

Item presented by Director of Utilities Kelly Dodds, explaining that the District has secured a small population waiver from the State of California, but there was not enough time to get the language for this Ordinance, it will be brought back as a resolution that will amend this Ordinance. The State of California enacted SB1383, the Short-Lived Climate Pollutant Reduction Act of 2016 an unfunded mandate which obligates community services districts who provide collection and disposal of solid waste to adopt updated mandatory solid waste, organic waste and recycling rules, and regulations. Notably, the law requires the District to enact mandatory composting rules and obligate its customers to separate food waste from other waste for collection. Such rules must be enacted so they can go into effect by July 1, 2022

Board Comment: Director Kalvans voiced that he doesn't like unfunded mandates from Sacramento

Public Comment: None

IX. Staff & Committee Reports – Receive & File:

Non-District Reports:

1. San Luis Obispo County: Report Attached Video part 1 Time: 14:08
San Luis Obispo County Sheriff gave verbal report for March 2022 call statistics.
Board Comment: Director Kalvans asked if San Miguel had higher call volumes in certain areas.
Sherriff explained that they do not keep statistics on that.
Public Comment: None
2. Camp Roberts—Army National Guard No Report Video part 1 Time: 19:29
Board Comment: None
Public Comment: None
3. Community Service Organizations: Lion's Club Video part 1 Time: 19:29
Mr. Kalvans explained that the Lion's Club will not be participating in the Fireworks sales this year.
Board Comment: None
Public Comment: None

District Staff & Committee Reports:

4. Interim General Manager : Report Attached Video part 1 Time: 20:29
Mr. Roberson gave COVID update, auditor RFP update, Strategic Plan is scheduling a staff work session, and that first reading of FY 22-23 Budget is tonight. Mr. Roberson welcomes any questions.
Board Comment: None
Public Comment:
Ashley Sangster spoke about the purchasing process for the Temporary Housing Unit (THU) for the Fire Department. Director Gregory asked if Mr. Roberson would like to comment on that. Mr. Roberson explained the process and the outcome of the RFP for the THU.
5. District General Counsel: Counsel Goldstein has nothing to report at this time Video part 2 Time: 4:51
Board Comment: None
Public Comment: None
6. Director of Utilities: Report Attached Video part 2 Time: 5:44
Mr. Dodds explained that he has received a request for sampling for COVID from CDC, and this will be at a no cost to the District. Cal Rural water working on getting a grant from DWR to survey sewer lines. Information about new developments was presented.
Board Comment:
Director Kalvans asked about the new developments and the landscaping requirements that he would like to see, discussion ensued about shade trees and tax revenue.
Director Gregory asked questions about the Wastewater COVID testing accuracy, population and how many small areas are participating, advisory council, district positions. Discussion ensued.
Public Comment: None
7. Fire Chief: Report Attached Video part 2 time: 16:20

Report is submitted as written. Getting ready for Wildfire Season, staffing

Board Comment: None

Public Comments for all reports: None

X. Consent Calendar: Video part: 2 Time: 17:31

- 1. Review and Approve Board Meeting Minutes**
 - A. 2-24-2022 Regular Board Meeting Minutes Draft
- 2. Approve RESOLUTION 2022-15 Declaring Hazardous Weeds a Public Nuisance within the District**
- 3. Approve RESOLUTION 2022-16 adopting a standard Water and Wastewater Application for Service and an Application for 24-hour turn on.**
- 4. Approve RESOLUTION 2022-17 adopting a REVISED fee schedule for Water Meters, Notices, and other services and or Repair Installation Services provided by the District.**
- 5. Approve RESOLUTION 2022-18 authorizing E-signatures.**

Board Comment: None

Public Comment: Ashley Sangster asked questions about item 4

Motion by: Director Palafox

Second by: Director Kalvans

Motion: Approve Consent Calendar by Vote.

5/0/0

XI. Board Action Items: Video part 2 Time: 21:45

- 1. Review, Discuss and Receive the Enumeration of Financial Reports for March 2022 (Hido)**
 - A. Claims Detail Report
 - B. Statement of Revenue Budget vs Actuals
 - C. Rev Budget vs Actual Summary
 - D. Statement of Expenditures Budget vs Actual
 - E. Cash Report
 - F. Investment Portfolio
 - G. Q1 Investment Portfolio Report

Michelle Hido, Financial Officer presented March Financials with note that Q3 2021 has been completed, CPA has been in to review Payroll, and preaudit is being worked on.

Board Comment:

Kalvans asked if Laverne Buckman was the same as Mr. Buckman, Director who was on the past CSD Board.

Public Comment:

Laverne Buckman had a written comment about financials

Board consensus is to re-open Public comment

Owen Davis spoke about Mrs. Buckman's comment

General Manager Rob Roberson spoke about fiscal year financials, Discussion ensued

Discussion about CSDA District Transparency ensued.

Motion by: Director Palafox

Second by: Director Gregory

Motion: Review and File Financial Reports for March 2022

Board Members	Ayes	Noes	Abstain	Recuse	Absent
C. Lara	X				
A. Kalvans	X				
H. Palafox	X				

W. Roney	X				
R. Gregory	X				

Discussion Item Only

Video part 3 Time: 0:00

2. Consider Adoption of Ordinance 01-2022 of the San Miguel Community Services District to Adopt Mandatory Solid Waste, Organic Waste and Recycling Materials Rules and Regulations. (Dodds/Dervin)

Recommendation: Adoption Ordinance 01-2022 Adopting Mandatory Solid Waste, Organic Waste, and Recycling Materials Rules and Regulations

Board Comment:

Director Lara asked question about the consequences of not passing this Ordinance. Discussion ensued

Public Comment:

None

Motion by: Director Roney

Second by: Director Palafox

Motion: To adopt Ordinance 01-2022 as written

Board Members	Ayes	Noes	Abstain	Recuse	Absent
W. Roney	X				
C. Lara	X				
H. Palafox	X				
A. Kalvans	X				
R. Gregory	X				

5/0/0

Video part: 3 Time: 3:00

3. Review and approve RESOLUTION 2022-19 authorizing Staff to prepare and deliver a Notice of Public Hearing to consider increasing Solid Waste Collection Rates by 8.59% pursuant to Proposition 218. (Dodds)

Recommendation: Approve RESOLUTION 2022-19 authorizing Staff to prepare and deliver a Notice of Public Hearing to consider increasing commercial solid waste collection rates.

Board Comment:

Director Kalvans asked if SMG had anything to add. Mr. Kardashian from SMG spoke on the increase. Mr. Kalvans asked about average size of garbage cans in San Miguel.

Director Gregory has discussion about inflation and projected costs, calculations of audits and labor cost.

Director of Utilities clarified that the increase is for all services.

Public Comment:

None

Motion by: Director Roney

Second by: Director Gregory

Motion: Approve resolution 2022-19

Board Members	Ayes	Noes	Abstain	Recuse	Absent
H. Palafox	X				
A. Kalvans	X				
C. Lara	X				
W. Roney	X				
R. Gregory	X				

5/0/0

Video part 3 Time: 12:54

4. **Review and discuss proposed Fiscal Year 2022-2023 Operation and Maintenance Budget and Project Budget for San Miguel Community Service District. (Hido/Roberson)**

Recommendation: Review, discuss and provide feedback on FY 2022-23 Operation and Maintenance Budget and Project Budget.

Board Comment:

Director Kalvans voiced that he has ideas about Projects Budget, and would like more time to look at the projects. Discussion ensued.

Director Lara voiced that she needed more time to review

Director Roney voiced that there is a lot to look at and will be looking forward to May meeting.

Public Comment:

Owen Davis asked for a copy of the proposed Budget

Discussion Item Only

Video part 3 Time: 24:33

5. **Discuss and authorize the Director of Utilities to release an RFP for a Cost-of-Service Rate Study for Streetlighting and Landscaping, Wastewater, Water and Solid Waste. (Dodds)**

Recommendation: Through consensus, authorize the Director of Utilities to release a Cost-of-Service Rate Study.

Board Comment:

Director Roney spoke about the requirements of Prop 218

Director Kalvans asked questions about different rate structures and build out of the District, District strategic plan, and projects for infrastructure.

Director Gregory asked if the District itself could do a Rate Study? Director of Utilities made statement about transparency and needing qualified analysts of District needs.

Director Kalvans asked District General Council Doug White, about a land tax based property tax.

District Council Doug White voiced that it is a Legal issue, that would need to be researched.

Interim General Manager Rob Roberson discussed that this is a ongoing issue that Kalvans would like to discuss and reminded the Board that this is a discussion on releasing a RFP.

Director Kalvans spoke about the general property taxes, and discussion ensued

Council White asked for direction from the Board, if they have consensus to have Council look into standby charges.

Interim General Manager Rob Roberson called point of order. Should be discussed in Board Comment

Public Comment:

Ashley Sangster spoke; advising that it is not required by law to do a rate study, and raising rates.

Lavern Buckman had a written comment.

Owen Davis spoke about being against any increase

Motion by: Director Roney

Second by: Director Gregory

Motion: Approve releasing RFP for cost-of service rate study

Board Members	Ayes	Noes	Abstain	Recuse	Absent
C. Lara		X			
H. Palafox	X				
A. Kalvans	X				
W. Roney	X				
R. Gregory	X				

4/0/0

Video part 5 Time: 6:20

6. Consider Extension of Employment Agreement with Interim General Manager/Fire Chief Rob Roberson (Dervin)

Recommendation: Approve RESOLUITON 2022-23 extending employment of Interim General Manager/Fire Chief Rob Roberson by exercising the option within his current employment agreement.

Board Comment:

Director Roney asked about Mr. Roberson retiring. Discussion ensued with Council White.

Public Comment:

Owen Davis spoke, that he thinks the District needs a full-time General Manager.

Ashley Sangster spoke about extension.

Motion by: Director Kalvans

Second by: Director Roney

Motion: Approve RESOLUITON 2022-23 extending employment of Interim General Manager

Board Members	Ayes	Noes	Abstain	Recuse	Absent
H. Palafox	X				
A. Kalvans	X				
W. Roney	X				
C. Lara			X		
R. Gregory	X				

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Video part 5 Time: 18:17

7. Discuss and appoint the District General Manager and Director of Utilities as real property negotiators for the sale and or trade of assessor parcel number 021-261-019. (Dodds)

Recommendation: Appoint the District General Manager and Director of Utilities as real property negotiators for the sale and or trade of assessor parcel number 021-261-019.

Board Comment:

Director Kalvans asked about the funding, and if the District could have a Public Partnership with the new owners.

Public Comment:

Owen Davis spoke about having the Director of Utilities in this negotiations, and GM.

Ashley Sangster spoke on the skill of negotiations

Motion by: Director Kalvans

Second by: Director Palafox

Motion: Appoint District General Manager & Director of Utilities as real property negotiators for the sale or trade of Parcel # 021-261-019, and ask if a public partnership would be feasible.

Board Members	Ayes	Noes	Abstain	Recuse	Absent
C. Lara		X			
A. Kalvans	X				
H. Palafox	X				
W. Roney	X				
R. Gregory	X				

4/1/0

Video part: 5 Time: 26:35

8. **Review and approve RESOLUTION 2022-20 authorizing the Director of Utilities to purchase and contract with CIO Solutions to replace computer hardware in an amount no to exceed \$24,000 and authorize a budget adjustment to all departments in an amount proportionate to their use of the hardware replaced. (object 475). (Dodds)**

Recommendation: Approve RESOLUTION 2022-20 authorizing the Director of Utilities to purchase hardware and contract with CIO Solutions to install and configure the hardware and authorizing a corresponding budget adjustment.

Board Comment:

Director Roney asked about the age of the current hardware

Director Lara asked for more of a list of items being purchased

Director Gregory asked about Software, and how many computers would be purchased. Discussion ensued

Director Lara asked for a list of items being purchased

Public Comment:

Dan Hido spoke of his experience with being in IT, and cost is reasonable and Cyber security is essential. Discussion ensued

Ashley Sangster spoke of a need of a list of purchase, and asked about hard drives

Arnold Kalvans spoke of his experience in IT services, and spoke of Cloud based servers

Motion by: Director Kalvans to table and bring back next month with a list of items

Second by: Director Palafox

Item tabled to next month

Video part 6 Time: 21:24

9. **Discuss acquiring an office trailer to be placed at the WWTF to serve as temporary District offices until permanent office space can be built at the WWTF or elsewhere (Dodds)**

Recommendation: Provide direction to staff.

Board Comment:

Director Roney would like more information

Director Kalvans discussed the future of the CSD and discussion ensued

Director Palafox, asked about the new treatment facility timeline. Discussion ensued about grant funding

Director Lara voiced that she would like to know the cost difference for staff to stay at fire station or leaving, discussion ensued. Director Lara spoke that staff should make due with the space they have.

Director Kalvans asked about the past punch list.

Director Gregory voiced that this is good information and that information is powerful

Director Roney spoke about being prepared for the future

Director Kalvans voiced that he would like more information

Public Comment:

Owen Davis spoke about the Fire Department Temporary Housing, and that should be used for District Staff

Ashley Sangster spoke about other expenses to house Staff.

Consensus of the Board is to get more information

Discussion Item Only

Video part 7 Time: 25:13

10. **Discussion on status of Machado Wastewater Treatment Facility expansion and aeration upgrade project (Dodds)**

Recommendation: Discuss the status and next steps of the Machado Wastewater Treatment Facility expansion and aeration upgrade projects.

Board Comment:

None

Public Comment:

None

Discussion Item Only

Video part: 7 Time: 26:36

11. Review and approve RESOLUTION 2022-24 authorizing the Director of Utilities to contract with Water Systems Consulting (WSC) to provide engineering, design and project management services for the Machado Wastewater Treatment Facility upgrade in an amount not to exceed \$1,202,404 and authorize a budget adjustment to the Wastewater Department with corresponding transfers from Capital Reserves. (Object 587 – Project 20001). (Dodds)

Recommendation: Approve RESOLUTION 2022-24 authorizing the Director of Utilities to contract with WSC for engineering, design and project management services for the Machado Wastewater Treatment Facility upgrade and corresponding budget adjustment and transfer.

Board Comment:

Director Gregory spoke of a need for an RFP, and information is needed
Director Roney spoke of cost
Director Kalvans voiced he would like to get an RFP out, because of the cost
Director Palafox asked if WSC was District Engineer, correct.
Discussion ensued about sending out RFP

Public Comment:

Owen Davis voiced that he though that the design was already done.

Motion by: Director Kalvans

Second by: Director Palafox

Motion: To have Director of Utilities Kelly Dodds draft and release RFP

Board Members	Ayes	Noes	Abstain	Recuse	Absent
A. Kalvans	X				
W. Roney	X				
H. Palafox	X				
R. Gregory	X				
C. Lara	X				

5/0/0

XII. BOARD COMMENT:

Video part 8 Time: 9:40

Director Kalvans voiced that he attended the CSDA conference
Director Kalvans voiced that he would like to see the District get the Transparency Certificate from CSDA. Discussion ensued

Director Kalvans asked to have the Board if District Council to review land based tax, and parcel tax
Director Roney thanked the staff

XIII. ADJOURNMENT TO NEXT REGULAR MEETING

9:45 PM