



# Agenda

## San Miguel Community Services District

### BOARD OF DIRECTORS

John Green, President

Anthony Kalvans, Director

Gib Buckman, Director

Larry Reuck, Vice President

Travis Dawes, Director

**THURSDAY, MAY 26, 2016**  
**6:00 P.M.**

### BOARD OF DIRECTORS SPECIAL AND REGULAR MEETING AGENDA

**SMCSD Boardroom**

**1150 Mission St.**

**San Miguel, CA 93451**

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

**Public Comment:** Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

**Meeting Schedule:** Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: [www.sanmiguelcisd.org](http://www.sanmiguelcisd.org)

**Agendas:** Agenda packets are available for the public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. Call to Order: 6:00 PM**
- II. Pledge of Allegiance: Director Kalvans**
- III. Roll Call:**
- IV. Adoption of Special and Regular Meeting Agendas**

**V. Public Comment and Communications (for items not on the agenda):**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

**VI. ADJOURN TO CLOSED SESSION:**

**A. CLOSED SESSION AGENDA:**

**1. CONFERENCE WITH DISTRICT GENERAL COUNSEL—Existing Litigation**

Pursuant to Government Code Section 54956.9 (d) (1)

**Case:** *Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039* and **Case:** *Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212*

**2. CONFERENCE WITH DISTRICT GENERAL COUNSEL—Anticipated Litigation**

Pursuant to Government Code Section 54956.7 (2) (d) (2 cases)

**3. CONFERENCE WITH GENERAL MANAGER—Acquisition of property**

Pursuant to Government Code Section 50701 - 50703)

**B. RECONVENE TO OPEN SESSION**

**C. REPORT OUT OF CLOSED SESSION**

- 3. Report out of Closed Session by District General Counsel

**VII. Call to Order for Regular Board Meeting (estimated to be 7:00 pm)**

**VIII. Public Comment and Communications:**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

**IX. Staff & Committee Reports – Receive & File:**

**Non-District Reports:**

- |  |           |
|--|-----------|
| 1. San Luis Obispo County Sheriff                      | No Report |
| 2. San Luis Obispo County Board of Supervisors         | No Report |
| 3. San Luis Obispo County Planning and/or Public Works | No Report |
| 4. San Miguel Area Advisory Council                    | No Report |
| 5. Camp Roberts—Army National Guard                    | No Report |

**District Staff & Committee Reports:**

- |                             |                  |        |
|-----------------------------|------------------|--------|
| 6. General Manager          | (Mr. Gentry)     | Verbal |
| 7. District General Counsel | (Attorney White) | Verbal |

- 8. Utility Supervisor - (Mr. Dodds) Written Report Attached
- 9. Fire Chief (Chief Roberson) Written Report Attached
- 10. District Engineer (Mr. Tanaka) Written Report Attached
- 11. Finance/Budget Committee (Director Dawes, Chair) Written Report Attached
- 12. Organization/Personnel Committee (Director Green, Chair) Meeting to be set for June
- 13. Equipment & Facilities Committee (Director Kalvans, Chair) No Meeting Scheduled
- 14. Water Conservation Ad-Hoc Committee (Director Kalvans, Chair) Verbal
- 15. Water Resources Advisory Committee (Director Kalvans, Rep) Verbal

**X. CONSENT ITEMS:**

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

- 16. Board Minutes:
  - 16 a. Approval of Special and Regular Board Meeting Minutes for April 26, 2016
  - 16 b. Approval of Special Board Meeting/Workshop Minutes for April 30, 2016
- 17. Review and Discuss Finance & Budget Committee recommendation to approve April 2016 YTD and Monthly Financial Reports with Treasurer’s Report.
- 18. Adopt **Resolution No. 2016-18** ratifying the Board’s March 24, 2016 approval of job reclassifications for 2 District employees and authorizing a change in compensation for said job reclassifications. **This item was tabled from last meeting for lack of quorum.**

**XI. BOARD ACTION ITEMS:**

- 19. Consider and Discuss approving a proposed I T interim service improvement agreement.

**STAFF RECOMMENDATION:**

Staff recommends that the Board of Directors approve a Finance & Budget Committee recommendation to enter into an interim service agreement with Allen Mapalo for ongoing I T services.

**Public Comments:** (Hear public comments prior to Board Action)

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

- 20. Consider and Discuss a Finance & Budget Committee recommendation to approve Change Order #1 for Whitaker Construction for costs exceeding awarded contract agreement.

**STAFF RECOMMENDATION:** Approve Change Order #1 request and authorize an increase of \$9,000 be paid to Whitaker Construction for additional work performed in fire hydrant replacement CDBG project.

**Public Comments:** (Hear public comments prior to Board Action)

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

21. Discuss and recommend approval to Board authority to proceed with executing a contract with Mike Roach Electric for installing a breathing air compressor in the fire station

**STAFF RECOMMENDATION:** Approve Finance & Budget Committee recommendation to authorize executing a contract in amount of \$4,345.00 to Mike Roach for breathing air compressor installation.

**Public Comments:** (Hear public comments prior to Board Action)

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

22. Consider Adoption of **Resolution No. 2016-20** authorizing the abatement of weeds within the District boundaries and the recovery of costs.

**STAFF RECOMMENDATION:** Hold a hearing to consider objections to the “Notice to Remove, Destroy, and/or Abate Vegetation, Rubbish and Debris”, overrule any objections and adopt **Resolution No 2016-20** authorizing Fire Chief to have weed abatement work performed and recover costs of abatement from property owners.

**Public Comments:** (Hear public comments prior to Board Action)

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

23. Review and Discuss authorizing General Manager to apply for a technical assistance grant from State Water Resource Board for potential Machado WWTP expansion.

**STAFF RECOMMENDATION:** Authorize General Manager to apply for a technical assistance grant up to \$500,000 for purposes of preparing a planning design study and environmental documentation of the Machado WWTP facility potential expansion .

**Public Comments:** (Hear public comments prior to Board Action)

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**XII. BOARD COMMENT:**

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

**XIII. ADJOURNMENT**

**Time:** \_\_\_\_\_

ATTEST:

STATE OF CALIFORNIA )  
COUNTY OF SAN LUIS OBISPO ) ss.  
COMMUNITY OF SAN MIGUEL )

I, Tamara Parent, Account Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on May 20, 2016.

Date: May 20, 2016

*Tamara Parent*

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Tamara Parent, Account Clerk