



## SAN MIGUEL COMMUNITY SERVICES DISTRICT BOARD OF DIRECTOR & GROUNDWATER SUSTAINABILITY AGENCY

Rod Smiley, President      Raynette Gregory, Vice-President  
Berkley Baker, Director      Anthony Kalvans, Director      Owen Davis, Director

### REGULAR BOARD OF DIRECTORS & GROUNDWATER SUSTAINABILITY AGENCY AGENDA

**Open Session 6:00 PM - No Closed Session**

**601 12th Street San Miguel, CA Date: 09-28-2023**

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

**Public Comment:** Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, may do so at [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org). All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

**Meeting Schedule:** Regular Board of Director meetings are held on the fourth Thursday of each month at 6:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Regular Meeting Agenda**

**4. Pledge of Allegiance**

**5. Public Comment and Communications for items not on the agenda** *Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are **limited to three minutes**. Please sign in with name and address at lectern.*

**6. Special Presentations/Public Hearings/Other**

**1. PUBLIC HEARING FOR THE ADOPTION OF WATER RATES**

Pursuant to Article XIII (D) of the California Constitution that San Miguel Community Services District is holding a public hearing as part of the District's Board meeting to consider increasing its rates for water services.

Hold public hearing regarding increases to water rates.

**7. Non- District Reports**

**1. San Luis Obispo County Organizations**

Verbal/Report

**2. Community Service Organizations**

Verbal

**3. Camp Roberts—Army National Guard**

Verbal

**8. Staff & Committee Reports - Receive & File**

**1. General Manager**

Receive verbal report

**2. District Counsel**

Receive verbal report

**3. District Utilities**

Receive and File

**4. Fire Chief Report**

Receive and File

**9. Consent Calendar** *The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion. Public Comment*

**1. 08-24-2023 Draft San Miguel CSD and Groundwater Sustainability Agency Meeting**

Minutes (Parent)

Receive and File

2. Resolution recognizing the passing of San Luis Obispo County District One Supervisor Harry Ovitt.

Approve Resolution 2023-38

3. Resolution recognizing the passing of Paso Robles City Mayor Steven Martin.

Approve Resolution 2023-39

4. Designation of Applicant's Agent Resolution - FEMA (Dodds)

Approve RESOLUTION 2023-41 designating the General Manager and Fire Chief as the Applicant's Agent for receipt of FEMA funding.

5. Designation of equipment as surplus

Approve RESOLUTION 2023-42 designating listed property as surplus and authorize the General Manager and Fire Chief to dispose of that property in accordance with the District's Surplus Equipment policy.

6. Letter of Support for Fire, Life, & Safety plan review of residential photovoltaic system projects. (Young)

Review and endorse a letter of support to the County Board of Supervisors.

7. Cost Recovery Agreement between Fire Recovery USA, LLC and the San Miguel Fire Department (Young)

Approve Resolution 2023-45 authorizing the Fire Chief to enter into an Agreement between Fire Recovery USA, LLC and the San Miguel Fire Department for cost recovery services.

8. Regional Biosolid Cooperative (Dodds)

Authorize the General Manager to sign the proposed Memorandum of Understanding (MOU) for Regional Biosolids Cooperative

## 10. Board Action Items

1. Financial Reports - August 2023 (Hido)

Please *Review* the August 2023 SMCSD Financial Reports.

After the SMCSD Audit is completed, all adjusting journal entries are processed, and the 22/23 FY is closed- all Financial Reports that were presented for Review Only will be finalized. Those reports will then be presented to the Board for *Receive and File* approvals.

2. Formation of ad-hoc committee for District / County Relations

The Board should determine whether an ad-hoc committee for District / County relations is necessary and if so determine the purpose and duration for the committee and appoint no more than two Board members to the Committee.

3. Formation of ad-hoc committee for an Area Planning Commission

The Board should determine whether an ad-hoc committee for an Area planning commission is necessary and if so determine the purpose and duration for the committee and appoint no more than two Board members to the Committee.

4. Self Contained Breathing Apparatus Mask Fit Testing Equipment Purchase (Young)

Approve Resolution 2023-46 authorizing the Fire Chief to purchase Self Contained Breathing Apparatus testing equipment in an amount not to exceed \$10,910.80 and make necessary budget adjustments and transfers.

5. Draft San Miguel Community Service District MSR/ SOI (Dodds)

Review and provide comments to General Manager regarding the draft LAFCo MSR/SOI report.

6. Streetlighting and Landscaping Masterplan

Discuss priorities for a Streetlighting and Landscaping Masterplan

7. Certified Public Accountant (CPA) contract (Dodds)

Authorize the General Manager to prepare and implement a professional services contract with Eide Bailly LLP

8. San Miguel septic to sewer conversion project application preparation. (Dodds)

Approve RESOLUTION 2023-43 authorizing the General Manager to contract with Water Systems Consulting (WSC) in an amount not to exceed \$15,700 to prepare a grant application for the San Miguel septic to sewer conversion project.

9. Revision to District water and wastewater Billing policy (Dodds)

Review and approve RESOLUTION 2023-47 adopting revisions to the District water and wastewater billing policy.

10. Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCA) and Revised Purchasing Policy (Tabled from August 24th meeting)

Adopt RESOLUTION 2023-37 electing to subject the District to the requirements of the California Uniform Public Construction Cost Accounting Act and approving an amended Purchasing Policy.

**Adjourn to the San Miguel Community Services District Groundwater Sustainability Agency (GSA)**

**11. GSA Board Action Items**

- 1. Discuss representation on Paso Basin Cooperative Committee (PBCC) (Tabled from August 24th 2023 meeting)

Discuss appointing Board member(s) to the Paso Basin Cooperative Committee (PBCC) as the Member and/or Alternate. Provide direction to the General Manager.

**Reconvene to the San Miguel Community Services District Board of Directors**

- 12. **Board Comment** *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*

**13. Adjournment to Next Regular Meeting - October 26th 2023**

ATTEST:

STATE OF CALIFORNIA )  
COUNTY OF SAN LUIS OBISPO ) SS.  
COMMUNITY OF SAN MIGUEL )

I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office.

Date: