



**BOARD OF DIRECTORS**

Rod Smiley, President      Raynette Gregory, Vice-President  
Berkley Baker, Director      Anthony Kalvans, Director      Owen Davis, Director

**REGULAR MEETING MINUTES**

**6:00 P.M. Opened Session**  
**SMCSD Boardroom 12-14-2023**

**1. Call to Order:**

At: 6:00 P.M.

**2. Roll Call:** *Rod Smiley, Raynette Gregory, Anthony Kalvans, Owen Davis, Berkley Baker*

**3. Approval of Regular Meeting Agenda:**

**Motion By:** Berkley Baker

**Second By:** Raynette Gregory

**Motion:** To Approve

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

**4. Pledge of Allegiance:**

Lead by Director Kalvans

**5. Public Comment and Communications for items not on the agenda:**

Brandon Patterson, San Miguel Resident spoke about the crime and speeding near his home on Mission Street. Mr. Patterson voiced his concern about the neighbor allegedly stealing water from his property.

**6. Special Presentations/Public Hearings/Other:**

**1. Hear presentation of the San Miguel CSD Fiscal Year 2022-23 financial audit report by Adam Guise with Moss, Levy & Hartzheim, LLP (Recommend audit approval after presentation and discussion)**

Hear presentation by Adam Guise with Moss, Levy & Hartzheim, LLP regarding FY 2022-23 audit and accept audit report.

Item was presented by Adam Guise from Moss, Levy & Hartzheim for the San Miguel CSD FY2022-23 Financial Audit. Mr. Guise went through the Audit asking Directors for any questions or comments. Each section was explained, and Mr. Guise updated the Board of Directors that there is a District Management's Discussion and Analysis (MD&A) included for their review. Mr. Guise thanked the District Staff for all of the work that they put in to help facilitate the completion of the Fiscal Year 2022-23 financial audit.

**Board Comment:** Director Baker asked about the transfer in to Fire of forty-six thousand five-hundred dollars, and asked why the District would do that.

General Manager Kelly Dodds explained to Director Baker that at the time this occurred it was to rectify the code enforcement violation at the Fire Department, and during that time all the departments' offices were at the 1150 Mission Street location.

Director Baker voiced that he understood.

Fire Chief Scott Young voiced that the transfer was done by Resolution 2022-31 in May of 2022, if Director Baker chooses to see the history, and explained that the Code Violation rectification came in under budget.

Director Baker asked about page 19, the District shows a depreciation in operating expense and being a government entity, was curious because it's not outgoing cash and in the business world you would be able to write that off, and wanted to know why it's recorded as an operating expense.

Mr. Guise, Auditor from Moss, Levy & Hartzheim explained that it is one of the main differences between governmental funds and that proprietary funds are driven primarily by service fees/user fees they are recorded similar to how a business records Accrual, Capital Assets and are fully recorded in the assets of funds; that are not Fire or Lighting funds. That line is recognizing that these assets, there is a large expense to get these assets but you are not getting the benefit of them in just that one year, those are long-term assets that are going to last for quite awhile.

Director Baker voiced that he sees that the expense is coming back in the cash and thanked Mr. Guise for his explanation.

Director Gregory, asked if there was any way that this could have been done any sooner, speak about the Final Audit. Discussion on timeline and proofing ensued.

Director Kalvans asked about internal controls and if in Mr. Guise professional opinion, did he see any maleficence on the part of the District. Mr. Guise replied that his findings are that there is no maleficence, and that all internal controls are being followed. Mr. Guise voiced that there was one finding of an employee who was underpaid by \$17.00, but nothing other than that.

Director Kalvans thanked Mr. Guise and voiced that this is a financial audit but that there is another one called a "Program Audit" and wanted clarification on the differences.

Mr. Guise voiced that for a government agency a Program Audit would be required for something like a specific Grant, Federal funds over seven-hundred and fifty thousand dollars. Discussion ensued on the specifics, and higher cost of a specific program audits.

Director Davis thanked Mr. Guise for his time explaining the audit.

Director Smiley voiced that as part of the Audit, as Board President he sat with Mr. Guise and all his questions were answered then, and then thanked him for his time.

**Public Comment:** None

**Motion By:** Berkley Baker

**Second By:** Anthony Kalvans

**Motion:** To Approve Resolution 2023-23

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

**7. Non- District Reports:**

**1. San Luis Obispo County Organizations**

Verbal/Report

Commander Manuele from the San Luis Obispo County Sheriff Department updated the Board of Directors that San Miguel had 175 calls for service for November 2023.

**Board Comment:** Director Baker asked about the policies in San Luis Obispo County on releasing people that have committed crimes. Commander Manuele explained that the policies are State policies and explained that holding people is exceedingly difficult. Discussion ensued about judicial discretion of the San Luis Obispo County District Attorneys (DA) office.

Commander Manuele explained that they could have a discussion, about the ongoing crime on Mission Street.

**Public Comment:** Brandon Patterson San Miguel resident spoke about calling the Sheriff Department and being directed to the California Highway Patrol. Discussion ensued with Commander Manuele explaining the jurisdiction of the SLO County Sheriff department.

**Board Comment:** Director Smiley voiced that he has called the SLO County Sheriff Department and that they have been very responsive, he explained that taking pictures and videos are helpful.

Director Baker asked Commander Manuele how many officers they had in the force and how many where needed.

Director Smiley voiced that the numbers and patrolling areas have not changed and asked why.

Commander Manuele explained that there is around 170 Miles of area to patrol and has an average of 26 officers.

Director Kalvans spoke about the progress in having a place for the Sheriff at the San Miguel Fire Departments Temporary Housing Unit (THU), and how that is part of the plan. Director Kalvans also explained that in discussion lighting/landscaping it would be for safety measures, and explained the limited scope the CSD has but would like to collaborate with the Sheriff in any way possible.

**Public Comment:** Brandon Patterson San Miguel resident asked if the Sheriff Department had an auxiliary officer in San Miguel. Sheriff Manuele explained that they do have an auxiliary volunteer officer and discussed what they can do.

**2. Community Service Organizations**

Verbal

Scott Young from the San Miguel Firefighter's Association updated the Board of Directors that the association is currently working on the 33rd Annual Christmas Lights Parade and Santa Visit that is being held on Saturday, December 16th at 6 P.M. Chief Young explained that the Toy Drive at the El Chorro Valley Regulators, and Gallo/Courtside Cellars was a great success and that every kid should be getting a toy for Christmas.

Rod Smiley from the North County Masonic Lodge explained that the lodge is working

with the County and the Rios-Caledonia Adobe for the new Signage and has had word from the County Parks that they will be bringing heavy equipment to help with the clean up in March.

Anthony Kalvans updated the Board of Directors that the San Miguel Lion's Club Santa visits are happening in the next couple of week and that the Lion's will be having BBQ for sale at noon at the San Miguel Christmas Lights Parade on the 16th.

**Board Comment:** None

**Public Comment:** None

**3. Camp Roberts—Army National Guard**

Verbal

None

**8. Staff & Committee Reports - Receive & File:**

**1. General Manager**

Receive report

Item presented by General Manager Kelly Dodds, informing the Board of Directors that their Board Assessment is due and to please fill out and send back to the District Counsel.

**Board Comment:** None

**Public Comment:** None

**2. District Counsel**

Receive verbal report

District General Counsel Doug White had nothing to report.

**3. District Utilities**

Receive and File

Item presented by General Manager Kelly Dodds explaining to the Board that there was a broken water main between 11th and K Street alley, and that it was fixed as an emergency repair. Mr. Dodds thanked the businesses and homeowners in the area for their understanding. The District is moving forward with the IRWM grant for waterline replacement project Mission and L Street alley, construction should start in May, or June of 2024. Discussion ensued about the funding and agreement with County for this project.

**Board Comment:** None

**Public Comment:** None

**4. Fire Chief Report**

Receive and File

Item presented by Fire Chief Scott Young and submitted report as written and asked for any questions.

**Board Comment:** Director Kalvans asked what the main hold up is for the Temporary Housing Unit (THU).

Fire Chief Scott Young explained that there is a lot of red tape, but is working on the final curb cutter waiver, and explained the build or bond that the County uses. Fire Chief Scott Young explained that the Bond would be used for the future build out of an apparatus bay. Discussion on the Community Design Plan from 2015, and its revisions ensued.

Director Kalvans asked about the Fire Code, Discussion ensued about working with the County to move this forward and being at the forefront of safety with photovoltaic projects.

Director Davis voiced that the District owns the property to the North of the Fire Station

and asked why that was not being utilized, and asked about the Keller lease. Director Davis also asked if there was any cost to store the THU.

Fire Chief Scott Young explained that the District did own around seventy-five feet of land to the North of the Fire Station, but is being used for the next phase of the project and would not be practical for the THU. The lease terms were discussed and that there are no fees for storage.

**Public Comment:** Brandon Patterson San Miguel Resident asked questions about the "Keller Site" that was being discussed and where it was located.

**9. Consent Calendar:**

**Public Comment:** None

**Board Comment:** None

**Motion By:** Raynette Gregory

**Second By:** Berkley Baker

**Motion:** To Approve

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

**1. 11-16-2023 Draft San Miguel CSD Board of Directors meeting minutes**

Receive and File

**2. Adoption of San Miguel CSD Board of Director regular meeting dates for calendar year 2024 - RESOLUTION 2023-53 (Recommend review and approve)**

Review and approve RESOLUTION 2024-53 establishing regular board meeting dates for calendar year 2024

**10. Board Action Items:**

**1. Monthly Financial Reports for November 2023 (Recommendation: review and comment)**

**\*\* Once the FY2022-23 Audit is approved- formal approval of monthly reports will be presented\*\***

Please *Review* the November 2023 SMCSO Financial Reports.

After the SMCSO Audit is completed, all adjusting journal entries are processed, and the 22/23 FY is closed- all Financial Reports that were presented for Review Only will be finalized. Those reports will then be presented to the Board for *Receive and File* approvals. Financial Officer Michelle Hido voiced that financials are on page 101-141 of the Board packet, and report is submitted as written. Mrs. Hido thanked Adam Guise from Moss, Levy & Hartzheim and asked for any questions. Financial Officer Michelle Hido explained that the previous Receive and File months will be brought back for Approval. Discussion on Government Financial Officers Association (GFOA) Distinguished Budget Award

(DBA) and Popular Annual Financial Reporting award (PAFR) ensued.

**Board Comment:** Director Kalvans thank District Financial Officer Michelle Hido for working on the GFOA national standards, and voiced appreciation of her hard work.

Director Baker asked about the budget process, and the final budget. General Manager Kelly Dodds explained that the final budget is usually approved around May of each year, and that all Budget Adjustments are done by resolutions.

**Public Comment:** None

**2. Authorize the District Fire Chief to provide a monthly report the San Miguel Advisory Council (SMAC).**

Approve the San Miguel Advisory Council's request to receive monthly Fire Department reports.

Item presented by Fire Chief explaining that he was asked to give a verbal report monthly to the Advisory Council to answer any Fire related questions and wanted to discuss with the Board of Directors before accepting.

**Board Comment:** Director Gregory asked if the Firefighter's Association (FFA) makes a report? Chief Young explained that the FFA does make a report but is not the same thing as the Fire Chief report.

Director Kalvans voiced that he likes that the Fire Chief is attending the Advisory Council meetings and understands that it will be only a Fire Department report. Director Kalvans feels that it would be good to have a report other than just Fire.

General Manager Kelly Dodds explained that if the Board would like, he could produce a report but all the comments on projects from the utility side, goes directly to the County.

**Public Comment:** None

*Consensus of the Board is to have Fire Chief Young to provide the Advisory Council with an emergency response report as requested.*

**3. Authorize a Cost Recovery Agreement between Fire Recovery USA, LLC and the San Miguel Fire Department - RESOLUTION 2023-45 Tabled from September 28th Board Meeting and again at the November 16th Board Meeting (Recommend review and approve)**

Approve Resolution 2023-45 authorizing the Fire Chief to enter into an Agreement between Fire Recovery USA, LLC and the San Miguel Fire Department for cost recovery services.

Item was presented by Scott Young, that it was tabled for full Board of Directors.

Background was given by Scott Young and explained that at the last Board Meeting the Board asked for examples of calls that would be sent for Cost Recovery. Chief Young provided examples in his report, and asked for any questions.

**Board Comment:** Director Baker asked if he understands that this is limited to law breaking incidence. Fire Chief Scott Young explained that with this there is no real limit to only law-breaking incidents, or in or out of the District; it is limited to beyond standard Emergency Medical Services (EMS) calls. Discussion ensued about emergencies being unpredictable.

Director Baker voiced that his personal feeling is that he already pays taxes for this service, and this will only raise insurance rates. Director Baker voiced that if the Fire Department can not afford to go outside the District, then they should not be leaving the District boundaries.

Fire Chief Scott Young voiced that all emergency services are in a budget shortfall and is only looking to help the Department sustain a level of serviceability.

Director Smiley voiced that he has personally contacted four other fire agencies in the

state, and all those agencies participate in this kind of Cost Recovery. Director Smiley gave examples of criminal activities that cost the Department resources and funds. Director Kalvans spoke on the Fire Department Strategic Plan, and adding service personnel to the Department that would change our Public Protection Classification (PPC) by the Insurance Service Office (ISO) rating; and that it would lower insurance premiums for the community. ISO ratings discussion ensued.

Fire Chief Scott Young voiced that in no way this Cost Recovery would become a windfall of funds and feels that getting six reports a year will be difficult.

Director Davis voiced that he agreed with Director Baker, that the community pays plenty of taxes for this service.

**Public Comment:** Dan Hido San Miguel resident spoke about seeing both sides of the argument. Mr. Hido expressed that it could benefit the community and that small changes add up.

**Motion By:** Owen Davis

**Second By:** Berkley Baker

**Motion:** To Deny Resolution 2023-45

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Owen Davis	X			
Raynette Gregory		X		
Rod Smiley		X		
Anthony Kalvans		X		

**Motion By:** Raynette Gregory

**Second By:** Anthony Kalvans

**Motion:** To Approve Resolution 2023-45

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Berkley Baker		X		
Owen Davis		X		

**4. Authorize the General Manager to enter into a contract with Water System Consultants for updating the District hydraulic water model and performing an alternatives analysis for the SLT Booster pump station, and approve related budget adjustment - RESOLUTION 2023-55 (Recommend review and approve)**

Approve RESOLUTION 2023-55 authorizing a budget adjustment to update the District hydraulic water model and authorize the General Manager to enter into a contract with Water System Consultants to prepare an alternatives analysis for the SLT Booster pump station.

Item was presented by General Manager Kelly Dodds explained that back in 2018 a Water and Wastewater models were started, with the Water model being completed. Due to changes in District Engineers the Wastewater model were not completed and final revisions to the Water model were not made. The Water Hydraulic model is essential in accurately

determining flows throughout the system and impacts of changes on those flows from operational and infrastructure changes. The models are also used to simulate projected flows on the system for new developments, to determine changes to the systems in order to accommodate the development. General Manager Kelly Dodds updated the Board that in addition to updating the models, an alternatives analysis needs to be completed as part of the grant that was applied for to design a booster station and replacement SLT Tank. The alternatives analysis may be reimbursable under the grant, and is necessary to move forward with the design work under the grant.

**Board Comment:** Director Baker asked if this was currently not budgeted. General Manager Kelly Dodds explained that he was correct that the resolution is to Authorize and Approve related budget adjustments, with cost being reimbursed through a grant, if awarded. Director Baker asked for clarification on why now and why it was not budgeted. General Manager Kelly Dodds explained that the District put out an Request For a Proposal (RFP) to update the District Water Master Plan, and received no response. That Master Plan update would have included this part, and the last time this Hydraulic Water Model was done for the District was in 2020. Discussion ensued about updating the old information. Mr. Dodds explained that this kind of thing we try and bundle into larger projects; like the Master Plan update and is being brought back at this time because it is necessary in order to do the Alternatives Analysis to get an accurate representation of the San Lawrence Terrace, and where that booster pump should be located.

Director Baker asked about the timeline to get this Booster Pump. General Manager Kelly Dodds explained that he is actively working on grants for that project, and assuming that the grants are approved early next year, then that analysis would be one of the first things that is required. Construction could start by the middle of the next year. Discussion on property ensued.

Director Baker spoke about waiting and the State of California's budget deficit. Discussion ensued on the grant process, and how this would provide the State of California accurate information on how this is a viable project.

Director Davis voiced that the District has spend around ten-thousand dollars to have the San Lawrence Terrace (SLT) tank inspected and asked about the results.

The General Manager updated the Board that the SLT tank results are that the entire thing needs to be re-coated and there are a lot of structural problems. Discussion ensued about current safety standards, and that Director Davis should schedule time to discuss with the General Manager if he wanted more in depth information.

Director Davis spoke about arsenic and pressure at the SLT tank.

General Manager Kelly Dodds spoke about the two proposed locations for the future booster pump for the SLT, and how this analysis would tell us where the best place would be through facts and modeling.

Discussion on water pressure and grants ensued.

**Public Comment:** Brandon Patterson, San Miguel resident asked about the funding. General Manager Kelly Dodds explained that it would come from Water Capital Reserves, and hopefully reimbursed by the grant.

Dan Hido, San Miguel resident voiced his concern with the cost, if project is postponed by the Board of Directors since everything only cost more in the long term.

**Motion By:** Raynette Gregory

**Second By:** Anthony Kalvans

**Motion:** To Approve Resolution 2023-55



Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis		X		

**5. Authorize the District General Manager to enter into a contract with Avila and Associates Consulting Engineers Inc. to analysis of hydrology and hydraulic modeling related to the construction of percolation ponds in the Salinas River flood plain - RESOLUTION 2023-54 (Recommend review and approve)**

Review and approve RESOLUTION 2023-54 authorizing the General Manager to enter into a contract, in a form approved by the General Counsel, with Avila Associates Consulting Engineers to perform necessary hydrology analysis and hydraulic modeling in relation to the Machado WWTF expansion in an amount of \$28,756 as well as approve a budget adjustment in the same amount to 40-587

Item was presented by General Manager Kelly Dodds updated the Board of Directors that this item has come up after consultation with San Luis Obispo County Public Works-flood control, FEMA, and USDA. Mr. Dodds explained that originally in the environmental analysis the District identified the lower tier of the treatment plant as solar, but it has become where additional percolation ponds are needed for "full build out" at the new treatment facility; explaining that the ponds will not be needed in the initial phase of the new treatment facility expansion. Discussion ensued about FEMA and the flood plain ensued, regarding the environmental impact. The design portion is grant funded, and hopefully this can be folded into that grant.

**Board Comment:** Director Baker voiced that it sounds like this item is required.

Director Gregory voiced that all construction has unforeseen cost changes. General Manager Kelly Dodds explained that he has been fighting to not have to do this project for a few months, but it is required and if we don't do it, then we will not get a permit.

Director Davis asked how many percolation ponds in total will be needed with the new treatment facility. General Manager Kelly Dodds explained that currently we have three and will add three, making six percolation ponds that will be needed for total build out. Discussion ensued.

**Public Comment:** None

**Motion By:** Berkley Baker

**Second By:** Rod Smiley

**Motion:** To Approve

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

**6. CONTINUATION OF DISCUSSION AND POTENTIAL ACTION REGARDING THE ADOPTION OF WATER RATES FROM SEPTEMBER 28TH 2023 BOARD**

## MEETING

**Pursuant to Article XIII (D) of the California Constitution that San Miguel Community Services District is continuing the discussion regarding the protest ballots submitted and will consider taking action to update the rate structure and increase its rates for water services.**

Receive report from General Manager regarding protest verification and continue Board discussion and potential approval of water rate structure change and increase.

Item was presented by Kelly Dodds, and explained that per the last meeting he had a meeting with Director Baker about financials and the fixed charge. Information is in report submitted. Discussion on reserves ensued.

**Board Comment:** Director Baker voiced that proposing most of the fees in the fixed charge need to be recalculated with Bartel Wells, and feels that something went wrong with the calculations. Discussion on expenses and reserves ensued. Director Baker voiced that he likes the rate structure, but would like to get some questions answered about the calculations.

Director Gregory voiced that the request was to lower the base rate to help the customers that only use one or two units of water, and wanted Director Baker to understand how important that issue is. Discussion on Commercial Meters ensued.

Director Smiley thanked the General Manager for the additional information. Director Smiley asked about the lower users and the cost. General Manager Kelly Dodds informed the Board that at the current rate you get five units of water in the base fee, and you pay for each unit after five units, with increasing tiers. It was explained that the new proposal is a base fee, and each unit has a set cost with no tiers. Discussion ensued on the rate structure, and how the proposed structure would give more control to the customer.

Director Kalvans thanked Mr. Dodds for the additional information and said that he has never liked the tiered rate structure. Director Kalvans voiced that he would like to fund our Capital Improvement Projects (CIP), and explained that he has done his own analysis, and the General Manager is correct on his analysis. Director Kalvans voiced that he would like to keep the structure but keep looking at the cost.

Director Gregory voiced that she likes the structure change, but discussed the base and lowering the per unit cost. Discussion ensued, with Director Baker and Director Kalvans on the analysis.

Director Baker voiced that he would like to get together with the General Manager and another Director to run some more numbers. Director Baker voiced that families will be hit harder, and the reserves have grown and would like to look at lowering the per unit cost, that way customers could use more water. General Manager Kelly Dodds explained that over the years he has not noticed people using less water, and explained that it needs to be appropriate. Mr. Dodds explained that his main concern is that the base cost gets too low, and the State gets into some sort of a drought and people are required to cut back, then the District gets into a position that there is not enough money to actually function. It was explained that the District is not in the same financial position it was in back in 2018, and we can take the time to analyze, discussion ensued on USDA funding and grant requirements.

Director Baker voiced that the District has enough in reserves, and would like to discuss and revisit some of the costs.

Director Kalvans asked about Prop 218 requirements. Discussion ensued about the Prop 218 requirements and the 4.5% increase ensued.

Director Davis discussed the rate structure and the current rates, and proposed rates. Director Davis voiced that he was reading the flyer. General Manager Kelly Dodds explained the flyer Director Davis was referencing, was to help customers see what the cost

would be for specific water units used, and not part of the official Prop 218 notice. Mr. Dodds gave an example that at the current structure you get five units of water for the base cost of fifty-three dollars and nine cents, and with the new structure you would be paying thirty-two dollars and thirty cents base cost and five dollars and seventy-five cents for each unit.

Director Davis voiced that he requested the Prop 218 protests numbers, and said that the letter he was given had that three-hundred and thirty-four had been rejected. Director Davis voiced that Director Baker was given a letter that only rejected ninety-two protests.

General Manager Kelly Dodds explained to Director Davis that the letter he is referring to has been in the Board packet for the last few months, and was the same one given to all the Directors. Discussion ensued, all number are verified as correct in the letter to the San Miguel Board of Directors regarding the official Prop 218 protest count report.

**Public Comment:** Brandon Patterson San Miguel resident spoke about water usage and cost with the proposed rates.

**Board Comment:** Director Baker voiced that he would like to look into a few more costs, and keep the consulting cost down as much as possible.

Director Gregory asked resident Mr. Patterson how much his household uses. San Miguel Resident Mr. Patterson spoke about his neighbor stealing water, discussion ensued.

Director Kalvans voiced that he has some experience in water conservation and explained that most single person households only use one or two units a month, and average is 2.5 units per person, is standard.

Director Smiley voiced that the Board needs to come to a consensus on moving forward.

Director Gregory voiced that she would like to give time for other directors, but would like to see the structure stay the same and look at the costs.

Director Kalvans volunteered to be part of the two Director discussion. Mr. Kalvans thanked staff.

Director Gregory asked Director Baker and Director Kalvans if they could take the time for this issue in their schedules. They agreed.

*Consensus of the Board is to continue this item to January 25th 2024, to have Director Baker and Director Kalvans meet and discuss proposed rates cost while keeping the proposed rate structure.*

**Motion By:** Rod Smiley

**Second By:** Berkley Baker

**Motion:** To Continue to January 25th 2024

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

**7. Adopt revisions to District water and wastewater Billing policy - RESOLUTION 2023-47 (Recommend review and approve)**

Review and approve RESOLUTION 2023-47 adopting revisions to the District water and wastewater billing policy.

Item tabled to January 25, 2024

**Board Comment:** None

**Public Comment:** None

**Motion By:** Berkley Baker

**Second By:** Anthony Kalvans

**Motion:** To Table

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

**8. Discussion on priorities for Streetlighting and Landscaping Masterplan Tabled from November 16th 2023 (Discuss and provide feedback to General Manager)**

Discuss priorities for a Streetlighting and Landscaping Masterplan

Item presented by General Manager Kelly Dodds explaining that this item has been brought forth by Director Kalvans and Director Smiley. The Board should discuss what it sees for the future of the Streetlighting and Landscaping (S&L) department. This will be used to develop the Masterplan for the Streetlighting and Landscaping department. This Masterplan will be used to help guide department projects as well as to help ensure that developments include elements that help the District achieve what is outlined in the Masterplan. General Manager Kelly Dodds explained what should be included and excluded in the S&L Masterplan, and that the staff is looking for direction.

**Board Comment:** Director Smiley voiced that he thinks the items in the report are acceptable, and things can be added or deleted as needed. General Manager explained that the Masterplan would be brought back to the board for review, and listed items in the report that are acceptable for a S&L Masterplan.

Director Kalvans thanked Director Smiley for working on this project. Director Kalvans explained that he was excited about this project and feels that if done right can cool the San Miguel area down.

Director Baker asked if this would need a consultant. General Manager Kelly Dodds explained that he would be doing this in house, because this will not have a lot of engineering involved. The District's engineering firm WSC will be consulted with any questions on industry standards but very minimal.

Director Gregory asked to add, not just installing trees but removing the dead trees within the community to the list.

**Public Comment:** None

*Consensus of the Board is to authorize the General Manager to move forward with developing a Masterplan for the Streetlighting and Landscaping department S&L.*

**9. Annual election of Board President and Vice President for calendar year 2024. (Discuss and appoint president and vice president)**

Nominate and Elect Board of Director Officers for 2024:

A.1. President

A.2 Vice-President

General Manager Kelly Dodds presented item and explained this is the annual election for Board President and Vice-President for 2024.

**Public Comment:** None

**Board Comment:** Director Smiley opened nominations for President.

Director Davis nominated Director Baker as Board President. Director Baker did not accept the nomination, due to schedule.

Director Gregory nominated Director Smiley as Board President. Director Smiley accepted the nomination.

Motion and Vote. Director Smiley accepted as President for 2024.

Director Smiley opened nominations for Vice-President.

Director Davis nominated Director Baker as Board Vice-President. Director Baker did not accept the nomination, due to schedule.

Director Smiley nominated Director Gregory for Vice-President. Director Gregory accepted the nomination.

Motion and Vote. Director Gregory accepted as Vice-President for 2024.

**Motion By:** Raynette Gregory

**Second By:** Rod Smiley

**Motion:** To Approve Appoint Director Smiley as Board President for 2024

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis		X		

**Motion By:** Rod Smiley

**Second By:** Raynette Gregory

**Motion:** To Approve Appoint Director Gregory as Board Vice-President for 2024

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

**11. Board Comment:**

Director Davis spoke about Mr. Patterson 1097 Mission Street complaint about neighbor and wants to discuss why the District can not help with that problem at the January 25th Meeting, seconded by Director Baker.

Director Gregory asked if Mr. Patterson could do anything in the meantime. General Manager Kelly Dodds explained that this issue is not agendized and discussion needs to happen in January.

Director Kalvans reminded the Board that the CSDA Conference will be held in San Luis Obispo.

Director Kalvans asked to discuss the IWMA- JPA and that CSD's have only one representation,

seconded by Director Smiley.

Director Kalvans voiced that the Citizens Transportation Advisory Commission has a vacancy for District One, and would citizens advisory for SLOCOG. If interested contact Supervisor Peschong office.

**12. Adjourn to Closed Session/Closed Session Agenda:**

**Public Comment:** None

At 9:12 PM

**1.**

**Threat to Public Services or Facilities (Gov. Code, § 54957)**

**Consultation with: General Manager and General Counsel**

Direction to staff

**13. Report out of Closed Session:**

Nothing to report

**14. Adjournment to Next Regular Meeting - January 25th 2024:**

At: 10:05 P.M.