



**SAN MIGUEL COMMUNITY SERVICES DISTRICT
ORGANIZATION & PERSONNEL COMMITTEE**

MEETING SUMMARY NOTES

For Friday, August 19, 2016 – 9:00 am

Scheduled Meeting was cancelled by Committee Chair due to a death in Committee Member family. One Committee item, proposed timekeeping policy, was advanced to Board for action.

Next meeting is to be scheduled for September. No date or time is set yet. Tentative agenda will include:

- a) Review and discuss salary adjustment for non-management, non-confidential staff members eligible for step increase in compensation. (A previously scheduled item).**
- b) Review and discussion of proposed computer replacement fund.**
- c) Review and discussion of proposed revision to District Record Retention Policy.**

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