



SAN MIGUEL COMMUNITY SERVICES DISTRICT BOARD OF DIRECTOR & GROUNDWATER SUSTAINABILITY AGENCY

Raynette Gregory, Vice-President

Anthony Kalvans, Director

Owen Davis, Director

Rod Smiley, Director

REGULAR MEETING AGENDA Open Session 6:00 PM - then convene to Closed Session 601 12th Street San Miguel, CA Date: 06-22-2023

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

Public Comment: Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, may do so at www.sanmiguelcsd.org. All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

Meeting Schedule: Regular Board of Director meetings are held on the fourth Thursday of each month at 6:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Regular Meeting Agenda**
4. **Pledge of Allegiance**

5. **Adjourn to Closed Session/Closed Session Agenda** *Public comment for items on closed session agenda.*
 1. Conference with Legal Counsel – Anticipated Litigation
 Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2): One (1) matter
 Discussion with Legal Counsel
6. **Report out of Closed Session**
7. **Public Comment and Communications for items not on the agenda** *Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are **limited to three minutes**. Please sign in with name and address at podium.*
8. **Special Presentations/Public Hearings/Other**
 1. **PUBLIC HEARING:** Confirm the 2023 Weed Abatement Cost Report and authorizing collection of the charges on the County Tax Rolls.

 After holding a Public Hearing and making any appropriate modifications to the Cost Report approve RESOLUTION 2023-30 confirming the Cost Report and authorizing the collection of the charges on the County Tax Rolls.
9. **Non- District Reports**
 1. San Luis Obispo County Organizations
 Verbal/Report
 2. Community Service Organizations
 Verbal
 3. Camp Roberts—Army National Guard
 Verbal
10. **Staff & Committee Reports - Receive & File**
 1. General Manager
 Receive verbal report
 2. District Counsel
 Receive verbal report
 3. District Utilities
 Receive and File

4. Fire Chief Report

Receive and File

11. **Consent Calendar** *The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion. Public Comment*

1. 05-25-2023 Draft San Miguel CSD and Groundwater Sustainability Agency Meeting Minutes (Parent)

Receive and File

12. **Board Action Items**

1. Appointment to fill an existing Board vacancy (Dodds)

Interview and select a candidate to fill an existing Board of Directors vacancy for the remaining term that expires December 2024.

2. Elect Board Officers for remainder of 2023 (Dodds)

Nominate and Elect Board of Director Officers for remainder of 2023

3. 2023 SDRMA Board of Directors Election (Dodds)

Review and vote to elect no more than three (3) candidates by Resolution 2023-29.

4. Financial Reports - May 2023 (Hido)

Receive and file the enumeration of Financial Reports for May 2023.

5. Review and provide direction on proposed water rates. (Dodds)

Discuss proposed water rates and adopt RESOLUTION 2023-24 authorizing Staff to prepare and deliver a Notice of Public Hearing to consider water user fees Pursuant to Proposition 218.

6. Adoption of District Retention Policy

Review and approve RESOLUTION 2023-32 adopting a Districtwide Retention Policy.

7. Discussion and possible direction to staff regarding options for increasing District revenue through assessment, possible expansion of District authority and jurisdiction to include parks oversight and maintenance, and tax revenue shortfalls associated with future development projects within the District boundaries (Kalvans)

Discussion options for increasing District revenue through assessment, possible expansion of District authority and jurisdiction to include parks oversight and maintenance, and tax revenue shortfalls associated with future development projects within the District boundaries. Provide direction to the General Manager and General Counsel.

8. Timeclocks and time tracking for employees (Dodds)

Discuss use of timeclocks and time tracking software for employees.

9. Update/ revise job descriptions for non-exempt positions

Approve RESOLUTION 2023-31 adopting revised job descriptions for non-exempt positions

10. Potential purchase of property on 'N' and 12th Streets (Dodds)

Authorize the General Manager to engage with the County to purchase the County owned parcels at 'N' and 12th.

11. Fire Department Code Enforcement Violation (Young)

Proceed with the correctional measures to resolve the Code Enforcement Notice of Violation for the existing conditions at the San Miguel Fire Station.

Adjourn To the San Miguel Community Service District Groundwater Sustainability Agency Board.

13. San Miguel Community Service District Groundwater Sustainability Agency (GSA)

Consent Calendar The San Miguel Community Service District Board of Directors will consider the following Consent Agenda items sitting as the San Miguel Community Service District Groundwater Sustainability Agency (GSA)The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion. Public Comment

1. Paso Basin GSP WY 2022 Annual Report invoices

Receive and File invoice from County of San Luis Obispo for the San Miguel Community Services District Groundwater Sustainability Agency cost share of Water Year 2022 Annual Report

Reconvene to the San Miguel Community Service District Board of Directors

14. Board Comment *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*

15. Adjournment to Next Regular Meeting July 27th 2023

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) SS.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office.

Date: