



BOARD OF DIRECTORS

Ashley Sangster, President Brendin Beatty, Vice-President

Rod Smiley, Director Owen Davis, Director

SPECIAL MEETING AGENDA

Open Session 6:00 PM

601 12th Street San Miguel, CA Date: 06-11-2026

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

Public Comment: Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, email: info@sanmiguelcsd.org, or may obtain more information on the District website at the following link: [Board Meeting Participation Information: - San Miguel C.S.D.](#) All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

Meeting Schedule: Regular Board of Director meetings are held on the fourth Thursday of each month at 6:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Special Meeting Agenda**

4. Pledge of Allegiance

5. Special Presentations/Public Hearings/Other

1. Workshop for proposed Fiscal Year 2026-27 Operation and Maintenance Budget for the San Miguel Community Service District. (Pg. 4-42)
2. Discuss and adopt Urgency Ordinance xx-2026 prohibiting fireworks within the District. **(Approve by 4/5 vote)** (Pg. 43-47)
Requested by Director Davis and Sangster

6. Board Action Items

1. Award a contract to Wallace Group Inc. in an amount not to exceed \$1,950,000 for Construction Management Services for the Machado WWTF upgrade and expansion per the RFP by resolution. **(Approve by 3/5 vote)** (Pg. 48-116)
2. Authorize a contract change order #13 with Fluid Resource Management and Cloacina Inc. in an amount of \$1,621,902.06 for changes to equipment to be supplied under prior contact to improve efficiency, operability and longevity of the Wastewater Treatment Facility. **(Approve by 3/5 vote)** (Pg. 117-145)
3. Authorize the Fire Chief as the authorized representative for the annual SAFER & AFG grants and to apply for, and manage those grants by Resolution. **(Approve by 3/5 vote)** (Pg. 146-147)

7. Board Comment *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*

8. Adjourn to Closed Session/Closed Session Agenda: *Public comment for items on closed session agenda.*

CLOSED SESSION ADMONISHMENT:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waiver of the privilege.

1. **CONFERENCE WITH LEGAL COUNSEL – Existing Litigation** Pursuant to Government Code Section 54956.9 (d)(1) Case: *Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039* and Case: *Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212*

9. Report out of Closed Session:

10. Adjournment to Next Regular Meeting

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) SS.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office.

**Board of Directors
Staff Report**

June 11, 2026

AGENDA ITEM: 5.1

SUBJECT: Workshop for proposed Fiscal Year 2026-27 Operation and Maintenance Budget for the San Miguel Community Service District. (Pg. 4-42)

SUGGESTED ACTION: Receive presentation, Discuss and provide direction to staff for the proposed Fiscal Year 2026-27 District Budget.

DISCUSSION:

The District operates on a fiscal year basis which is July – June. The annual operations and maintenance (O & M) budget of any agency is a spending plan for the upcoming fiscal year to provide services.

At the May 28th regular board meeting a preliminary draft budget was presented which depicted a balanced budget for all departments.


The proposed budget is representative of the expenses and revenues anticipated for Fiscal Year 2026-27. Throughout the year there will be additional expenses that the Board will be asked to approve through resolution that will modify this budget, those expense approvals are those which there is no currently defined cost or timeline, including them as a projection in the budget at this time is not feasible.

A public hearing is scheduled for June 25th, 2026, for the approval of the Fiscal Year 2026-27 budget.

FISCAL IMPACT:

Impact depends on Board action, initial costs included staff and legal counsel time to develop and review this item for board consideration and staff and legal time to hold this workshop including space rental for the meeting.

PREPARED BY: Kelly Dodds



San Miguel CSD FY26-27 Operation and Maintenance Budget Presentation

SPECIAL BOARD MEETING

6-11-2026

Background

- ▶ The District operates five departments (funds)

Daily operational revenue sources are listed in each section

- ▶ Two enterprise departments (funded primarily through user rates/ fees)

- ▶ Wastewater (fund 40)
- ▶ Water (fund 50)

- ▶ Two governmental departments (funded primarily through property taxes)

- ▶ Fire Department (fund 20)
- ▶ Street Lighting (fund 30)

- ▶ One franchise department (funded through franchise fees)

- ▶ Solid Waste (fund 60)

Revenue streams

- ▶ Following are the basic revenue streams received by the District.
 - ▶ Property tax - Fire and Lighting
 - ▶ Revenue estimates are provided by the County, actual revenues received are usually above the estimates.
 - ▶ Rates - Wastewater and Water
 - ▶ Wastewater rates are based on the rate study which was passed in 2018 and implemented August 16th 2018 (resolution 2018-19)
 - ▶ Water rates are based on the rate study which was passed in 2024 and implemented July 16th 2024 (resolution 2024-01)
 - ▶ Major Grants
 - ▶ The District was awarded a \$44,962,000 CWSRF grant for the construction of the WWTF upgrade which will start FY26-27 and end FY28-29
 - ▶ The District was awarded a \$1,400,000 CWSRF grant for planning of the Septic to Sewer project which will start FY26-27 and end FY 29-30
 - ▶ Franchise fees are received from San Miguel Garbage as part of a contract

Proposed Revenues / Expenses

Fire Department (fund 20)

▶ Estimated Revenue (property tax/ grants/ misc.)	\$664,919
▶ Budget transfers	\$105,912
▶ Estimated Expenses (total)	\$770,593
<u>Proposed Net</u>	<u>\$238</u>

Activities affecting the proposed budget:

- ▶ Increased staffing cost
- ▶ Increased Legal expenses
- ▶ Increased insurance expenses
- ▶ Potential grant matching funding requirements
- ▶ Inflation
- ▶ Increase in revenues related to plan check and inspection fees
- ▶ Engine and Temporary Housing unit loan payments \$92,412 from Capital Reserve

Proposed Revenues / Expenses Street Lighting Department (fund 30)

▶ Estimated Revenue (property tax)	\$178,289
▶ Estimated Expenses (total)	\$178,289
▶ Budget transfers	\$0
<u>Proposed Net</u>	<u>\$0</u>

Activities affecting the proposed budget:

- ▶ The District is currently working with Engineering Partners Inc on a project to add additional streetlights throughout the District including along Mission Street and River Road among other intersections in the District. This project is expected to be able to move into construction in Fiscal Year 2026-27.

Proposed Revenues / Expenses

Wastewater Department (fund 40)

▶ Budgeted Rate Revenue	\$1,335,166
▶ Budgeted Property Tax Revenue	\$90,420
▶ Budget Transfers from capital	\$98,300
▶ Budgeted Grant Revenue (CWSRF/DWR)	\$22,042,680
▶ <u>Total Budgeted Revenue</u>	<u>\$23,566,566</u>
▶ Budgeted Operational Expenses	\$1,523,467
▶ Budgeted Grant expenses	\$22,042,680
▶ Budgeted Transfers	
▶ <u>Total Budgeted Expenses</u>	<u>\$23,566,147</u>
▶ <u>Proposed Net (fund 40)</u>	<u>\$419</u>

Proposed Revenues / Expenses cont. Wastewater Department (fund 40)

Activities affecting the proposed budget:

- ▶ This Fiscal year the District will be starting construction for the expansion of the Machado Wastewater Facility, per the order issued by the Central Coast Water Resources Control Board. Construction is expected to continue through 2029.
- ▶ Part of the WWTF expansion will require a change in operations and personnel. These costs are incorporated into the proposed budget.
- ▶ In order to ensure that the District has sufficient funds to perform the projected 10 year maintenance of the plant, funds will continue to be allocated from the annual budget every year.

Proposed Revenues / Expenses

Water Department (fund 50)

▶ Budgeted Rate Revenue	\$1,212,795
▶ Includes additional revenue from FY26-27 rate increase effective 7/2026	
▶ Budgeted Transfers from capital reserve	\$147,184
▶ <u>Total Budgeted Revenue</u>	<u>\$1,359,979</u>
▶ <u>Total Budgeted Expenses (total)</u>	<u>\$1,359,552</u>
▶ <u>Proposed Net (fund 50)</u>	<u>\$427</u>

Activities affecting the proposed budget:

- ▶ This fiscal year the District will be finalizing the planning phase of the SLT Booster Station.
- ▶ The District will continue with the Steinbeck Litigation.

Proposed Revenues / Expenses Solid Waste Department (fund 60)

<u>Budgeted Revenue Franchisee fees</u>	<u>\$43,936</u>
<u>Total Budgeted Expenses</u>	<u>\$43,936</u>
<u>Proposed Net</u>	<u>\$0</u>

Activities affecting the proposed budget:

- ▶ Increasing cost of repairs and replacement of trash receptacles along Mission Street.

Proposed Revenues / Expenses

All departments

▶ Budgeted overall Revenue	\$25,919,601
▶ Budgeted overall Expenses	\$25,918,517
<u>Proposed overall Net</u>	<u>\$1,084</u>

	Overall amount	% total budget
Daily operations	\$2,183,716	8.4%
Salaries	\$939,654	3.6%
Payroll expenses and liabilities	\$305,483	1.2%
Grant Projects	\$22,245,864	85.8%
Legal	\$143,800	0.6%
Transfers to reserves	\$100,000	0.4%

Personnel

- ▶ Current authorized staffing

- ▶ The District currently has six full time positions:

- ▶ Administrative:

- General Manager, Fire Chief, Board Clerk/ Executive Assistant, Account Clerk, Account Clerk 2, Finance Officer

- ▶ Operational:

- Director of Utilities, Field operator Lead, Field Operator, WWTF Operator Lead, WWTF Operator, Utility Worker.

- ▶ The Fire Department is currently allotted 20 paid-call firefighter positions

Personnel Allocation

- Below is a breakdown, by percentage of time, showing where time is proposed of the current and proposed personnel for the coming fiscal year

Position	Fund					TOTAL
	Fire	Lighting	Wastewater	Water	Solid Waste	
Board Clerk/ Exec Assistant	17%	2%	39%	40%	2%	100%
Account Clerk	0%	0%	50%	50%	0%	100%
Account Clerk 2	0%	0%	50%	50%	0%	100%
Financial Officer	25%	5%	33%	33%	4%	100%
General Manager	0%	5%	45%	45%	5%	100%
Director of Utilities	0%	5%	45%	45%	5%	100%
Field operator lead	0%	1%	8%	90%	1%	100%
Field Operator	0%	1%	8%	90%	1%	100%
WWTP Operator Lead	0%	1%	90%	8%	1%	100%
WWTP Operator	0%	1%	90%	8%	1%	100%
Utility Worker	0%	2%	48%	48%	2%	100%
Fire Chief	100%	0%	0%	0%	0%	100%

Standard allocation

- ▶ Over the last decade the District has used a “Standard allocation” to allocate universal costs across all the departments.
- ▶ For the last several years that allocation has been:
 - ▶ 22% Fire, 2% Lighting, 36% Wastewater, 38% Water, 2% Solid Waste
 - ▶ This percentage breakdown is based on the total salaries within a department vs the total salaries for the District.
- ▶ To account for the changes in work loads and personnel this percentage needs to be updated.
 - ▶ The breakdown is still to be based on the total salaries within a department vs the total salaries for the District.
 - ▶ The proposed allocation is as follows:
 - ▶ 24% Fire, 2.5% Lighting, 36% Wastewater, 35.5% Water, 2% Solid Waste
- ▶ The revised allocation is what is reflected in the proposed budget.

Capital projects in process/planned FIRE

- ▶ In order to meet the needs of a growing population and additional burden on the fire protection services the San Miguel Fire Department is exploring options for expansion of the Fire District and current fire station allowing for increased staffing capabilities.
 - ▶ The district is currently and has been experiencing a constant influx of single-family home construction over the past 8 years.
 - ▶ In addition to single family home construction developers have proposals for multifamily housing projects in process with County Planning.
 - ▶ Continuous population growth will result in a demand for commercial projects to fulfill the needs of a growing population.
 - ▶ All of which will place an increased demand on fire, life, and safety services.
- ▶ What has been done so far.
 - ▶ The Temporary Housing Unit (THU) has been completed and utilized as planned, enhancing staffing abilities and increasing Sheriffs presents.
 - ▶ Conceptual drawings are in the development stage by staff and multiple concepts have been discussed.
 - ▶ Participation in the 2025 Station Design Conference provided insight to current and future facility needs.
 - ▶ Continuing to move forward with the process for utilization of the \$1,034,000.00 in FEMA awarded funding for an EOC.
 - ▶ Infrastructure modifications to the current Fire Station / CSD offices have been completed. Items include completion of the THU, fire sprinkler system, backup generator installation, mechanical systems installation and installation of a solar array.
 - ▶ Review of the structure's construction documentation and discussions of potential additions, modifications and or accessory structures required to fulfill the future needs of the community.
 - ▶ Department staff has been in contact with local designers and builders to discuss potential design and construction cost.
- ▶ What is the estimated cost in this budget cycle and where is it funded from
 - ▶ Being that we are in the preplanning stage of this proposed project actual cost are unavailable at this time. Potential grant funding, FEMA funding, and limited use of Capital Restricted funds would be the proposed funding sources.

Capital projects in process/ planned Machado Wastewater Treatment Facility

- ▶ Construction of the Machado WWTF upgrade and expansion to start in 2026
 - ▶ Planning is complete and the project is currently in permitting.
 - ▶ A grant agreement is approved and executed for \$44.9 million to fund the project
 - ▶ The construction is expected to take 2 to 3 years.
- ▶ What is planned for this budget cycle.
 - ▶ Construct the Switchgear and service to the WWTF.
 - ▶ Start construction of the improvements to the WWTF beginning with preparation for the installation of the Cloacina M9 MBR

Capital projects in process/ planned San Miguel Septic to Sewer Planning project.

- ▶ Planning for the San Miguel Septic to Sewer project to start in 2026
 - ▶ An RFP will be developed and a firm selected to perform the planning and outreach for the septic to sewer project to eventually connect 98 existing homes to sewer.
 - ▶ A grant agreement is approved and executed for \$1.4 million to fund the project
 - ▶ This is a multi year project expected to take between 2 and 4 years.
- ▶ What is planned for this budget cycle.
 - ▶ Develop an RFP for planning and outreach services.
 - ▶ Select a firm to perform the planning services and kickoff the project.

Capital projects in process/ planned Sewer lining and Manhole rehabilitation project.

- ▶ This grant project is currently in the planning phase and is assessing the status of the sewer mains and manholes, determining deficiencies and prioritizing replacement, lining or repairs.
- ▶ What has been done so far.
 - ▶ Videoing and cataloging of sewer mains and manholes
 - ▶ Survey of all manholes
 - ▶ Development of plans for line replacement and lining as well as alternatives
 - ▶ Contracted for environmental consultant for the project and alternatives.
- ▶ What is planned for this budget cycle.
 - ▶ Finalize plans and specifications and cost estimates to continue toward construction

Capital projects in process/ planned

SLT booster station

- ▶ The District is currently in planning to develop plans and specifications for the construction of a domestic and fire booster station for the San Lawrence Terrace.
- ▶ What has been done so far.
 - ▶ Board approved purchase of a permeant easement for the project from the County.
 - ▶ Board approved a contract for the planning portion of the project with BKF Engineers
 - ▶ Board approved contracts for CEQA and Soils testing which are in progress
- ▶ What is planned for this budget cycle.
 - ▶ Finalize plans and complete any necessary CEQA or permitting
 - ▶ Identify estimated construction costs and determine funding for construction.

Questions?

San Miguel Community Services District

PROPOSED OPERATING BUDGET
FISCAL YEAR 2026-2027



FIRE – LIGHTING/LANDSCAPING – WASTEWATER – WATER – SOLID WASTE

Revenue Budget Report -- MultiYear Actuals

For the Year: 2026 - 2027

20 FIRE PROTECTION DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	22-23	23-24	24-25	25-26	Budget 25-26	Rec. 25-26	Budget 26-27	Change 26-27	Budget 26-27	Budget 26-27
40000										
40220 Weed Abatement Fees		5,520	8,190	4,651	0	***%	7,000		7,000	*****%
40300 Fireworks Permit Fees	4,200	4,750	4,846		4,346	0%			0	0%
40320 Fire Impact Fees	5,017	16,728	1,070		3,000	0%			0	0%
40410 Mutual Aid Fires ~ OES		27,510	39,835		0	0%			0	0%
40420 Ambulance Reimbursement	5,336	5,510	5,662	4,367	4,500	97%	4,500		4,500	100%
40500 State Fire Grants	18,115		61,201	19,868	85,600	23%	68,000		68,000	79%
40510 Sponsored Training Fees		233			0	0%			0	0%
42200 Fire Cost Recovery		2,592	4,330	31,037	0	***%	2,000		2,000	*****%
Group:	32,668	62,843	125,134	59,923	97,446	61%	81,500	0	81,500	84%
43000 Property Taxes Collected										
43000 Property Taxes Collected	484,495	530,871	546,025	399,841	551,760	72%	579,419		579,419	105%
Group:	484,495	530,871	546,025	399,841	551,760	72%	579,419	0	579,419	105%
46000 Interest Revenue										
46000 Interest Revenue	1,465	1,090	31,961	20,587	0	***%			0	0%
46009 Grants - Other		132			0	0%			0	0%
46010 Transfer In	46,500				0	0%			0	0%
46012 Fire Transfers from Cap					102,025	0%	105,912		105,912	104%
46100 Realized Earnings		-761	360		0	0%			0	0%
46150 Miscellaneous Income	466	801	408		0	0%			0	0%
46151 Refund/Adjustments	5,740	781	241	1,122	0	***%			0	0%
46153 Plan Check Fees and	2,100	2,103	4,356	4,799	4,000	120%	4,000		4,000	100%
46157 Donation	500				0	0%			0	0%
46175 Sale of Surplus Property	21,873	5,625			0	0%			0	0%
Group:	78,776	9,639	37,326	26,508	106,025	25%	109,912	0	109,912	104%
Fund:	595,939	603,353	708,485	486,272	755,231	64%	770,831	0	770,831	102%

SAN MIGUEL CSD
Revenue Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

30 STREET LIGHTING DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	22-23	23-24	24-25	25-26	Budget 25-26	Rec. 25-26	Budget 26-27	Change 26-27	Budget 26-27	Budget 26-27
40000										
40510 Sponsored Training Fees		23				0 0%			0	0%
Group:		23				0 0%	0	0	0	0%
43000 Property Taxes Collected										
43000 Property Taxes Collected	149,517	162,987	164,078	123,023	170,438	72%	178,289		178,289	105%
Group:	149,517	162,987	164,078	123,023	170,438	72%	178,289	0	178,289	105%
46000 Interest Revenue										
46000 Interest Revenue	12,473	24,976	30,720	26,884		0 ***%			0	0%
46009 Grants - Other	14					0 0%			0	0%
46100 Realized Earnings	-14,931	6,424	3,130	482		0 ***%			0	0%
46150 Miscellaneous Income	149	482	623	300		0 ***%			0	0%
46151 Refund/Adjustments	130	5,302	412	20		0 ***%			0	0%
46155 Will Serve Processing	400		300			0 0%			0	0%
46175 Sale of Surplus Property	5,727					0 0%			0	0%
Group:	3,962	37,184	35,185	27,686		0 ***%	0	0	0	0%
Fund:	153,479	200,194	199,263	150,709	170,438	88%	178,289	0	178,289	105%

SAN MIGUEL CSD
Revenue Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

40 WASTEWATER DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	22-23	23-24	24-25	25-26	Budget 25-26	Rec. 25-26	Budget 26-27	Change 26-27	Budget 26-27	Budget 26-27
40000										
40510 Sponsored Training Fees		248			0	0%			0	0%
40850 Wastewater Hook-up Fees	29,445	203,360	12,512	18,418	0	***%			0	0%
40900 Wastewater Sales	1,193,899	1,206,455	1,205,949	1,003,017	1,266,778	79%	1,266,778		1,266,778	100%
40901 Riverzone Surcharge	18,576	18,542	18,449	15,482	18,388	84%	18,388		18,388	100%
40910 Wastewater Late Charges	19,526	21,011	21,611	18,514	0	***%			0	0%
Group:	1,261,446	1,449,616	1,258,521	1,055,431	1,285,166	82%	1,285,166	0	1,285,166	100%
43000 Property Taxes Collected										
43000 Property Taxes Collected	75,721	83,926	88,912	64,492	86,090	75%	90,420		90,420	105%
Group:	75,721	83,926	88,912	64,492	86,090	75%	90,420	0	90,420	105%
46000 Interest Revenue										
46000 Interest Revenue	13,244	26,798	109,155	102,660	0	***%			0	0%
46003 CWSRF Grants		1,671	918,756	482,747	400,000	121%	22,042,680		22,042,680	5511%
46008 DWR Grants	34,750				0	0%			0	0%
46009 Grants - Other	198	140,513	83,752		0	0%			0	0%
46010 Transfer In	-62,427				0	0%			0	0%
46014 Wastewater Transfers from					600,000	0%	98,300		98,300	16%
46100 Realized Earnings	-5,867	14,971	22,728	1,039	0	***%			0	0%
46150 Miscellaneous Income	26,668	35,094	15,402	1,636	0	***%			0	0%
46151 Refund/Adjustments	2,133	7,203	3,731	14,448	0	***%			0	0%
46155 Will Serve Processing	3,300	3,350	3,600	200	0	***%			0	0%
46175 Sale of Surplus Property	53,985				0	0%			0	0%
46200 Wastewater Receiving		86,093	249,866	214,624	145,000	148%	50,000		50,000	34%
Group:	65,984	315,693	1,406,990	817,354	1,145,000	71%	22,190,980	0	22,190,980	1938%
Fund:	1,403,151	1,849,235	2,754,423	1,937,277	2,516,256	77%	23,566,566	0	23,566,566	937%

SAN MIGUEL CSD
Revenue Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

50 WATER DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	22-23	23-24	24-25	25-26	Budget 25-26	Rec. 25-26	Budget 26-27	Change 26-27	Budget 26-27	Budget 26-27
40000										
40510 Sponsored Training Fees		248				0 0%			0	0%
Group:		248				0 0%	0	0	0	0%
41000 Water Sales										
41000 Water Sales	983,811	966,198	1,065,526	893,582	1,033,489	86%	1,212,279		1,212,279	117%
41001 Water Connection Fees	29,944	212,341	11,908	18,382		0 ***%			0	0%
41003 Water Surcharge	535	528	516	450	400	113%	516		516	129%
41005 Water Late Charges	16,270	16,955	19,323	16,858		0 ***%			0	0%
41010 Water Meter Fees	450	6,300	1,932	966		0 ***%			0	0%
Group:	1,031,010	1,202,322	1,099,205	930,238	1,033,889	90%	1,212,795	0	1,212,795	117%
43000 Property Taxes Collected										
43000 Property Taxes Collected	48,980	35,000				0 0%			0	0%
Group:	48,980	35,000				0 0%	0	0	0	0%
46000 Interest Revenue										
46000 Interest Revenue	4,386	9,845	27,333	16,277		0 ***%			0	0%
46006 IRWM Grants				270,000		0 ***%			0	0%
46009 Grants - Other	195		47,000			0 0%			0	0%
46010 Transfer In	26,913					0 0%			0	0%
46015 Water Transfers from Cap					65,000	0%	147,184		147,184	226%
46100 Realized Earnings	-1,467	2,066	-637	935		0 ***%			0	0%
46150 Miscellaneous Income	4,551	1,963	10,804	3,178		0 ***%			0	0%
46151 Refund/Adjustments	4,756	1,471	4,055	267		0 ***%			0	0%
46152 Recycling		201	1,817			0 0%			0	0%
46155 Will Serve Processing	5,250	3,450	3,800	200		0 ***%			0	0%
46175 Sale of Surplus Property	51,756	16				0 0%			0	0%
Group:	96,340	19,012	94,172	290,857	65,000	447%	147,184	0	147,184	226%
Fund:	1,176,330	1,256,582	1,193,377	1,221,095	1,098,889	111%	1,359,979	0	1,359,979	124%

SAN MIGUEL CSD
Revenue Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

60 SOLID WASTE DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	22-23	23-24	24-25	25-26	Budget 25-26	Rec. 25-26	Budget 26-27	Change 26-27	Budget 26-27	Budget 26-27
40000										
40510 Sponsored Training Fees		23			0	0%			0	0%
Group:		23			0	0%	0	0	0	0%
46000 Interest Revenue										
46000 Interest Revenue	155	163	5,451	5,037	0	***%			0	0%
46005 Franchise Fees	48,080	51,727	55,600	46,315	43,936	105%	43,936		43,936	100%
46009 Grants - Other	10,011				0	0%			0	0%
46150 Miscellaneous Income	9,295	266	992	495	0	***%			0	0%
46151 Refund/Adjustments	107	53	411	13	0	***%			0	0%
46155 Will Serve Processing	100		50		0	0%			0	0%
46175 Sale of Surplus Property	1,902				0	0%			0	0%
Group:	69,650	52,209	62,504	51,860	43,936	118%	43,936	0	43,936	100%
Fund:	69,650	52,232	62,504	51,860	43,936	118%	43,936	0	43,936	100%
Grand Total:	3,398,549	3,961,596	4,918,052	3,847,213	4,584,750		25,919,601	0	25,919,601	

Expenditure Budget Report -- MultiYear Actuals

For the Year: 2026 - 2027

20 FIRE PROTECTION DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		22-23	23-24	24-25	25-26	Budget 25-26	Exp. 25-26	Budget 26-27	Changes 26-27	Budget 26-27	Budget 26-27
62000	Fire										
105	Salaries and Wages	151,210	139,918	142,716	132,331	139,000	95%	201,742		201,742	145%
111	BOD Stipend	1,270	1,656	1,368	984	1,000	98%	2,000		2,000	200%
115	Payroll Expenses		3	15		0	0%			0	0%
120	Workers' Compensation	30,753	29,429	46,012	10,331	44,000	23%	20,000		20,000	45%
121	Physicals		16			1,000	0%	1,500		1,500	150%
125	Volunteer Firefighter Sti	88,687	87,687	111,672	109,843	117,000	94%	70,000		70,000	60%
126	OES Strike Team Payroll		20,747	13,373		0	0%			0	0%
135	Payroll Tax - FICA/SS	5,426	6,083	7,443	6,513	7,500	87%	8,000		8,000	107%
140	Payroll Tax - Medicare	3,591	3,583	3,896	3,471	4,000	87%	4,000		4,000	100%
155	Payroll Tax - SUI	2,408	2,544	2,025	1,925	2,000	96%	3,000		3,000	150%
160	Payroll Tax - ETT	46	48	50	53	300	18%	400		400	133%
205	Insurance - Health	12,395	12,925	14,247	19,247	15,000	128%	21,922		21,922	146%
208	FSA Claims Expense				193	0	***			0	0%
210	Insurance - Dental	714	691	699	793	800	99%	1,200		1,200	150%
215	Insurance - Vision	115	112	112	115	200	58%	100		100	50%
225	Retirement - PERS Expense	16,751	16,789	17,651	16,288	18,000	90%	25,000		25,000	139%
230	457 ER Contribution Benef			3,228	6,392	4,000	160%	3,417		3,417	85%
305	Operations & Maintenance	4,406	2,015	3,935	2,574	5,000	51%	5,500		5,500	110%
307	OES Strike Team Expenses		998	42		0	0%			0	0%
310	Phone & Fax Expense	1,143	1,093	1,184	296	1,200	25%	1,000		1,000	83%
315	Postage, Shipping & Freig	593	255	222	219	500	44%	500		500	100%
319	Legal: P.R.A.s - Professi	407		67	765	500	153%	800		800	160%
320	Printing & Reproduction	364	159	117	76	500	15%	500		500	100%
321	IT Services - Professiona	9,977	10,826	12,098	9,232	10,000	92%	12,000		12,000	120%
323	Auditor - Professional Sv	2,465	3,416	3,536	3,915	5,000	78%	6,000		6,000	120%
325	Accounting - Professional	1,236	2,924	4,010	8,818	4,000	220%	9,000		9,000	225%
326	Engineering - Professiona	1,158	1,840			3,000	0%	3,000		3,000	100%
327	Legal: General - Professi	15,304	13,299	9,029	16,405	8,000	205%	12,000		12,000	150%
328	Insurance - Prop & Liabil	16,555	20,175	23,751	24,915	25,000	100%	25,000		25,000	100%
333	Legal: HR - Professional	9,648	8,108	439	9,521	2,500	381%	4,000		4,000	160%
334	Maintenance Agreements	2,342	2,654	1,530	2,266	2,000	113%	3,000		3,000	150%
335	Meals	325	661	260		500	0%	500		500	100%
340	Meetings and Conferences	3			625	3,500	18%	3,500		3,500	100%
341	Space Rental		1,033	980	647	1,000	65%	1,000		1,000	100%
345	Mileage Expense Reimburse					500	0%	800		800	160%
346	OES Equip Repairs & Main		42			0	0%			0	0%
347	OES Vehicle Repair & Main			34		0	0%			0	0%
348	Safety Equipment and Supp	365	4,741	1,120	3,381	2,500	135%	4,000		4,000	160%
350	Repairs & Maint - Compute					2,000	0%	2,000		2,000	100%
351	Repairs & Maint - Equip	13,520	9,282	2,736	6,462	5,000	129%	7,000		7,000	140%
352	Repairs & Maint - Structu	42,796	1,361	4,566	310	5,000	6%	4,000		4,000	80%
354	Repairs & Maint - Vehicle	5,010	7,437	766	8,464	5,000	169%	6,000		6,000	120%
355	Testing & Supplies (WWTP)			45		0	0%			0	0%
359	Testing & Supplies - Othe	396	386			500	0%			0	0%
360	Testing & Supplies - FIRE			760		0	0%			0	0%
370	Dispatch Services (Fire)	15,375	30,668	15,732	21,521	17,500	123%	22,000		22,000	126%
375	Internet Expenses	640	2,449	2,522	3,265	2,000	163%	3,500		3,500	175%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

20 FIRE PROTECTION DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		22-23	23-24	24-25	25-26	Budget 25-26	Exp. 25-26	Budget 26-27	Changes 26-27	Budget 26-27	Budget 26-27
376	Web Page - Upgrade/Maint	768	717	907	1,149	1,000	115%	1,500		1,500	150%
380	Utilities - Alarm Service	105	420	455	380	500	76%	500		500	100%
381	Utilities - Electric	3,924	352	1,237	1,034	2,500	41%	2,500		2,500	100%
382	Utilities - Propane	964	1,533	1,890	939	2,500	38%	2,500		2,500	100%
384	Utilities - Water/Sewer	753	1,820	2,281	2,677	2,000	134%	3,000		3,000	150%
385	Dues and Subscriptions	14,050	6,712	6,830	7,363	8,500	87%	9,000		9,000	106%
386	Education and Training	4,450	7,513	4,198	4,198	7,000	60%	7,000		7,000	100%
393	Advertising and Public No	338	35	134	1,108	4,000	28%	4,000		4,000	100%
394	LAFCO Allocations	1,483	1,933	1,752	2,054	7,800	26%	7,800		7,800	100%
395	Community Outreach	59	212	1,168	689	6,000	11%	6,000		6,000	100%
405	Software					2,000	0%	2,000		2,000	100%
410	Office Supplies	2,026	894	530	514	2,000	26%	2,000		2,000	100%
445	CPR/FIRST AID TRAINING MA					500	0%	800		800	160%
450	EMS Supplies	2,194	3,885	2,027	1,812	3,000	60%	3,500		3,500	117%
455	Fire Safety Gear & Equipm					5,000	0%	5,000		5,000	100%
456	Fire Grants	19,165	35,523	79,990	29,649	65,600	45%	68,000		68,000	104%
457	CFF Grant - California Fi			19,509		20,000	0%			0	0%
458	Grants- Professional Serv		7,244	4,219	1,181	7,000	17%	7,000		7,000	100%
465	Cell phones, Radios and P	2,424	1,436	1,590	2,647	1,000	265%	3,500		3,500	350%
470	Communication Equipment	3,952	1,374	2,393	1,125	2,000	56%	2,500		2,500	125%
475	Computer Supplies & Upgra	5,047	4,302	6,636	1,393	4,000	35%	4,000		4,000	100%
485	Fuel Expense	7,935	6,237	6,608	5,230	6,500	80%	8,000		8,000	123%
490	Small Tools & Equipment		707	510	114	2,000	6%	2,500		2,500	125%
495	Uniform Expense	895	1,638	4,122	2,221	4,000	56%	4,000		4,000	100%
500	Capital Outlay	18,542				0	0%			0	0%
502	Capital Outlay- Fire		10,911	214,110		14,127	0%			0	0%
503	Weed Abatement Costs	366	15,110	20,195	138	6,000	2%	7,000		7,000	117%
510	Fire Station Renovation		2,226			4,000	0%	4,000		4,000	100%
511	Fire- Temp Housing Unit	17,954		75,065	1,984	0	***			0	0%
512	Fire- Escrow Temp Housing	1,175	25,818	229,463	3,216	0	***			0	0%
710	County Hazmat Dues	2,000	2,000	2,146	2,835	3,000	95%	3,000		3,000	100%
820	Fireworks Clean Up		500	500	500	500	100%			0	0%
900	District Strategic Plan	324				0	0%			0	0%
912	Reimbursements				30,641	0	***			0	0%
925	Bank Fees		1			0	0%			0	0%
940	Bank Service Charges			49		0	0%			0	0%
949	Lease agreements	4,385	5,760	5,760	5,760	8,000	72%	6,000		6,000	75%
960	Property Tax Expense	299	154			200	0%	200		200	100%
981	Debt Svcs Equipt - Princi	36,088	36,397	36,397	36,397	38,000	96%	38,000		38,000	100%
982	Debt Svcs Equipt - Intere	11,838	10,686	10,686	10,686	10,000	107%	10,686		10,686	107%
983	Debt Svcs Structure- Prin	23,013	23,899	23,899	31,305	24,000	130%	31,305		31,305	130%
984	Debt Svcs Structure - Int	10,564	9,678	9,678	12,421	11,000	113%	12,421		12,421	113%
990	Retirement/Health Ins Lia			3,250	1,403	3,500	40%	2,500		2,500	71%
	Account:	654,474	675,680	1,234,172	636,919	754,727	84%	770,593	0	770,593	102%
	Fund:	654,474	675,680	1,234,172	636,919	754,727	84%	770,593	0	770,593	102%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

30 STREET LIGHTING DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		22-23	23-24	24-25	25-26	Budget 25-26	Exp. 25-26	Budget 26-27	Changes 26-27	Budget 26-27	Budget 26-27
63000	Lighting										
101	EE Timekeeping Costs		200	66		0	0%			0	0%
105	Salaries and Wages	12,657	14,583	15,722	13,811	21,470	64%	24,149		24,149	112%
111	BOD Stipend	118	192	165	114	144	79%	156		156	108%
115	Payroll Expenses			1		0	0%			0	0%
120	Workers' Compensation	18	-15	-183	88	50	176%	125		125	250%
121	Physicals		6			50	0%	100		100	200%
135	Payroll Tax - FICA/SS	20	12	11	6	55	11%	20		20	36%
140	Payroll Tax - Medicare	190	211	230	196	308	64%	320		320	104%
155	Payroll Tax - SUI	55	65	55	48	73	66%	75		75	103%
160	Payroll Tax - ETT	1	1	1	1	23	4%	23		23	100%
205	Insurance - Health	2,326	1,907	2,060	2,365	3,260	73%	3,260		3,260	100%
208	FSA Claims Expense				28	0	***%	200		200	*****%
210	Insurance - Dental	66	-64	201	123	137	90%	200		200	146%
215	Insurance - Vision	11	-11	33	11	21	52%	30		30	143%
225	Retirement - PERS Expense	1,487	1,665	1,753	1,740	2,311	75%	2,731		2,731	118%
230	457 ER Contribution Benef			199	255	400	64%	400		400	100%
305	Operations & Maintenance	597	32	225	100	1,500	7%	1,500		1,500	100%
310	Phone & Fax Expense	105	111	118	29	500	6%	500		500	100%
315	Postage, Shipping & Freig	12	25	15	11	100	11%	100		100	100%
319	Legal: P.R.A.s - Professi	42		12		150	0%	150		150	100%
320	Printing & Reproduction	2		12		150	0%	150		150	100%
321	IT Services - Professiona	1,286	1,136	1,368	924	1,365	68%	1,375		1,375	101%
323	Auditor - Professional Sv	250	342	354	435	800	54%	800		800	100%
325	Accounting - Professional	126	289	401	958	800	120%	1,250		1,250	156%
326	Engineering - Professiona	170		2,020	909	92,890	1%	56,000		56,000	60%
327	Legal: General - Professi	2,250	1,935	708	915	3,000	31%	3,000		3,000	100%
328	Insurance - Prop & Liabil	3,313	2,014	2,375	2,713	2,500	109%	3,000		3,000	120%
329	New Hire Screening					100	0%	100		100	100%
330	Contract Labor					2,500	0%	2,000		2,000	80%
331	Legal: SMEA - Professiona					1,000	0%	1,000		1,000	100%
333	Legal: HR - Professional	516	1,032	95	184	1,500	12%	1,500		1,500	100%
334	Maintenance Agreements	239	251	1,429	268	1,760	15%	2,000		2,000	114%
335	Meals					150	0%	150		150	100%
340	Meetings and Conferences					350	0%	250		250	71%
341	Space Rental		103	99	71	150	47%	200		200	133%
345	Mileage Expense Reimburse					150	0%	150		150	100%
348	Safety Equipment and Supp					1,000	0%	1,000		1,000	100%
350	Repairs & Maint - Compute					150	0%	250		250	167%
351	Repairs & Maint - Equip	133	805		2,037	5,000	41%	5,000		5,000	100%
352	Repairs & Maint - Structu					500	0%	500		500	100%
353	Repairs & Maint - Infrast	8,604	536	470	9,515	18,000	53%	18,000		18,000	100%
354	Repairs & Maint - Vehicle	26		8		500	0%	500		500	100%
375	Internet Expenses	42	127	278	843	700	120%	1,000		1,000	143%
376	Web Page - Upgrade/Maint	48	75	91	174	150	116%	250		250	167%
381	Utilities - Electric	14,708	16,500	16,911	14,272	20,000	71%	20,000		20,000	100%
382	Utilities - Propane	46				0	0%			0	0%
384	Utilities - Water/Sewer	10,868	8,163	4,316	3,573	7,500	48%	8,000		8,000	107%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

30 STREET LIGHTING DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		22-23	23-24	24-25	25-26	Budget 25-26	Exp. 25-26	Budget 26-27	Changes 26-27	Budget 26-27	Budget 26-27
385	Dues and Subscriptions	312	334	384	282	800	35%	500		500	63%
386	Education and Training	141	57	43	15	2,000	1%	2,000		2,000	100%
393	Advertising and Public No	2	3	13	18	500	4%	500		500	100%
394	LAFCO Allocations	1,492	1,933	1,752	2,054	2,000	103%	2,500		2,500	125%
395	Community Outreach	3				150	0%	150		150	100%
410	Office Supplies	39	15	106	35	500	7%	250		250	50%
465	Cell phones, Radios and P	124	195	263	171	250	68%	500		500	200%
475	Computer Supplies & Upgra	576		172	181	0	***%	1,500		1,500	*****%
485	Fuel Expense					200	0%	200		200	100%
490	Small Tools & Equipment					5,000	0%	5,000		5,000	100%
495	Uniform Expense	129	4			100	0%	250		250	250%
500	Capital Outlay	11,017				50,000	0%			0	0%
715	Licenses, Permits and Fee					200	0%	200		200	100%
900	District Strategic Plan	34				0	0%			0	0%
925	Bank Fees	4	-1			25	0%	25		25	100%
940	Bank Service Charges			51		50	0%	50		50	100%
949	Lease agreements	485	1,320	1,320	1,210	2,500	48%	2,500		2,500	100%
990	Retirement/Health Ins Lia			325	127	700	18%	700		700	100%
	Account:	74,690	56,088	56,048	60,810	258,192	24%	178,289	0	178,289	69%
70000	Transfers										
352	Repairs & Maint - Structu	2,325	-98			0	0%			0	0%
	Account:	2,325	-98			0	***%	0	0	0	0%
	Fund:	77,015	55,990	56,048	60,810	258,192	24%	178,289	0	178,289	69%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

40 WASTEWATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		22-23	23-24	24-25	25-26	Budget 25-26	Exp. 25-26	Budget 26-27	Changes 26-27	Budget 26-27	Budget 26-27
63000	Lighting										
205	Insurance - Health	908				0	0%			0	0%
	Account:	908				0	***%	0	0	0	0%
64000	Sanitary										
101	EE Timekeeping Costs		1,799	595		0	0%			0	0%
105	Salaries and Wages	197,183	165,159	209,360	167,222	290,000	58%	322,036		322,036	111%
110	Payroll Tax Expense		219			0	0%			0	0%
111	BOD Stipend	2,052	2,484	2,052	1,476	1,632	90%	2,160		2,160	132%
115	Payroll Expenses			16		0	0%			0	0%
120	Workers' Compensation	9,452	8,648	10,792	9,395	15,000	63%	15,000		15,000	100%
121	Physicals	75	115	25	145	150	97%	150		150	100%
135	Payroll Tax - FICA/SS	447	149	132	74	1,151	6%	135		135	12%
140	Payroll Tax - Medicare	2,878	2,400	3,058	2,388	4,898	49%	4,685		4,685	96%
150	Payroll Tax - SDI			116		235	0%	120		120	51%
155	Payroll Tax - SUI	1,225	1,091	920	879	1,354	65%	1,102		1,102	81%
160	Payroll Tax - ETT	26	24	24	24	335	7%	50		50	15%
205	Insurance - Health	26,591	22,382	29,683	28,818	65,111	44%	47,059		47,059	72%
206	Insurance - CalPers Healt	21,552	16,307			0	0%			0	0%
208	FSA Claims Expense				269	0	***%	400		400	*****%
210	Insurance - Dental	1,166	1,051	1,417	1,679	2,843	59%	2,609		2,609	92%
215	Insurance - Vision	199	171	228	177	365	48%	259		259	71%
225	Retirement - PERS Expense	15,746	23,777	21,023	19,426	31,762	61%	34,450		34,450	108%
230	457 ER Contribution Benef			2,090	2,769	2,090	132%	3,802		3,802	182%
305	Operations & Maintenance	10,253	8,791	6,015	3,364	10,000	34%	10,000		10,000	100%
310	Phone & Fax Expense	2,153	1,339	1,262	312	1,200	26%	1,200		1,200	100%
315	Postage, Shipping & Freig	194	304	468	110	400	28%	400		400	100%
319	Legal: P.R.A.s - Professi	610		116	171	1,000	17%	1,000		1,000	100%
320	Printing & Reproduction	86		125		500	0%	500		500	100%
321	IT Services - Professiona	12,746	13,970	15,426	8,795	14,700	60%	15,500		15,500	105%
323	Auditor - Professional Sv	4,060	3,643	3,771	4,060	5,000	81%	5,000		5,000	100%
325	Accounting - Professional	1,858	3,154	4,219	8,940	5,000	179%	5,000		5,000	100%
326	Engineering - Professiona	19,813	17,471	19,392	99,917	34,162	292%	50,000		50,000	146%
327	Legal: General - Professi	26,646	18,574	23,527	24,117	20,000	121%	25,000		25,000	125%
328	Insurance - Prop & Liabil	17,980	17,609	25,334	23,622	27,000	87%	27,000		27,000	100%
329	New Hire Screening	45				100	0%	100		100	100%
330	Contract Labor		21,970	1,000	625	5,000	13%	5,000		5,000	100%
331	Legal: SMEA - Professiona	5,225	1,676	2,266	216	3,500	6%	1,000		1,000	29%
333	Legal: HR - Professional	6,561	13,540	1,117	2,818	5,000	56%	5,000		5,000	100%
334	Maintenance Agreements	5,709	4,480	5,792	6,850	7,500	91%	7,500		7,500	100%
335	Meals					150	0%	150		150	100%
340	Meetings and Conferences				194	500	39%	500		500	100%
341	Space Rental		1,271	1,042	673	1,500	45%	1,500		1,500	100%
345	Mileage Expense Reimburse				272	500	54%	500		500	100%
348	Safety Equipment and Supp	1,621	1,727	1,576	3,040	2,000	152%	2,000		2,000	100%
349	Repairs & Maint - Mission	5,348	9,617	8,904	4,616	10,000	46%	10,000		10,000	100%
350	Repairs & Maint - Compute	16		102		1,600	0%	1,600		1,600	100%
351	Repairs & Maint - Equip	5,472	3,844	6,984	31,096	5,000	622%	5,000		5,000	100%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

40 WASTEWATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		22-23	23-24	24-25	25-26	Budget 25-26	Exp. 25-26	Budget 26-27	Changes 26-27	Budget 26-27	Budget 26-27
352	Repairs & Maint - Structu	248	73	22	18	1,500	1%	1,500		1,500	100%
353	Repairs & Maint - Infrast	335	10,650	2,981	5,448	10,000	54%	10,000		10,000	100%
354	Repairs & Maint - Vehicle	4,378	4,707	2,512	4,388	5,000	88%	5,000		5,000	100%
355	Testing & Supplies (WWTP)	17,052	23,818	18,477	22,564	45,000	50%	45,000		45,000	100%
361	Contract Operations		840	65,441	77,086	80,000	96%	100,000		100,000	125%
374	CSD Utilities - Billing S	3,916	4,102	4,011	3,430	4,250	81%	4,250		4,250	100%
375	Internet Expenses	5,010	4,487	4,422	11,756	12,000	98%	12,000		12,000	100%
376	Web Page - Upgrade/Maint	768	1,076	968	1,879	1,500	125%	2,000		2,000	133%
379	Utilities - Electric Miss	1,039	1,094	1,114	1,035	1,500	69%	1,500		1,500	100%
380	Utilities - Alarm Service	696	550	650	550	850	65%	850		850	100%
381	Utilities - Electric	83,638	100,424	116,420	96,439	125,000	77%	125,000		125,000	100%
382	Utilities - Propane	731	47	102	393	150	262%	450		450	300%
383	Utilities - Trash	706	747	735	658	1,000	66%	1,000		1,000	100%
384	Utilities - Water/Sewer	2,252	2,313	1,340	905	3,500	26%	3,500		3,500	100%
385	Dues and Subscriptions	5,107	5,171	5,177	3,178	5,000	64%	5,000		5,000	100%
386	Education and Training	1,591	1,166	1,096	782	2,500	31%	2,500		2,500	100%
393	Advertising and Public No	295	992	664	170	1,000	17%	1,000		1,000	100%
394	LAFCO Allocations	1,615	1,933	1,752	2,054	2,500	82%	2,500		2,500	100%
395	Community Outreach	223	184	433	255	1,000	26%	1,000		1,000	100%
396	Utilities - SoCal Gas	174	229	208	207	500	41%	500		500	100%
410	Office Supplies	3,037	1,161	1,337	449	2,000	22%	2,000		2,000	100%
432	Utility Rate Design Study	9,492	6,495	1,375		20,000	0%	20,000		20,000	100%
459	SCADA - Maintenance Fees					1,500	0%	1,500		1,500	100%
465	Cell phones, Radios and P	1,575	1,752	2,368	1,575	2,400	66%	2,400		2,400	100%
475	Computer Supplies & Upgra	15,044	876	2,141	2,451	1,000	245%	2,500		2,500	250%
485	Fuel Expense	5,492	4,912	4,622	6,931	6,000	116%	8,000		8,000	133%
490	Small Tools & Equipment	450	1,395	2,308		4,000	0%	4,000		4,000	100%
495	Uniform Expense	2,165	1,339		218	1,500	15%	1,500		1,500	100%
500	Capital Outlay					48,000	0%			0	0%
545	Sewer System Mgmt Plan (S				24,950	25,000	100%			0	0%
546	Master Plans	5,842			10,956	65,000	17%	54,000		54,000	83%
560	Sewer Line Repairs		753			50,000	0%	50,000		50,000	100%
580	Mission Gardens Lift Stat	6,254				10,000	0%	10,000		10,000	100%
582	WWTP Plant Maintenance	41,818	19,698	28,996	89,938	132,745	68%	75,000		75,000	56%
583	WWTF Drying Pond Maintena			9,300	35,758	25,000	143%	40,000		40,000	160%
584	WWTP Perc Ponds				30,900	44,100	70%	15,000		15,000	34%
585	Sludge Removal Project			4,217	17,550	384,719	5%	279,720		279,720	73%
587	WWTF Final Design/Constru				346,849	255,507	136%			0	0%
588	WWTF Construction				8,774	702,202	1%	20,608,976		20,608,976	2935%
651	Regulatory Compliance			42,896	41,270	80,000	52%	60,000		60,000	75%
705	Waste Discharge Fees/Perm	28,140	41,499	50,933	37,753	114,300	33%	70,000		70,000	61%
715	Licenses, Permits and Fee	6,766	4,566	7,663	2,056	6,000	34%	12,000		12,000	200%
800	Deposit/ Liabilities		-23			0	0%			0	0%
805	Refundable Water/Sewer/Hy					100	0%	100		100	100%
900	District Strategic Plan	486				0	0%			0	0%
908	Cash Over/Cash Short	-125		-8	-1	100	-1%	100		100	100%
925	Bank Fees	4	-1	120	161	100	161%	100		100	100%
935	Depreciation Expense	74,120	69,295	65,933		0	0%			0	0%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

40 WASTEWATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		22-23	23-24	24-25	25-26	Budget 25-26	Exp. 25-26	Budget 26-27	Changes 26-27	Budget 26-27	Budget 26-27
940	Bank Service Charges	157		80		100	0%	100		100	100%
949	Lease agreements	4,602	11,880	11,880	10,890	18,000	61%	16,000		16,000	89%
950	WWTF Exp MBR					500,000	0%			0	0%
960	Property Tax Expense	128	96			150	0%	150		150	100%
963	Collection System Project		-15,264		21,587	129,300	17%	117,494		117,494	91%
964	Septic to Sewer Project		15,264			20,000	0%	1,036,490		1,036,490	5182%
966	Reimbursable Engineering		1,138			0	0%			0	0%
970	WWTF Long Term Maintenanc					100,000	0%	100,000		100,000	100%
971	Loan Principal Payment					150,000	0%			0	0%
972	Loan Interest Payment					150,000	0%			0	0%
990	Retirement/Health Ins Lia		8,778	36,116	11,889	40,000	30%	40,000		40,000	100%
	Account:	740,209	728,968	910,771	1,394,648	3,970,811	35%	23,566,147	0	23,566,147	593%
70000	Transfers										
352	Repairs & Maint - Structu	20,925	-879			0	0%			0	0%
	Account:	20,925	-879			0	***%	0	0	0	0%
	Fund:	762,042	728,089	910,771	1,394,648	3,970,811	35%	23,566,147	0	23,566,147	593%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

50 WATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		22-23	23-24	24-25	25-26	Budget 25-26	Exp. 25-26	Budget 26-27	Changes 26-27	Budget 26-27	Budget 26-27
65000	Water										
101	EE Timekeeping Costs		1,799	595		0	0%			0	0%
105	Salaries and Wages	274,014	264,605	251,818	233,409	221,238	106%	303,409		303,409	137%
110	Payroll Tax Expense		-7			0	0%			0	0%
111	BOD Stipend	2,146	2,469	2,046	1,467	2,064	71%	2,136		2,136	103%
115	Payroll Expenses			16		0	0%			0	0%
120	Workers' Compensation	13,323	6,100	7,676	5,949	8,500	70%	8,500		8,500	100%
121	Physicals	225	226	25	145	150	97%	250		250	167%
135	Payroll Tax - FICA/SS	454	149	131	73	1,179	6%	150		150	13%
140	Payroll Tax - Medicare	3,954	3,969	3,566	3,316	4,302	77%	4,709		4,709	109%
150	Payroll Tax - SDI			123		250	0%			0	0%
155	Payroll Tax - SUI	1,434	1,408	1,228	950	1,206	79%	1,200		1,200	100%
160	Payroll Tax - ETT	31	31	31	26	237	11%	324		324	137%
205	Insurance - Health	36,571	40,320	34,314	44,788	25,208	178%	39,000		39,000	155%
206	Insurance - CalPers Healt	21,552	16,307			0	0%			0	0%
208	FSA Claims Expense				324	0	***%	250		250	***%
210	Insurance - Dental	1,656	1,583	1,502	2,099	881	238%	2,088		2,088	237%
215	Insurance - Vision	266	257	241	238	152	157%	250		250	164%
225	Retirement - PERS Expense	24,234	36,038	23,399	23,624	24,168	98%	34,560		34,560	143%
230	457 ER Contribution Benef			2,104	3,121	2,104	148%	4,013		4,013	191%
305	Operations & Maintenance	11,731	8,778	6,956	4,433	8,000	55%	8,000		8,000	100%
310	Phone & Fax Expense	2,131	1,330	1,262	312	1,200	26%	1,200		1,200	100%
315	Postage, Shipping & Freig	200	311	468	220	425	52%	450		450	106%
319	Legal: P.R.A.s - Professi	602		116	135	500	27%	500		500	100%
320	Printing & Reproduction	1,235	1,341	1,502		500	0%	500		500	100%
321	IT Services - Professiona	12,739	13,863	15,427	12,529	14,000	89%	16,000		16,000	114%
323	Auditor - Professional Sv	4,005	3,643	3,771	5,800	4,300	135%	7,500		7,500	174%
324	GSA-GSP - Professional Sv	3,121	13,564	27,817		25,000	0%	20,000		20,000	80%
325	Accounting - Professional	1,856	3,281	4,219	12,703	4,500	282%	15,000		15,000	333%
326	Engineering - Professiona	22,858	76,559	40,012	46,941	35,000	134%	45,000		45,000	129%
327	Legal: General - Professi	20,891	32,181	29,201	11,679	25,000	47%	25,000		25,000	100%
328	Insurance - Prop & Liabil	29,761	32,485	25,334	34,473	26,000	133%	36,000		36,000	138%
329	New Hire Screening	45				100	0%	250		250	250%
330	Contract Labor		17,271	1,000	625	5,000	13%	5,000		5,000	100%
331	Legal: SMEA - Professiona	5,225	1,676	2,266	216	3,500	6%	1,500		1,500	43%
332	Legal: Steinbeck & Water	36,016	7,249	32,100	82,937	25,000	332%	50,000		50,000	200%
333	Legal: HR - Professional	6,501	13,393	1,111	2,791	8,000	35%	8,000		8,000	100%
334	Maintenance Agreements	5,545	4,433	5,792	7,857	6,500	121%	8,000		8,000	123%
335	Meals					100	0%	100		100	100%
340	Meetings and Conferences				194	1,000	19%	1,000		1,000	100%
341	Space Rental		1,266	1,084	934	1,500	62%	1,500		1,500	100%
345	Mileage Expense Reimburse				98	250	39%	250		250	100%
348	Safety Equipment and Supp	1,260	1,677	1,576	2,804	1,500	187%	2,000		2,000	133%
350	Repairs & Maint - Compute	298		102	76	1,500	5%	1,500		1,500	100%
351	Repairs & Maint - Equip	5,975	7,436	16,176	13,024	5,000	260%	15,000		15,000	300%
352	Repairs & Maint - Structu	454	252	250	18	2,000	1%	2,000		2,000	100%
353	Repairs & Maint - Infrast	28,200	69,855	57,843	32,011	50,000	64%	50,000		50,000	100%
354	Repairs & Maint - Vehicle	3,775	4,707	2,512	4,424	4,500	98%	4,500		4,500	100%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

50 WATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		22-23	23-24	24-25	25-26	Budget 25-26	Exp. 25-26	Budget 26-27	Changes 26-27	Budget 26-27	Budget 26-27
356	Testing & Supplies - Well	3,459	4,566	2,308	2,111	3,500	60%	4,000		4,000	114%
357	Testing & Supplies - Well	3,508	4,566	2,309	4,175	3,500	119%	4,000		4,000	114%
358	Testing & Supplies - SLT	8,368	7,680	5,059	2,711	5,000	54%	5,000		5,000	100%
359	Testing & Supplies - Othe	6,976	6,768	5,379	7,873	6,000	131%	8,000		8,000	133%
361	Contract Operations		840	54,097	41,628	80,000	52%	60,000		60,000	75%
362	Cross-Connection Control	1,237	1,352	2,017	2,058	1,500	137%	2,000		2,000	133%
374	CSD Utilities - Billing S	3,941	4,103	4,012	3,430	4,000	86%	4,100		4,100	103%
375	Internet Expenses	1,980	5,511	4,169	27,634	14,000	197%	25,000		25,000	179%
376	Web Page - Upgrade/Maint	768	1,061	968	2,450	1,500	163%	2,500		2,500	167%
380	Utilities - Alarm Service	696	550	650	550	1,000	55%	750		750	75%
381	Utilities - Electric	51,937	61,521	72,281	64,141	75,000	86%	65,000		65,000	87%
382	Utilities - Propane	739	721		593	1,000	59%	1,000		1,000	100%
383	Utilities - Trash	706	747	735	658	600	110%	700		700	117%
384	Utilities - Water/Sewer	758		2,956	2,156	2,000	108%	3,000		3,000	150%
385	Dues and Subscriptions	7,174	7,438	7,417	4,019	6,500	62%	7,500		7,500	115%
386	Education and Training	1,829	2,180	1,456	644	5,000	13%	5,000		5,000	100%
393	Advertising and Public No	1,201	1,227	585	242	1,000	24%	1,000		1,000	100%
394	LAFCO Allocations	1,613	1,933	1,752	2,054	1,800	114%	2,054		2,054	114%
395	Community Outreach	913	992	275	256	1,200	21%	1,200		1,200	100%
396	Utilities - SoCal Gas	1,835	455	505	1,006	1,000	101%	1,000		1,000	100%
405	Software				7,022	0	***			0	0%
410	Office Supplies	3,031	1,161	1,337	453	1,000	45%	1,000		1,000	100%
432	Utility Rate Design Study	15,979	32,089			0	0%			0	0%
465	Cell phones, Radios and P	1,575	1,752	2,368	1,575	2,250	70%	2,500		2,500	111%
475	Computer Supplies & Upgra	14,967	876	2,160	2,544	2,500	102%	2,500		2,500	100%
481	Chemicals- Well #3	2,158	2,391	2,167	2,554	4,000	64%	4,000		4,000	100%
482	Chemicals- Well #4	2,186	3,528	2,943	2,672	5,000	53%	5,000		5,000	100%
483	Chemicals- SLT Well	1,506	2,128	1,758	825	3,000	28%	3,000		3,000	100%
485	Fuel Expense	5,490	4,912	3,791	2,079	5,000	42%	5,000		5,000	100%
490	Small Tools & Equipment	90	1,053	2,226		3,000	0%	3,000		3,000	100%
495	Uniform Expense	2,165	1,461		218	1,500	15%	1,500		1,500	100%
516	Water Projects Well 3				12,240	26,000	47%			0	0%
517	Water Projects Well 4				6,273	0	***			0	0%
518	Water Projects SLT Well				6,096	0	***			0	0%
520	Water Main Valves Replace					25,000	0%	25,000		25,000	100%
525	Water Meter Replacement	10,268		3,840	11,949	20,000	60%	20,000		20,000	100%
526	Development Meters			8,923		0	0%			0	0%
535	Water Lines Repairs		8,072	286,719	130,018	0	***			0	0%
546	Master Plans	5,842			4,605	65,000	7%	25,000		25,000	38%
547	Paso Basin Management			1,731		0	0%			0	0%
577	Proposition 1 Grant	6,270				0	0%			0	0%
587	WWTF Final Design/Constru					142,798	0%			0	0%
605	USDA Loan Payment					20,000	0%	20,000		20,000	100%
651	Regulatory Compliance			4,099	12,689	60,000	21%	50,000		50,000	83%
705	Waste Discharge Fees/Perm				3,373	0	***			0	0%
715	Licenses, Permits and Fee	8,242	6,880	8,056	3,483	7,000	50%	7,000		7,000	100%
800	Deposit/ Liabilities		39			0	0%			0	0%
805	Refundable Water/Sewer/Hy	-16				100	0%	100		100	100%

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Expenditure Budget Report -- MultiYear Actuals
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50 WATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		22-23	23-24	24-25	25-26	Budget 25-26	Exp. 25-26	Budget 26-27	Changes 26-27	Budget 26-27	Budget 26-27
900	District Strategic Plan	479				0	0%			0	0%
908	Cash Over/Cash Short	-100		-8		0	0%			0	0%
925	Bank Fees	1		90	158	100	158%	150		150	150%
930	Interest Fees	48,351	43,581	61,554	42,324	60,000	71%	60,000		60,000	100%
935	Depreciation Expense	197,349	196,442	196,442		0	0%			0	0%
940	Bank Service Charges			154		100	0%	100		100	100%
949	Lease agreements	4,593	11,880	11,880	10,890	12,000	91%	12,000		12,000	100%
961	SLT Tank and Booster Pump				352	228,174	0%	147,184		147,184	65%
962	0.65 MG Tank				14,359	24,979	57%			0	0%
966	Reimbursable Engineering		4,293	14,043	2,410	0	***%			0	0%
990	Retirement/Health Ins Lia		8,778	36,116	12,396	36,125	34%	36,125		36,125	100%
	Account:	1,014,348	1,137,332	1,428,031	1,060,709	1,521,240	70%	1,359,552	0	1,359,552	89%
70000	Transfers										
352	Repairs & Maint - Structu	20,925	-879			0	0%			0	0%
	Account:	20,925	-879			0	***%	0	0	0	0%
	Fund:	1,035,273	1,136,453	1,428,031	1,060,709	1,521,240	70%	1,359,552	0	1,359,552	89%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

60 SOLID WASTE DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		22-23	23-24	24-25	25-26	Budget 25-26	Exp. 25-26	Budget 26-27	Changes 26-27	Budget 26-27	Budget 26-27
66000	SOLID WASTE										
101	EE Timekeeping Costs		200	66		0	0%			0	0%
105	Salaries and Wages	12,663	13,625	15,141	13,097	13,500	97%	18,318		18,318	136%
111	BOD Stipend	114	99	69	59	144	41%	144		144	100%
115	Payroll Expenses			1		0	0%			0	0%
120	Workers' Compensation	18	14	-48	85	100	85%	120		120	120%
121	Physicals		6			50	0%	100		100	200%
135	Payroll Tax - FICA/SS	20	6	5	3	55	5%	25		25	45%
140	Payroll Tax - Medicare	180	200	218	185	285	65%	308		308	108%
155	Payroll Tax - SUI	52	58	49	44	75	59%	80		80	107%
160	Payroll Tax - ETT	1	1	1	1	21	5%	22		22	105%
205	Insurance - Health	1,550	1,756	1,908	2,208	2,954	75%	2,619		2,619	89%
208	FSA Claims Expense				23	0	***%	100		100	*****
210	Insurance - Dental	65	66	76	117	125	94%	157		157	126%
215	Insurance - Vision	10	11	12	10	20	50%	20		20	100%
225	Retirement - PERS Expense	1,448	1,611	1,693	1,685	2,144	79%	2,244		2,244	105%
230	457 ER Contribution Benef			199	251	400	63%	400		400	100%
305	Operations & Maintenance	2,271	29	225	95	1,500	6%	1,000		1,000	67%
310	Phone & Fax Expense	88	103	118	29	500	6%	400		400	80%
315	Postage, Shipping & Freig	11	23	14	7	75	9%	50		50	67%
319	Legal: P.R.A.s - Professi	34		12		50	0%	50		50	100%
320	Printing & Reproduction	1		12		50	0%	50		50	100%
321	IT Services - Professiona	1,140	1,034	1,357	620	1,500	41%	1,400		1,400	93%
323	Auditor - Professional Sv	220	342	354	290	800	36%	750		750	94%
325	Accounting - Professional	104	289	401	645	500	129%	750		750	150%
326	Engineering - Professiona	170				0	0%			0	0%
327	Legal: General - Professi	3,649	8,749	1,725	1,746	4,000	44%	2,500		2,500	63%
328	Insurance - Prop & Liabil	1,442	1,646	2,375	1,809	2,500	72%	2,500		2,500	100%
329	New Hire Screening					50	0%	50		50	100%
331	Legal: SMEA - Professiona					500	0%	250		250	50%
333	Legal: HR - Professional	456	885	89	156	500	31%	300		300	60%
334	Maintenance Agreements	205	204	1,429	184	1,600	12%	1,250		1,250	78%
341	Space Rental		103	96	50	150	33%	250		250	167%
345	Mileage Expense Reimburse					50	0%	50		50	100%
348	Safety Equipment and Supp					500	0%	500		500	100%
350	Repairs & Maint - Compute					200	0%	200		200	100%
351	Repairs & Maint - Equip	409	182	154	7,697	250	***%	250		250	100%
352	Repairs & Maint - Structu					100	0%	100		100	100%
353	Repairs & Maint - Infrast	3,795		1,781	6,418	2,000	321%			0	0%
354	Repairs & Maint - Vehicle			8		150	0%	150		150	100%
375	Internet Expenses	42	127	278	842	600	140%	750		750	125%
376	Web Page - Upgrade/Maint	48	60	91	158	150	105%	175		175	117%
382	Utilities - Propane	100				0	0%			0	0%
385	Dues and Subscriptions	252	291	384	188	550	34%	450		450	82%
386	Education and Training	130	56	43	15	200	8%	100		100	50%
393	Advertising and Public No	575	119	13	128	150	85%	150		150	100%
394	LAFCO Allocations	1,490	1,933	1,752	2,054	1,800	114%	2,054		2,054	114%
395	Community Outreach	347	304	548	336	250	134%	250		250	100%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2026 - 2027

60 SOLID WASTE DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		22-23	23-24	24-25	25-26	Budget 25-26	Exp. 25-26	Budget 26-27	Changes 26-27	Budget 26-27	Budget 26-27
410	Office Supplies	33	15	102	30	50	60%	50		50	100%
465	Cell phones, Radios and P	122	195	263	170	275	62%	250		250	91%
475	Computer Supplies & Upgra	582		172	174	150	116%	150		150	100%
485	Fuel Expense					100	0%	100		100	100%
490	Small Tools & Equipment			82		100	0%			0	0%
495	Uniform Expense	129	4			150	0%	150		150	100%
715	Licenses, Permits and Fee	1,328	492	524		0	0%			0	0%
900	District Strategic Plan	27				0	0%			0	0%
940	Bank Service Charges			7		25	0%	25		25	100%
949	Lease agreements	476	1,320	1,320	1,210	1,325	91%	1,325		1,325	100%
990	Retirement/Health Ins Lia			325	84	650	13%	500		500	77%
	Account:	35,797	36,158	35,444	42,903	43,923	98%	43,936	0	43,936	100%
70000	Transfers										
352	Repairs & Maint - Structu	2,325	-98			0	0%			0	0%
	Account:	2,325	-98			0	***%	0	0	0	0%
	Fund:	38,122	36,060	35,444	42,903	43,923	98%	43,936	0	43,936	100%
											%
	Grand Total:	2,566,926	2,632,272	3,664,466	3,195,989	6,548,893		25,918,517	0	25,918,517	

San Miguel Community Services District
PROPOSED BUDGET VS AVAILABLE FUNDS

	2026-27 PROPOSED REVENUES	2026-2027 PROPOSED EXPENDITURES	4/2026 OPERATIONAL CASH	4/2026 OPERATIONAL RESERVES	4/2026 RESTRICTED RESERVES
FIRE PROTECTION DEPARTMENT	\$770,831	\$770,593	\$431,083	\$109,692	\$250,558
STREET LIGHTING DEPARTMENT	\$178,289	\$178,289	\$497,920	\$238,581	\$452,200
WASTEWATER DEPARTMENT	\$23,566,566	\$23,566,147	\$2,222,164	\$357,275	\$1,665,925
WATER DEPARTMENT	\$1,359,979	\$1,359,552	\$383,049	\$96,067	\$313,397
SOLID WASTE DEPARTMENT	\$43,936	\$43,936	\$95,461	\$78,162	\$24,643
	\$25,919,601	\$25,918,517	\$3,629,677	\$879,777	\$2,706,723

OPERATIONAL (UNRESTRICTED) RESERVES: Established through Resolution 2023-10 to fund a buffer for each fund during any period where there are unexpected increases in operating costs, or decreases in revenues. This fund shall not be used to artificially suppress water and wastewater rates. **TARGET CRITERIA:** Equal to or greater than **50%** of the annual budgeted operating expenses for each fund (not including budgeted projects or other capital replacement).

	2025/26 PROPOSED Operating Expense Budget	Target from Res 2023-10 Reserve Policy	Current Operational Reserve \$	Fund's Operational \$ Investments	Currently allocated to projects	Percentage of Goal Amount Reserved	Amount over/(under) Target	NOTES:
FIRE PROTECTION DEPARTMENT	\$702,831	\$351,416	\$109,692	\$0	\$4,000	32%	(\$245,723)	
STREET LIGHTING DEPARTMENT	\$178,289	\$89,145	\$65,387	\$173,194	\$87,890	268%	\$149,436	
WASTEWATER DEPARTMENT	\$1,414,890	\$707,445	\$357,275	\$743,312	\$0	156%	\$393,142	
WATER DEPARTMENT	\$1,212,795	\$606,398	\$96,067	\$0	\$0	16%	(\$510,331)	
SOLID WASTE DEPARTMENT	\$43,936	\$21,968	\$78,162	\$0	\$0	356%	\$56,194	
	\$3,552,741	\$1,776,371	\$706,583				(\$157,282)	

CAPITAL (RESTRICTED) RESERVES: Established through Resolution 2016-37 to fund future replacement of existing facilities, major equipment and depreciable assets, as well as handling unanticipated major repairs during an asset's life cycle. Updated with Resolution 2023-10, each fund's Target Criteria is listed below. The Reserve purpose is to ensure sufficient capital resources are available to fund replacement of equipment, infrastructure, facilities and vehicles. The Long Term Maintenance Reserve is listed separately.

	Current Capital Reserve \$	Fund's Capital \$ Investments	Currently allocated to projects	Target per Res 2023-10 Reserve Policy	Amount over/(under) Target	Percentage of Goal Amount Reserved	NOTES:
FIRE PROTECTION DEPARTMENT	\$250,558	\$0	\$213,460	\$200,000	(\$162,902)	19%	\$204,048 Reserved for 2 years of Fire Loan payments
STREET LIGHTING DEPARTMENT	\$49,124	\$403,212	\$68,251	\$50,000	\$334,085	768%	
WASTEWATER DEPARTMENT	\$337,941	\$346,293	\$279,530	\$1,000,000	(\$595,296)	40%	
WATER DEPARTMENT	\$65,043	\$173,194	\$95,291	\$1,000,000	(\$857,054)	14%	
SOLID WASTE DEPARTMENT	\$24,643	\$0	\$0	\$50,000	(\$25,357)	49%	
				\$2,300,000	(\$1,306,523)		

WW Long Term Maintenance Fund

Annually transfer to the Reserve Account 1/10th the cost of a Membrane (10 year lifespan). If not used for membranes, can be used for long-term maintenance of WWTF.	FY	Amount to Transfer to Reserve	Goal Met?	
Resolution: 2023-10	2019-20	\$100,000.00	X	Cambridge Inv
	2020-21	\$100,000.00	X	Cambridge Inv
	2021-22	\$100,000.00	X	Cambridge Inv
	2022-23	\$100,000.00	X	Cambridge Inv
	2023-24	\$100,000.00	X	Cambridge Inv
	2024-25	\$100,000.00	X	Cambridge Inv
Current reserve balance:	2025-26	\$100,000.00	X	Cambridge Inv
\$981,691.17	2026-27	<u>\$100,000.00</u>		Cambridge Inv
		\$800,000.00		

The information provided is current as of the time of this report.

**Board of Directors
Staff Report**

June 11, 2026

AGENDA ITEM: 5.2

SUBJECT: Discuss and adopt Urgency Ordinance xx-2026 prohibiting fireworks within the District.
(**Approve by 4/5 vote**) (Pg. 43-47)

Requested by Director Davis and Sangster

SUGGESTED ACTION: By a four-fifths vote, adopt Urgency Ordinance xx-2026 prohibiting fireworks within the District.

DISCUSSION:

At the request of the board members Owen Davis and Ashley Sangster, this item has been brought forward for discussion. Attached to the staff report is a letter stating Director Davis' desire for a temporary ban of Safe and Sane Fireworks within the boundaries of San Miguel Community Services District during July 4th, 2026. This is being submitted as an Urgency Ordinance for a temporary ban.

An Urgency Ordinance may be passed immediately upon introduction with a four-fifth vote from the Board. An Urgency Ordinance requires a need for an immediate perseveration of the public peace, health, or safety pursuant of Government Code section 61060.

Director Davis expresses concern for the public peace, health, and safety of the fireworks. The fireworks have previously led to fires in the area, mental strain on veterans in the community, and distress for domestic animals in the District. Prohibiting all fireworks on the Fourth of July might greatly decrease the number of fireworks and, therefore, decrease these public health safety issues.

There will be no new penalties created with this temporary ban.

FISCAL IMPACT:

Legal and staff time to review the request by and research potential options an Board actions, as well as time to prepare information for this Board meeting.

PREPARED BY: Christina Pritchard

**SAN MIGUEL COMMUNITY SERVICES DISTRICT
Request for Legal Review and Preparation of Emergency Fireworks Prohibition Action**

**To: District Legal Counsel
From: Owen Davies, Board Member
Date: June 1, 2026
Subject: Request for Legal Analysis and Preparation of Temporary Emergency
Fireworks Prohibition for July 4, 2026**

With the permission of the Board President, I respectfully request that District Legal Counsel investigate and advise the Board regarding the legal authority, procedures, and documentation necessary to temporarily prohibit the discharge of Safe and Sane Fireworks within the boundaries of the San Miguel Community Services District for the Fourth of July holiday period July 2026.

This request is intended solely as a temporary emergency action in response to current public safety and fire risk concerns. It is not intended to permanently amend, repeal, or otherwise alter any existing fire ordinances, regulations, or policies currently adopted and enforced by the District or other applicable governmental agencies.

Specifically, I request that Legal Counsel:

Determine the legal authority available to the San Miguel Community Services District to enact a temporary emergency prohibition on the use of Safe and Sane Fireworks for the July 2026 holiday period within the San Miguel Community Services District Boundaries, identify all procedural requirements necessary to lawfully implement such an emergency action; Prepare any resolutions, emergency declarations, findings, notices, ordinances, agreements, or related legal documents required for Board consideration and action; Provide recommendations regarding enforcement authority, duration of the prohibition, and Present the necessary legal documents and recommendations in advance of the District's June 2026 Board meeting so that the Board may consider and, if appropriate, approve and execute the emergency action in time for implementation during the July 2026 Fourth of July period.

The intent of this request is to ensure that the District has a legally defensible and properly documented mechanism available for Board consideration should temporary emergency restrictions be deemed necessary for the protection of public health, safety, and property.

Thank you for your assistance and legal guidance regarding this matter.

Respectfully submitted,

**Owen Davies
Board Member
San Miguel Community Services District**



SAN MIGUEL COMMUNITY SERVICES DISTRICT

URGENCY ORDINANCE 2026-XX

AN URGENCY ORDINANCE OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT (“DISTRICT”) PROHIBITING THE USE OR SALE OF FIREWORKS

WHEREAS, the San Miguel Community Services District (“District”) exercises fire protection authority pursuant to Government Code section 61060, and Health & Safety Code sections 13870-13879; and

WHEREAS, Government Code section 61060 expresses all rights and powers to follow the Urgency Ordinance procedures of Article 7; and

WHEREAS, Government Code section 25123 defines urgency as need for “immediate preservation of the public peace, health or safety”; and

WHEREAS, local climatic, geographic, and topographic conditions—including sustained drought, high fuel loads, wildland-urban interface proximity, and historically elevated fire danger—create significant risk associated with the use of fireworks combined with mental distress to veterans and domestic animals in the community; and

WHEREAS, in 2026, the District adopted Ordinance No. 01-2026 adopting the California Fire Code with local amendments allowing the sale and use of “Safe and Sane Fireworks” as defined in Health & Safety Code section 12529; and

WHEREAS, Health & Safety Code section 12541.1 authorizes special districts to prohibit or regulate fireworks; and

WHEREAS, San Luis Obispo County Code section 6.32.015 asserts that community services districts may regulate safe and sane fireworks and are not preempted by the county code; and

WHEREAS, the District Board of Directors (“Board”) finds that continued allowance of the use and discharge of safe and sane fireworks presents an unacceptable risk to the public peace, health, and safety of the District; and

WHEREAS, the Board therefore desires to amend its 2025 Fire Code adoption to temporarily prohibit the use or discharge of all fireworks, including safe and sane fireworks, within the District.

NOW, THEREFORE, BE IT ORDAINED BY THE SAN MIGUEL COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AS FOLLOWS:

Section 1. Title.

This Urgency Ordinance shall be known as the “Fireworks Regulation and Prohibition Urgency Ordinance.”

Section 2. Purpose.

The purpose of this Ordinance is to protect life and property by prohibiting the use and discharge of safe and sane fireworks and temporarily removing any conflicting prior provisions of the District’s local ordinances. As used herein, “safe and sane fireworks” shall mean those fireworks defined as “Safe and Sane” in California health and Safety Code Section 12529 and classified by the State Fire Marshall as “Safe and Sane” in accordance with Section 12562 of the Health and Safety Code.

Section 3. Prohibition on the Use or Discharge of Safe and Sane Fireworks.

A. Use Prohibited.

No person shall ignite, discharge, use, or possess for the purpose of use any safe and sane fireworks within the District.

B. Possession During Prohibited Period.

Possession of fireworks during times when their use is prohibited shall constitute prima facie evidence of an intent to use them in violation of this Ordinance, except where such possession is incidental to lawful transportation through the District.

D. No Impairment of State Law Enforcement.

This Ordinance shall not be construed to permit any activity otherwise prohibited under state law, local law, or the California Fire Code.

Section 4. Enforcement and Penalties.

Except as provided in Section 12702 of the Health and Safety Code, any person who violates any provision of Section 4 of this Ordinance, or any regulations issued pursuant thereto, is guilty of misdemeanor, and upon conviction shall be punished by a fine of not less than Five Hundred Dollars (\$500.00) and no more than One Thousand Dollars (\$1,000.00), and/or by imprisonment in the San Luis Obispo County Jail not exceeding one year. Each use, discharge, or attempted use or discharge constitutes a separate violation.

Section 5. CEQA

The District finds that this Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Sections 15061(b)(3) and 15308 on the grounds that it can be seen with certainty that the prohibition of the use and discharge of fireworks, as provided for in this Ordinance will not have a significant effect on the environment and that the new requirements, which are more restrictive on the handling, use, and discharge of fireworks, represent actions by a regulatory agency for the protection of the public health, welfare, and the environment.

Section 6. Severability.

If any part of this Ordinance is found invalid, the remaining provisions continue in full force and effect.

Section 7. Effective Date.

This Ordinance is deemed to be necessary as an emergency measure to preserve the public peace, health, and safety and shall be effective immediately.

AYES:

NOES:

ABSTAIN:

ABSENT:

_____, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kelly Dodds, General Manager

Christina M. Pritchard, Deputy General Counsel

Board of Directors Staff Report

June 11, 2026

AGENDA ITEM: 6.1

SUBJECT: Award a contract to Wallace Group Inc. in an amount not to exceed \$1,950,000 for Construction Management Services for the Machado WWTF upgrade and expansion per the RFP by resolution. (**Approve by 3/5 vote**) (Pg. 48-116)

SUGGESTED ACTION: Authorize the General Manager to execute and administer a contract with Wallace Group Inc. for Construction Management Services for the Machado WWTF upgrade and expansion project in an amount not to exceed \$1,950,000 by resolution.

DISCUSSION:

The Board approved the circulation of a Request for Proposals (RFP) for Construction Management services for the Machado Wastewater Treatment Facility upgrade and expansion project, which is scheduled to begin later this year. The RFP (included as an attachment to this report) was distributed to all known interested parties, local plan rooms, and the State Clearinghouse in accordance with District policies. Five firms attended the pre-bid meeting on March 11, 2026, and four firms submitted proposals by the April 10, 2026, deadline.

Following review of the submitted proposals and qualifications, all four firms were deemed responsive and capable of providing the required services. Interviews were conducted with each firm to evaluate the proposed project staff, their understanding of the project, and their approach to managing similar projects.

Each firm participated in interviews with the personnel who would be assigned to the project. Discussions focused on anticipated project challenges, coordination with the State for reimbursement, required reporting, and lessons learned from similar projects. All firms demonstrated the experience and management capabilities necessary for a project of this size and complexity, as well as the ability to scale staffing as needed. Each firm also committed to assigning consistent staff, ensuring continuity and minimizing turnover of the Construction Manager on site. This provides the District with confidence that on-site personnel will remain familiar with project conditions and progress throughout construction.

The RFP divided Construction Management services into four primary tasks: (1) Pre-bid and Preconstruction Phase, (2) Construction Outreach, (3) Construction Phase, and (4) Project Closeout.

Wallace Group and Water Systems Consulting (WSC) included additional scope and cost estimates (identified as Task 0) for Construction Management services related to the Service and Switchboard Installation contract with Electricraft, Inc. Due to the timing of the RFP, this work was not included in the original scope but was discussed as a potential addition during the pre-bid meeting. The remaining two firms did not provide detailed estimates for this work and instead proposed completing it on a time-and-materials basis without a defined level of effort.

BKF submitted additional scope and cost estimates for Environmental Monitoring and Compliance (Task 5), as well as Labor Compliance (Task 6). However, the District is currently under contract with SWCA to provide environmental monitoring and compliance services for the entire project, including

the Service and Switchgear, monitoring wells, and solar components. While BKF's proposal separates Labor Compliance as a distinct task, Wallace Group includes labor compliance services within its base proposal.

Based on the evaluation of proposals and interviews, staff recommends awarding the Construction Management contract to Wallace Group for the Machado Wastewater Treatment Facility upgrade and expansion project, including the Service and Switchgear component. Based on their qualifications and the District's prior experience with the firm, Wallace Group is considered the best fit for this project.

Fee proposals were subsequently reviewed and compared. Three firms included optional tasks (Tasks 0, 5, and 6); however, Tasks 5 and 6 were excluded from consideration, as these services are already being provided under separate contracts or addressed within the RFP scope. Costs for Tasks 1–4 (required services) are shown below from lowest to highest:

- Wallace Group, Inc.: \$1,860,759 (\$1,950,000 including Task 0: \$89,245)
- Hydroscience: \$1,897,414
- BKF: \$1,903,888
- Water Systems Consulting: \$2,661,013 (\$2,699,885 including Task 0: \$38,872)

Staff recommends that the Board approve a contract with Wallace Group, Inc. for Construction Management services. Wallace Group has successfully completed numerous projects of similar size and complexity, including projects involving Cloacina package plant systems. The firm has demonstrated its ability to dedicate the necessary staff to meet the project schedule. Additionally, as the project's design engineer, Wallace Group provides added value by streamlining coordination for design changes during construction, which may result in time and cost savings to the District.

It is further recommended that the Board approve both the base contract (Tasks 1–4) and Task 0. This approach supports effective project delivery from the outset and reduces the need for additional District staff and engineering resources related to the Service and Switchgear work, allowing staff to focus on other priorities.

The proposed Construction Management cost is eligible for reimbursement under the executed CWSRF construction grant. The total proposed amount of \$1,950,000 is within the \$4,884,000 budget allocated for soft costs in the grant application and will be reimbursed based on actual costs incurred.

It is recommended that the Board adopt the attached Resolution authorizing the General Manager to execute a contract with Wallace Group, Inc. in the amount of \$1,950,000 for Construction Management services (Tasks 1–4 as defined in the RFP and Task 0 as defined in their proposal).

FISCAL IMPACT:

Approval of the proposed contract will result in a contract of \$1,950,000 which is included in the existing grant award to the District. Though there will be short term cost to the district for this contract, related costs will be reimbursed to the District in whole through the grant.

PREPARED BY: Kelly Dodds

RESOLUTION NO. 2026-__

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL
COMMUNITY SERVICE DISTRICT AUTHORIZING THE GENERAL MANAGER TO
EXECUTE A CONTRACT WITH WALLACE GROUP INC.**

WHEREAS, the San Miguel Community Services District owns and operates the Machado Wastewater Treatment Facility within the community; and

WHEREAS, the District is currently in the process of upgrading and expanding the Machado Wastewater Treatment Facility (WWTF) and has determined that professional construction management services are essential for the success of the construction phase of the project; and

WHEREAS, the Board of Directors released a Request for Proposals for Construction Management for the Machado WWTF upgrade and expansion project for which four proposals were received and reviewed. Of the proposals received, the proposal by Wallace Group Inc. was the lowest base proposal and proposes to provide the best value to the District for the proposed project; and

WHEREAS, the proposed Construction Management services is within the scope of the grant awarded to the District by the Clean Water State Revolving Fund and the costs for this work will be submitted for reimbursement through that grant; and

NOW, THEREFORE, BE IT RESOLVED, the Board does, hereby

1. Authorize the General Manager to execute a contract with Wallace Group Inc. to perform the Construction Management Services for the Machado WWTF upgrade and expansion project in an amount of \$1,950,000
2. No budget adjustment is requested for this contract as work is expected to start in late June 2026 and the proposed expenditure is included in the Fiscal year 2026-27 budget under object 40-588.

Signatures on next page

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAINING:
VACANCY: 1

the foregoing Resolution is hereby passed and adopted this _____ day of _____, 2026.

Kelly Dodds, General Manager

Ashley Sangster, Board President

ATTEST:

APPROVED AS TO FORM:

Tamara Parent, Board Clerk

Christina M. Pritchard, Deputy General Counsel



REQUEST FOR QUALIFICATIONS/PROPOSALS

SAN MIGUEL COMMUNITY SERVICES DISTRICT CONSTRUCTION MANAGEMENT FOR THE MACHADO WASTEWATER TREATMENT FACILITY UPGRADE AND EXPANSION PROJECT

Issue Date:
February 26th, 2026

Proposal Due Date and Time:
Friday, April 3rd, 2026, 3:00 pm (Pacific time)

Deliver via email to [Kelly.dodds@sanmiguelcsd.org](mailto:kelly.dodds@sanmiguelcsd.org)

Contact:
Kelly Dodds, General Manager kelly.dodds@sanmiguelcsd.org
phone: 805-467-3388 / fax: 805-467-9212

REQUEST FOR QUALIFICATIONS/PROPOSALS CONSTRUCTION MANAGEMENT FOR THE MACHADO WASTEWATER TREATMENT FACILITY UPGRADE AND EXPANSION PROJECT

The San Miguel Community Services District (District) has prepared this Request for Qualifications/Proposals (RFQ/P) for Construction Management services for the Machado Wastewater Treatment Facility Upgrade and Expansion project in the community of San Miguel, San Luis Obispo County, California.

Proposal Due Date: April 3rd, 2026, 3 p.m. local time. Any proposals received after this date/time will not be considered.

Deliver proposal and the proposed fee estimate in two separate files via email to Kelly Dodds at kelly.dodds@sanmiguelcsd.org.

Contact: Kelly Dodds, General Manager, San Miguel Community Services District, kelly.dodds@sanmiguelcsd.org, (805) 467-3388 for details and information regarding this RFQ/P and proposal requirements. Firms must notify Kelly Dodds via email of their intent to propose in order to receive any addenda or response to questions.

BACKGROUND

San Miguel is an unincorporated community in San Luis Obispo County, with approximately 2,820 residents. San Miguel is located approximately 7 miles north of the City of Paso Robles. The San Miguel Community Services District was formed in 2000 combining the San Miguel Fire District, County Service Area 1, San Miguel Sanitary District, and San Miguel Lighting Districts. The District currently provides fire services, street lighting and landscaping, wastewater collection and treatment, potable water production and distribution, and solid waste services. The District is Governed by a Board of five Directors and has a General Manager, , five admin and Utilities Personnel, a Fire Chief, and up to 20 paid on-call firefighters. The majority of operating funds for the District come from user fees and property tax.

The District is currently completing the planning phase for the upgrade of the existing Machado Wastewater Treatment Facility. The current facility is a pond system with 4 treatment ponds and 3 percolation ponds permitted for .2 MG a day. The planned upgrade is broken into two phases. Phase 1 will include installation of a Cloacina M9 package Membrane Bio Reactor with UV disinfection and sludge management components, septage receiving, Vactor dump station, percolation pond modifications, equalization basin, influent and equalization lift stations, recycled water basin and lift station, infrastructure improvements, accessory structures, and decommissioning and removing existing treatment plant components bringing the plant's capacity to .325 MG per day. A future phase 2 will allow for a permitted .5 MG capacity and will consist of additional percolation ponds, and additional tanks for the Cloacina M9 package plant. The planned work is located throughout the existing, operating, wastewater treatment facility. It is

imperative that construction activities be managed in a manner that provides for the least impact to wastewater treatment as possible. The existing plant was constructed such that we are able to isolate ponds and work around the proposed construction areas.

This project is almost entirely grant funded through the Clean Water State Revolving Fund (CWSRF). Which is expected to issue an agreement by the end of June 2026. Once an agreement is finalized with CWSRF the District intends to issue bid documents for construction to start construction by the end of 2026. It is projected that this project will take 24-36 months to complete all Phase 1 construction aspects and decommission the existing treatment ponds.

SCOPE OF SERVICES

The selected construction management firm (Consultant) shall provide professional Construction Management Services for the Machado WWTF Upgrade and Expansion Project (Project) for the San Miguel Community Services District (District) in San Miguel, San Luis Obispo County, CA. The draft construction schedule attached as **Exhibit A**.

The Consultant shall provide all staff and resources necessary to perform professional Construction Management Services (Services). Services shall include, at a minimum, the following:

Task 1: Pre-Construction Phase

- 1.1 **Kick-Off Meeting** – At the commencement of the Project, the Consultant shall attend a “kick-off” meeting with the District and the Design Engineer to become familiar with the scope of work and the Districts Construction Management expectations. The Consultant shall be prepared to present its standard Construction Management Plan along with templates proposed for use while administering the construction contract (e.g. submittal tracking log, daily inspection report, potential change order, meeting minutes, RFI tracking log, etc.). The Consultant shall assume 3 hours for the kick-off meeting.
- 1.2 **Constructability Review** – The Consultant shall perform a detailed and comprehensive constructability review of the 100% design submittal. The review shall include District’s front-end documents (notice inviting bids, bid form, instructions to bidders, general provisions and special provisions), technical specifications and contract drawings. The construction manager and resident/field engineer(s) assigned to the Project will participate in the constructability review. All comments shall be neatly organized and tabulated in a formal submittal to District. The Consultant shall participate in a constructability review workshop with District, contract operations staff, District Engineer and the Design Engineer to discuss and review comments. The Consultant shall perform a review of the final bid set of contract documents to ensure that all comments have been appropriately addressed and/or incorporated. The Consultant shall assume 4 hours for the constructability review workshop.

- 1.3 **Specification Development** – The Consultant shall be principally responsible for developing the scheduling, safety, and work restriction specifications for inclusion in the construction contract documents. The Consultant shall coordinate with District, the District Engineer and the Design Engineer in the development of the specifications. In addition, the Consultant shall review District’s general and special provisions and recommend modifications to the standard language to facilitate administration of the construction contract. The Consultant shall recommend the minimum qualifications required by the construction contractor and subcontractors to be included in the bid form.
- 1.4 **Preliminary Project Schedule** – The Consultant shall develop a preliminary Project schedule, in an electronic format which is acceptable to the District, detailing the overall sequence of work including major Project milestones and equipment lead times. The preliminary Project schedule will be used to determine the contract time and to establish milestones for inclusion in the contract documents.
- 1.5 **Quality Assurance/Quality Control Plan** – The Consultant shall develop a Quality Assurance/Quality Control (QA/QC) Plan with a comprehensive, systematic approach to ensure that all elements of the Project are delivered in accordance with the contract documents. The Plan shall include QA/QC policies and procedures for all onsite construction work, offsite fabrication of equipment and materials, and startup and commissioning activities. The Consultant shall include provisions to submit a draft and final QA/QC Plan and the final accepted Plan shall be updated as the Project progresses.
- 1.6 **Pre-Bid Meeting** – The Consultant shall participate in the Pre-Bid Meeting and site walk with prospective bidders. The Pre-Bid Meeting will be led by District. The Consultant shall make note of questions raised by prospective bidders during the Pre-Bid meeting and recommend the issuance of addenda as necessary. The Consultant shall assume 4 hours for the Pre-Bid Meeting and site walk.
- 1.7 **Bid Proposal Review** – The Consultant shall review all bid proposals and make a determination of the lowest responsive, responsible bidder. The Consultant shall review their determination with the District Engineer prior to preparing a formal memorandum detailing the bid proposal review and the recommendation of award. The Consultant shall include provisions in its proposal to submit a draft and final memorandum.
- 1.8 **Pre-Construction Meeting** –The Consultant shall facilitate a Pre-Construction Meeting with District, the Design Engineer, contract operations staff, and the construction contractor. The Consultant shall prepare an agenda at least 5 business days in advance of the meeting and submit it to District for review and comment. The Consultant shall transmit meeting minutes to all attendees within 3 business days of the meeting. The Consultant shall assume 3 hours for the Pre-Construction Meeting.

- 1.9 **Pre-Construction Scheduling Meeting** – The Consultant shall facilitate a Pre-Construction Scheduling Meeting with District and the construction contractor. The scheduling specification requirements and format of the construction schedule will be discussed at the meeting. The objective of the Pre-Construction Scheduling Meeting is to facilitate timely submittal, review and approval of the construction contractor’s Baseline Schedule with as few resubmittals as possible. The Consultant shall prepare an agenda at least 5 business days in advance of the meeting and submit it to District for review and comment. The Consultant shall transmit meeting minutes to all attendees within 3 business days of the meeting. The Consultant shall assume 2 hours for the Pre-Construction Scheduling Meeting.
- 1.10 **Pre-Construction Survey** – The Consultant shall perform a pre-construction site video survey with the construction contractor prior to the Notice to Proceed. The video survey shall document the existing condition of all areas potentially impacted by the Project work, including staging areas, storage areas, nearby existing structures, fences, retaining walls, paved surfaces and vegetation. The pre-construction survey shall be submitted to District electronically within 3 business days.
- 1.11 **Electronic Document Control System** – The Consultant shall develop and maintain an electronic document control system to manage and track all Project documentation including, at a minimum, contract plans and specifications, correspondence, meeting minutes, progress payments, submittals, shop drawings, requests for information (RFIs), contract document clarifications (CDCs), potential change orders, change orders, field memos, daily reports and photographs/ videos. The document control system shall be accessible by the District, the Design Engineer, District Engineer and the construction contractor. The document control system shall be capable of generating logs for submittals, RFIs and change orders. Upon completion of the Project, all documentation uploaded to the document control system shall be neatly organized in a project archive with a standard and uniform file naming convention and shall be transmitted in a format acceptable to District. The Consultant shall include provisions in its proposal to provide 2 separate training sessions on the proposed document control system to Project staff.

Task 2: Construction Outreach

The Consultant shall perform Project-related outreach and develop and implement a Construction Awareness Program (CAP) for the Project.

2.1 **Construction Awareness Program** – The consultant will develop a strategy to disseminate Project information in a timely manner to Project stakeholders including local residents, businesses, affected agencies, and officials during the pre-construction and construction phases of the Project. The CAP shall include, at a minimum, the following:

- Management and tracking of the dissemination of all information related to the Project, including but not limited to direct mailings.
- The above strategies will form a detailed plan of the overall outreach effort along with timeline/benchmarks to implement all aspects of the plan.
- In coordination with District, facilitation of community meetings prior to and during construction, to provide Project information and to respond quickly to issues, concerns and comments made by community residents and businesses that may be impacted by construction. Prepare and post advertisements to provide notice of meetings and prepare mailings to the updated community database.
- Preparation of community outreach information materials, which will provide information about potential street closures, schedule of street closures, access restrictions, disruption of services and other relevant project information, including approximate time frames. The information shall be developed in English and Spanish and shall be distributed in a timely manner. Coordinate with District and other relevant team members to prepare the release of materials.
- Development of Project information fact sheets and exhibits for inclusion in the existing District website. The fact sheet will include Project background, Project description and other relevant information.
- Preparation of a monthly report detailing all Project outreach activities during the reporting period. The format will be developed in conjunction with District.

Task 3: Construction Phase

- 3.1 **Weekly Project Progress Meetings** – The Consultant shall facilitate weekly Project Progress Meetings with all Project stakeholders. The Consultant shall prepare the meeting agenda in advance of the meeting and transmit meeting minutes to all attendees within 3 business days. The Consultant shall utilize District’s standard meeting minutes template or approved equal.
- 3.2 **Monthly Project Management Meetings** – The Consultant shall participate in monthly Project Management Meetings with District, its contract operator, the Design Engineer and the District Engineer. Project status, Project schedule, Project risks and Project issues will be discussed at the monthly Project Management Meetings. The Consultant shall assume 2 hours for each monthly Project Management Meeting.
- 3.3 **Project Correspondence and Communication** – The Consultant shall establish a communication protocol with all Project stakeholders at the commencement of the Project. The Consultant shall provide written correspondence to the construction contractor as necessary to manage the Project in an efficient and timely manner and in accordance with the contract documents. All Project correspondence and documentation shall be issued through the electronic document control system.
- 3.4 **Submittal Review** – The Consultant shall coordinate the submittal/shop drawing review process and route all transmittals to the appropriate reviewer (e.g., Construction Manager, Design Engineer, District, etc.). The Consultant shall maintain a log to track the status and review action of all submittals. The Consultant shall ensure that all submittals required by the contract documents have been submitted by the construction contractor. The Consultant is responsible for reviewing the contract documents and identifying the submittals for which it is responsible for reviewing. The Consultant shall maintain a neatly organized electronic system with PDF copies of all submittals.
- 3.5 **Requests for Information (RFIs)/Requests for Clarification (RFCs)** – The Consultant shall coordinate the RFI/RFC review process and route all RFIs/RFCs to the appropriate reviewer (e.g., Construction Manager, Design Engineer, District, etc.) The Consultant shall maintain a log to track the status of all RFIs and RFCs. The Consultant shall maintain a neatly organized electronic system with PDF copies of all RFIs/RFCs.

- 3.6 **Schedule Review** – The Consultant will be principally responsible for reviewing and approving the construction contractor’s Baseline Schedule, weekly look-ahead schedules, monthly schedule updates and Time Impact Analyses (TIAs). The Consultant shall submit its schedule review procedures to District’s Project Manager for review and approval.
- 3.7 **Change Management** – The Consultant shall manage the change order process and review, negotiate and respond to proposed change orders from the construction contractor. The Consultant shall implement a proactive approach to minimize change orders to the extent possible. Responses to change order requests shall be provided in accordance with the contract documents. All negotiated change orders shall be reviewed and approved by District’s Project Manager.
- 3.8 **Field Engineering** – The Consultant shall provide oversight of all work performed by the construction contractor to ensure compliance with the contract documents and Permits. The Consultant shall provide field engineers with relevant experience and certifications for the work being performed. The Consultant shall coordinate with the construction contractor and the Design Engineer to schedule the special inspections, structural observations and inspections by the appropriate agency as specified in the contract documents, and as required by Regulatory and Building Permits, the contract documents and the California Building Code. The Consultant shall document the construction contractor’s daily activities with a daily construction report using District’s standard template or approved alternative. Daily construction reports shall be filed each day. The Consultant shall take color photographs of construction activities on a daily basis. Daily construction reports and progress photos shall be neatly organized and incorporated into the Consultant’s electronic filing system.
- 3.9 **Materials Testing/Inspection** – The Consultant will schedule materials testing and inspection services as required by the contract documents, Regulatory and Building Permits and the California Building Code through District’s on-call inspection and materials testing firm. The Consultant’s resident/field engineers will accompany and oversee all inspection activities provided by District’s on-call inspection and materials testing firm to ensure they have been properly and thoroughly performed. The Consultant will accompany the inspector and/or materials tester for any offsite inspection including, at a minimum, pipe fabrication, pipelining and coating, and concrete batch plant inspection. The Consultant shall develop and maintain a log of inspection and materials testing services to document compliance with the contract documents and construction permits and to facilitate the review and approval of the on-call inspection and materials testing firm’s monthly billing.
- 3.10 **Risk Management** – The Consultant shall develop a risk management strategy and shall develop and maintain a Project Risk Registry. The Risk Registry shall

be updated on a weekly basis and shall be reviewed in the monthly Project Management Meetings.

- 3.11 **Schedule of Values** – The Consultant shall review and approve the Schedule of Values submitted by the construction contractor at the commencement of the Project. The Consultant shall ensure that the Schedule of Values contains sufficient detail to track the progress of the work and to facilitate approval of the construction contractor’s monthly progress payment applications. The Consultant shall confirm that the Schedule of Values has been correctly used to cost load the Baseline Schedule.
- 3.12 **Progress Payments** – The Consultant shall review and approve the construction contractor’s monthly progress payment requests. The Consultant shall ensure that all supporting documentation and releases have been provided before transmitting the pay application to District’s Project Manager for review and approval.
- 3.13 **Monthly Progress Report** – The Consultant shall prepare a Monthly Progress Report summarizing the key project parameters for the reporting period. The Report shall include, at a minimum, schedule, budget, RFI, submittal and change order status; potential claims; a description of key construction activities performed; activities scheduled for the next reporting period; color photographs; and a summary of key Project issues. The Monthly Progress Report shall be submitted by the final workday each month.
- 3.14 **Permits** – The Consultant shall ensure that the construction contractor has obtained all permits necessary for the performance of the work and that all permit conditions are met by the contractor. The Consultant shall coordinate with the construction contractor and permitting agencies to ensure that all necessary inspections are scheduled and documented, and that all permit conditions are met for the improvements.
- 3.15 **Safety** – The Consultant shall monitor the construction contractor’s work practices to ensure that all safety requirements are met. The Consultant shall review the construction contractor’s Injury and Illness Prevention Plan (IIPP) and Job Hazard Analyses (JHA) and shall observe the construction contractor’s work to ensure conformance with OSHA requirements. The Consultant shall promptly

notify the construction contractor and District of any observed safety violations.

- 3.16 **Record Drawings** – The Consultant shall review the construction contractor’s record drawings on a weekly basis to ensure that the drawings are up to date and accurate. The Consultant shall review the construction contractor’s record drawings at the end of each month prior to approving the contractor’s monthly progress payment request. The Consultant will also maintain an independent set of record drawings in its office.
- 3.17 **Startup and Commissioning** – The Consultant shall assist the construction contractor, District’s contract operator and the Design Engineer in the startup and commissioning phase of the Project. The Consultant shall ensure that all startup, testing and commissioning activities have been properly performed, accepted and thoroughly documented before the Notice of Substantial Completion is issued.

Task 4: Project Close-Out

- 4.1 **Punch List** – The Consultant shall coordinate with District, its contract operator, the District Engineer, Design Engineer, and the construction contractor to prepare punch lists for outstanding items of work, including all documentation and submittals required by the contract documents, upon Substantial Completion of the Project. The Consultant shall be prepared to assign cost values for outstanding punch list items to facilitate prompt and timely close-out of the Project. The Consultant shall ensure that all punch list items have been addressed to the satisfaction of District, the District Engineer and Design Engineer.
- 4.2 **Record Drawings** – The Consultant shall review the construction contractor’s final as-built drawing set to ensure that the drawings are accurate and complete. The Consultant shall certify the accuracy of the final record drawing set before final payment is approved and before the record drawings are transmitted to the Design Engineer for incorporation into AutoCAD.
- 4.3 **Final Payment** – The Consultant shall reconcile all contract Bid Items, change order work and outstanding punch list items in the preparation of the final payment to the construction contractor.
- 4.4 **Close-Out Report** – The Consultant shall prepare a Close-Out Report including, at a minimum, a summary of the Project construction, key issues, lessons learned, change summary, schedule summary, as-built schedule and recommendations for the management of future capital improvement projects. The Consultant shall include provisions to submit a draft and final Close-Out Report.

- 4.5 **Project File** – At the conclusion of the Project, the Consultant shall transmit all Project-related documentation to District’s Project Manager. An electronic version in PDF format shall be maintained through the duration of the Project and transmitted to District. The Project file shall be neatly organized, and all files shall be accurately titled and labeled to facilitate ease of access by District staff. The Consultant shall present the Project file structure to the District Project Manager when transmitted.

INQUIRIES DURING PROPOSAL PERIOD

Consultants must direct all inquiries to the District in writing, via email to the General Manager, Kelly Dodds kelly.dodds@sanmiguelcsd.org. All inquiries will be responded to in writing, and questions and responses will be disseminated to all consultant teams for their consideration. The origination of the questions will not be disclosed. **All inquiries must be received no later than Friday, March 20th, 2026, at 3pm PST in order to receive responses from the District.** Inquiries received after this deadline may not be responded to.

PRE-PROPOSAL MEETING

A mandatory pre-proposal meeting will be held on Wednesday March 11, 2026 at 11:00 AM. This meeting will be held in person at the Machado WWTF at 1765 Bonita Place San Miguel CA 93451.

ADDENDA TO RFP

Through the course of the proposal development, consultants may raise questions concerning the RFQ/P, which may impact proposals. The District will issue addenda as necessary to further clarify the requirements and expectations of the RFQ/P. Consultants shall acknowledge receipt of addenda in the proposal cover letter.

REQUEST FOR QUALIFICATIONS/PROPOSALS FOR CONSTRUCTION MANAGEMENT FOR THE MACHADO WASTEWATER TREATMENT FACILITY UPGRADE AND EXPANSION PROJECT

PROPOSAL REQUIREMENTS

Submit One Proposal. Prime consultants shall be limited to only one proposal/project team for the Project. Subconsultants, however, may be included in multiple proposals with various prime consultants.

Proposal Rejection or Withdrawal. Late proposals (submitted after the specified due date/time) shall be rejected by the District and returned un-opened to the Proposer. The District reserves the right to accept or reject any or all proposals. Proposals may be withdrawn by a signed written request submitted to the District at any time prior to 5 p.m. on the due date of the proposal.

Project Manager. The Project Manager shall be the same person named as Project Manager in the Proposal and shall be dedicated to this Project as appropriate to execute the project in a timely and effective manner. Should the designated Project Manager not be able to fulfill this commitment during the course of the Project, the Consultant shall notify the District within 10 working days of proposed personnel change and shall submit the qualifications of the new proposed Project Manager and is subject to approval by the District.

Agreement. Consultants shall review the District's Standard Agreement, liability, and insurance requirements, included as **Attachment A** to this RFQ/P. Each individual firm submitting a proposal shall meet all the terms and conditions contained in the Agreement, and/or shall submit proposed exceptions to the Agreement in the Consultant's proposal. The District is willing to negotiate such requirements with candidates; however, the Proposer shall bear in mind that should a funding agency used by the District require specific terms and conditions not included in District's Agreement, Consultant shall abide by all funding agency requirements without exception. This Agreement and RFQ/P is for Construction Management services.

Agreement Execution. The selected consultant shall execute the written contract included in Attachment A, with the District within 10 working days after notice of award has been granted by the District. Failure to accept and execute said Agreement will cancel the notice of award, and the District will continue negotiations with the next highest ranked firm.

Proof of Insurance. The District will require the individual or firm selected to maintain general liability, automobile, workers' compensation, and errors and omissions insurance. The contract will contain provisions requiring the selected firm to indemnify the District. Other required provisions will include the District's right to terminate the agreement, at its sole discretion, upon the provision of notice. Consultant shall provide proof of insurance in the form, coverages, and amounts specified in the Agreement within 7 working days following notice of contract award. Such insurance proof shall be a pre-condition of contract execution.

**REQUEST FOR QUALIFICATIONS/PROPOSALS FOR CONSTRUCTION
MANAGEMENT FOR THE MACHADO WASTEWATER TREATMENT
FACILITY UPGRADE AND EXPANSION PROJECT**

The selected proposer will be required to provide insurance coverage in the amount of Two Million Dollars (\$2,000,000) Commercial General Liability (CGL) Insurance and Four Million Dollars (\$4,000,000) Professional Liability Insurance.

INSURANCE REQUIRED	AMOUNT
CGL & Property Damage	\$ 2.0 Million per occurrence
Professional Liability	\$ 2.0 Million per occurrence / \$ 4.0 Million aggregate
Auto Liability /Property Damage/Bodily Injury	\$ 1.0 Million per occurrence
Workers Compensation & Disability Benefits	\$ 1.0 Million per occurrence

General Conditions.

- Preference will be given to Firms with offices within 120 miles of the District, Proposer shall indicate where the office that would service this contract is located.
- The District shall not be liable for any pre-contractual expenses incurred by any proposer, nor shall any firm include such expenses as part of the proposed cost. Pre-contractual expenses include any expense incurred by a proposal and negotiation of any terms with the District.
- The District reserves the right to withdraw this RFP at any time without prior notice and to reject any and all proposals submitted without indicating any reasons. Any award of contract for services shall be made to the firm best qualified and responsive in the opinion of the District.
- Proposals may, at the District’s option, be rejected if they contain any alterations, additions, conditional or alternatives, are incomplete, or contain erasures or irregularities of any kind.
- The District reserves the right to reject any and all proposals. The District expressly reserves the right to postpone submittal opening for its convenience and to reject any and all submittals responding to this RFP.
- Proposal will NOT be opened publicly.
- The selected firm must agree to indemnify and hold harmless the District, its officers, agents and assigns from any liability or loss resulting from suits, claims, or actions brought against the District which result directly or indirectly from the wrongful or negligent actions of the consultant in the performance of the contract.
- The selected firm will be required to comply with all existing State and Federal labor laws including the applicable to equal opportunity employment provisions.
- The District reserves the right to negotiate special requirements and proposed service levels using the selected proposal as a basis. Compensation for services will be negotiated with the selected firm.

REQUEST FOR QUALIFICATIONS/PROPOSALS FOR CONSTRUCTION MANAGEMENT FOR THE MACHADO WASTEWATER TREATMENT FACILITY UPGRADE AND EXPANSION PROJECT

- All responses to this RFP shall become the property of the District and will be retained or disposed of accordingly.
- No amendments, additions or alternates shall be accepted after the submission date and time.
- All documents, records, designs, and specifications developed by the selected firm in the course of providing services for the District shall be the property of the District.
- Anything considered to be proprietary in the proposal should be so designated by the firm.
- Acceptance by the District of any proposal submitted pursuant to this RFP shall not constitute any implied intent to enter into a contract for services.
- The District reserves the right to issue a written notice to all participating firms of any change in the proposal requirements or submission schedule should the District determine, in its sole discretion, that such changes are necessary.
- All services provided by the firm shall be in accordance with State, Federal, County, District executive orders, ordinances, laws, regulations and standards.
- The selected firm must comply with Government Code section 8355 in matters relating to providing a drug-free workplace.
- The Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31 et. seq., are the governing factors regarding allowable elements of cost.
- The final Agreement between the District and the firm will include the administrative requirements set forth in 49 CFR Part 18, Uniform Administrative Requirement for Grants and Cooperative Agreements to State and Local Governments.

REQUEST FOR QUALIFICATIONS/PROPOSALS FOR CONSTRUCTION MANAGEMENT FOR THE MACHADO WASTEWATER TREATMENT FACILITY UPGRADE AND EXPANSION PROJECT

PROPOSAL FORMAT

General. Proposals shall be prepared in accordance with the format specified in this section. Proposals that do not follow this format will be subject to rejection by the District. Provide proposals in the following format:

- **Provide your proposed fees in a separate sealed envelope, clearly marked with the proposer's company name and address, and labeled "Proposed Fees for CONSTRUCTION MANAGEMENT MACHADO WWTF UPGRADE". Prime consultant fees shall be broken down by manhours per task, in accordance with the labor classifications and rates specified, and per Section 4 of the Proposal.**
- **Letter of Transmittal.** Provide a brief transmittal letter (2 pages maximum) transmitting the proposal to the District.
- **Table of Contents.**
- **Section 1. Project Understanding and Approach.** Provide your team's understanding and approach to the overall project. Discuss issues and concerns and express your ideas and methodology on how best to approach and execute the project. Include your approach to project management, teamwork, communications, quality assurance/control, and cost and schedule controls.
- **Section 2. Project Team/Qualifications.** Provide an organization chart showing design team, organization/lines of communication, and team member qualifications germane to this project. Clearly state your proposed Project Manager and corresponding management, planning and/or design qualifications. Include all subconsultants as part of the proposed team and describe your past working relationships with each subconsultant. Full resumes shall be placed in Appendix A. Team member references shall be included in Appendix B. Provide a minimum of three references, two of which must be for the proposed Project Manager. State the contact/agency name, brief title/description of project, contact telephone number.
- **Section 3. Relevant Project Experience.** Provide your team's relevant project experience as it relates to the nature of this project, including the experience of proposed subconsultants. Include projects of similar nature, magnitude, and complexity to this project. Provide the year(s) the Work was performed and identify key team members and their roles on the project. Projects listed should be specifically relevant to key aspects of the Project.

REQUEST FOR QUALIFICATIONS/PROPOSALS FOR CONSTRUCTION MANAGEMENT FOR THE MACHADO WASTEWATER TREATMENT FACILITY UPGRADE AND EXPANSION PROJECT

- **Section 4. Scope of Services.** Provide a detailed scope of services for the project. Embellish on the scope outline in this RFP. Include a subsection in this Section 4 specifically to present any exceptions to the Agreement for Services.

- **Section 5. Conflicts of Interest.** Firms submitting a proposal in response to this RFP must disclose any actual, apparent, direct, or indirect, or potential conflicts of interest that may exist with respect to the firm, management, or employees of the firm or other persons relative to the services to be provided under the Agreement for engineering services to be awarded pursuant to this RFP. If a firm has no conflicts of interest, a statement to that effect shall be included in the Proposal.

- **Section 6. Project Schedule.** Provide a detailed project schedule, in graphic format, along with written explanation of assumptions, or specific details, issues or concerns regarding the proposed schedule. Show graphically and clearly indicate all schedule components, including mandatory compliance schedules, those schedule items for District and agency review, and other items as deemed necessary. Include in the schedule all anticipated time allotments for agency reviews, public participation, and other schedule provisions. Clearly state all assumptions and basis for the proposed schedule. The proposal and project award schedule follows:

Item	Date
RFP/Q Issued	2/26/2026
Pre-Proposal Meeting	3/11/2026, 11 am local time
Submit Questions By	3/20/2026, 4:30 pm local time
Responses to Questions Posted By	3/27/2026, 4:30 pm local time
Proposal Due	4/3/2026, 3 pm local time
District Review of Proposals	4/3/2026 through 4/10/2026
Interviews (if desired by the District)	TBD
District Recommendation of Selected Firm/Staff Report	4/23/2026
Consultant Notice of Contract Award/Begin Contract Negotiations	4/27/2026

- Appendix A. Team Member Resumes

- Appendix B. References

- Appendix C. Billing Rates

REQUEST FOR QUALIFICATIONS/PROPOSALS FOR CONSTRUCTION MANAGEMENT FOR THE MACHADO WASTEWATER TREATMENT FACILITY UPGRADE AND EXPANSION PROJECT

- **Fee Estimate. IN A SEPARATE PDF DOCUMENT**, provide a fee estimate, broken down by personnel, hours, and task, demonstrating your understanding of the scope of work and level of effort required to accomplish all tasks. Provide proposed consultant fees, using the same hourly rates proposed in Consultant's billing rate schedule. Provide the standard billing rate sheets for the prime consultant and each subconsultant and include such billing rate sheets in Appendix C. **DO NOT PROVIDE THIS FEE ESTIMATE AS PART OF THE PROPOSAL. THE PROPOSED FEES SHALL BE PROVIDED IN A SEPARATE PDF, CLEARLY LABELED AS SUCH.**

Proposal Length. The District has no required proposal length; however, the District requests Proposers to be concise and to only include information germane to the Proposal.

Other Requirements. The hard copies of proposals shall be bound. **Minimum font size for text shall be 11 point, except for headers, footers, footnotes, etc.**

PROPOSAL RANKING CRITERIA

Proposals will be ranked by the District based on established ranking criteria. The value of each criterion is stated immediately following each criterion. Criteria and relative "point" values are as follows:

- Project Understanding and Approach, 35 points
- Team qualifications, 30 points
- Project Schedule, 15 points
- Responsiveness to RFP, 15 points
- Local Presence, 5 points

All proposals will be ranked on these criteria, and a short-list of a maximum of three firms will be chosen. If interviews are warranted, the District will select the interview times at random and will notify each team as to their respective time slots for interviews. The interviews will consist of a half-hour presentation by the project team, followed by a one-hour question and answer period. The top candidates may be interviewed, and the top firm selected based on the outcome of the respective proposals and interviews. The top-ranked firm will then enter contractual and fee negotiations with the District, and should the District and top-ranked firm not satisfactorily negotiate the agreement, the second-ranked firm will enter negotiations, and so forth.

**REQUEST FOR QUALIFICATIONS/PROPOSALS FOR CONSTRUCTION
MANAGEMENT FOR THE MACHADO WASTEWATER TREATMENT
FACILITY UPGRADE AND EXPANSION PROJECT**

ATTACHMENT A – SMCS D STANDARD AGREEMENT

EJCDC® E-500, Agreement between Owner and Engineer for Professional Services

ID	Task Name	Duration	Start	Finish	Predecessors	Timeline (2026-2028)						
						H2	2026 H1	H2	2027 H1	H2	2028 H1	H2
1	SRF FINANCING AGREEMENT	0 days	Thu 2/26/26	Thu 2/26/26			◆ 2/26					
2	Funding Agreement	0 days	Thu 2/26/26	Thu 2/26/26			◆ 2/26					
3	PERMITTING	60 days	Thu 1/1/26	Wed 3/25/26								
6	CONTRACTOR PROCUREMENT	85 days	Thu 2/26/26	Wed 6/24/26								
7	Release Bid	0 days	Thu 2/26/26	Thu 2/26/26	2		◆ 2/26					
8	Bid Period	6 wks	Thu 2/26/26	Wed 4/8/26	7							
9	Bid Award	0 days	Thu 5/28/26	Thu 5/28/26	8							
10	Execute Contract	20 days	Thu 5/28/26	Wed 6/24/26	9							
11	CONSTRUCTION PHASE	821 days	Wed 7/30/25	Wed 9/20/28								
12	Milestones	585 days	Wed 6/24/26	Wed 9/20/28								
13	Notice to Proceed	0 days	Wed 6/24/26	Wed 6/24/26	10							
14	Notice of Completion	0 days	Wed 9/20/28	Wed 9/20/28	55							◆ 9/20
15	Submittals & Procurement	541 days	Wed 7/30/25	Wed 8/25/27								
33	Phase A	495 days	Thu 7/30/26	Wed 6/21/28								
34	Site Improvements	35 days	Thu 7/30/26	Wed 9/16/26								
35	Bypass Pond 1	5 days	Thu 7/30/26	Wed 8/5/26	20,29							
36	Demo	10 days	Thu 8/6/26	Wed 8/19/26	35							
37	Earthwork/Grading	20 days	Thu 8/20/26	Wed 9/16/26	36							
38	Site Construction	460 days	Thu 9/17/26	Wed 6/21/28								
39	Yard Piping	60 days	Thu 9/17/26	Wed 12/9/26	37							
40	Electrical Duct Banks	60 days	Thu 10/8/26	Wed 12/30/26	39SS+15 days							
41	Influent Pump Station	60 days	Thu 12/10/26	Wed 3/3/27	39							
42	Effluent Pump Station	60 days	Thu 3/4/27	Wed 5/26/27	41							
43	EQ Pump Station	40 days	Thu 5/27/27	Wed 7/21/27	42							
44	Structural Slabs	40 days	Thu 7/22/27	Wed 9/15/27	43							
45	Septage Receiving	30 days	Thu 9/16/27	Wed 10/27/27	44							
46	Vactor Dump Station	60 days	Thu 10/28/27	Wed 1/19/28	45							
47	Set Packaged Equipment	5 days	Thu 10/28/27	Wed 11/3/27	59,44							
48	Above Grade Mechanical/ Electrical Connections	60 days	Thu 11/4/27	Wed 1/26/28	47							
49	System Integration	20 days	Thu 1/27/28	Wed 2/23/28	48							
50	Treatment Startup and Testing	40 days	Thu 2/24/28	Wed 4/19/28	49							
51	Demonstration Period	45 days	Thu 4/20/28	Wed 6/21/28	50							
52	Phase B	65 days	Thu 6/22/28	Wed 9/20/28								
53	Site Improvements	65 days	Thu 6/22/28	Wed 9/20/28								
54	Earthwork/grading, Utilities	45 days	Thu 6/22/28	Wed 8/23/28	51							
55	Punchlist, Demobilization	20 days	Thu 8/24/28	Wed 9/20/28	54,46							

Project: San Miguel WWTP_Con
Date: Fri 10/24/25

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			

ID	Task Name	Duration	Start	Finish	Predecessors	Timeline (2026-2028)											
						H2	2026	H1	H2	2027	H1	H2	2028	H1	H2		
56	MBR PROCUREMENT	435 days	Thu 2/26/26	Wed 10/27/27													
57	Board Approval of Submittals and Cost	0 days	Thu 2/26/26	Thu 2/26/26	2												
58	Fabrication	14 mons	Thu 2/26/26	Wed 3/24/27	57												
59	Deliver MBR Package System to Site	0 days	Wed 10/27/27	Wed 10/27/27	45,58												
60	SWITCHGEAR PROCUREMENT	201 days	Fri 10/10/25	Fri 7/17/26													
61	Contract Execution & NTP	1 day	Fri 10/10/25	Fri 10/10/25													
62	Submittals	30 days	Mon 10/13/25	Fri 11/21/25	61												
63	Fabrication	28 wks	Mon 11/24/25	Fri 6/5/26	62												
64	Construction/ Installation	70 days	Mon 4/13/26	Fri 7/17/26	62FS+60 days												
65	PG&E Meter Ready for Egerization	0 days	Fri 7/17/26	Fri 7/17/26	64												

Project: San Miguel WWTP_Con Date: Fri 10/24/25	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			

UPGRADE WITHOUT DISRUPTION



Seamless Construction Management & Inspection



**CONSTRUCTION MANAGEMENT
FOR THE MACHADO WASTEWATER TREATMENT
FACILITY UPGRADE & EXPANSION PROJECT**

APRIL 10, 2026



April 10, 2026

Kelly Dodds, Director of Utilities
San Miguel Community Services District (CSD)
1150 Mission Street
San Miguel, CA 93451

RE: Construction Management for the Machado Wastewater Treatment Facility Upgrade And Expansion Project

Dear Mr. Dodds,

As the District upgrades the Machado Wastewater Treatment Facility to meet future needs, they have an experienced and committed partner in Wallace Group. The planned two-phase approach minimizes disruption, leverages expected grant funding, and strategically phases construction to reduce operational risk and maintain plant reliability throughout the upgrade process. Having supported the District on the design, our team can further provide the continuity, experience, and expertise required to minimize impacts and deliver the project effectively through construction.

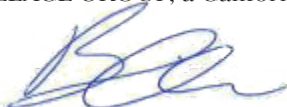
Relationship. With over forty years of experience working on public projects, and our direct history with the District providing design and construction phase support for the Machado plant, our team brings valuable familiarity and experience. Our long standing relationship with the District and experience delivering multiple projects makes Wallace Group well positioned to support the Machado WWTF Upgrades project.

Proximity to the Site. Our construction management team will serve the project from our San Luis Obispo office. Our inspector, Tony Scalise, brings over 40 years of construction experience and is a resident of San Miguel. Tony will be on-site daily during construction activities and his close proximity to the project site will result in substantial cost savings to the project over the construction duration with no inspection travel time and minimal mileage being charged to the project. Tony will also be able to respond quickly and efficiently to project needs when they arise and has a personal vested interest in seeing the success of this project. Our supporting roles are also all based out of our San Luis Obispo office and can be onsite in a matter of minutes if needed.

Project Knowledge & Experience. Wallace Group's team will be your strategic partner in delivering this work and we are eager to support your goals. Our previous work on the water and sewer maps, and the WWTP capacity evaluation, provides a strong foundation, allowing our team to begin on the first day with a solid understanding of the District's goals, project design, and construction management requirements. Wallace Group has successfully delivered many projects in-house from design through construction, providing a seamless transition between project phases. We have observed significant efficiencies in delivery as communication is streamlined and working relationships are already established, improving our responsiveness and resulting in realized cost savings to the project.

As outlined in greater detail in our proposal, our team is uniquely positioned to deliver this project for the District. Our experience, expertise, and proximity allow us to begin with an understanding that reduce costs and supports the project timeline. As Principal, I, Bryan Childress, am authorized to legally execute contracts on behalf of Wallace Group. We thank you for your time and consideration.

WALLACE GROUP, a California Corporation



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SAN MIGUEL CSD

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SECTION ONE - Project Understanding & Approach

TECHNICAL PROJECT UNDERSTANDING

This project includes the upgrade to the existing Machado Wastewater Treatment Facility (WWTF). The current facility is a pond system with four treatment ponds and three percolation ponds permitted for 0.2 million gallons per day (MGD). The planned Phase 1 upgrades include the installation of a Cloacina M6 packaged membrane bioreactor (MBR) treatment system with UV disinfection that will increase the total plant capacity to 0.325 MGD. In addition to the new treatment system, the improvements will also include an influent pumping station, new headworks facility, sludge management, effluent pumping station, and a vector dump station. The plant is being designed to allow for a future Phase 2 Improvement project to expand the plant capacity to 0.5 MGD through additional percolation ponds and expansion to a Cloacina M9 package plant. The plans currently show the construction of a new administration building and parking lot, but that is currently being value engineered out due to budget constraints.

Phasing. A critical aspect of the project is the requirement for the existing treatment facility to remain operational until the improvements can be completed and commissioned. This will include locating and knowing where the existing underground utilities are located to ensure they remain in service and are not damaged during construction of the improvements. A detailed Construction Work Plan will be submitted by the contractor, in conjunction with their baseline schedule, detailing their proposed methodology and sequencing of the work. Upon receipt of these submittals, we will schedule a meeting with the project team for the contractor to present and walk through in detail their work plan and to get buy in from the team. A proposed phasing approach is presented on Sheet G1.1 showing proof of concept and this will serve as a starting point for the contractor as shown in Phase 1A-1D and Phase 2. We have reviewed and elaborated on the required phasing in Section 6.0 – Schedule of this proposal.



Earthwork. In addition to the phasing of the improvements to keep the existing plant operational, the earthwork scope as various ponds are filled in and new ponds cleaned or constructed will be an area of focus to ensure the contractor is performing the work efficiently and keeping the site balanced. One of the first scopes of work will be to clean Pond 1, demolish the pond liner and equipment, and fill the pond using cut for future phase grading and existing stockpiles on-site. This will allow for the new treatment facility to be constructed and commissioned in parallel with the existing plant. Two new percolation ponds will be constructed to the north of the existing site. Once the new facility is operational, this allows for the existing Ponds 2 and 4 to be cleaned, de-sludged and modified as required. Pond 3 will be demolished and filled in to facilitate the future building construction.

PG&E Service & Solar. As part of the improvements, the existing PG&E primary service is being upsized to a 2,000 amp service with a new pad mounted transformer and switchboard. The new electrical service will be located adjacent to the west gate and will be tied into the existing switchboard via temporary aerial lines until this project is complete. The PG&E service will also include a PV disconnect for the new ground mounted solar array planned at the north of the site and includes installation of conduits for use by the PV installer. The District currently has the primary service electrical work out to bid and will be completed prior to the main plant improvements under a separate construction contract. This effort will be supported by our construction management team and has a construction time of 75 calendar days.

The electrical improvements within the plant will also need to be phased to support the continued operation of the plant while the new plant improvements are constructed. The new electrical conduits will be installed underground and the existing service and overhead lines removed within the plant. In addition, two 500kw backup natural gas generators will be installed.

Grant Funding. We understand that this project is almost entirely grant funded through the Clean Water State Revolving Fund (CWSRF) which is expected to have a finalized agreement in June 2026. The District is also pursuing a bridging loan to assist with cash flow throughout the project as grant reimbursement requests are processed. We have extensive experience assisting with the grant administration and reimbursement requests and will assist the District with this throughout the project. We also understand that this may bring heightened scrutiny on progress payments, invoices, and labor compliance and we will establish strong documentation protocols to assist in the event of an audit.

CONSTRUCTION MANAGEMENT & INSPECTION APPROACH

Construction Management. Wallace Group has a demonstrated track record of successfully providing construction management (CM) and inspection services on similar projects across the Central Coast and we plan to approach this project with a similar structure. Zach Teske, PE will serve as the Construction Manager for the duration of the project and will work closely with the project team. In addition, Anthony Lehman, QSP/D will serve as an Assistant Resident Engineer and will assist in providing construction management support.

Zach and Anthony will perform much of the construction administration required for this project including the constructability review, pre-bid assistance, utility coordination, public outreach, and the scheduling and leading of the pre-construction meeting. Our Marketing Director, Bria DiCiccio, will support. During the construction phase, they will be in charge of tracking and routing of submittals and RFIs, developing Weekly Meeting agendas and facilitating meetings, reviewing certified payrolls, and processing progress payments. During the weekly meetings, the project team will review the contractor's Three Week Look Ahead Schedule to identify the public notifications required, inspection requirements, and to forecast the next phase of the work. Reviewing these look-ahead schedules will allow the project team to compare progress against the baseline schedule, identify if the contractor is behind schedule and put in place a plan so this delay may be remedied. In addition to the Weekly Project Progress Meetings, we will participate in the monthly Project Management Meetings with the District, the plant operator, and the project team.

We affirm that we have reviewed and will provide the scope of services listed in the RFP. We have included a detailed scope breakdown as part of our budget estimate for this project for the District's review and inclusion in our contract.

Inspector. A major component to the construction management team's success will be our on-site inspector. Tony Scalise, a longtime resident of San Miguel, will be assigned as the main construction inspector for this project. Tony will be on-site daily, or as required by construction activities during construction, and will provide oversight, observation, and inspection services to ensure conformance with the project plans, specifications, and submittals. Due to the size of the project, we anticipate this project will require full time inspection on most days. Tony's close proximity to the project will allow him to respond efficiently to the project site, and his short travel time will result in large cost savings to the project over the estimated 600 working day construction period.



PROCORE® Procore Construction Management Software. Wallace Group can provide Procore construction management software to administer the project and can provide training for the contractor and agency staff. We utilize Procore on all of our construction projects due to the ease in tracking outstanding items, ease of documentation, and to allow for a single place for all project team members to collaborate together. Photos and Inspector Daily Logs are available for review in real time as the work is progressing, allowing staff, the communications coordinator, and others, to keep track of operations in the field. Submittals and RFIs will also be routed through Procore, which will maintain a log of the items that have been submitted and their current status.

The files will be maintained based on the filing system provided in the Local Assistance Procedures Manual (LAPM) or other format for ease of grant administration. We also understand that the District may be pursuing their own CM software for use on the project and we affirm we can utilize it in lieu of Procore.

Partnership & Kick Off Meeting. At the on-set of the project, we will schedule a meeting with the District and other project team members to make introductions and set expectations for the project. We look forward to working closely with District staff for the successful execution of this project. As with all our projects, we aim to partner with the full team, including the contractor, to successfully deliver the quality final product and capture the team's vision for the work. As the construction management team, we plan to handle the day-to-day operations and tasks required during the construction phase such as meetings, coordination, document routing and control, and observations. We understand that the District will administer the contracts and approve the progress payments to the Contractor. We desire that the District's Designated Representative be available to assist with public outreach efforts, attend the weekly construction meetings and be available for timely discussion and input when issues arise regarding RFIs or potential change orders, especially items that may impact the project schedule or budget. We are in alignment with the District's goals to communicate effectively, deliver a high-quality construction product, minimize risk and claims, deliver the project on budget, and maintain excellent documentation. We share these same goals as the measure of a successful project.



PRE-CONSTRUCTION PHASE

Constructability Review. One of our first items of work will be to perform a constructability review of the draft bid documents, including the drawings, specifications, engineers' construction cost estimate and bid form, and other project budget items such as the allocated contingency. We will then issue a memo with our recommendations and schedule a meeting with the design project team to discuss and review. Our construction management team often performs this scope of work for in-house design projects. We will review the scheduling, safety, and work restriction specifications and develop additional items that may need to be included and/or recommend modifications to the general and special provisions.

We will also review the proposed bid form and bid item descriptions and recommend changes or modifications. Logical and organized structuring of the bid items will aid in the development of the more detailed Schedule of Values submitted by the contractor. This will include recommending the minimum qualifications and licensure for the prime and subcontractors. We appreciate the opportunity to review and provide input and a "fresh set of eyes" to make sure we are putting out the best possible project at bid time.

Schedule & QA/QC Plan. Concurrently with our constructability review, we will develop a preliminary project schedule to detail the overall sequence of the work, including major project milestones and equipment lead times. This schedule will be utilized to help establish the contract time and to establish realistic milestones. We will also develop a comprehensive quality assurance/quality control plan (QA/QC) to establish policies and procedures for on-site construction work, off-site fabrication, and startup and commissioning activities. This QA/QC plan will help to set the groundwork for ensuring the specifications provide sufficient detail and oversight requirements by the contractor as part of their scope of work and their own QA/QC efforts.

Pre-Bid Assistance. We will assist during the bidding phase with bid documents and pre-bid meeting. In coordination with the Design Engineer, we will assist in reviewing and responding to questions and issuing bid addendums, including reviewing the received bids to ensure that they are responsive and complete. In addition, we will provide a summary and comparison of the bids received, for ease of reference, and a summary memo recommending award of the contract.

Pre-Construction Conference. We will schedule and lead the pre-construction conference with the awarded low bidder. We will develop the agenda prior to the meeting, distribute prior to the meeting for input from the project team, reach out to the applicable stakeholders to ensure their input and attendance. During this time, we will set up Procore (or other software) to begin working through submittals and RFIs. During the pre-construction conference, we will spend a significant portion of the meeting focused on the contractor's baseline construction schedule to verify sufficient detail is provided, including identifying long lead items, float, logic, and critical path. If needed, the pre-construction conference and the schedule review meeting can be separate meetings.

Public Relations. A large part of the success of this project will be in the coordination of the work and reduction in impacts to local residences. Notification of the public of the upcoming work, traffic impacts, and access restrictions will be critical and can make a difference in how the project is perceived by the public. Our CM team will work with the contractor and District throughout the project to ensure that impacts are mitigated to the greatest extent possible and that sufficient notification is provided for expected impacts. Our team will be supported by our Outreach Communication Coordinator, Bria DiCiccio, to develop graphics and provide website updates for the project.

We plan to do this by reviewing the contractors Three Week Look Ahead scheduled during the Weekly Construction Meetings to forecast upcoming impacts as the contractor proceeds with their work. This will allow for the project team to develop a plan for the contractor in providing notification via door hangers or other communication to impacted residents and businesses. This will be an ongoing effort throughout construction that will require constant diligence from the project team, beyond providing initial notification prior to the start of construction. We anticipate having a landing page on the District's website where construction and project updates can be provided to the public. Notifications, including door hangers, will be provided in both Spanish and English and these activities will be documented in our monthly progress report.

CONSTRUCTION PHASE

Field Inspection. Inspector Tony Scalise will be on-site daily during construction activities. Daily logs will be completed in Procore (or other) documenting weather, equipment, manpower, sub-contractors, quantities, photos, and observations and notes of the day's construction activities and available in real time to the project team. We will actively observe the work in progress to confirm the work is being performed in accordance with the plans and specifications, and to confirm that applicable safety protocols are being followed as presented in the contractors Injury and Illness Prevention Plan (IIPP). For the various scopes involved in this project, this will include items such as confirming delivered materials match those submitted and accepted, verifying line and grades, grading and earthwork, observing forms and rebar cages, verifying slopes, and observing utility installations in accordance with our and the contractors QA/QC plans. We will document actual field dimensions and bid items quantities for accuracy in processing progress billings and for as-built purposes. A project punchlist will be maintained throughout the project and tracked to verify they are completed prior to project close out.

Material Testing & Special Inspection. Tony will also have oversight of the District's material testing subconsultant who will be performing quality assurance testing on pond fill, concrete, subgrade, base, and asphalt courses in accordance with the project's Quality Assurance Program. Special inspections will also be scheduled for required structural inspections. We will actively review the layout by the Contractor and confirm the locations and areas are in conformance with the project plans. This will also include off-site verification of factory acceptance testing (FAT) for various items such as electrical cabinets, pumps, and the package treatment system. We will coordinate with the Engineer of Record for these various scopes to perform milestone inspections.



Budget Management: Change Orders & Risk Mitigation. In addition to schedule, budget management is of the utmost importance to ensuring a successful project. We will track and process monthly progress payments from the contractor, make recommendations to the District to accept and process, and track these quantities and payments in an excel summary spreadsheet. In addition, we develop a Risk Registry to actively track change orders, potential change orders, and force account items in the same spreadsheet to ensure proactive management of the project's available contingency. Active tracking of available contingency allows for the District and CM team to quickly make decisions regarding adding scope or other betterments to the project. For change orders, we will work with the contractor to develop accurate scopes, evaluate pricing and assumptions, and make our detailed recommendations to the agency. Zach Teske and Bryan Childress will be integral to our project team in evaluating and negotiating change orders and claim mitigation.

For force account items, we will require the contractor to submit daily time and material tickets the day the work is performed for review by our on-site inspector. This ensures that manpower, equipment, and materials are agreed to in the field, even if entitlement of the change in conditions has not been established. This practice allows for accurate recording of the costs and effort expended and allows for the construction management team to focus on the issues presented, without having to argue or dispute the accuracy of the presented costs. We always strive to be fair and unbiased in our review of requested change orders and will always start with a detailed review of the contract documents as our basis for our analysis and recommendations. It has been our experience that working hand in hand with the contractor to talk through the issues, review the contract documents, and develop a plan to remedy allows for the project to continue to move forward in an amicable manner. We will keep the District apprised of the potential change orders on the project and advise the District on entitlement and recommended responses to disputed changes.

Labor Compliance. Wallace Group will perform labor compliance verification on this project by reviewing the submitted Certified Payrolls on the DIR website and making sure the contractor and subcontractors are staying up to date. In addition, our on-site inspector will conduct monthly certified payroll interviews of random staff in the field for payroll verification purposes. This approach adds no additional cost to the project since our inspector is already on-site during the performance of the work. We will report any outstanding items or discrepancies monthly to be reviewed by the project team. We have included Jenni Metzger for additional office support with labor compliance.



Startup and Commissioning. Due to the phased nature of the project, there will be multiple instances of startup and commissioning on the project. A majority of this work will occur in Phase IB to commission the new packaged treatment system and the new influent lift station. This scope will be performed in parallel with the existing plant operations. Well in advance of the work, detailed work plans will be submitted by the contractor for the various commissioning efforts to allow for the project team to review and provide comments. It will also be imperative to get the District's operators to review and weigh in on sequencing and coordination. In addition to the mechanical commissioning, the backup generators will need to be tested to verify adequate start up and switching. We will assist contractor in the development of these plans and the coordination with the District and the Design Engineer.

Monthly Progress Report. We will prepare a Monthly Progress Report summarizing the key project parameters for the reporting period, including schedule, photographs, RFI and submittal logs, budget and change orders, potential claims, and descriptions of key completed and upcoming construction activities. A summary of key project issues will be provided to aid in their tracking and resolution. We envision this monthly report being structured in a way to also be utilized in monthly grant administration and reporting to aid in reimbursement requests. This will avoid a duplication in effort and help to keep the grant administration efficient.

POST-CONSTRUCTION PHASE

Record Drawings. During the performance of the work, we will perform a quarterly review of the contractor’s as-built set to ensure they are staying up to date and updating as appropriate. In addition, Wallace Group will maintain an “Inspectors As-Built” to document changes in the field to compare to the contractor’s version. At the completion of the project, we will review the contractor’s as-built set as formally submitted, and add any additional information, prior to record drawings being issued by the Design Engineer. We will review the final record drawings and recommend the District accept for formal project record.

Project Documentation & Final Report. At the completion of the project, we will verify that all documentation has been provided by the Contractor and recommend that final payment and retention be released. We will submit a close out report for District record that will include all documents stored in Procore (or other) such as RFIs, submittals, Meeting Minutes, Change Orders, Progress Payments, Inspector Daily Logs, Punchlist, Progress Schedules, and all project photos. We will also provide a summary on key issues, lessons learned and make recommendations to the District for future capital improvement projects. We will provide a final close out package via cloud sharing system (SharePoint or other) or on a flash drive as requested.

SECTION TWO - Project Team & Qualifications

Firm Biography. Wallace Group is a multidisciplinary design and engineering firm with proven experience delivering and managing public infrastructure projects. Our team of 70 professionals spans civil and transportation engineering, construction management, landscape architecture, surveying and GIS, water resources, mechanical engineering, planning, and public works administration, allowing us to provide integrated and proactive construction oversight.

We prioritize clear communication, disciplined cost and schedule control, and effective coordination with contractors, agencies, and the community. As local professionals and active members of the Central Coast community, we are committed to delivering resilient, efficient, and community centered improvements that support the success of SMCSD’s upgrade and expansion at the Machado Wastewater Treatment Facility.

Having supported SMCSD during the design phase, our team is uniquely positioned to deliver construction management services tailored to this next project phase. Our Construction Management team will engage on day one, working closely with our engineers and bringing a strong understanding of site conditions, project goals, and operational requirements.

Our team is led by Director of Construction Management, Zach Teske, who brings more than fifteen years of experience delivering complex, phased infrastructure projects across California. He is supported by seasoned inspector and San Miguel resident, Tony Scalise and SWPPP Inspector, Glenn Rider, providing consistent field presence, regulatory compliance, and proactive issue resolution to minimize impacts to wastewater operations.

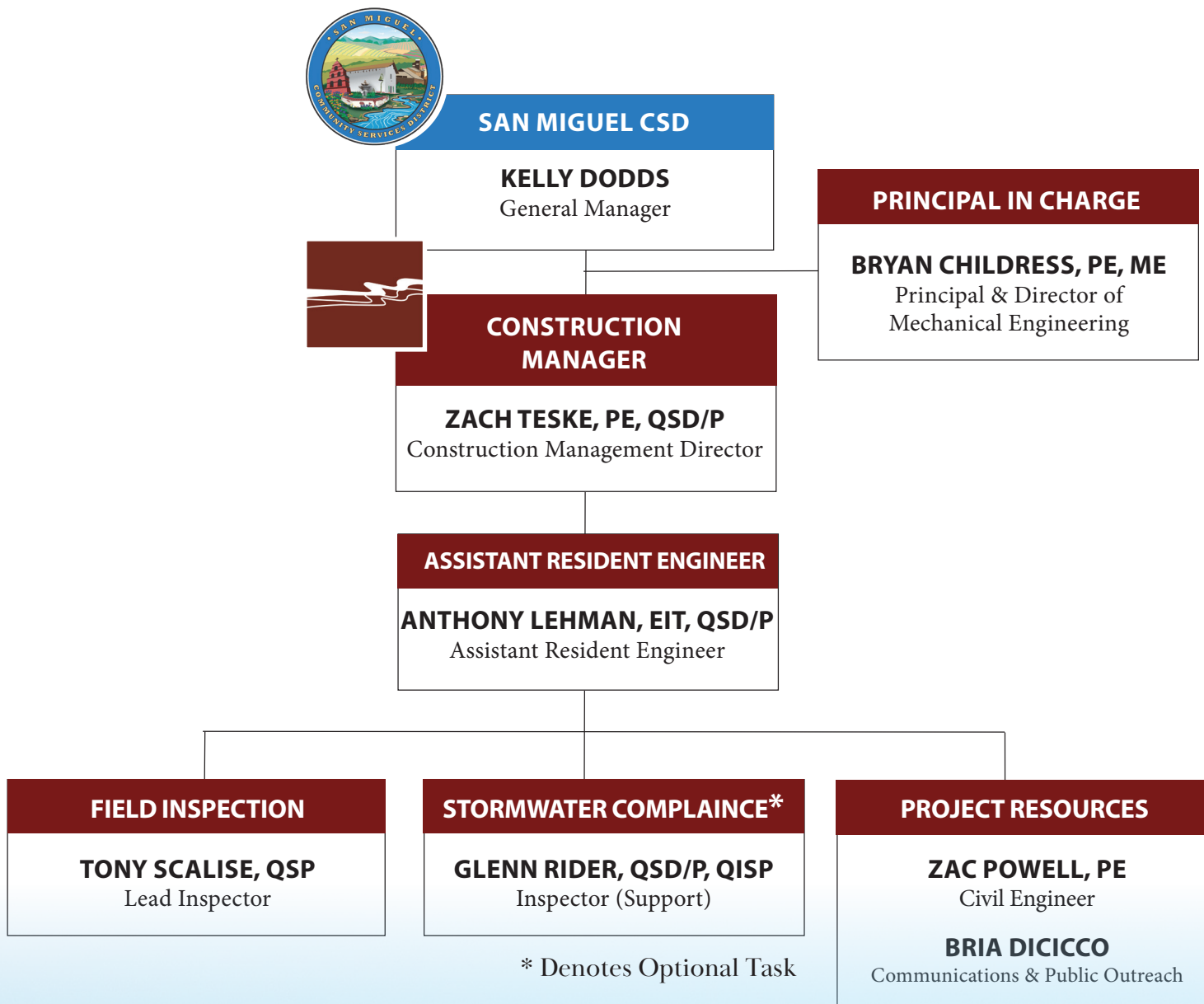
Wallace Group’s recent construction management experience includes work for the City of Soledad on the Recycled Water Improvements and the Dixie Street Sewer and Water Improvements, as well as ongoing support for the City of Hollister on trash capture system installation and upgrades at the Industrial Water Treatment Plant.

As outlined in the following pages, our project experience, familiarity with the facility, and experienced team make Wallace Group an ideal partner for the Machado Wastewater Treatment Plant Expansion and Upgrade Project.



We have assembled a committed team to guide this project. Our Construction Management team will be supported by our in-house Civil team, bringing continuity to the project. This firm expertise will also be supplemented by trusted subconsultants, Earth Systems Pacific, for materials testing and special inspection services.

On the following pages we have included short key personnel biographies, while key personnel resumes may be found in the appendix.



Below is a snapshot of the key personnel for our project team. Should additional resources be needed, our firm has more than 70 staff members, including 29 licensed Professional Engineers, as well as a robust Construction Management team of eight professionals who are available to provide additional support.

Staff Member

Key Personnel Summary



Bryan Childress
PE, ME
Principal in Charge



Bryan’s diverse *mechanical and civil engineering* background spans over 25 years and includes roles in design, project and personnel management, and technical support in the water and wastewater industries. Bryan’s strengths are in *mechanical systems, water/wastewater treatment*, system design, site planning, regulatory compliance, and operational troubleshooting. Bryan carries professional licenses in both mechanical and civil engineering.

His previous work as the *Principal in Charge, and Project Manager* for the design phase of this work will make him a valuable asset for this project team.



Zach Teske
PE, QSD/P
Construction Manager



Zach is our Director of Construction Management and will provide detailed support to the construction team in regards to contract, schedule, and claims management. He brings *broad civil engineering and construction management experience*, including underground utility upgrades and multiple pump and lift station projects. His diverse experience strengthens his ability to work effectively with all stakeholders. He began his career with a heavy civil contractor before transitioning into operations, maintenance, and development engineering at UC Santa Cruz, giving him *insight into both contractor perspectives and owner needs*. This range of experience positions him to guide the project with clarity, consistency, and a strong *team-focused approach*.



Anthony Lehman
EIT, QSD/P
Assistant Resident Engineer



Anthony Lehman is an Assistant Resident Engineer in the Construction Management department, whose background includes inspections, construction management, and design work in the field during construction. His experience includes inspecting *public works projects*, including but not limited to roadways, *water infrastructure projects*, retaining walls and structures. He is adept in his understanding of the construction process and provides *exceptional management and inspection* services for numerous public agencies, experience he will apply to his work for the District.



Tony Scalise
QSP
Lead Inspector



Tony brings over *35 years of construction experience* to Wallace Group. Having been a contractor for many years, Tony is instrumental in numerous *public utility projects installing water and sewer mains* and other essential services. He specializes in horizontal construction including grading and excavation, roadway paving and rehabilitation, underground utilities, and as a QSP with stormwater inspection services. As a *San Miguel resident*, Tony’s proximity reduces costs and maximizes availability. His local knowledge and decades of experience will be a tremendous asset.



Glenn Rider
QSD/P, QISP
SWPPP Inspections

Glenn has 20 years of experience working in the public and private sides of the Planning, Environmental and Engineering fields. He is highly skilled in *Environmental & Regulatory Compliance*, Water Quality, Planning & Policy Development, Construction Management, and Facilities Management. Glenn provides support to our municipal clients with compliance with their *stormwater regulations* including MS4 Stormwater Regulatory Compliance, Construction General Permit Compliance, *Industrial Stormwater* compliance, among many others.



Zac Powell, PE
Civil Engineer

Zac has worked on several different projects during his decade at Wallace Group. He primarily supports design for land development and transportation projects but has also worked on water resource-related projects. Zac has extensive experience in civil design, grading, and drainage which will be a benefit to the Machado WWTF Improvements due to the large grading footprint of the project. Zac's diverse background of projects, strong work ethic, and previous experience at the Machado Wastewater Treatment Plant make him a valuable resource to the Civil and Transportation design team, and an excellent technical resource for this work.



Bria diCicco
Outreach &
Communications

Bria brings two decades of marketing, branding, *communications, and public relations* experience to the project team. She has led marketing initiatives for U.S. and Canadian businesses across the automotive, energy, and agricultural sectors, where she refined her expertise in technical writing, market research, branding, event management, and public relations. Bria's proven ability to clearly convey a narrative, *articulate project advantages*, and *build consensus* among diverse stakeholders makes her a strong asset to any project team.



SECTION THREE - Relevant Project Experience



CITY OF SOLEDAD RECYCLED WATER CONVEYANCE PROJECT

The City of Soledad's Phase III Recycled Water Conveyance Project will replace more than 165 acre-feet per year of potable water with recycled water. This phase includes construction of a city-wide recycled water distribution system consisting of a new pump station, new and upgraded recycled water mains, swivel well connections, booster pumps, and conversion of existing irrigation systems. Because work will occur along major thoroughfares, the Wallace Group team will provide advance public notification and implement detailed traffic control measures.

The project also includes replacement of approximately 1,300 feet of aging clay sanitary sewer along Main Street with new 8-inch SDR-26 PVC pipe, installed along the existing alignment to minimize utility conflicts. Temporary sewer bypassing will be required during installation, with reconnection to the gravity system anticipated at the end of each work shift. Sewer laterals will be reconnected, and contractors will submit a detailed work plan addressing construction sequencing and bypass operations.

A new pump station will be constructed at the Water Reclamation Facility (WRF), including a cast-in-place wet well, booster pumps, and hydropneumatic tanks. The work will include dewatering, embankment construction, and installation of ductile iron piping with cathodic protection, along with electrical upgrades, and communication conduits. Existing soil embankments at the WRF were utilized to construct the new embankment with detailed settlement monitoring occurring for a three-month period. Startup, testing, and commissioning will be completed in coordination with City staff and the design team. All work within the WRF requires advance coordination to ensure existing plant operations are not impacted, with detailed coordination for temporary plant shutdown and tie in.

DATES: March 2025 - September 2026 (estimated)

CONTRACT AMOUNT: \$1.2M
CONSTRUCTION BUDGET: \$12.9M

REFERENCE: Donald Wilcox
City of Soledad
831 223 5187
donald.wilcox@cityofsoledad.com

KEY PERSONNEL:
Zach Teske, PE, Construction Manager
Tony Scalise, QSP, Construction Inspector



SUNNYSLOPE COUNTY WATER DISTRICT WATER SYSTEM CONSOLIDATION PROJECT

Wallace Group is supporting Sunnyslope County Water District with grant administration, engineering design, and construction management and inspection services for a multi-agency water system consolidation project to improve water quality and system reliability.

Phase One connected Best Roads Mutual Water Company to Sunnyslope County Water District. The Best Road community relied on a single groundwater well with arsenic, high total dissolved solids, and coliform violations, resulting in a State issued do not drink order. A \$2.25 million dollar Department of Water Resources Small Community Drought Relief grant funded the John Smith Road Water Main project and required District upgrades to co construct over 4,500 feet of 8 inch PVC water main. Phase One was completed in July 2025.

Phase Two is funded by a \$13.3 million dollar Department of Water Resources Urban Community Drought Relief grant to consolidate four water systems into Sunnyslope County Water District, including Tres Pinos County Water District, Best Roads Mutual Water Company, Stonegate, and Ventura Estates. Improvements include 23,400 feet of 6, 8, and 12 inch PVC and HDPE water mains, a 275,000 gallon water tank, existing tank improvements, multiple interties, pressure regulating valves, fire hydrants, and meters.

This project is currently in construction with an estimated completion in December 2026.

DATES: August 2023 - Ongoing

CONTRACT AMOUNT: \$3.7M (both phases)
CONSTRUCTION BUDGET: \$15.6M (both phases)

REFERENCE: Drew Lander
Sunnyslope County Water District
831 637 4670
drew@sunnyslopewater.org

KEY PERSONNEL:
Zach Teske, PE, Director of Construction Management
Anthony Lehman, EIT, Construction Manager



CITY OF HOLLISTER INDUSTRIAL WASTEWATER TREATMENT PLANT IMPROVEMENTS

Wallace Group is providing full services to the City of Hollister, including surveying, design, community outreach, grant administration, and construction management and inspection, to convert a portion of the Industrial Wastewater Treatment Plant into a stormwater treatment facility. The project supports the City's Watershed Plan goals and compliance with State trash capture requirements.

Wallace Group prepared a \$4.9 million Proposition I grant application, awarded in early 2022. The City's matching funds include stormwater upgrades at the IWTP, such as piping modifications, a new trash capture system, improvements to the Pond I pump station, and a new emergency backup generator. Work also includes new concrete spillways between existing ponds and an emergency spillway to the San Benito River. The grant-funded Bridge Road Outfall Trash Capture System captures trash, sediment, and hydrocarbons from the City's largest stormwater outfall to the San Benito River. Designed to meet State Trash Amendment requirements, the system includes new trash capture and flow diversion structures, new piping and manholes, and reconstruction of the existing parking lot.

To support grant requirements and community outreach, Wallace Group prepared residential mailers and is developing informational signage along the surrounding recreational path.

Our construction management team has supported the project by providing constructability reviews throughout the design phase and assisting with the bid documents, set up for ease of quantity tracking and risk allocation. During the construction phase, we have been providing construction inspection services to oversee field work to provide quality assurance observations. In addition, we have been providing construction management support to assist the City and the Contractor in the administration of the project. A large constraint of the project has been to construct the improvements within detailed sequencing requirements to ensure that the IWTP remains operational and to ensure sufficient pond capacity remains in place.

DATES: June 2025 - August 2026 (Estimated)

CONTRACT AMOUNT: \$862K
CONSTRUCTION BUDGET: \$8.7M

REFERENCE: Javier Hernandez
City of Hollister
831 620 2021
javier.hernandez@hollister.ca.gov

KEY PERSONNEL:
Zach Teske, PE, Director of Construction Management
Anthony Lehman, Construction Manager
Bria diCicco, Public Outreach



CITY OF WATSONVILLE
WELL 4 PUMP STATION & MILES LN.
SEWER LIFT STATION

Wallace Group provides comprehensive construction management and inspection services for the City of Watsonville as they deliver complex public infrastructure projects. From preconstruction through closeout, across multiple water and wastewater facilities, our team has provided constructability reviews, coordination with the engineer of record, support during bidding, and schedule and cost oversight. During construction, we lead regular construction meetings, manage submittals, RFIs, and change orders, track quantities, and review monthly pay requests. Project documentation is streamlined with the use of Procore, providing transparent coordination among owners, designers, contractors, testing firms, and utility providers.

Our construction management services include on-site inspection to verify compliance with plans, specifications, safety requirements, and regulatory standards. Inspection responsibilities have covered structural, mechanical, electrical, pipeline, and site work including pump stations, wells, force mains, utility connections, traffic control, stormwater compliance, and site restoration. For the Miles Lane Lift Station work included observation of construction activities related to the new wet well, valve vault, force main connection, pump station building modifications, traffic control, stormwater compliance, and site restoration. The Well 4 project consists of constructing a new CMU well pump station with a vertical turbine pump rated at approximately 1,825 gpm, including a pump, electrical, and segregated chemical room, new utility connections for water, sewer, storm drain, power, backup generation, fiber optic infrastructure, and associated structural, mechanical, electrical, and site improvements.

The team's consistent oversight and risk management across multiple concurrent projects demonstrates our ability to support the delivery of essential infrastructure projects while minimizing disruptions.

DATES: Nov 2025 - April 2026
Well 4 Pump Station (May 2024- Est. September 2026)

CONTRACT AMOUNT: \$224K (MILES LN.);
\$375K (WELL 4)
CONSTRUCTION BUDGET: \$1.5M (MILES LN.);
\$5.2M (WELL 4)

REFERENCE: Danielle Green
831 768-3100
Danielle.green@cityofwatsonville.org

KEY PERSONNEL:
Zach Teske, PE, Construction Manager

SECTION FOUR - Scope of Services

We have reviewed the list of services provided in the RFP and have developed the list of services below that we will provide for this project in Tasks 1 through 4. The below scope aligns with our Budget Estimate Table provided under separate cover as part of this proposal.

Task 0: Machado WWTF – Service & Switchboard Project

We will provide construction management and inspection services for the Machado WWTF Service and Switchboard Project. We understand that bid were received for this project in March 2026 and this project will proceed with construction prior to the full WWTF Upgrade & Expansion Project. We have based our budget on the 75 calendar days presented in the project bid documents and confirm we would like to review our assumptions with the District to ensure the project is being adequately supported while remaining cost effective and efficient.

0.1 Pre-Construction Phase

We will provide the same services as listed in detail in Task 1.7

0.2 Construction Phase

We will provide the same services as listed in detail in Task 2.0

0.3 Post-Construction Phase

We will provide the same services as listed in detail in Task 4.0

Task 1: Pre-Bid & Pre-Construction Phase Services

1.1 Kick Off Meeting

- Schedule and lead “kick off” meeting with the District and the Design Engineer to become familiar with the scope and to establish expectations
- CM Team introductions and presentation of templates proposed for construction contract administration (Submittals, RFIs, Daily Logs, meeting agendas and minutes, etc.)

1.2 Constructability Review

- Perform a detailed constructability review of the 100% design submittal package
- Review will include front end documents, bid form/bid items and descriptions, notice of change condition and change order process language, submittals and RFI process, baseline schedule and progress schedule updates, etc
- Comments will be compiled in an organized and tabulated memo for formal submittal
- Participate in a constructability review workshop to discuss and review comments
- Final review of the bid documents to confirm changes have been incorporated into the final bid set

1.3 Specification Development

- Develop the schedule, safety, and work restriction specifications for inclusion in the front end documents
- Review of the District’s general and special provisions and recommend modifications to the standard language
- Recommend minimum qualifications and licensure required by the prime contractor and subcontractors

1.4 Preliminary Project Schedule

- Develop preliminary project schedule detailing the overall sequence of work, including major milestones and equipment lead times
- Schedule will be used to determine the contract time and establish milestones for inclusion in the contract documents

1.5 Quality Assurance / Quality Control (QA/QC) Plan

- Develop a QA/QC plan with a comprehensive, systematic approach to inspection, material testing, and special inspection to ensure the elements of the project are delivered in accordance with the Contract documents
- Will include policies and procedures for all on-site construction work, off-site fabrication of equipment and materials, and startup and commissioning activities.

1.6 Bid Assistance: Meeting and Bid Evaluation

- Attend the pre-bid meeting and site walk with the prospective bidders
- Assist the District and the Design Team with response to questions
- Review all bid proposals and make a determination of the lowest responsible bidder
- Complete bid comparison spreadsheet for ease in evaluating bids
- Issue memorandum detailing the bid proposal review and recommendation of award

1.7 Pre-Construction Phase

Project Communication and Coordination

- Facilitate project communication and coordination with the District, the design team, emergency services, utility providers, property owners, the Contractor, and other stakeholders
- Act as the point of contact for community members to contact with project concerns and work with the stakeholders to address these concerns in a timely manner
- Review contractors proposed notifications to property owners and other stakeholders effected

Procore: Construction Management Software

- Utilize Procore software (or District provided software) for the project to handle all project documentation (RFIs, Submittals, Inspector Logs, Progress Payments, Photos, etc.) in a single, easy to use location
- Provide introduction to District staff if unfamiliar with the software
- Distribute project information via Procore to the Project Team

Pre-Construction Meeting

- Schedule meeting with project team, including contractor, design consultant, required District staff, and any required District vendors
- Prepare agenda and develop list of required submittals provided at least 5 days in advance of the meeting in coordination with District's Project Manager
- Provide sign-in sheet and issue minutes following completion of the meeting

Pre-Construction Photo and Video Documentation

- Collect pre-construction photos and videos of project site and adjacent areas just prior to the start of construction, with each photo stamped with the date and time
- Photos will be collected and maintained in Procore, available to the project team throughout construction, and included in the project close out documentation
- Review existing conditions and site constraints

Pre-Construction Scheduling Meeting & Baseline Schedule

- Review the baseline schedule submitted, including critical path items, by the Contractor
- Facilitate a meeting with the District and the contractor to review the baseline schedule and work through comments with the objective of approving the baseline schedule with as few resubmittals as possible
- Schedule will need to include identification of critical path, predecessors/logic, and float, including long lead items
- Once accepted, this will be the basis for Monthly Progress Schedule Updates and Narrative to be submitted by the Contractor with each monthly progress payment

Submittal and Request for Information (RFI) Management

- Utilize Procore (or District software) to track and review submittals and RFIs from Contractor in coordination with the Engineer of Record
 - We have budgeted for approximately 60 submittals and 60 RFIs
- Assist contractor and design engineer in establishment of list of required submittals based on the plans and specifications
- Process RFIs and submittals in a timely manner and make available to project team
- Develop and maintain Submittal and RFI logs for easy reference and tracking for timely responses
- Maintain electronic copies within Procore (or District software)

Deliverables:

1. Reviewed Submittals and Submittal Log
2. Reviewed RFIs and RFI Log
3. Pre-Construction Photos
4. Pre-Construction Conference Agenda and Minutes
5. Pre-Construction Scheduling Meeting Agenda and Minutes

Task 2: Construction Awareness Program

Community Outreach and Public Notification

- Develop a strategy to disseminate project information to Project stakeholders, likely through a project landing page on the District website where status updates and impacts can be communicated
- Manage and track all dissemination of information, including direct mailings
- Facilitate community meetings prior to and during construction to provide information to affected or interested parties, including development of outreach materials
- Review contractor submitted door-hangers to all residence along the route of construction announcing the upcoming construction work (Spanish and English)
- Participate in neighborhood “corner meetings” to present to the attendees the upcoming work and to be point of contact for the residents affected
- Preparation of monthly report detailing all project outreach activities during the reporting period.

Deliverables:

1. Construction Awareness Program
2. Monthly Reporting Memo

Task 3: Construction Phase

Based on the information provided in the RFP, we have assumed 575 working days for the Contractor to complete the work. As part of the contract negotiations, we expect to discuss expectations and assumptions with the District to confirm the needs of the District and project are being met while remaining efficient and cost effective.

Note, our field inspection time is fully dependent on the contractor’s schedule and activity duration, and every effort will be made to perform field inspections as efficiently as possible with any unused budget returned to the District.

Task 3.1 Construction Management

Weekly Construction Meeting

- Monitor overall project progress with respect to accepted Baseline Schedule
- Review Contractor’s 3-Week Look Ahead Schedule and assist with forecasting and coordinate scheduling of testing and inspections
- Keep stakeholders informed of the construction schedule
- Weekly Progress Meetings - Schedule, develop agenda, and minutes for meeting with Contractor, Construction Management Team, District staff, Design Team, and other necessary entities

Monthly Project Management Meetings

- Facilitate monthly progress meetings with all stakeholders to review the progress schedule, project status, Risk Registry, and other issues.
- Prepare the agenda and issue minutes following the meeting

Monthly Progress Report & Grant Reporting

- Prepare a monthly progress report summarizing key project parameters such as schedule, budget, RFI/submittals, change orders/claims, key issues, and a description of the work completed and the work forecasted for the next month
- We envision having this report completed and part of the agenda for the Monthly Project Management Meetings above
- Assist with grant reporting and reimbursement requests throughout the project, including cash flow forecasting for the bridging loan.
- Assist with final grant reporting and close out at the completion of construction

Schedule Management

- Review the contractors monthly progress schedule update and narrative
- Identify potential issues and risks and review in the Monthly Project Management Meetings

Change Order Management & Risk Register

- Maintain a Risk Register of all potential change orders and outstanding issues on the project
- Review and qualify Contractor requested change orders, including review of scope of work, proposed quantities, labor rates, and contractors mark up
- Provide change orders for District's review and acceptance prior to work taking place
- Establish and maintain files and documentation for use in change negotiations or potential claims
- Document conversations that could be significant in the event of a claim or dispute

Quantity Calculations and Progress Payments

- Maintain quantity calculations throughout the project
- Coordinate daily reports and quantities with the Contractor
- Review monthly Request for Payment and recommend approval for payment to the District
- Collect delivery and materials tickets for project record

3.2 Construction Observation & Inspection

Field Observations

- Provide onsite observations and oversight during construction, hours/level of inspection to depend on construction activity phase
- Prepare inspection reports, including tracking labor, equipment, weather, observations/notes, quantities, and photos. Daily reports to be made available to the District's Designated Representative via Procore (or District Software) or in PDF format
- In addition to work shown on the plans, our observations and oversight will include:
 - Review of Contractors BMPs for general stormwater compliance
 - Materials and Material Delivery
 - Coordinate with Materials Testing Quality Assurance Subcontractor
 - Review Contractor's survey work and layout for general conformance
 - Verification the work is being construction in accordance with the contract documents
- Report to the District when work is performed that is unsatisfactory, faulty, or does not conform to the Contract documents and advise on how the work should be remedied
- Inspector will help to coordinate notification of local agencies or other District Departments
- Review compliance with contract documents
- Record and report design modifications on "Inspectors As-Built Set", and review Contractor's as-built set to confirm remaining up to date
- Coordinate Materials Testing & Inspection services with the District's contracted firm, including review of monthly invoices

Startup and Commissioning

- Review the contractors submitted Startup & Commissioning work plan to confirm sufficient detail and sequencing is included
- Assist the contractor, the District's operator, and the Design Engineer in the startup and commissioning phase of the project

Site Documentation

- Maintain photographic and written documentation throughout the project in Procore and available to the entire team

Stormwater Compliance

- Monitor stormwater protection BMPs throughout the project and verify timely corrective actions taken Provide QSP inspections throughout construction by our on-site construction inspector (optional) Assist with annual reporting and scheduling of QSD inspections

Safety & Permits

- Monitor Contractor's safety practices for compliance with safety program and contractors Injury and Illness Prevention Program (IIPP)
- Utilize the following documents during field safety monitoring program:
 - CAL-OSHA Construction safety orders
 - Contractor's safety plan
- Work with the Contractor to resolve safety concerns on site
- Advise District of observed or unresolved deficiencies
- Verify work is proceeding in accordance with various permits, such as the Construction General Permit for stormwater compliance and Permit to Operate for the new generators issued by the San Luis Obispo County Air Pollution Control District.

Final Inspection and Punch List

- Observe complete and near complete work for deficiencies
- Establish and maintain punch list and track items to resolution
- Coordinate with District staff and Engineer of Record to perform final milestone inspections and observe the finished work

3.3 Labor Compliance

- We will provide labor compliance monitoring during the construction phase.
- Provide link and review with the contractor with a copy of "Contractors Guide to Prevailing Wage Requirements for Federally Assisted Construction Projects."
- Attend introductory meeting with contractors labor compliance personnel
- Perform labor compliance monitoring and generate monthly reports including:
 - Review certified payroll forms as submitted by contractor and subcontractors
 - Monitor subcontractors used for compliance with those listed at bid time
 - Conduct field employee interviews to confirm worker classification and wage rate
 - Review Fringe Benefit Statements and Training Fund Contribution Reports
 - Issue monthly reports indicating comments and corrections, including review of corrections

Deliverables:

1. Weekly Construction Meeting Agendas and Minutes
2. Inspector Daily Logs and Photos
3. Progress Payment Reviews
4. Change Order/Force Account Documentation
5. Punch List
6. Labor Compliance Reports

7. Monthly Progress Reports
8. Grant Reporting & Reimbursement
9. SWPPP Inspections (optional)

Task 4: Project Close Out

Contract & Grant Close Out

- Recommend and approve final payment to the Contractor
- Assist with the preparation and signing of the Acknowledgement of Construction Closeout and Release of Claims form
- Prepare Notice of Completion and send to District's Designated Representative
- Assist District in the final project close out with the Contractor, including final payment and warranty certificates from the Contractor
- Assist with final grant reporting and close out documentation

Record Drawings

- Review final redline as-built drawings as provided by the Contractor
- Assist District and Design Engineer in review and completion of final certified record drawings

Project Close-Out Report

- Prepare a Close-Out Report including a summary of the project construction, key issues, lessons learned, change summary, schedule summary, as-built schedule, and recommendations for the management of future capital improvement projects

Project File

- Assemble and deliver project records, including submittals, RFIs, change orders, Inspector Daily Logs, pictures, meeting minutes, and progress schedules upon project completion
- Files to be delivered in electronic format (PDF)

Deliverables:

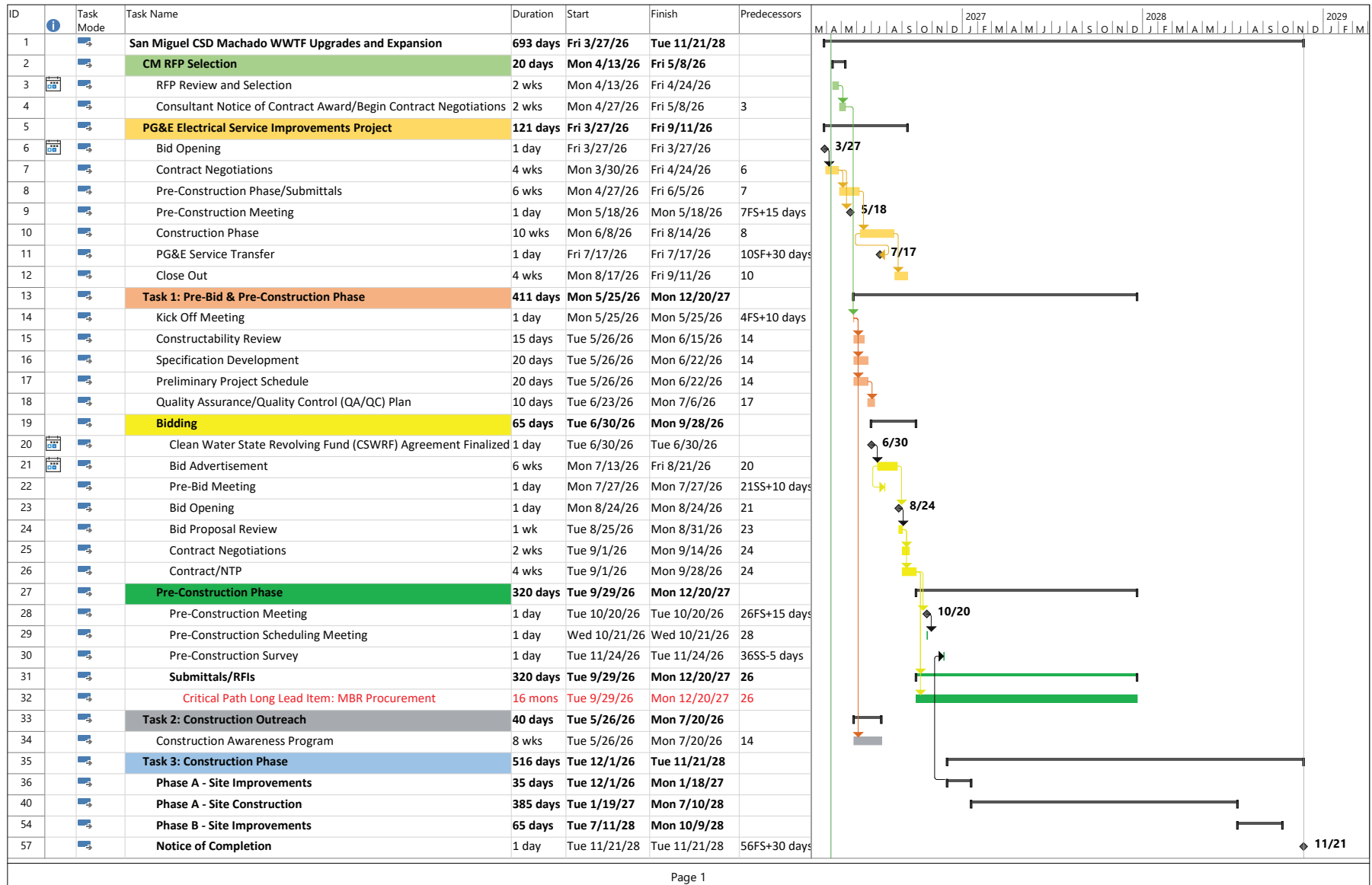
1. Weekly Construction Meeting Agendas and Minutes
2. Monthly Progress Meeting Agendas and Minutes
3. Project File Close Out
4. Project Close Out Report
5. Grant Close Out

SECTION FIVE - Conflicts of Interest

We do not have any conflicts of interest to disclose pertaining to this project.

SECTION SIX - Project Schedule

We understand that this project is expected to start construction in Fall 2026, with electrical improvements occurring in Summer 2026. The construction management contract will commence in late April/May 2026 and begin with pre-construction tasks such as preparing the construction bid and awarding the contract. This contract is expected to extend approximately 2.5 years with construction completed in Winter 2028. We affirm that the proposed construction management team members are available to perform all necessary project work, and that all such work shall be performed in accordance with the stated schedule in the RFP.



Project Schedule. Based on the information presented in the RFP, we have developed the above schedule showing the critical pre-bid and pre-construction items to get this project out to bid and successfully delivered. We have included estimated construction durations based on the information included in the RFP.

Wallace Group is confident in our experience and understanding of the project, the issues, and items of major importance that will need special attention to make the project a success. Once the project starts construction, the project will be largely driven by the contractor and their sequencing and approach to the work. Presented below are methods we will utilize to assist the contractor to meet their proposed schedule and deliver the project successfully:

Submittal Register. As part of the pre-construction phase, it is imperative for the contractor to develop and submit a register or log identifying the expected submittals for the project. As part of this register, the contractor should identify a date of when they plan to submit each submittal. This is important because it helps the project team to anticipate when they will have an action item for review and be able to provide a timely response. Additionally, the submittal register dates should relatively correlate to the contractor's baseline schedule so that accepted materials and work plans are confirmed prior to the work starting, and that adequate time is allowed for material procurement.

Long Lead Item Identification & Substitution Requests. Another benefit of the submittal register is that it allows for long lead item identification at the start of the project and these submittals can be prioritized for submission and review, such as sub and control panels and the MBR plant. Long lead items will be critical on this project and the main driver of the project schedule. Due to the many of the material shortages and other supply chain issues that the industry is facing, and we will work together with the contract to identify long lead items and assist with possible substitution options. If needed, the Contractor can pursue substitution requests for more readily available materials, but only at the approval of the District and Engineer of Record.

Schedule Review: Baseline, Progress, & Three Week Look Ahead. We will review the contractors baseline schedule to verify their sequencing and proposed delivery meets the terms of the contract. This will include reviewing the assigned float, logic, and most importantly reviewing the project's critical path. Once this schedule has been reviewed and submitted, we will request that monthly progress schedules be provided at time of monthly progress payment submittal. This monthly progress schedule update will be accompanied by a written narrative indicating any issues, delays, or other claim items that could impact the project and schedule.

During the weekly construction meetings, the contractor will submit a Three Week Look Ahead Schedule for review and discussion amongst the project team. This verifies that the Contractor is looking ahead and planning their work in detail and that the crews, equipment, and materials are available or on-site. It also communicates to the project team what upcoming items will need inspection and on what dates support from other utilities staff or material testing may be required. These weekly schedules will be reviewed by Wallace Group in reference to the project baseline schedule to verify conformance and that the project is tracking on-schedule.

APPENDIX

Bryan's diverse engineering background includes roles in technical sales, engineering design, project and personnel management, and technical support. Bryan manages design projects in the water, wastewater, reclaimed water, and stormwater areas. Bryan's unique professional licensing as both a Registered Mechanical Engineer and Registered Civil Engineer in the state of California allows him to be the engineer in responsible charge of a variety of project types.

REPRESENTATIVE PROJECTS

Machado WW Treatment Facility Improvements, San Miguel, CA

As Project Manager and Engineer-of-Record, Bryan led the design of an extensive upgrade and expansion to the municipal wastewater treatment facility. Growth within the City, new effluent discharge requirements from the RWQCB, as well as age of the existing treatment facility prompted a full replacement of the plant. Improvements include a new influent lift station, including Hidrostal pumps and Prerostal prerotation basins, headworks, 0.50 MGD packaged membrane bioreactor system, closed reactor UV disinfection system, solids dewatering system, influent equalization pond and pump station, effluent storage pond and recycled water pump station. The project also includes a new operations headquarters facility for San Miguel Community Services District. Design includes phasing to allow the existing plant to remain operational during construction.

Cal Poly Water Reclamation Facility and Water Infrastructure Improvements Project, San Luis Obispo, CA

As Project Manager and Engineer-of-Record, Bryan is leading a collaborative design build project in partnership with campus and contractor team members. The Water Reclamation Facility project includes design of a new 0.50mgd packaged membrane bioreactor system intended to provide recycled water demand to the campus agricultural crops to provide water use offsets for future housing demands. The system includes a new lift station, 6,000LF forcemain, 65AF recycled water storage reservoir, treatment facility, and recycled water pump station tying into over 7 miles of existing irrigation pipe network. The Water Infrastructure Improvements Project includes replacement and expansion of a 2.4-million-gallon concrete storage reservoir, a new potable water booster pump station and building, various transmission and distribution main piping improvements, and controls upgrades.

Avila Beach Wastewater Treatment Plant Improvements, Avila Beach, CA

As Project Manager and Engineer-of-Record, Bryan designed improvements to expand capacity and provide redundancy/resiliency to the aging treatment plant. With the addition of the Flying Flags RV Resort in Port San Luis and ongoing development within town, the influent loading was beyond the existing system's capacity. The solution was a new Cloacina M75 MBR system that operates in parallel to the original treatment plant and adds an additional 75,000 gpd capacity to the plant's average daily flow, and up to 150,000 gpd of additional capacity as maximum daily flow. Additional upgrades included an influent equalization tank, new electrical service and backup emergency generator, and reconfiguration of the plant to improve truck access.



EDUCATION

B.S., Mechanical Engineering,
California Polytechnic State
University, San Luis Obispo, CA

REGISTRATION

California Registered Mechanical
Engineer, Number 037934

California Registered Civil
Engineer, Number C88775

PATENT

Co-inventor, Patent US 8,540,457
B2



Zach brings extensive experience in project management and civil engineering to the projects he manages as Director of Construction Management. Zach has a demonstrated record of delivering projects from conception through completion and excels at managing and coordinating projects with many moving parts. He has worked in the heavy civil construction field, where he spent time performing environmental/storm water compliance, and as a civil project engineer constructing temporary roadway detours, and various storm drain and water line relocations.



REPRESENTATIVE PROJECTS

Recycled Water Conveyance Project - Soledad, CA

Construction manager on the City of Soledad's Phase III Recycled Water Conveyance Project, which will replace more than 165-acre-foot per year of potable water with recycled water. This phase includes construction inspection for the installation of 3.5 miles of a new, city-wide recycled water distribution system, including a new pump station, new and upgraded water main, connections, booster pumps, and more than 25 conversions of existing irrigation systems to the new recycled water system. The new pump station will be constructed at the Water Reclamation Facility (WRF), including a cast-in-place wet well, booster pumps, and hydropneumatic tanks. The work will include dewatering, embankment construction, and installation of ductile iron piping with cathodic protection, along with electrical upgrades, and communication conduits. Startup, testing, and commissioning will be completed in coordination with City staff and the design team. All work within the WRF requires advance coordination to ensure existing plant operations are not impacted, with detailed coordination for temporary plant shutdown and tie in.

Well 4 Pump Station - Watsonville, CA

Construction manager for the City of Watsonville's Well #4 Pump Station Project. The project includes the construction of a new line pump and associated appurtenances to deliver 1,825 gpm of domestic drinking water. The pump will be housed in a new concrete masonry structure with pump, electrical, and chemical rooms. Site improvements include utility extensions to the site, including electrical and fiber optic, new fences and access gate improvements, and an emergency diesel generator.

Water Agency Consolidation Project - Hollister, CA

Overseeing construction management and inspection services on behalf of the Sunnyslope Water District for their Water Agency Consolidation Project. This \$15.6 million dollar grant funded project provides for the consolidation of multiple water agencies through the construction of 4.4 miles of new HPDE water mains ranging in size from 6 to 12-inches, a new 275,000 gallon water tank, and existing tank site improvements. All work is being performed while maintaining the existing water services to avoid service interruptions to the various customers, requiring detailed sequencing and tie in coordination.

Industrial Wastewater Treatment Plant Improvements - Hollister, CA

Overseeing construction management and inspection services on behalf the City of Hollister for the stormwater improvements and upgrades to the existing plant, funded by a \$4.9 million Prop I grant. Improvements include a new trash capture system requiring deep excavations, emergency generator and pump station, and piping and pond modifications. Wallace Group full services on this project from grant administration, design, and construction management.

EDUCATION

B.S. Civil Engineering,
California Polytechnic State
University, San Luis Obispo, CA

REGISTRATION

CA Registered Professional Civil
Engineer C87350

CERTIFICATIONS

LEED AP BD+C

Qualified SWPPP

Developer/Practitioner (QSD/P)

AFFILIATION

American Public Works
Association (APWA)

American Society of Civil
Engineers (ASCE)

AWARDS

2025 Award of Merit -
Structures (Less than \$5M) -
City of Seaside Cutino Park
Improvements Phase II Project



Anthony's experience includes inspection of public works projects, including roadways, utilities, retaining walls, and structures. Anthony has significant assistant resident engineer experience on various project scopes. His thoroughness and attention to detail make him a great asset to his projects.

REPRESENTATIVE PROJECTS

John Smith Road Water Main, Hollister, CA

Construction manager for construction management and inspections services for Sunnyslope County Water District's new water line on John Smith Road. The project included installation of 4,280 feet of new 8-inch PVC C-900 water main, abandonment of existing well infrastructure, and improvements to the District's Well infrastructure for future developments. After water main installation roadway surfaces were returned to existing conditions.

Guadalupe Sewer Main & Effluent Pump Station Replacement Project, City of Guadalupe

Performed construction management and acted as construction inspector of record for the replacement of 3,158 feet of 18 and 24-inch sewer pipe and ~120 feet of pipe bursting. Work also included bypass installation and monitoring, traffic control review, and the installation of six new manholes and the rehabilitation of 11 existing manholes. In addition, a replacement lift station was constructed to convey treated wastewater between effluent ponds and to the City's effluent spray fields. Anthony observed the demolition and reconstruction of the new lift station, including coordinating the start-up testing and commissioning of the new station. Long lead times and damage from significant winter storms posed a challenge for this project.

Water Agency Consolidation Project - Hollister, CA

Assisting with construction management and inspection services on behalf of the Sunnyslope Water District for their Water Agency Consolidation Project. This \$15.6 million dollar grant funded project provides for the consolidation of multiple water agencies through the construction of 4.4 miles of new HPDE water mains ranging in size from 6 to 12-inches, a new 275,000 gallon water tank, and existing tank site improvements. All work is being performed while maintaining the existing water services to avoid service interruptions to the various customers, requiring detailed sequencing and tie in coordination.

Industrial Wastewater Treatment Plant Improvements - Hollister, CA

Construction manager on behalf the City of Hollister for the stormwater improvements and upgrades to the existing plant, funded by a \$4.9 million Prop I grant. Improvements include a new trash capture system requiring deep excavations, emergency generator and pump station, and piping and pond modifications. Wallace Group full services on this project from grant administration, design, and construction management.

Lake Nacimiento Oak Shores Phase II Development - Utilities and Lift Stations, Bradley, CA

Performed construction management and provided inspection services for the construction of 500 feet of sewer force main and two new sewer lift stations, including electrical and water line extensions. Facilitated start up and commissioning for acceptance by SLO County Public Works. Work also included mapping and verification of existing site electrical conduits for acceptance by PG&E.



EDUCATION

B.S. Civil Engineering,
California State University,
Northridge

CERTIFICATION

Engineer-In-Training, Board for
Professional Engineers, Land
Surveyors, and Geologists
(California)

Certified Professional in Erosion
and Sediment Control (CPESC)

Qualified Stormwater Developer
(QSD) and Practitioner (QSP)

AFFILIATION

American Society of Engineers
(ASCE)

AWARDS

2025 Award of Merit -
Structures (Less than \$5M), City
of Seaside Cutino Park
Improvements Phase II Project



TONY SCALISE, QSP
Assistant Resident Engineer
Construction Inspector



Tony is a professional with over 35 years of experience in the construction industry as an operating engineer and foreman specializing in grading, roadways, and utilities. Throughout his career, he has had the unique opportunity to work for both General Engineering Contractors as well as Design Engineers. This diverse background has enabled him to acquire an acute knowledge and thorough understanding of the construction business. Tony's knowledge of constructability, schedules, and cost management are particularly valuable in keeping work on track and construction costs down.

RELEVANT PROJECTS

Recycled Water Conveyance Project, Soledad, CA

Construction inspector on the City of Soledad's Phase III Recycled Water Conveyance Project, which will replace more than 165-acre-foot per year of potable water with recycled water. This phase includes construction inspection for the installation of 3.5 miles of a new, city-wide recycled water distribution system, including a new pump station, new and upgraded water main, connections, booster pumps, and more than 25 conversions of existing irrigation systems to the new recycled water system. The new pump station will be constructed at the Water Reclamation Facility (WRF), including a cast-in-place wet well, booster pumps, and hydropneumatic tanks. The work includes dewatering, embankment construction, and installation of ductile iron piping with cathodic protection, along with electrical upgrades, and communication conduit. Startup, testing, and commissioning will be completed in coordination with City staff and the design team. All work within the WRF requires advance coordination to ensure existing plant operations are not impacted, with detailed coordination for temporary plant shutdown and tie in.

South Oak Park Blvd, Grover Beach, CA

Provided construction services for pavement rehabilitation which incorporated full depth reclamation - cement (FDR-C). Traffic was maintained at all times with a single lane in each direction and impacts to local residents and business significantly reduced by implementing a detailed work staging plan throughout the course of construction. This project was awarded the 2022 APWA Central Coast Project of the Year for Transportation <\$5M.

Dixi Street Water and Sewer Improvements, Soledad, CA

Construction Inspector for water and sewer replacements in the City of Soledad. The project included the replacement and upsizing of existing sewer and water mains, sewer lateral and water service reconnections, and placement of new manholes for sanitary sewer. Following the underground improvements and trench resurfacing, the existing roadway was ground 2-inches, crack sealed, and overlaid with a geotextile fabric and resurfaced.

Front St Downtown Improvements Project - Soledad, CA

Provided construction inspection services for improvements to Front St. Improvements include concrete sidewalk and accessible ramp replacements, new electrical conduits for tree lighting, LED retrofits of existing street lights, installation of new street lights, and the installation of three video detection systems at existing signalized intersections. The existing roadway was rehabilitated with a 2-inch grind and overlay and new striping installed to promote bicycle use.

EDUCATION

Associate Degree Mathematics
Cuesta College, San Luis Obispo, CA

REGISTRATIONS

State of California General
Engineering License Number
A558038

Operating Engineer Journeyman
(Local 12)

CERTIFICATIONS

USACE Construction Quality
Management Certificate, US
Army Corps of Engineers,
Sacramento, CA, 2019

Qualified Stormwater
Practitioner (QSP)

Certified Erosion, Sediment, and
Stormwater Inspector (CESSWI)

Cal OSHA 30 Certification

CPR First Aid



R. GLENN RIDER, QSP/D, QISP, CPESC, CESSWI
Senior Environmental Compliance Specialist

As our Senior Environmental Compliance Specialist, Glenn has extensive professional experience in the public and private sectors of Regulatory Compliance, Land Use Planning, Engineering, Construction, and Environmental fields. His expertise is in Environmental & Regulatory Compliance, specifically, stormwater and wastewater regulatory compliance, construction management, facilities management, environmental permitting, and project management. He is a strong leadership professional with a Bachelor of Science Degree in Biology from California Polytechnic State University-San Luis Obispo.



REPRESENTATIVE PROJECTS

MS4-Municipal Stormwater Programs Consultant

- City of Salinas, CA
- City of Santa Maria, CA
- City of Hollister, CA
- City of Arroyo Grande, CA
- Los Osos CSD
- City of King, CA

Developed and prepared regulatory compliance and programmatic policy documents, and procedures, and assisted in achieving compliance for municipal stormwater programs; Staff Training; Municipal Inspections; Provided NOV assistance.

City of Marina, CA

- City/Fort Ord Stockage Demolition Project SWPPP Developer
- City Blight Removal Project- “City Park” Fort Ord Morgue/Barracks, Cypress Knolls Staff Housing Removal SWPPP Developer & SWPPP Inspector

City of Salinas, CA

- Lake Street Emergency Sewer Project- WPCP Developer, QSP Inspector
- Municipal Staff Trainer-Construction Stormwater Inspections

City of Paso Robles, CA

- Union-Ardmore City Fire Station SWPPP QSD SWPPP Developer and QSP Inspector
- Golden Hill Roundabout QSD

Wastewater Discharge- Pre-Treatment FOG-Stormwater Integrated Inspector, Various Municipalities, CA

- Conducted integrated FOG and stormwater inspections and implemented code compliance programs and assisted agencies water quality compliance policy

Integrated Stormwater & Wastewater Pre-Treatment Programs- County of Santa Barbara; Laguna County Sanitation District; City of Grover Beach; City of Arroyo Grande, CA

- Developed a program of integrated stormwater/wastewater pre-treatment inspections for municipalities.

EDUCATION

B.S. Biological Sciences, California Polytechnic State University, San Luis Obispo, CA

CERTIFICATIONS

Certified Industrial Stormwater Practitioner (QISP)

Qualified Stormwater Pollution Prevention Plan Professional (QSP)

Qualified Stormwater Pollution Prevention Plan Developer (QSD)

Certified Professional in Erosion and Sedimentation Control (CPESC)

Certified Erosion, Sediment, and Stormwater Inspector (CESSWI)



Zac has been working in our Civil & Transportation department for over a decade. Zac has worked on many different land development, drainage design, transportation, and water resource-related projects while at Wallace Group. He has also supported the Survey and Mechanical Engineering departments, when needed. These experiences have helped to create a strong knowledge base of what goes into a project from inception to completion, as well as a strong operational understanding of programs such as AutoCAD Civil3D, StormCAD, HydroCAD, HY-8 Culverts and others.



REPRESENTATIVE PROJECTS

Machado WW Treatment Facility Improvements, San Miguel, CA

Zac supported the design of the upgrade and expansion to the San Miguel CSD municipal wastewater treatment facility, focusing on site drainage and surface improvements. He worked with the team to prepare construction documents for the redirection of existing site drainage to accommodate the new and upgraded facilities out of the floodplains, with project designs maximizing the capture and storage of stormwater for beneficial reuse purposes. Zac also prepared the Stormwater Control Plan for the project.

Avila Ranch Phases 2-6 - San Luis Obispo, CA

Avila Ranch is a residential development located in San Luis Obispo, consisting of 149 acres of proposed mixed-use development including single and multi-family homes, commercial areas, several development parks, and agricultural open space. Zac has worked as an Associate Engineer alongside the Project Manager and other senior staff on grading design plans, public improvement plans, complex drainage designs and stormwater control analyses, cost estimates, erosion control plans, and engineering/ construction exhibits.

Vinedo - Olsen Chandler Ranch, Paso Robles, CA

Located on the east side of Paso Robles, Vinedo will bring 1,300 units ranging from low-density single-family homes to multifamily apartments between Niblick Road and Meadowlark Road on the East side of Paso Robles. Zac has worked closely with the lead Drainage Engineer to develop the Stormwater Control Plan design strategies, site analysis, and treatment facility calculations for the Mass Grading Plan. Zac has also assisted with engineering and CAD support on the site erosion control plan as well as the preparation of the Stormwater Pollution Prevention Plan.

Avila Ranch Offsite Improvements - Buckley Road Extension, San Luis Obispo, CA

Zac worked as a CAD Technician and provided engineering support on the project plans for the extension of Buckley Road. This project consisted of design of approximately 3 miles of new road, new storm drain system and incorporation of stormwater treatment/ management strategies. Work included CAD support, drainage design analysis and reporting, and stormwater control plan preparation.

EDUCATION

BS, Civil Engineering, California Polytechnic State University, San Luis Obispo, California

REGISTRATION

California Registered Civil Engineer, Number 98104

AFFILIATION

American Society of Civil Engineers (ASCE)



Bria joined Wallace Group as our Business Development and Marketing Manager, bringing two decades of experience in marketing, branding, communications, and public relations. She is highly skilled at articulating project advantages and building consensus among diverse stakeholders. Bria is also deeply committed to strengthening community resiliency through the work she supports.



REPRESENTATIVE PROJECTS

Industrial Wastewater Treatment Plant/ Bridge Road Stormwater Improvements Project, Hollister, CA

The City of Hollister was awarded a \$5.2 million grant from the State Water Resources Control Board in 2022 for the Bridge Road Stormwater Outfall, which required a minimum of \$5.2 in matching funds. The City is investing in storm water upgrades at the Industrial Wastewater Treatment Plant (IWTP) to qualify for these matching funds. As part of the grant support services Wallace Group provided, Bria created a public outreach mailer educating the community of the new trash capture systems and ways to help protect the City's waterways from trash and pollution.

Land Conservancy of San Luis Obispo County, San Luis Obispo, CA

Wallace Group has been a longtime partner for the Land Conservancy of San Luis Obispo County. For the August 2025 Good Morning SLO event, hosted by the San Luis Obispo Chamber of Commerce, Wallace Group was able to highlight our collective contributions with the Land Conservancy. Bria assisted in the creation of a video and communications material that highlighted Wallace Group's involvement with the Pismo Preserve, Octagon Barn, and Bob Jones Trail projects.

Canyon Creek Park, Gonzales, CA

As the City is looking to invest in Canyon Creek Park, they requested assistance with target community outreach, allowing residents to shape the future of their park. City-branded online survey concepts were created, along with initial concepts for mailers and outreach materials.

PRIOR TO JOINING WALLACE GROUP

Marketing & Communications Manager, Hortau

Managed marketing activities for the US and Canadian market including trade and training event management, branding and sales collateral creative work, public relations and corporate branding.

Marketing Manager, AEE Solar

Led all marketing efforts, strengthening social media engagement, cutting advertising costs while boosting customer acquisition, driving a brand overhaul and reduced event costs while sustaining market growth.

Brand Director, ITW, (Slime Brand Management)

Led all branding activities across domestic and international markets while supervising marketing staff, preparing executive-level reports, developing annual marketing plans, co-leading creative for print campaigns, partnering with Sales on retail promotions, and managing merchandising updates with key retailers.

EDUCATION

B. S. Agricultural Business-Marketing, California Polytechnic State University, San Luis Obispo

PATENT

Co-inventor, Patent US D665,167S



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831 223 5187
donald.wilcox@cityofsoledad.com



Danielle Green
City of Watsonville
831 768 3100
Danielle.green@cityofwatsonville.org



Javier Hernandez
City of Hollister
831 620 2021
javier.hernandez@hollister.ca.gov



Drew Lander
Sunnyslope County Water District
831 637 4670
drew@sunnyslopewater.org



APPENDIX C
Standard Billing Rates



Construction/Program Management and Inspection Services:

Construction Office Tech I-III.....	\$129/\$139/\$149
Construction Inspector I-IV	\$155/\$160/\$165/\$170
Senior Construction Inspector	\$175
Construction Inspector (*Prevailing Wage)	\$185
Assistant Construction/ Program Manager I - II	\$170/\$175
Construction/ Program Manager I-III	\$180/\$185/\$190
Senior Construction/ Program Manager I - II	\$200/\$205
Assistant Resident Engineer I - II.....	\$180/\$185
Resident Engineer I-III	\$190/\$195/\$200
Senior Resident Engineer I-II	\$210/\$215
Director	\$235
Principal Construction Manager	\$261
Principal.....	\$290

Support Services:

Office Assistant	\$125
Project Assistant I - III.....	\$135/\$140/\$150

***Prevailing Wage:**

State established prevailing wage rates will apply to some services based on state law, prevailing wage rates are subject to change over time and geographic location.

Right to Revisions:

Wallace Group reserves the right to revise our standard billing rates on an annual basis, personnel classifications may be added as necessary.

Additional Professional Services:

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$400 an hour. If required to meet schedule requests, overtime on a project will be billed at 1.5 times the employee's typical hourly rate.

Direct Expenses:

Direct expenses will be invoiced to the client and a handling charge of 15% may be added. Sample direct expenses include, but are not limited to the following:

- travel expenses
- delivery/copy services
- sub-consultant services
- mileage (per IRS rates)
- agency fees
- other direct expenses

Invoicing and Interest Charges:

Invoices are submitted monthly on an accrued cost basis. A finance charge of 1.5% per month may be assessed on all balances that are thirty days past due.

CLIENT CONTRACT and INSURANCE REVIEW MEMORANDUM

Date: April 10, 2026
Client: San Miguel Community Services District
Project Name: WWTF CM



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We respectfully request the following modifications to the Agreement for Professional Services.

Red = delete language
Blue = new language

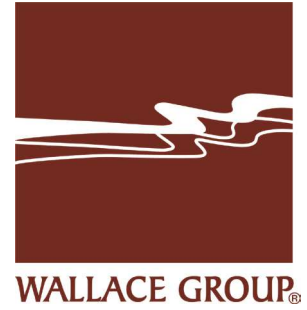
7.11 Indemnification and Mutual Waiver

A. Indemnification by Engineer: To the fullest extent permitted by Laws and Regulations, Engineer shall indemnify and hold harmless Owner, and Owner’s officers, directors, members, partners, agents, consultants, and employees, from losses, damages, and judgments (including reasonable consultants’ and attorneys’ fees and expenses) arising from third-party claims or actions relating to the Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Engineer or Engineer’s officers, directors, members, partners, agents, employees, or Consultants, **in the performance of professional services, to the extent of the Consultant’s proportionate percentage of fault as adjudicated by a court of competent jurisdiction.**

Nothing contained in the indemnity provisions shall be construed to require Consultant to indemnify CLIENT, against any responsibility or liability in contravention of California Civil Code 2782 and 2782.8.

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BUDGET ESTIMATE TABLE & SCOPE OF WORK



**CONSTRUCTION MANAGEMENT
FOR THE MACHADO WASTEWATER TREATMENT
FACILITY UPGRADE & EXPANSION PROJECT**

APRIL 10, 2026



**Wallace Group Team Resource Estimate for the
PP26-0045 San Miguel CSD WWTF Construction Management & Inspection Services**

PHASE/TASK	TASK DESCRIPTION							TOTAL LABOR HOURS	LABOR \$	TOTAL COST \$			
	HRS	\$290	HRS	\$235	HRS	\$185	HRS				\$150	HRS	\$185
0 PG&E Service Improvements													
0.1 Pre-Construction Phase	2		36		24							\$102	\$13,480
0.2 Construction Phase (55 Working Days)	2		109							218		\$2,770	\$69,381
0.3 Post-Construction Phase			20		8							\$102	\$6,282
1 Pre-Bid & Pre-Construction Phase													
1.1 Kick Off Meeting	2		8		8							\$105	\$3,940
1.2 Constructability Review	2		24		16				4			\$102	\$9,920
1.3 Specification Development	2		16		32				4			\$102	\$10,260
1.4 Preliminary Project Schedule	2		16		32				4			\$102	\$11,000
1.5 QA/QC Plan	2		16		32							\$102	\$10,260
1.6 Bid Assistance	2		30		16							\$109	\$10,590
1.7 Pre-Construction (Mtg, Submittals/RFIs, etc)	4		32		68				24			\$102	\$25,700
2 Construction Outreach													
2.1 Construction Awareness Program	4						277					\$761	\$42,710
3 Construction Phase													
3.1 Construction Management (131 weeks)	16		655		3275							\$14,246	\$764,440
3.2 Construction Inspection (575 working days)										4600		\$31,266	\$851,000
3.3 Labor Compliance								262	24				\$43,740
4 Project Close-Out													
4.0 Project Close Out	0		36		60							\$163	\$22,520
SUB-TOTALS	40		998		3571		277		72		4818	\$50,130	10,038
WALLACE GROUP LABOR COSTS	\$11,600		\$234,564		\$660,635		\$41,550		\$13,320		\$891,383		\$1,892,351
WALLACE GROUP DIRECT COSTS													\$50,130
SUBCONSULTANT DIRECT COSTS													\$0
DIRECT COSTS OVERHEAD @													15%
TOTAL													\$1,950,000

Task Budgets may fluctuate within Overall Budget

Section 4.0 - Scope of Services

We have reviewed the list of services provided in the RFP and have developed the list of services below that we will provide for this project in Tasks 1 through 4. The below scope aligns with our attached Budget Estimate Table provided as part of this proposal.

Task 0: Machado WWTF - Service & Switchboard Project

We will provide construction management and inspection services for the Machado WWTF Service and Switchboard Project. We understand that bid were received for this project in March 2026 and this project will proceed with construction prior to the full WWTF Upgrade & Expansion Project.

We have budgeted for 10 hours/week for our construction manager and 4 hours/working day for our construction inspector. We have based our budget on the 75 calendar days presented in the project bid documents and confirm we would like to review our assumptions with the District to ensure the project is being adequately supported while remaining cost effective and efficient. Our time and level of effort will be provided on a time and materials basis and is highly dependent upon the contractor and their approach to the work.

0.1 Pre-Construction Phase

We will provide the same services as listed in detail in Task 1.7

0.2 Construction Phase

We will provide the same services as listed in detail in Task 2.0

0.3 Post-Construction Phase

We will provide the same services as listed in detail in Task 4.0

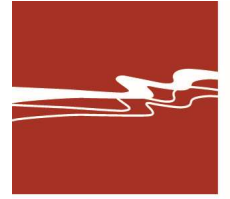
Task 1: Pre-Bid & Pre-Construction Phase Services

1.1 Kick Off Meeting

- Schedule and lead “kick off” meeting with the District and the Design Engineer to become familiar with the scope and to establish expectations
- CM Team introductions and presentation of templates proposed for construction contract administration (Submittals, RFIs, Daily Logs, meeting agendas and minutes, etc.)

1.2 Constructability Review

- Perform a detailed constructability review of the 100% design submittal package
- Review will include front end documents, bid form/bid items and descriptions, notice of change condition and change order process language, submittals and RFI process, baseline schedule and progress schedule updates, etc
- Comments will be compiled in an organized and tabulated memo for formal submittal
- Participate in a constructability review workshop to discuss and review comments
- Final review of the bid documents to confirm changes have been incorporated into the final bid set



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1.3 Specification Development

- Develop the schedule, safety, and work restriction specifications for inclusion in the front end documents
- Review of the District’s general and special provisions and recommend modifications to the standard language
- Recommend minimum qualifications and licensure required by the prime contractor and subcontractors

1.4 Preliminary Project Schedule

- Develop preliminary project schedule detailing the overall sequence of work, including major milestones and equipment lead times
- Schedule will be used to determine the contract time and establish milestones for inclusion in the contract documents

1.5 Quality Assurance / Quality Control (QA/QC) Plan

- Develop a QA/QC plan with a comprehensive, systematic approach to inspection, material testing, and special inspection to ensure the elements of the project are delivered in accordance with the Contract documents
- Will include policies and procedures for all on-site construction work, off-site fabrication of equipment and materials, and startup and commissioning activities.

1.6 Bid Assistance: Meeting and Bid Evaluation

- Attend the pre-bid meeting and site walk with the prospective bidders
- Assist the District and the Design Team with response to questions
- Review all bid proposals and make a determination of the lowest responsible bidder
- Complete bid comparison spreadsheet for ease in evaluating bids
- Issue memorandum detailing the bid proposal review and recommendation of award

1.7 Pre-Construction Phase

Project Communication and Coordination

- Facilitate project communication and coordination with the District, the design team, emergency services, utility providers, property owners, the Contractor, and other stakeholders
- Act as the point of contact for community members to contact with project concerns and work with the stakeholders to address these concerns in a timely manner
- Review contractors proposed notifications to property owners and other stakeholders effected

Procure: Construction Management Software

- Utilize Procure software (or District provided software) for the project to handle all project documentation (RFIs, Submittals, Inspector Logs, Progress Payments, Photos, etc.) in a single, easy to use location
- Provide introduction to District staff if unfamiliar with the software
- Distribute project information via Procure to the Project Team

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Pre-Construction Meeting

- Schedule meeting with project team, including contractor, design consultant, required District staff, and any required District vendors
- Prepare agenda and develop list of required submittals provided at least 5 days in advance of the meeting in coordination with District’s Project Manager
- Provide sign-in sheet and issue minutes following completion of the meeting

Pre-Construction Photo and Video Documentation

- Collect pre-construction photos and videos of project site and adjacent areas just prior to the start of construction, with each photo stamped with the date and time
- Photos will be collected and maintained in Procore, available to the project team throughout construction, and included in the project close out documentation
- Review existing conditions and site constraints

Pre-Construction Scheduling Meeting & Baseline Schedule

- Review the baseline schedule submitted, including critical path items, by the Contractor
- Facilitate a meeting with the District and the contractor to review the baseline schedule and work through comments with the objective of approving the baseline schedule with as few resubmittals as possible
- Schedule will need to include identification of critical path, predecessors/logic, and float, including long lead items
- Once accepted, this will be the basis for Monthly Progress Schedule Updates and Narrative to be submitted by the Contractor with each monthly progress payment

Submittal and Request for Information (RFI) Management

- Utilize Procore (or District software) to track and review submittals and RFI’s from Contractor in coordination with the Engineer of Record
 - We have budgeted for approximately 60 submittals and 60 RFIs
- Assist contractor and design engineer in establishment of list of required submittals based on the plans and specifications
- Process RFIs and submittals in a timely manner and make available to project team
- Develop and maintain Submittal and RFI logs for easy reference and tracking for timely responses
- Maintain electronic copies within Procore (or District software)

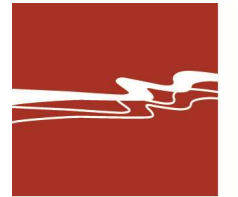
Deliverables:

1. Reviewed Submittals and Submittal Log
2. Reviewed RFIs and RFI Log
3. Pre-Construction Photos
4. Pre-Construction Conference Agenda and Minutes
5. Pre-Construction Scheduling Meeting Agenda and Minutes

Task 2: Construction Awareness Program

Community Outreach and Public Notification

- Develop a strategy to disseminate project information to Project stakeholders, likely through a project landing page on the District website where status updates and impacts can be communicated
- Manage and track all dissemination of information, including direct mailings



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- Facilitate community meetings prior to and during construction to provide information to affected or interested parties, including development of outreach materials
- Review contractor submitted door-hangers to all residence along the route of construction announcing the upcoming construction work (Spanish and English)
- Participate in neighborhood “corner meetings” to present to the attendees the upcoming work and to be point of contact for the residents affected
- Preparation of monthly report detailing all project outreach activities during the reporting period.

Deliverables:

1. Construction Awareness Program
2. Monthly Reporting Memo

Task 3: Construction Phase

Based on the information provided in the RFP, we have assumed 575 working days for the Contractor to complete the work. As part of the contract negotiations, we expect to discuss expectations and assumptions with the District to confirm the needs of the District and project are being met while remaining efficient and cost effective.

We have budgeted for 25 hours/week for our construction manager and 8 hours/working day for our construction inspector. Our field inspection time is fully dependent on the contractor’s schedule and activity duration, and every effort will be made to perform field inspections as efficiently as possible with any unused budget returned to the District.

Task 3.1 Construction Management

Weekly Construction Meeting

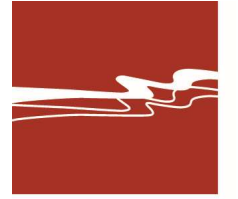
- Monitor overall project progress with respect to accepted Baseline Schedule
- Review Contractors 3-Week Look Ahead Schedule and assist with forecasting and coordinate scheduling of testing and inspections
- Keep stakeholders informed of the construction schedule
- Weekly Progress Meetings - Schedule, develop agenda, and minutes for meeting with Contractor, Construction Management Team, District staff, Design Team, and other necessary entities

Monthly Project Management Meetings

- Facilitate monthly progress meetings with all stakeholders to review the progress schedule, project status, Risk Registry, and other issues.
- Prepare the agenda and issue minutes following the meeting

Monthly Progress Report & Grant Reporting

- Prepare a monthly progress report summarizing key project parameters such as schedule, budget, RFI/submittals, change orders/claims, key issues, and a description of the work completed and the work forecasted for the next month
- We envision having this report completed and part of the agenda for the Monthly Project Management Meetings above
- Assist with grant reporting and reimbursement requests throughout the project, including cash flow forecasting for the bridging loan.
- Assist with final grant reporting and close out at the completion of construction



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Schedule Management

- Review the contractors monthly progress schedule update and narrative
- Identify potential issues and risks and review in the Monthly Project Management Meetings

Change Order Management & Risk Register

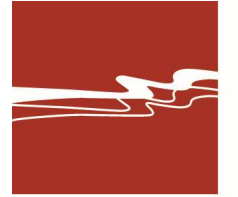
- Maintain a Risk Register of all potential change orders and outstanding issues on the project
- Review and qualify Contractor requested change orders, including review of scope of work, proposed quantities, labor rates, and contractors mark up
- Provide change orders for District’s review and acceptance prior to work taking place
- Establish and maintain files and documentation for use in change negotiations or potential claims
- Document conversations that could be significant in the event of a claim or dispute

Quantity Calculations and Progress Payments

- Maintain quantity calculations throughout the project
- Coordinate daily reports and quantities with the Contractor
- Review monthly Request for Payment and recommend approval for payment to the District
- Collect delivery and materials tickets for project record

3.2 Construction Observation & Inspection

- Provide onsite observations and oversight during construction, hours/level of inspection to depend on construction activity phase
- Prepare inspection reports, including tracking labor, equipment, weather, observations/notes, quantities, and photos. Daily reports to be made available to the District’s Designated Representative via Procore (or District Software) or in PDF format
- In addition to work shown on the plans, our observations and oversight will include:
 - Review of Contractors BMPs for general stormwater compliance
 - Materials and Material Delivery
 - Coordinate with Materials Testing Quality Assurance Subcontractor
 - Review Contractor’s survey work and layout for general conformance
 - Verification the work is being construction in accordance with the contract documents
- Report to the District when work is performed that is unsatisfactory, faulty, or does not conform to the Contract documents and advise on how the work should be remedied
- Inspector will help to coordinate notification of local agencies or other District Departments
- Review compliance with contract documents
- Record and report design modifications on “Inspectors As-Built Set”, and review Contractor’s as-built set to confirm remaining up to date
- Coordinate Materials Testing & Inspection services with the District’s contracted firm, including review of monthly invoices



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Startup and Commissioning

- Review the contractors submitted Startup & Commissioning work plan to confirm sufficient detail and sequencing is included
- Assist the contractor, the District’s operator, and the Design Engineer in the startup and commissioning phase of the project

Site Documentation

- Maintain photographic and written documentation throughout the project in Procore and available to the entire team

Stormwater Compliance

- Monitor stormwater protection measures throughout the project
- Based on the contract documents, we have assumed that the SWPPP document will be managed by the Contractor and assuming responsibility for all QSP/QSD inspections and annual reporting

Safety & Permits

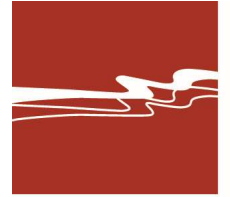
- Monitor Contractor’s safety practices for compliance with safety program and contractors Injury and Illness Prevention Program (IIPP)
- Utilize the following documents during field safety monitoring program:
 - CAL-OSHA Construction safety orders
 - Contractor’s safety plan
- Work with the Contractor to resolve safety concerns on site
- Advise District of observed or unresolved deficiencies
- Verify work is proceeding in accordance with various permits, such as the Construction General Permit for stormwater compliance and Permit to Operate for the new generators issued by the San Luis Obispo County Air Pollution Control District.

Final Inspection and Punch List

- Observe complete and near complete work for deficiencies
- Establish and maintain punch list and track items to resolution
- Coordinate with District staff and Engineer of Record to perform final milestone inspections and observe the finished work

3.3 Labor Compliance

- We will provide labor compliance monitoring during the construction phase.
- Provide link and review with the contractor with a copy of “Contractors Guide to Prevailing Wage Requirements for Federally Assisted Construction Projects.”
- Attend introductory meeting with contractors labor compliance personnel
- Perform labor compliance monitoring and generate monthly reports including:
 - Review certified payroll forms as submitted by contractor and subcontractors
 - Monitor subcontractors used for compliance with those listed at bid time
 - Conduct field employee interviews to confirm worker classification and wage rate
 - Review Fringe Benefit Statements and Training Fund Contribution Reports
 - Issue monthly reports indicating comments and corrections, including review of corrections



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Deliverables:

1. Weekly Construction Meeting Agendas and Minutes
2. Inspector Daily Logs and Photos
3. Progress Payment Reviews
4. Change Order/Force Account Documentation
5. Punch List
6. Labor Compliance Reports
7. Monthly Progress Reports
8. Grant Reporting & Reimbursement
9. SWPPP Inspections (optional)

Task 4: Project Close Out

Contract & Grant Close Out

- Recommend and approve final payment to the Contractor
- Assist with the preparation and signing of the Acknowledgement of Construction Closeout and Release of Claims form
- Prepare Notice of Completion and send to District’s Designated Representative
- Assist District in the final project close out with the Contractor, including final payment and warranty certificates from the Contractor
- Assist with final grant reporting and close out documentation

Record Drawings

- Review final redline as-built drawings as provided by the Contractor
- Assist District and Design Engineer in review and completion of final certified record drawings

Project Close-Out Report

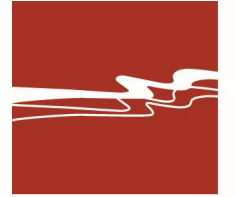
- Prepare a Close-Out Report including a summary of the project construction, key issues, lessons learned, change summary, schedule summary, as-built schedule, and recommendations for the management of future capital improvement projects

Project File

- Assemble and deliver project records, including submittals, RFIs, change orders, Inspector Daily Logs, pictures, meeting minutes, and progress schedules upon project completion
- Files to be delivered in electronic format (PDF)

Deliverables:

1. Weekly Construction Meeting Agendas and Minutes
2. Monthly Progress Meeting Agendas and Minutes
3. Project File Close Out
4. Project Close Out Report
5. Grant Close Out



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EXHIBIT A
Standard Billing Rates



Construction/Program Management and Inspection Services:

Construction Office Tech I-III.....	\$129/\$139/\$149
Construction Inspector I-IV	\$155/\$160/\$165/\$170
Senior Construction Inspector	\$175
Construction Inspector (*Prevailing Wage)	\$185
Assistant Construction/ Program Manager I - II	\$170/\$175
Construction/ Program Manager I-III	\$180/\$185/\$190
Senior Construction/ Program Manager I - II	\$200/\$205
Assistant Resident Engineer I - II.....	\$180/\$185
Resident Engineer I-III.....	\$190/\$195/\$200
Senior Resident Engineer I-II	\$210/\$215
Director	\$235
Principal Construction Manager.....	\$261
Principal.....	\$290

Support Services:

Office Assistant	\$125
Project Assistant I - III.....	\$135/\$140/\$150

***Prevailing Wage:**

State established prevailing wage rates will apply to some services based on state law, prevailing wage rates are subject to change over time and geographic location.

Right to Revisions:

Wallace Group reserves the right to revise our standard billing rates on an annual basis, personnel classifications may be added as necessary.

Additional Professional Services:

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$400 an hour. If required to meet schedule requests, overtime on a project will be billed at 1.5 times the employee's typical hourly rate.

Direct Expenses:

Direct expenses will be invoiced to the client and a handling charge of 15% may be added. Sample direct expenses include, but are not limited to the following:

- travel expenses
- delivery/copy services
- sub-consultant services
- mileage (per IRS rates)
- agency fees
- other direct expenses

Invoicing and Interest Charges:

Invoices are submitted monthly on an accrued cost basis. A finance charge of 1.5% per month may be assessed on all balances that are thirty days past due.

Board of Directors Staff Report

June 11, 2026

AGENDA ITEM: 6.2

SUBJECT: Authorize a contract change order #13 with Fluid Resource Management and Cloacina Inc. in an amount of \$1,621,902.06 for changes to equipment to be supplied under prior contact to improve efficiency, operability and longevity of the Wastewater Treatment Facility. (**Approve by 3/5 vote**) (Pg. 117-145)

SUGGESTED ACTION: Review and approve a change order for Fluid Resources Management and Cloacina for changes to the equipment to be supplied under the existing contract for the Machado WWTF upgrades by resolution. Authorizing the General Manager to approve change order #13 and administer the contract with FRM/ Cloacina.

DISCUSSION:

The District initially contracted with Cloacina and Fluid Resources Management for the design, construction and installation of a new Membrane Bio Reactor (MBR) for the Machado Wastewater Facility. The initial contract was approved for \$6,894,512.30 was for the MBR, Sludge Handling System (DRYPAC), UV Disinfection System, assembly at the Cloacina plant, transportation, re-assembly at our plant, installation, the slab, service contract and a cache of spare parts. Change order 01 was approved for \$1,375,279.82 which included the Headworks panels, Equalization tanks, grit and fine screens for each MBR unit, platform for the DRYPAC to protect the required chemical tanks, and an upgrade to Flygt Pumps. In addition to the above, a separate change order was issued to allow additional time to Cloacina/ FRM to make up for the delays in the design phase. This change order FRM-01.1 was a no cost change order. A separate contract was approved for \$250,231 for a course screen for the Headworks from Duperon. Contract not acted on and cancelled. Through the design process some additional operational and long-term cost concern have come up requiring changes to the design and systems to ensure that we have the best system from an operations standpoint but also from a cost to operate standpoint. Working with Cloacina, FRM and our engineering team several things have been proposed to reduce the overall operational cost of the plant. Those things are: Changing from a standard MBR to a Bardenpho system. Co-location of the course screen with the grit and fine screens on the MBR and removal of the remote Duperon screen Enlarging the sludge tank, platform and sludge press. All three of the above items will cost more to build but will save money in operational costs over the life of the plant which are expected to exceed their initial construction costs. At this time Cloacina and FRM provided initial construction cost but due to the number of questions that were also raised that could not be answered we are only requesting approval for the engineering design portion of the changes so that more accurate construction and installation costs can be developed to include all the unknowns that we have currently. The design cost are based on 5% of the projected construction and installation costs.

As design is complete and final equipment and design specifications are now known FRM/ Cloacina has provided a change order encompassing the design and equipment changes that were approved for 'design only' under Change order #2. The attached change order outlines the additions and credits for the proposed changes.

It should be noted that Change orders #3 thru #12 were submitted to the District but rejected.

It is recommended that the Board approve change order #13 at a cost of \$1,621,902.06 and authorize the General Manager to execute the change order and issue a notice to proceed with fabrication once all associated submittals and assurances are approved.

Below are the total project cost changes:

Initial base contract \$6,894,512.30 (2021)

Total with previously approved change orders \$8,469,790.59

This change order \$1,621,902.06

Total including all change orders \$10,091,692.65

FISCAL IMPACT:

Approval of this change order will increase the total contract with FRM/ Cloacina by \$1,621,902.06.

This is within the approved grant amount for the overall project and will be reimbursed by the Grant.

PREPARED BY: Kelly Dodds

RESOLUTION NO. 2026-__

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT APPROVING CHANGE ORDER
013 FOR THE MACHADO WASTEWATER TREATMENT FACILITY.**

WHEREAS, San Miguel Community Services District (“District”) is currently contracted with Cloacina and Fluid Resources Management for the design and construction of the upgrade and expansion project; and

WHEREAS, multiple changes to processes and equipment configurations have been identified which will positively affect the operation and longevity of the facility; and

WHEREAS, as a result of the additional engineering approved by change order #2 under resolution 2023-21, final costs have been determined for equipment, materials, fabrication and installation necessary to fabricate, install and test the proposed Membrane Bio Reactor package plant. ; and

NOW, THEREFORE, BE IT RESOLVED, the Board does, hereby

1. Authorize the General Manager to execute a changed order with Fluid Resource Management / Cloacina in an amount not to exceed \$1,621,902.06 for the Machado WWTF upgrade and expansion project.
2. No budget adjustment is requested for this contract as work is expected to start in late June 2026 and the proposed expenditure is included in the Fiscal year 2026-27 budget under object 40-588.

Signatures on next page

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAINING:
VACANCY: 1

the foregoing Resolution is hereby passed and adopted this _____ day of _____, 2026.

Kelly Dodds, General Manager

Ashley Sangster, Board President

ATTEST:

APPROVED AS TO FORM:

Tamara Parent, Board Clerk

Christina M. Pritchard, Deputy General Counsel



1	(\$168,656.28)	(4) EQ Tanks Option – FRM - Removed from the FRM scope of work.
1	(\$290,482.18)	Grit Combination Units (2) Units – Cloacina - Removed from the Cloacina scope per Revision #8.
1	\$8,712.07	DRYPAC End Platform – Cloacina - Per Cloacina Revision #8 Proposal.
1	\$13,259.22	Flygt/Submersible Pump Upgrade – Cloacina - Per Cloacina Revision #8 Proposal.
1	\$437,630.10	Bardenpho Advanced Treatment – Cloacina - Per Cloacina Revision #8 Proposal.
1	\$22,202.41	Bardenpho Advanced Treatment – FRM - Includes additional trucking and installation of Cloacina furnished equipment.
1	\$802,545.17	Coarse and Fine Screen Combined – Cloacina - Per Cloacina Revision #8 Proposal.
1	\$113,494.11	Coarse and Fine Screen Combined – FRM - Includes additional trucking and installation of Cloacina furnished equipment. * Excludes electrical feeders to the Cloacina supplied control panel.
1	\$157,300.93	EQ Equipment and Controls – Cloacina - Per Cloacina Revision #8 Proposal.
1	\$17,123.26	EQ Equipment and Controls – FRM - Includes additional trucking and installation of Cloacina furnished equipment. * Excludes electrical connections to the pumps and sensory cabling for the floats and level transmitter.
1	\$82,234.68	Low Flow Configuration – Cloacina - Per Cloacina Revision #8 Proposal.
1	\$10,559.07	Low Flow Configuration – FRM - Includes additional trucking and installation of Cloacina furnished equipment.
1	\$62,604.95	RAS Underflow Butterfly Valves – Cloacina - Per Cloacina Revision #8 Proposal.
1	\$58,462.12	Stainless Steel Slide Operators – Cloacina - Per Cloacina Revision #8 Proposal.
1	\$79,741.27	SCADA and Networking Integration – Cloacina - Per Cloacina Revision #8 Proposal.
1	\$3,531.11	Spare Parts Handling – FRM - Handling and delivery of the expanded spare parts selection to the Machado facility.
1	\$8,297.94	DRYPAC End Platform – FRM - Includes additional trucking and installation of Cloacina furnished equipment.
1	(\$39,496.82)	Engineering and Design Deposit – Cloacina - E&D deposit applied to the MBR purchase (SMCSD CO No. 02).
1	\$0.00	Additional Taxes and Bonding – Cloacina (Included In Above Pricing)





		- Additional taxes and bonding premium based on the revised equipment supply total.
		* FRM CO-13 supersedes all previously submitted/unapproved proposed change orders. * Attachments: - FRM Cost Analysis Workbook, 5/19/2026 - Cloacina Rev. 8 Bid Breakdown Workbook, 5/19/2026 - Cloacina MEMPAC-M9-6 Proposal, Revision #8, 5/19/2026 - Cloacina Warranties
TOTAL	\$1,621,902.06	

The original contract total was: \$6,894,512.30

Contract total with all prior change orders: \$8,469,790.59

Contract total with this change order will be: *Increased* by: \$1,621,902.06

NEW PROJECT TOTAL: \$10,091,692.65

The project completion date will be: *Affected* by: *TBD*


Accepted By:

Fluid Resource Management

Contractor - Company Name

Owner - Company Name

Other

 , Robin Ransford
Signature and Print Name

Signature and Print Name

Signature and Print Name

5/19/2026

Date

Date

Date





MEMPAC-M6 MEMBRANE BIOREACTOR PROPOSAL

PROJECT NAME San Miguel
CONTACT NAME Brian Nilsen
CONTACT EMAIL briann@cloacina.com
CONTACT NUMBER (805) 540-3114

PROPOSAL DATE 10/25/19
PROJECT NUMBER CL19-090
REVISION NUMBER 8
REVISION DATE 5/19/2026

1 PROJECT INFORMATION

The following are the design parameters of the supplied Cloacina equipment:

1.1 Project Design Parameters

The following are the design parameters for the entire project, the supplied solution may require multiple package components to achieve the project goals.

TOTAL DAILY FLOW M500	Average Annual (AAF)	Max Month Flow (MMF)	Peak Daily (PDF)	Peak Hour (PHF)
Peaking Factor	1.0*	1.5*	2.0*	N/A**
Gallons per Day	325,000	478,500	650,000	N/A**
Gallons per Minute*	113	169	226	N/A**

*Assumes flows are averaged over 1440 minutes

**PHF to be handled with equalization, prior to Cloacina MBR unless plant is specifically designed to accommodate PHF.

Organic Concentration	BOD5	TSS	TKN	NH3	TP
Design Influent (mg/L)	350	350	87	69	15
Screen Removal (%)	4%	9%	2%	0%	2%
Screened Influent (mg/L)	336	319	85	69	15

*Note: Cloacina assumes both the above contaminant loading and ratios of contaminant loading to each other. In the event that either the contaminant loading or ratios differ from the above assumptive values, the following may be true;

- Carbon Feed source and injection/controls system may be necessary for the purposes of providing a favorable BOD:TN Ratio
- Alkalinity injection may be necessary (available at an additional cost)
- An advanced BNR process (such as Bardenpho adder) may be necessary (additional costs) to:
 - Meet effluent criteria,
 - Allow for a contaminant imbalance to improve return on investment vs. just adding a carbon source,
 - Reduce operational input/changes for variable loading/ratios.

Total Organic Loading	BOD5	TSS	TKN	NH3	TP
lbs/day at AAF	911	863	231	187	40
lbs/day at MMF	1,366	1,295	347	281	60

1.2 Effluent Limitations

Effluent Limitations	BOD5*	TSS*	TN*	NH3*	TP*
Limit	10	10	10	5	N/A
Unit	mg/L	mg/L	mg/L	mg/L	mg/L

*In the event that tighter effluent criteria is required, it may be necessary to:

- De-rate the standard plant design criteria due to reduced retention time requirements to produce higher quality effluent/target specific contaminant reductions
- Implement an advanced BNR process. **See Section 6.8**

2 PRODUCT INFORMATION

The Cloacina MEMPAC-M is the next generation of pre-engineered, pre-fabricated and factory tested membrane bioreactor (MBR), purpose built to bring the benefits of a Cloacina MBR to a mid-flow range, previously unachievable with a true packaged MBR. This allows for Cloacina clients to take advantage of the following benefits:

- Streamlined efficiencies associated with a pre-engineered solution
- Expedited design and installation timeframes compared to traditionally design/bid/build cast in place solutions
- Significant cost reduction over traditionally constructed wastewater treatment plants
- Single point of responsibility for all Cloacina provided equipment

Additionally, the Cloacina MEMPAC-M utilizes the Cloacina M-path MBR design, a design unique to Cloacina which takes advantage of a dual flow regime to allow for process redundancy and/or maintenance to occur by isolating 50% of the plant, providing the following benefits only available to M-Path projects:

- Accelerated online/offline process changes of 50% of the reactors
- Process redundancy for Clients in regions requiring full process redundancy to meet regulatory requirements
- Expedited emergency/routine maintenance activities in basins due to Cloacina's flow channel stop gate design

Ability to vet unique operational setpoint benefits as a function of testing mirrored processes side-by-side. There is no other packaged MBR in the world which provides the flow capabilities of Cloacina's M500 or the thoughtful features inherent in all Cloacina M-Path products.

2.1 PROCESS FLOW DESCRIPTON

The following describes the process flow of the MEMPAC-M unit:

Headworks (If optional headworks is provided by Cloacina)

The influent flow will pass through a Cloacina-provided influent flow meter prior to discharge into the influent screen inlet. The influent screen will be a 1-2MM fine bar screen with a washer and compactor. Screened solids will be discharged through the compactor discharge piping into either an open-ended discharge or, if chosen an optional endless bagger unit, to be dumped into a client-provided receptacle, typically a 2-4 yard dumpster. Screened influent will discharge either directly into one of the following (dependent on M-path options chosen at time of release):

1. Directly into the M-Path anoxic tank
2. Directly into an integrated EQ tank
3. Directly into an integrated flow control box where flow above PEAK Hour Flow will be transferred, by gravity, to equalization storage (by Cloacina or others, project dependent), all other flow will discharge into the anoxic chamber or equalization tankage.

Biological Nutrient Removal

Screened influent will mix with return activated sludge (RAS) which is gravity-returned from the pre-anoxic chamber(s) to form “mixed liquor.” Nitrates conveyed by RAS flow from the membrane chambers to the oxygen-lean anoxic chamber(s) where oxidization of some of the influent biological oxygen demand (BOD) occurs, and where nitrates are converted to nitrogen gas, ultimately lowering effluent total nitrogen (TN). Mixed liquor travelling through the anoxic tankage will stay suspended and homogenized by utilizing submersible mixers.

Secondary Treatment

Mixed liquor proceeds from the anoxic process to the aeration process where nitrification occurs by which process BOD is oxidized and ammonia is converted to nitrates, ultimately lowering their respective effluent concentrations. This is achieved by introducing compressed air through fine bubble diffusers on a carefully designed aeration network.

Forward Activated Sludge (FAS) Chamber

At the end of the aeration process, wastewater gravities into the FAS Chamber, where mixed liquor is pumped from the FAS chamber to the individual membrane cassette chambers using forward activated sludge (FAS) pumps. These FAS pumps are submersible style pumps on slide rail systems, each individually metered for the purposes of providing the ideal Q rate for its respective membrane train’s permeate rate. This also allows for fine-tuning to produce ideal BNR results.

Membrane Clarification

Cloacina utilizes up to 4 individual membrane cassettes and chambers in it’s M-path design to meet the necessary redundancy requirements for the project. These membrane cassettes have a vacuum applied across them by permeate pumps, pulling clear water “permeate” through the membranes and leaving solids at the membrane barrier. The permeate pumps convey their permeate to a “clear well” reservoir sufficiently sized for periodic membrane cleaning, i.e. “backpulsing,” and clean-in-place (CIP) procedures which are fully automated. FAS flow will gravity overflow weirs in each membrane chamber, which allows for consistent membrane chamber operating levels and the most accurate TMP readings possible.

Cloacina’s M System provides a standard 4-membrane cassette design, with each membrane able to be individually isolated. The membrane train is equipped with the following for each membrane chamber, all of which can be run completely independent of each other, or operated in multiple train configurations:

- FAS Pumping system, piping and isolation valves
- Membrane Chamber
- Membrane Cassette
- Membrane Air Scour Blower, piping, Mass Air Flow Sensor
- Membrane Permeate system including TMP system, flowmeter, automated valve, piping, isolation equipment
- Membrane CIP equipment

For Clients purchasing multiple systems, desiring multiple membranes to be run in parallel, consult with Cloacina for available options and benefits of the various options for membrane configuration, which include;

- (4) individual membrane cassettes, independently operated (base pricing)
- (1) Quadplex Membrane Cassette Train, with all membranes tied into a common permeate collection system, a common FAS pumping manifold

Bardenpho Process BNR

For systems equipped with the Bardenpho process, a portion of the final aeration basin and FAS chamber will be converted to Post Anoxic. An internal recycle pump, identical to the FAS pumps, will be placed near the end of the final aeration basin to return a portion of the nitrate rich mixed liquor back to the anoxic basin, creating a multi-pass BNR process. An additional ORP probe placed in the Post-Anoxic tank will be utilized to control DO in the final aeration basin as well as to gauge effectiveness of the BNR during dynamic loading.

Pre-Anoxic

All operating membrane chambers will overflow each chamber weir into the communal pre-anoxic chamber(s), which have an underflow interconnect with the anoxic chamber. The pre-anoxic chamber serves to both, convey all the now-return activated sludge, as well as allows for pre-releasing of dissolved oxygen due to the cascade effect from the membrane chamber overflow weirs, thus reducing the amount of oxygen discharging into the anoxic chamber.

Waste Activated Sludge

Solids concentration will be monitored with an on-line suspended solids meter located in the FAS Chamber(s). A sludge wasting pump will remove a calibrated portion of waste activated sludge (WAS) to an exterior sludge storage (by others, unless a DRYPAC system is provided by Cloacina). This WAS will be pulled from the pre-anoxic chamber(s), which is the most concentrated activated sludge point in the system, thereby providing the most effective WAS rate, resulting in the least WAS possible.

Flow Channels

Flow will be transferred between anoxic, aerobic and FAS chambers by way of flow channels, with integrated isolation plates which allow the Operator to isolate individual chambers for the purposes of internal tank inspection/equipment replacement/repairs.

Slide Gates with operators for each channel (or selected ones) are available as an option, see Options Section below for further information.

Clearwell Chamber

Permeate drawn from the membranes will be pumped into the clearwell, which is specifically designed to store a requisite volume of treated effluent for the purposes of CIP's, maintenance cleans and/or recovery cleans. It also can serve as the final conjoined sampling point for one or more membrane trains. Flow leaves the clearwell by gravity, typically at 9' water surface elevation. This chamber is covered with a sealed access hatch, for the purposes of maintaining the clearwell cleanliness.

3 Package Design

The following are the design parameters of the supplied Cloacina equipment:

3.1.1 Flow Definitions

Wastewater flow can be described in a multitude of ways, related to varied time periods, wet and dry weather, seasonal populations, and permit definitions. To ensure that the estimated package meets the project needs, the following terms **shall** be used to define the capacity of the proposed system:

Term	Definition
Average Annual Flow (AAF)	The average flow of a one-day period which is the influent volume in one year divided by the number of days in that year. AAF is typically the nominal capacity of a plant.
Max Month Flow (MDF)	The maximum flow over a 30-day period. Cloacina utilizes MMF for maximum biological design and the maximum sizing of the treatment equipment.
Peak Daily Flow (PDF)	The single greatest flow of a one-day (24hr) period in a year. PDF serves for design of plant hydraulic capacity. Flow rates greater than PDF, including Peak Hour Flow (defined below), are to be equalized to PDF by influent storage (by others) that augments the treatment plant.
Peak Hour Flow (PHF)	The flow over a 60-minute period which is the influent flow of the highest flow hour in the Peak Day. For applications in which influent is screened prior to equalization, screens shall be sized for PHF. In the absence of a PHF specified by the Client, PHF will be calculated as a function of the plant’s service population per “Metcalf & Eddy”.

3.1.2 Influent Loading

The following outlines the organic loading used to develop this proposal.

Term	Definition
Maximum Month Flow (MMF) Loading	It is assumed that the influent concentrations outlined below are applied 100% to the Maximum Month Flow (MMF), unless otherwise indicated.
PEAK Daily Flow (PDF)	It is assumed that no additional influent constituent loading is contributed by flows more than MMF. Loading defined for MMF is assumed to be diluted at PDF such that PDF loading shall equal MMF loading multiplied by the ratio of MMF to PDF.
PDF Equation	<ul style="list-style-type: none"> • $BOD_{PD} = BOD_{MMF} \times \frac{MMF}{PDF}$ • $TSS_{PD} = TSS_{MMF} \times \frac{MMF}{PDF}$ • $TKN_{PD} = TKN_{MMF} \times \frac{MMF}{PDF}$

3.2 PROCESS DESIGN PARAMETERS

Activated Sludge	Design Value (MMF)
Volume Under Aeration (gal)	76,727
Hydraulic Residence Time (hrs)	7.9
Design MLSS (mg/L)	9,000
Design MLSS (lbs)	13,331
MLSS/MLVSS Ratio	0.69
Design MLVSS (lbs)	6,132
Design F/M Ratio	0.15
Design SRT (days)	14.3
Return Activated Sludge Factor (x Q)	4
Return Activated Sludge Rate (gpm)	1,467

Aeration	Design Value (MMF)
Project Altitude (ft)	400
lb O ₂ / lb BOD	1.25
lb O ₂ / lb NH ₃ -N	4.6
Design Air Requirement (SCFM)	1,970
Design Aeration Residence Time (hrs)	3.5

Nutrient Reduction	Design Value (MMF)
Design Anoxic Residence Time (hrs)	4.4

Waste Activated Sludge (WAS)	Design Value (MMF)
lbs WAS / lbs Influent BOD	0.68
Design lbs WAS / day	931
Design WAS Concentration (mg/L)	11,250
Design WAS Production Rate (gpd)	9,919

Membrane Clarification	N	N+1
Cassettes Supplied	2	3
Membrane Area (ft ²)	40,480	60,720
Flux at AAF (gal/ft ² /day)	8.0	5.4
Flux at MMF (gal/ft ² /day)	12.0	8.0
Flux at PDF (gal/ft ² /day)	16.1	10.7
PEAK Permeation per Cassette (gpm)	245	163
Design Air Flow (DCFM)	317	475
Estimated Production Time (min/day)	1,329	
Membrane Cassette Type	ZW500EV-56/44	
Total Cassettes Supplied	3	

Chemical Usage	Sodium Hypochlorite	Citric Acid
Gallons per CIP Cycle	1.08	2.70
Gallons per Recovery Clean	40.2	20.1
Estimated Gallons per Year	578	481

*Volume based on: 2 NaOCl CIP per week, 1 Citric CIP per week, 2 NaOCl Recovery Cleans per year, and 1 Citric Recovery Cleans per year.

4 SCOPE OF SUPPLY

The following will be supplied with the MEMPAC-M unit

4.1 Anoxic Process

Equipment	Description	Quantity
Level Sensor	Endress+Hauser hydrostatic level transducer	2
ORP Probe	Endress+Hauser, ORP probes	3
Anoxic Mixer	Submersible mixer on slide rail system	6
Anoxic Mixer Lift-out	Davit crane thimble mounted to SS tank wall, SS cable	6

4.2 Aeration Process

Equipment	Description	Quantity
Level Sensor	Endress+Hauser, level transducer	1
Dissolved Oxygen Sensor	Endress+Hauser, DO Sensor	2
Aeration Blower	Positive Displacement Blower packages, VFD controlled	2
Blower Pressure Sensor	Endress+Hauser, pressure/vacuum sensors	2
Aeration Diffusers	OTT, Magnum 2000 Flexsil fine bubble	150



4.3 Membrane Process

4.1.1 Forward Activated Sludge (FAS) Process (standard configuration)

Equipment	Description	Quantity
Level Sensor	Endress+Hauser hydrostatic level transducer	1
FAS Pump	Submersible pump with slide rail and base, VFD controlled	3
FAS Flowmeter	Endress+Hauser, electromagnetic flowmeter	3
FAS Slide Rail System	Cloacina T-bolt system for slide rail base elbow mounting, Coated ductile base elbow system	3
FAS Piping	Ductile Iron Piping, fittings with SS nuts/bolts, gaskets, Epoxy Exterior coating on all piping/fittings	3
FAS Valves	Ductile iron Plug valves and Exterior weighted swing check valves	3

4.1.2 Membrane Equipment (standard configuration)

Equipment	Description	Quantity
Level Switch	Membrane Chamber Float Switch, with SS bracket	3
Membrane Cassette	SUEZ ZW500D	3
Permeate Pump	Positive Displacement Rotary Lobe Pump	3
Permeate Flowmeter	Endress+Hauser, electromagnetic flowmeter	3
Permeate TMP Sensor	Endress+Hauser, pressure/vacuum combination sensor	3
Air Scour Blower	Regenerative blower, with pressure relief, isolation kit	3
Blower Pressure Sensor	Endress+Hauser, pressure/vacuum sensor	6
Mass Air Flowmeter	Endress+Hauser, thermal mass flowmeter	3
Permeate Auto Valve	Automated valve for cassette isolation during idle/CIP	3
Permeate Piping	Sch. 80 PVC, butterfly isolation valves, SS hardware	3



4.1.3 Clean in Place (CIP) Equipment

Equipment	Description	Quantity
Clear Well Level Sensor	Endress+Hauser hydrostatic level transducer	1
Chemical Pump	Peristaltic Metering Pump (Citric)	1
Chemical Pump	Peristaltic Metering Pump (Chlorine)	1
Chemical Pump Stand	Simplex Chemical Injection Stand, with all piping pre-installed/tested	2
Injector Solenoid	Chemical Injection Quill with True union valve	6
Chemical tubing	Lot of PP Chemical Injection tubing, fittings, valves placed in Sch. 80 PVC Conduit for secondary containment/UV protection	1 lot

4.1.4 Waste Activated Sludge (WAS) Process

Equipment	Description	Quantity
MLSS Sensor	Endress+Hauser, TSS Sensor	1
WAS Pumps	Progressive cavity pump	2
WAS Flowmeter	Endress+Hauser, electromagnetic flowmeter	1

4.4 Effluent Equipment

Equipment	Description	Quantity
Effluent Flow Meter	Endress+Hauser, electromagnetic flowmeter	1
Effluent Turbidity	Endress+Hauser, Turbidity Sensor	1

4.5 Utility Equipment

Equipment	Description	Quantity
Sensory Probe Wash Air System	Pre-skidded air compressor with regulator, solenoid, pressure gauge for complete probe wash system	1
Probe wash lines/valves	Rigid stainless-steel line from compressor to all sensory equipment requiring probe washing, complete with isolation valves and check valves	1 lot
Anti-Foam Chemical Pump	Peristaltic Metering Pump	1
Chemical Pump Stand	Simplex Chemical Injection Stand, with all piping pre-installed/tested	1

4.6 Electrical and Control Equipment

Equipment	Description	Quantity
Control Panel	U.L. Listed 480V, 3-Phase, NEMA 4X, Stainless Steel MCC Panel with air conditioner, HOA's for all powered equipment, breakers, contactors, VFD's, relays, terminals, UPS battery backup source, over/under voltage monitoring, main disconnect mounted to inner door,	1
HMI	17-inch touch screen computer (Windows 11 if available)	1
Control Transmitter	Endress+Hauser Liquiline, digital transmitter	1



Figure. Clearwell and Membrane chamber and electrical control equipment (provides remote access).

5 Project Support

5.1 Documents/Deliverables

Document	Description	Quantity
Biological Modelling	Biological modeling using Client supplied data, showing efficacy of plant and confirmed effluent with selected equipment options	1
Drawings Package	PFD, P&ID's, General Arrangement drawings with wet/dry utility layout	1
Structural Engineering Package	Full calculations for tanks, catwalk and major structural design, with standard anchor/chair design.	1
Electrical Control Panel	Equipment drawings/Single Line Drawings	1
Project Submittals	Detailed information for all supplied equipment	1
Factory Acceptance Testing Documents	Detail of all equipment tests prior to shipping	1
Equipment Manual	Detailed Operations and Maintenance Manual	1

5.2 Start-up Labor and Operation Support

Scope	Description	Hrs
On-site Startup	On-site start-up and commissioning	6 weeks
Operator Training	On-site Operator training	40
Remote Support	Phone and web support after completion of startup	40



6 Additional Equipment

***The following options are included in the base price of the system based on the project specification.**

6.1 Influent Headworks on Separate Platform (Coarse/De-grit and Fine Screen)

Cloacina will provide factory-installed, completely redundant influent screens. Fine screening is required if not provided by Cloacina.

Equipment	Description	Quantity
Coarse Screen/De-Grit System	Self-Cleaning 6MM Micro Bar Screen with chute extension and spray wash system. Integrated de-grit system. 304SS tanks. Provided on one platform.	1
Screens	Self-Cleaning 2mm Screw Screen with compactor/washer system, chute extension, spray wash and endless bagger system. 304SS tank. Provided on one platform.	2
Screening Platform	Structural platform, grating, access ladder, handrail, electrical disconnect mount(s), tank attachment points and hardware for a complete screening platform.	1
Odor Scrubber	Scrubbing unit sized for 200 cubic ft and 6 ACH. Connection points for air to be provided on Screen tanks.	1
Integration	Includes platform extension, additional grating and handrail, electrical disconnect, integration, controls and Factory Acceptance Testing of equipment.	1
Control Panel	Local headworks control panel with remote I/O	1
Controls Integration	Programmatic, electrical and sensory integration of screens and appurtenant equipment into the MCC, Controls system.	1

6.2 Equalization Transfer Pumps

Cloacina can provide equipment for installation into a client supplied EQ tank. The supplied EQ transfer pumps will be the same make and model as provided in Membrane Equipment. Cloacina will integrate and control the equalization equipment.

Equipment	Description	Quantity
Transfer Equipment	Submersible pumps, accessories and instrumentation	1 (lot)
Controls	Integrated into the Headworks panel	1

6.3 UV Disinfection System

Cloacina can provide a separate package UV Disinfection system installed on a stainless-steel skid. The skid includes a break tank and cooling loop system in addition to the necessary valves, piping, and instrumentation integrated into the MEMPAC Controls system for alarming, graphing and trending of the UV Disinfection components.

Design Parameters:

Parameter	Value	Unit
PEAK Daily Flow Rate	345	gpm
%UVT	65	%
Dose	80	mJ/cm ²

Equipment	Description	Quantity
Skid	304SS skid with pipe supports, (18'L x 10'W)	1
Cooling loop system	Cooling pump with piping and valves necessary to return flows during low flow periods to reduce bulb striking.	(1) system
Break Tank	Effluent will flow by gravity to and from the break tank sized appropriately for the UV cooling loop system.	1
UV Reactor	Medium Pressure Reactor	3
Instrumentation	UV Transmittance Analyzer	1
Instrumentation	Effluent Flow Meter	1
Control Panels	Vendor supplied control panel(s). Independent NEMA 4X UV Control Panel with all electrical/controls pre-wired	1 per Reactor
Awning	Equipment awning for entire skid for outdoor installation	1 per skid
Cloacina Control Panel	Cloacina NEMA4X Control Panel provided for integration	1
Spares	Includes: Extra lot of spares; UV Lamp, Quartz thimble, wiper ring, electronic ballast	1 (lot)
Documentation	Structural Engineering Package for skid and awning	1 (lot)



6.4 Low-Flow Configuration

The low-flow option allows the system to be capable of maximum turn-down, utilizing automated setpoints and leveraging the widest dynamic loading of the reactor volumes. This option reduces the compensatory measures of the Operations staff during ramp-up of the plant flows as well as reducing or eliminating supplemental chemicals. Each of the M-Series low-flows is slightly different, but they all contain the following features to support the above;

Scope	Type	Qty
Process Engineering Modelling Simulations	Modelling Hrs	8
Low Level Interconnects, with flange x flange interconnect Spools	8"	5
Isolation valves to allow removal of interconnect spools	8"	5
Specialty Motors for Permeate Systems	TEBC	3
Sensory Equipment Slide Rail Extensions	12-24"	6

The Why:

Cloacina highly recommends the low-flow option be included for projects in which the ramp-up of constant influent flow to the MBR will take longer than a few days to reach 20% of the average daily flow (ADF), especially when the effluent quality of the plant must be maintained from the moment the plant comes online. Although compensatory methods can be employed to mimic much of what is accomplished with the above scope of work, Cloacina highly recommends not attempting to do so for the following reasons:

- The implementation leverages staff's understanding of biological design and ability to effectively develop and implement a plan of action.
- Doing so will likely require utilizing additional onsite and support labor resources as well as supplemental chemicals, which in many cases has a return on investment of just several months when compared to the low-flow option.
- Doing so will not be accompanied by a process guarantee.
- Without the low-flow option, the system's fullest automated operating parameters cannot be accessed due to low-level lock-outs.

If you the Client or your Client's Representative elects to not choose the low-flow option, you're acknowledging the above information and representing that your project will ramp up beyond the 20% ADF flows and/or that you're willing to take all compensatory measures of operating the plant below the standard 20% ADF turn-down upon yourselves.

6.5 DRYPAC – Aerated Sludge Handling System

In addition to the above package, Cloacina can provide the [DRYPAC](#) package for aerated storage of liquid waste and sludge dewatering.

Equipment	Description	Quantity
Treatment Train	DRYPAC™ Treatment Train (10' H X 10' W X 40'L)	1
Treatment Train	Elevated Equipment Skid	1
Treatment Train	Inspection stairs	1
Aeration Chamber	Aeration Blower	1
Aeration Diffusers	Aeration Header with 20 diffusers	1
Aeration Chamber	Press Feed Pump Progressive Cavity	1
Polymer Addition	Velodyne Polymer Preparation System	1
Volute Press	PWT Model Volute Dewatering Press	1

Sludge Storage Tank Size	40 FT
Average WAS Production (gpd)	1,450
Available Storage Volume* (gal)	25,585
Storage Time (days)	17

*Storage Volume is calculated based on a freeboard of 1 foot.

DRYPAC Press Model	ES-302[1]
Base Press Capacity (gpm)	35
Expandable Press Capacity (gpm)	70
AAF Base Operating Time (hrs/wk)	21
MMF Base Operating Time (hrs/wk)	38
WAS Percent Solids	1.125
Press Cake Percent Solids	15.0

*Weekly operating hours are based on a recommended press operation of 75% of the listed capacity

NOTE: Cloacina can offer a variety of sludge storage volumes and press sizes. Some presses have phasing capability and should be considered for any phased projects.

6.6 Stainless Steel Slide Gates with Operators

Cloacina can provide an end channel slide gate with operator to allow for handwheel operation of the slide gates, ensuring a positive seal. Plate, frame, threaded shaft and hardware all provided in 304SS with clear plastic stem cover. Handwheel standard in aluminum. Slide gate provided with UHMW seal and UHMW slides. Qty-2

6.7 RAS Underflow Isolation Butterfly Valves

To allow for complete isolation of left and right process chambers during future maintenance tasks, Cloacina can provide isolation butterfly valves for each connection between pre-anoxic and anoxic chambers. The following is provided as part of this optional line item:

Equipment	Scope of Supply	Qty.
Valves	Flanged butterfly valve with gear operator (where necessary), complete with bolt and gasket set for field install. Epoxy Coated.	4
Grating Access Point	Crossmember, supports and round access point to allow for vertical access to gate valve actuator nut from the catwalk	4
Valve Key	Valve key for operating gate valve actuator	4

6.8 Advanced Biological Nutrient Removal

Cloacina can provide the following advanced BNR (Bardenpho) equipment for projects where;

- Influent criteria is out of typical domestic ratios
- The MLE process cannot produce requisite effluent criteria alone
- A carbon feed source supplementation of the MLE process produces a short return on investment

The following equipment/scope of services comprise the Bardenpho process

Equipment	Description	Quantity
Internal Recycle (IR) Pumps	Submersible pump with slide rail and base, VFD controlled (matching FAS Pumps, where possible)	2
IR Flowmeter	Endress+Hauser, electromagnetic flowmeter	2
Slide Rail System	Cloacina T-bolt system for slide rail base elbow mounting, Coated ductile base elbow system	2
FAS Piping	Ductile Iron Piping, fittings with SS nuts/bolts, gaskets, Epoxy Exterior coating on all piping/fittings to tank edge connection	2
FAS Valves	Ductile iron Plug valves and Exterior weighted swing check valves	2
Carbon Feed System	Chemical Injection pump, chemical tubing and secondary containment conduit, valves and skidded assembly to match CIP system. Chemical suction line, storage, secondary containment by others.	1
Alkalinity Injection System	Chemical Injection pump, chemical tubing and secondary containment conduit, valves and skidded assembly to match CIP system. Chemical suction line, storage, secondary containment by others.	1
Anoxic Mixers	Conversion of Aeration MB-AER to Anoxic MB-AER requires the following anoxic equipment; <ul style="list-style-type: none"> • (2) submersible mixers each with: <ul style="list-style-type: none"> ○ slide rail system ○ Davit arm thimble ○ SS cable and cable stop ○ Electrical disconnect at mixer location 	2
FAS Mixer	Conversion of MA-AER to MA-ANX requires the following anoxic equipment; <ul style="list-style-type: none"> • (1) submersible mixers each with: <ul style="list-style-type: none"> ○ slide rail system ○ Davit arm thimble ○ SS cable and cable stop Electrical disconnect at mixer location	1
MCC Upgrades	Control panel updates to include; <ul style="list-style-type: none"> • VFD's for IR pumps, with all relays, breakers • Analytics incorporation, including necessary analyzers/converters in panel with din rail terminal connections for field connections • Additional Mixer Contactors, seal fails, thermal relays • Wiring in panduits for the above • Factory Acceptance Testing of above 	1 lot

Programming	Programming package to include controls narrative and programmatic functionality which includes; <ul style="list-style-type: none"> • Independent IR Q rate with BNR overrides for ORP optimization, hooked to Permeate Rates • Implementation of Carbon Feed Source pumping using streaming analytics for feedback (if equipped/necessary) • Implementation of alkalinity feed pump • DO controls system changes/optimization • Mixer controls • Graphing, Charting, Trending, Alarming for the above equipment/processes 	1 lot
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Note: Internal recycle lines require underslab field installation and tie-in to Cloacina provided flanges at IR pump location and pre-anoxic connection. Cloacina can provide this piping mounted to the tank(s) if desired for an additional cost. Consult with Cloacina for further pricing/availability.

6.9 Spare Parts Package

Per Project Specification 017843 listed below are spare parts that will minimize the potential impacts of downtime for your Cloacina Treatment Plant. For all non-consumable items, if replaced in the initial warranty period, they will still be eligible for warranty replacement.

- Inlet Fine Screen
 - Brushes
 - Wear Bars
 - Spare Solenoids (1 ea.)
 - Endless Bags (1 box, approx. 300' of bag)
 - Gear Drive motor
- Inlet Coarse Screen
 - Gear Drive Motor
 - Rake Bar
 - Spare Solenoid
- Mixers
 - Mechanical seal kit for submersible mixer
- Pumps
 - Replacement seal kit and O-rings (1 for ea. pump)
 - (1) motor for each pump (except submersible Flygt)
 - (1) Flygt pump
 - Replacement lobes and wear plates for permeate pumps
 - Replacement stator, rotor, set joint and seal for sludge pumps
 - (1) Blue White A2 Peristaltic Pump
 - (6) A2 Replacement peristaltic tubes
 - A2 Roller Assembly
 - (1) Blue White A4 Peristaltic Pump
 - (6) A4 Replacement peristaltic tubes
 - A4 Roller Assembly
- Blowers
 - Intake filter (1 for ea. blower)
 - Belt and Oil
- Instrumentation

- ORP Probe
- Memosens cable
- Level transmitter (1 of ea. type)
- Level float (1 of ea. type)
- Mass air flow sensor
- DO sensor
- MLSS sensor
- Turbidity sensory
- Membrane pressure transmitter
- DO sensor cap
- Blower pressure transmitter
- Blower vacuum transmitter
- Flow Meter main electronics
- CM448R Transmitter
- UV Transmittance Analyzer (spare)
- Electrical
 - (3) Single pole relay and base
 - (3) Double pole relay and base
 - (3) Interposing relay
 - (4) HOA selector and contacts
 - (12) Air conditioning replacement filters
 - Universal Power Supply
 - 17" touch screen PC HMI
- Sludge Press
 - Polymer Pump
 - Wash water solenoid valve
 - Polymer system solenoid
 - Flash Mixer
 - Floc Mixer
 - Press end motor
- Miscellaneous
 - (6) OTT Magnum Diffuser 1.2mm 4"
 - (2) OTT Magnum Diffuser 2.0mm 3"
 - Prime Pump
 - Chemical Injection Solenoid 1/4"
 - Solenoid valve 3/4"
 - (2) FPM 500 membrane
 - (5) Membrane hardware
 - (5) Membrane aeration diffusers
 - Air Release Valve
 - (1) Membrane safety relief valve
 - Gaskets (1 of ea. size)

6.10 Network and SCADA Integration Scope

Cloacina will provide additional control programming and SCADA integration for the following equipment outside of the scope referenced above as described in the Control Narrative supplied by engineer. Additional programming to utilize CompactLogix PLCs as supplied in the local control panels, and SCADA programming to be incorporated into the WWTP FactoryTalk View SE SCADA system.

- Influent Lift Station
- Influent EQ Pond
- Effluent Holding Pond

Cloacina will provide SCADA integration (status, data, and alarms) for signals from the following equipment outside of the scope reference above. These signals will be incorporated into the FactoryTalk View SE SCADA system.

- Septage Receiving Station
- Backup Generator
- Electrical Building

HMI provided with MBR will have secure remote access (VPN) and remote desktop application to be specified and supported by owner. Cloacina to provide cellular modem for integration with Win-911 alarm notification for the system. Cellular service to be provided by owner.

All wires to be pulled and landed by contractor. Cloacina will test all integration scope items on site during plant start-up and operator training. Contractor to be on site for minimum of five days during integration testing.

7 Pricing Summary

SECTION	EQUIPMENT/SERVICE	DESCRIPTION	COST
Sections 1-6.9	MEMPAC-M9-6 per project specifications	Base Unit	\$9,241,630.92
6.1	Influent Headworks on Separate Platform (Coarse/De-grit and Fine Screen)	Per Scope	Included above
6.2	Equalization Transfer Pumps	Per Scope	Included above
6.3	UV Disinfection System	Per Scope	Included above
6.4	Low Flow Configuration	Per Scope	Included above
6.5	DRYPAC Sludge Handling System	Per Scope	Included above
6.6	(6) Stainless Steel Slide Gate Operators	Per Scope	Included above
6.7	RAS Underflow Isolation Butterfly Valves	Per Scope	Included above
6.8	Bardenpho Advanced BNR	Per Scope	Included above
6.9	Spare Parts Package	Per Scope	Included above
6.10	SCADA/Network Integration	Per Scope	Included above

**Board of Directors
Staff Report**

June 11, 2026

AGENDA ITEM: 6.3

SUBJECT: Authorize the Fire Chief as the authorized representative for the annual SAFER & AFG grants and to apply for, and manage those grants by Resolution. (**Approve by 3/5 vote**) (Pg. 146-147)

SUGGESTED ACTION:

Review and approve the attached resolution appointing the District Fire Chief as the representative in all matters relating to the annual SAFER & AFG Grant process.

DISCUSSION:

The San Miguel Fire Department is responsible for providing emergency services throughout the San Miguel Community Services District, the County of San Luis Obispo, and the State of California and understands the need for adequate staffing to meet the level of service required to service this need and the need for adequate equipment required to comply with current NFPA standards .

In order to achieve this level of staffing the San Miguel Fire Department is in the process of applying annually for the SAFER & AFG Grant cycles.

FISCAL IMPACT:

San Miguel Fire has requested the assistance of Aroura William to assist with the grant writing process on an hourly basis.

PREPARED BY: Scott Young

RESOLUTION NO. 2026-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT AUTHORIZING THE DISTRICT
FIRE CHIEF TO APPLY FOR AND REPRESENT SAN MIGUEL COMMUNITY
SERVICES DISTRICT FIRE DEPARTMENT IN ALL MATTERS RELATING TO THE
ANNUAL SUBMISSIONS FOR THE STAFFING FOR ADEQUATE FIRE
EMERGENCY RESPONSE (SAFER) AND ASSISTANCE TO FIREFIGHTERS GRANT
(AFG) GRANTS**

WHEREAS, San Miguel Community Services District Fire Department ("Department") has undertaken the responsibility of providing fire protection and emergency services within the San Miguel Community Services District ("District"), County of San Luis Obispo ("County"), and State of California ("State"); and

WHEREAS, the Department recognizes the need for staffing in order to perform daily operations in addition to preventing and fighting wildland, rural, structure, vehicle, and other types of fires, in addition to providing emergency services within the District, County, and State; and

WHEREAS, the Department recognizes the need for maintaining compliance with the demands of current NFPA standards in order to perform daily operations in addition to preventing and fighting wildland, rural, structure, vehicle, and other types of fires, in addition to providing emergency services within the District, County, and State; and

WHEREAS, Scott Young, as the Chief of the Department, is the most appropriate person to represent the Department in all matters relating to the annual Staffing for Adequate Fire Emergency Response ("SAFER") Grant Program and Assistance to Firefighters Grant (AFG) application, implementation, and agreement.

NOW, THEREFORE, BE IT RESOLVED that the San Miguel Community Services Board of Directors ("Board") appoints Scott Young to represent the Department in all matters relating to the SAFER Grant Program application, implementation, and agreement.

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**
- VACANCY: 1**

the foregoing Resolution is hereby passed and adopted this _____ day of _____ 2026.

Scott Young, Fire Chief

Ashley Sangster, President Board of Directors

ATTEST:

APPROVED AS TO FORM:

Tamara Parent, Board Clerk

Christina M. Pritchard, Deputy General Counsel