Appraiser Brad DeNike, and three full-time support staff.

Schenberger, Taylor, McCormick & Jecker, Inc., is one of the oldest and largest appraisal firms in Central California and brings to their clients over 190 years of combined experience, covering most aspects of real estate appraisal and consulting services.

### Services

Firm members have variously testified as expert witnesses in the Municipal and/or Superior Courts of the Counties of Los Angeles, Lassen, Modoc, Orange, Ventura, Santa Barbara, Monterey, San Joaquin, Mendocino, and San Luis Obispo, as well as Federal Bankruptcy Courts in Los Angeles, Santa Barbara, and Merced.

Types of properties appraised include, but are not limited to, the following: residential (single- and multi-family), commercial stores and shopping centers, medical and office buildings, motels and restaurants, subdivisions, mobilehome parks, ranches and farms (coastal and inland), public properties, vacant land, plus industrial and recreational properties.

Specialty properties appraised by members of the firm include golf courses; mobilehome parks; theaters; religious facilities; hospitals; schools; prisons; leased fee and leasehold estates; ground leases; airport facilities; mini-storage; subdivisions; condominiums; oceanfront properties; animal shelters; large ranches/farmland; wineries; orchards and vineyards; public parks; easements and/or rights-of-way for conservation, pipelines, utilities, roads, highways, aviation, etc.; plus various other acquisitions and eminent domain projects by public agencies.

The appraisals have served various purposes and functions that include lending, selling, buying, litigation, arbitration, property and income taxes, estates, charitable donation, settlements, trusts, foreclosures, eminent domain, pricing (for sale), and other various purposes of the clients.

## Resources

All of the appraisers are certified or licensed by the State of California Office of Real Estate Appraisers. The firm is a member of the Multiple Listing Services in San Luis Obispo County and Northern Santa Barbara County.

The firm maintains historical sale records for San Luis Obispo County dating back to 1974 to 2010 and Santa Barbara County to 1983.

The firm maintains a computerized listing and file routing system of all appraisals completed since 1972.

## Community Service

As community service and support, the firm (or various partners of the firm) is a member of the local Chamber of Commerce, Western Mobilehome Association, California Mobilehome Park Alliance, Elks, Exchange Club, and Cal Poly Mustang Athletic Fund.

Various members have also served in leadership positions of local chapters of the Appraisal Institute and International Right of Way Association.

## Instructors

Richard L. Schenberger, Gerald C. Taylor, and Todd O. Murphy have been instructors of Real Estate Appraisal, Advanced Real Estate Appraisal, Real Estate Economics, Agricultural Property Management and Sales, and Rural Appraisal courses at Cuesta Community College, Allan Hancock College, California Polytechnic State University (Cal Poly) - San Luis Obispo, and/or the Appraisal Institute.

## Clients

Some of the major clients served include the following:

United States Government	Cities of Santa Barbara, San Luis Obispo, Santa
Post Office Department	Maria, Atascadero, Grover Beach, Morro
Army Corps of Engineers	Bay, Arroyo Grande, Paso Robles,
U.S. Forest Service	St. Helena, Fairfield, and San Pablo
Internal Revenue Service	Chevron/Unocal Corporation
Bureau of Land Management	Shell Oil
Office of Valuation Services	Mobil Oil
The Nature Conservancy	Ford Motor Company
The Trust for Public Land	Pacific Gas and Electric (PG&E)
American Farmland Trust	Southern California Gas Company
State of California Departments of Transportation,	Pacific Bell
Parks and Recreation, General Services,	Metropolitan Water District of Southern
Corrections, Justice, National Guard, Wildlife	California
Conservation Board, and Coastal Conservancy	First American Title Company
Superior Court of San Luis Obispo County	Fidelity National Title Company
Counties of San Luis Obispo, Santa Barbara, and	First American Title Company
Monterey	Fidelity National Title Company
	Bank of America

Wells Fargo Bank  
West America Bank  
Founders Community Bank  
Heritage Oaks Bank  
Valley Business Bank  
Rabobank, N.A.  
Farm Credit  
Umpqua Bank  
Union Bank of California  
Sanwa Bank  
Coast National Bank

Sunrise Mortgage & Investment Company  
Bank of Santa Maria  
First California Bank  
Santa Barbara Bank and Trust  
Goleta National Bank  
Bank of Salinas  
CenFed Bank  
Glendale Federal Bank  
Murphy Bank  
SESLOC Federal Credit Union

In addition, our firm provides appraisals for mortgage lenders, credit unions, and private lenders serving the San Luis Obispo/Northern Santa Barbara County region covering most property types. Other clients include an extensive number of attorneys, certified public accountants, private individuals, real estate brokers, corporations, and associations, as well as local school districts, community services districts, land trusts and conservation organizations, special districts, and other public entities.

# SCHENBERGER, TAYLOR, McCORMICK & JECKER

I N C O R P O R A T E D

Real Estate Appraisers, Consultants and Investment Analysts  
Founded in 1972

Emeritus

Richard L. Schenberger, ARA

Principals of the Firm

Gerald C. Taylor, SREA, MAI

Rollie A. McCormick, MAI

Jerald W. Jecker, SRA

Todd O. Murphy, MAI, ARA

Senior Appraiser

Max R. Krupper

Associate

Landon Nordstrom

## APPRAISER QUALIFICATIONS

Certified General Real Estate Appraiser  
State of California Expires 9/24/16

JERALD W. JECKER, SRA

OREA ID # AG002005

## EDUCATION

California Polytechnic State University - Master of Science (MS), with major area of studies in Real Estate and Agriculture

## PROFESSIONAL ASSOCIATIONS

Designated SRA - Appraisal Institute

## RELATED COURSES COMPLETED

SREA R-2 - Challenged Course & Passed Exam  
SREA 101 - Challenged Course & Passed Exam  
SREA 201 - Attended Course & Passed Exam  
SREA 202 - Short Course Taken & Passed Exam

## RELATED SEMINARS (Those taken in the past 5 years)

Appraisal Institute - 7 Hour USPAP Course (2009)  
Appraisal Institute - Valuation of Detrimental Conditions (2009)  
Appraisal Institute - Business Practices and Ethics (2009)  
Appraisal Institute - Introduction to FHA Appraising (2010)  
Affiliated Appraisers Workshop - 7 Hour USPAP Course (2011)  
Appraisal Institute - Loan Quality Initiative (2011)  
Appraisal Institute - Loss Prevention Seminar for Real Estate Appraisers (2011)  
McKissock Appraisal School - Understanding the Uniform Appraisal Dataset (2011)  
Affiliated Appraisers Workshop - Mortgage Fraud Avoidance (2011)  
Appraisal Institute - IRS Valuation Summit II (2011)  
Appraisal Institute - Appraisal Curriculum Overview (1-day Residential) (2011)  
Appraisal Institute - IRS Valuation Webinar (2012)  
Appraisal Institute - Business Practices and Ethics (2012)  
Affiliated Appraisers Workshop - Updated Appraisal Report Writing (2012)  
Affiliated Appraisers Workshop - 7-Hour USPAP Update (2013)  
Affiliated Appraisers Workshop - Federal & California State Laws (2013)  
Appraisal Institute - Evaluating Residential Construction (2013)

## APPRAISER QUALIFICATIONS, CONTINUED

JERALD W. JECKER, SRA

### RELATED SEMINARS, continued

- Appraisal Institute - Evaluating Commercial Construction (2013)
- Appraisal Institute - 2013 IRS Valuation Summit (2013)
- Partnership Profiles, Inc. - Appraising Family Limited Partnerships (2013)
- Affiliated Appraisers Workshop - 7-Hour USPAP Update (2014-2015) (2014)
- Monterey Bay Appraisal Seminar - 55<sup>th</sup> Annual Seminar (2014)
- Appraisal Institute - Yellow Book USPAP for Federal Land Acquisitions (2014)
- Affiliated Appraisers Workshop - Defensible Appraisal Practices (2015)
- Appraisal Institute - 2015 Annual Spring Conference (Northern California Chapter)
- PG&E - Green Home Expertise for Real Estate Professionals (2015)
- Affiliated Appraisers Workshop - 7-Hour USPAP Update (2016)
- Appraisal Institute - 2016 Annual Spring Conference

### EXPERIENCE

Real Estate Appraiser with Schenberger, Taylor, McCormick & Jecker, Inc., San Luis Obispo, California, since March 1, 1976. Area of concentration in single family residential, multi-family residential, and commercial property.

Qualified Expert Witness - San Luis Obispo Superior Court

### SCOPE OF EXPERIENCE (includes, but not limited to the following):

Since 1976, experience includes an extensive variety of appraisal assignments, including residential, commercial, industrial, rural, and special-purpose properties.

- Residential - Single Family, Apartments, Condominiums, Manufactured Homes, Vacant Land
- Agricultural - Farms and Ranches
- Remote Parcels
- Conservation Easements
- Residential Subdivisions
- Undeveloped Land and Interim-Use Properties
- Title Defects
- Commercial Properties

The most common uses of these appraisals are for the following purposes:

- Estate Planning and/or Gift Tax Purposes
- Litigation Support
- Conventional Financing
- Title Litigation
- Marriage Dissolutions
- Land Trust Acquisition

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Todd O. Murphy, MAI, ARA

## Senior Appraiser

Max R. Knupper

## Associate

Landon Nordstrom

## APPRAISER QUALIFICATIONS

## TODD O. MURPHY, MAI, ARA

### EDUCATION

Los Angeles Pierce College

California Polytechnic State University, San Luis Obispo, California

Bachelor of Science Degree - Agricultural Management, 1979, with a curriculum concentration in farm management, appraisal, and rural land economics

Cuesta Community College, San Luis Obispo, California

Certificate of Proficiency - Real Estate 1984

Various College and University Real Estate and Appraisal Courses

Various Appraisal Courses Sponsored by the California State Board of Equalization - Residential, Income, and Rural Properties

Appraisal and seminar courses sponsored by various professional organizations; partial list includes:

**Appraisal Institute** (and its predecessors: the Society of Real Estate Appraisers - SREA and the American Institute of Real Estate Appraisers - AIREA)

Case Studies in Real Property Valuation - Appraisal Institute

Partial Acquisition Seminar - Appraisal Institute

Litigation Seminar 27<sup>th</sup> Annual Meeting - Southern California Chapter Appraisal Institute

Standards of Professional Practice - Parts A & B - Appraisal Institute

Principles of Income Property Appraising SREA Course 201

Capitalization Theory and Techniques - A - AIREA (Challenged Exam)

Capitalization Theory and Techniques - B - AIREA

Industrial Valuation - AIREA Exam 7

Residential Valuation - AIREA Exam 8-2

Subdivision Analysis Seminar - AIREA

Uniform Appraisal Standards for Federal Land Acquisitions: Practical Applications for Fee Appraisers (Yellow Book Seminar)

Valuation of Conservation Easements - Certificate Program, October 2007

Loss Prevention Seminar for Real Estate Appraisers, February 2011

**American Society of Farm Managers and Rural Appraisers**

Eminent Domain - ASFMRA Course A-25  
 Advanced Case Studies in Rural Valuation Course - ASFMRA Course A-30  
 Fractional Interest Valuation Seminar  
 Conservation Easement Valuation Seminar  
 2012 Spring Ag Outlook Conference - Navigating the Turbulence...Our Water, the World Economy and the Outlook on Major Commodities

**International Right-of-Way Association**

Principles of Real Property Acquisition - IRWA Course 101  
 Appraisal of Partial Acquisitions - IRWA Course 401  
 Easement Valuation - IRWA Course 403  
 Legal Aspects of Easements - IRWA Course 802  
 Eminent Domain Review - Spring Forum, IRWA Chapter 47  
 Right-of-Way Valuation Conference - IRWA Chapter 1

**Courses, Seminars, and Workshops Offered by Other Organizations/Agencies**

Right-of-Way Activities for Local Public Agencies Seminar - Caltrans/Federal Highway Administration  
 Antiquated Subdivisions, Lot Line Adjustments and the California Subdivision Map Act - California Land Surveyors Association  
 Law of Easements in California - Lorman Educational Services  
 Valuation of Non-Market Resources - Lincoln Institute of Land Policy  
 Transferable Development Credit Seminar - Land Conservancy of San Luis Obispo County  
 Conservation Easement Appraisal Workshops - The Land Trust Alliance Rallies, Monterey and Sacramento, California  
 Advanced Conservation Easement Valuation - The Land Trust Alliance Rally, Madison, Wisconsin  
 Conserving Land With Conservation Easements - The Land Trust Alliance, San Diego, California  
 The American Farmland Trust Conference, Monterey, California  
 Conservation and Façade Easements, 2005 and 2008 - American Law Institute/American Bar Association, San Francisco and San Diego, California  
 National IRS Valuation Symposium, American Society of Appraisers, 2006  
 Conservation Easements, CLE International, San Francisco, California, November 17-18, 2008  
 Land, Condo and Subdivisions - Solutions to Hard Value Assets, American Bankers Association, March 17, 2010  
 Land Trust Alliance Rally - Various Seminars, Salt Lake City, Utah, September/October 2012

EXPERIENCE

July 1992 to Present - Principal and Co-Owner with Schenberger, Taylor, McCormick and Jecker, Inc., San Luis Obispo, California

September 2007 to December 2008 and March 2011 to Present - Instructor, Part-Time Faculty - Rural Property Appraisal and Agricultural Property Management and Sales Courses, Agribusiness Department, California Polytechnic State University, San Luis Obispo, California

July 1983 to July 1992 - Appraiser with Schenberger, Taylor, McCormick and Jecker, Inc., San Luis Obispo, California

November 1979 to July 1983 - Staff appraiser for Santa Barbara County Assessor's Office; involved in the valuation of agricultural, residential, commercial, and industrial properties

September 1986 to June 1994 - Instructor, Part-Time Faculty - Real Estate Economics, Real Estate Appraisal, and Advanced Real Estate Appraisal Courses, Cuesta Community College, San Luis Obispo, California

PROFESSIONAL ASSOCIATIONS

Designated Member of the Appraisal Institute (MAI) #9356

Member - American Society of Farm Managers and Rural Appraisers

Designated Accredited Rural Appraiser (ARA)

SR/WA Candidate of the International Right-of-Way Association (IRWA)

Delegate to the 1989 Young Advisory Council of the Society of Real Estate Appraisers and 1991 Young Advisory Council of the Appraisal Institute

1992 Chapter President San Luis Obispo County Chapter - Appraisal Institute

1996 Chapter President Santa Barbara Chapter 47, IRWA

CONCURRENT QUALIFICATIONS

Certified General Real Estate Appraiser - No. AG002286 State of California, Office of Real Estate Appraisers - December 10, 1991

Qualified Expert Witness - San Luis Obispo County Superior Court, Santa Barbara County Superior Court, U.S. Bankruptcy Court, and San Luis Obispo County Assessment Appeals Board

Guest Lecturer - Real Estate Appraisal - California Polytechnic State University, San Luis Obispo, California, School of Business Administration; Agricultural Management Department, and School of Architecture, 1984 to 1986

Teaching Credential - Real Estate - California Community Colleges - 1986

Appointed to the following committees: Real Estate Advisory Committee - Cuesta College, 1990; Real Estate Course Revision Committee - Cuesta College, 1989; Alumni

Representative to the External Review Committee - Agribusiness Department, Cal Poly San Luis Obispo, 1989

SCOPE OF EXPERIENCE (includes, but is not limited to, the following):

Since 1979, experience includes an extensive variety of appraisal assignments, including residential, commercial, industrial, rural, and special-purpose properties.

The following is a list of property types that represent particular areas of specialization:

- Agricultural - Farms and Ranches
- Coastal and Oceanfront Properties - over 45 miles of shoreline appraised
- Conservation Easements and Development Rights
- Residential Subdivisions
- Master-Planned Developments
- Undeveloped Land and Interim-Use Properties
- Easements and Rights-of-Ways for Roads, Access, Pipelines, Utilities, etc.
- Title Defects
- Remote Parcels
- Environmentally Significant Properties
- Commercial Investment Properties
- Special-Purpose Industrial Properties

The most common uses of these appraisals are for the following purposes:

- Public Agency Acquisition
- Estate Planning and/or Gift Tax Purposes
- Litigation Support
- Conventional and Municipal Financing
- Land Trust Acquisition
- Title Litigation
- Marriage and Partnership Dissolutions

#### CONCENTRATED WORK EXPERIENCE

##### **Conservation Easements and Development Rights**

Since 1992, Mr. Murphy has completed over 60 appraisals that address the market value of conservation easements and/or development rights for a variety of clients. These clients include private property owners, land trusts, and federal, state, and local agencies. Property types include primarily larger ranches, agricultural land, and/or urban fringe properties, ranging from 5 to over 80,000 acres in size.

##### **Public Agency Acquisitions**

Mr. Murphy has extensive experience and training in public agency acquisition appraisals for federal, state, and local agencies. These include eminent domain actions and negotiated acquisitions.