



BOARD OF DIRECTORS

Ashley Sangster, President Brendin Beatty, Vice-President

Rod Smiley, Director Owen Davis, Director

REGULAR MEETING AGENDA

Open Session 6:00 PM

601 12th Street San Miguel, CA Date: 04-23-2026

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

Public Comment: Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, email: info@sanmiguelcsd.org, or may obtain more information on the District website at the following link: [Board Meeting Participation Information: - San Miguel C.S.D.](#). All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

Meeting Schedule: Regular Board of Director meetings are held on the fourth Thursday of each month at 6:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Regular Meeting Agenda**

4. Pledge of Allegiance

5. Public Comment and Communications for items not on the agenda *Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda (Gov Code 54954.2). Speakers are **limited to three minutes**. Please sign in with name and address at podium.*

6. Special Presentations/Public Hearings/Other

1. Continued from January 22nd and March 26th Board Meeting.
Originally approved the first reading of Ordinance 01-2026 by 3-1-1 vote at the January 22, 2026 regular Board Meeting. At the March 26, 2026 Public Hearing President Sangster requested a redline version, and continued the item to the April 23rd, 2026 Board Meeting by a vote of 2-1-1.
Waive reading, read by title only, and adopt an Ordinance of the San Miguel Community Services District Board of Directors adopting the 2025 California Fire Code, 2025 California Building Code, 2025 California Wildland-Urban Interface Code, and Local Ordinance 01-2026. **(Approve by 3/5 vote)** (Pg. 4-31)

7. Non- District Reports

1. San Luis Obispo County Organizations
2. Community Service Organizations
3. Camp Roberts—Army National Guard Contact information: Keba Baird PIO CA Camp Roberts/Camp San Luis - Email: keba.m.baird.nfg@army.mil Phone: 805-238-8286 Mobile: 805-610-6742

8. Staff & Committee Reports - Receive & File

1. General Manager (Pg. 32)
2. District Counsel
3. District Utilities (Pg. 33-36)
4. Fire Chief Report (Pg. 37-51)

9. Consent Calendar *The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion. Public Comment*

1. Continued from March 26th Board Meeting
2-26-2026 Draft San Miguel CSD Board of Directors regular meeting minutes (Pg. 52-66)
2. Declare hazardous weeds a public nuisance within the San Miguel Community Services District by resolution. **(Approve by 3/5 vote)** (Pg. 67-72)

10. Board Action Items

1. Monthly claim detail and investment reports for March 2026 **(Recommend receive and file**

by Board consensus) (Pg. 73-114)

*When ancillary reports area provided, they are for reference only and are subject to change.
(Pg. xx-xx)*

2. Award a contract to Electricraft Inc in a fixed fee amount of \$489,040.80 for the installation of switchgear and associated equipment in per the RFP and authorize the General Manager to approve change orders in a cumulative amount not to exceed 10% (\$48,904) of the initial contract price. **(Approve by 3/5 vote)** (Pg 115-162)
 3. Establish the dates for applications and sales of "Safe and Sane" fireworks, for the 2026 calendar year by Resolution **(Approve by 3/5 vote)** (Pg 163-169)
 4. Review and approve "Safe and Sane" fireworks permit fees for the 2026 calendar year by Resolution. **(Approve by 3/5 vote)** (Pg. 170-173)
 5. Adoption of job descriptions for Fire Captain, Fire Engineer, and Firefighter for the San Miguel Community Services District Fire Department **(Approve by 3/5 Vote)** (Pg. 174-185)
11. **Board Comment** *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*
12. **Adjournment to Next Regular Meeting**

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) SS.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office.

Board of Directors Staff Report

April 23, 2026

AGENDA ITEM: 6.1

SUBJECT: Continued from January 22nd and March 26th Board Meeting.

Originally approved the first reading of Ordinance 01-2026 by 3-1-1 vote at the January 22, 2026 regular Board Meeting. At the March 26, 2026 Public Hearing President Sangster requested a redline version, and continued the item to the April 23rd, 2026 Board Meeting by a vote of 2-1-1.

Waive reading, read by title only, and adopt an Ordinance of the San Miguel Community Services District Board of Directors adopting the 2025 California Fire Code, 2025 California Building Code, 2025 California Wildland-Urban Interface Code, and Local Ordinance 01-2026. **(Approve by 3/5 vote)**
(Pg. 4-31)

SUGGESTED ACTION:

Waive second reading, read by title only, and adopt an Ordinance of the San Miguel Community Services District Board of Directors adopting the 2025 California Fire Code, 2025 California Building Code, 2025 California Wildland-Urban Interface Code, and Local Ordinance 01-2026.

DISCUSSION:

The purpose of this ordinance is to formally adopt the 2025 California Fire Code including Amendments, Errata, Appendix's, 2025 California Building Code Chapter 7A including related reference sections, 2025 Wildland-Urban Interface Code, and Local Ordinance 01-2026 as the bases for all Fire, Life & Safety items for the purpose of ratification by the County of San Luis Obispo Board of Supervisors.

The District has been operating on the 2022 California Fire Code including Local Ordinance 01-2023. It is the District's responsibility to adopt use of the California Fire Code every three (3) years, and as necessary throughout the code cycles. The District must include any Local Ordinances at the time of current Code adoption. The purpose of adopting Local Ordinances is to assure that the Fire, Life & Safety issues directly related to the Agency Having Jurisdiction (AHJ) are properly mitigated to the best of the AHJ's ability.

In order to remain in compliance with current County and State Regulations it is necessary to adopt the current California Fire Code in its entirety including all Amendments, Errata, Appendix's 'A'-N' and Local Ordinance 01-2026.

On January 22, 2026, by a vote of three to one (and one vacancy), the Board approved the first reading of the ordinance. A Public Hearing was held at the March 26th Regular Board Meeting, and by a vote of two to one (one absent and one vacancy), the Board continued the item to April 23rd, 2026; requesting a redline version of the ordinance.

FISCAL IMPACT:

Fiscal impact is limited to Staff and Legal Counsels time including costs for required notifications.

~~++++~~**ORDINANCE NO. 01-~~2023~~2026**
**AN ORDINANCE OF THE BOARD OF DIRECTORS OF
THE SAN MIGUEL COMMUNITY SERVICES DISTRICT
ADOPTING AND AMENDING THE ~~2022~~2025 EDITION OF
THE CALIFORNIA FIRE CODE ~~2022~~2025 CALIFORNIA BUILDING CODE SECTION
7A, THE 2025 CALIFORNIA WILDLAND-URBAN INTERFACE CODE, LOCAL
ORDINANCE 01-2025, AND RELATED REFERENCE SECTIONS INCLUDING
ARTICALS, APPENDICES, ERRATA AND LOCAL ORDINANCES.**

WHEREAS, the San Miguel Community Services District (“District”) Board of Directors (“Board”) finds that modifications need to be made to the District’s current Fire Code; and

WHEREAS, the District’s Fire Code was updated and adopted in ~~2020~~2023, and requires revisions as the law has changed over time; and

~~NOW, THEREFORE,~~ **BE IT ORDAINED** by the Board of Directors of the San Miguel Community Services District as follows:

Section 1. Purposes and Authority.

The Board of Directors of the San Miguel Community Services District (“District”) hereby adopts the ~~2022~~2025 Edition of the California Fire Code (“CFC”), which includes Articles, Appendices and Errata, with certain amendments and exceptions. The amendments and exceptions as outlined in Section 5 of this Code, are for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion. Each and all of the regulations, provisions, conditions, and terms of the “California Fire Code”, ~~2022~~2025 Edition, on file in the District Office, are hereby referred to and made a part hereof as if fully set out in this Ordinance, except as otherwise provided in this Ordinance.

Section 2. Repeal of Any Previously Adopted Ordinance

Ordinance No. 01-~~2020~~-2023, and or any previously adopted Ordinance adopted by the Board of Directors of the San Miguel Community Services District is hereby repealed in their entirety.

Section 3. Establishment and Duties of Bureau of Fire Prevention.

The California Fire Code shall be enforced by the San Miguel Community Services District’s Fire Department (“Fire Department”). The Bureau of Fire Prevention is hereby established and shall operate under the supervision of the District’s Fire Chief. The Fire Chief may assign ~~such~~ qualified members of the Department as inspectors as necessary.

Section 4. Amendments and Exceptions to the ~~2022~~2025 Edition of the California Fire Code.

Pursuant to Ordinance No.01-~~2023~~2026, the Board found that because of certain local climatic, geological and topographical conditions existing within the District, more stringent building standards relating to Fire, Life and Safety than those standards adopted by the State of California Fire Marshal and contained in the California Building Standards Code are necessary for fire protection within the District. Ordinance 01-~~2023~~2026, and the findings contained therein, are hereby incorporated by reference. The following amendments and exceptions to the ~~2022~~2023 California Fire Code, are therefore hereby made:

1) ESTABLISHMENTS OF LIMITS IN WHICH STORAGE OF EXPLOSIVES AND BLASTING AGENTS IS TO BE PROHIBITED.

Storage of explosives and blasting agents are prohibited in the District boundaries. Chapter 56 of the ~~2022~~2025 California Fire Code provides ~~the~~ specific limitations.

2) ESTABLISHMENT OF LIMITS IN WHICH STORAGE OF LIQUIFIED PETROLEUM GASES IS PROHIBITED.

The installation of any liquid petroleum gas tank over five hundred (500) gallons (1893 liters) water capacity is prohibited within the District boundaries.

3) ~~ESTABLISHMENT~~ ESTABLISHMENT OF LOCAL FIRE PREVENTION CODE ENFORCEMENT FOR STATE MANAGED TRAILER PARKS WITHIN JURISDICTIONAL BOUNDARIES

Per Health & Safety Code Section §1302 San Miguel Fire elects to assume the responsibility for local fire prevention code enforcement in parks within its jurisdictional boundaries.

4) ESTABLISHMENT OF TWO-STORY BUILDING HEIGHT LIMIT

Due to the current inability to perform immediate life rescue and perform rooftop fire operations above two stories in height all structures shall be limited to the following height restrictions.

- a) Maximum height of a habitable space from ground level to second floor level shall be no greater than 132 inches.
- b) Maximum height for a second floor opening to be utilized as an emergency egress shall be no greater than 176 inches from ground level.
- c) Maximum height from ground level to roof eaves shall be no greater than 216 inches from ground level.
- d) Floor Area Ratios (FAR) examples as stated within the 2016 San Miguel Community Plan page 3-17 Figure 3-H are acceptable examples of building construction FAR examples with the exception of FAR=.75 example 2 that does not conform to emergency services standards for immediate life rescue

5) LOCATION WHERE ABOVEGROUND TANKS ARE PROHIBITED

Storage of Class I and Class II liquids in aboveground tanks outside and/or inside of buildings are prohibited within the District boundaries.

a) Exception: Tanks for emergency power generators, which are integrated into the generator assembly, may be above ground. These installations must be reviewed and approved by Fire Chief prior to installation.

6) FIRE PROTECTION SYSTEM AND EQUIPMENT

The District Fire Chief or designee shall designate the type and number of fire appliances to be installed and maintained in and upon all buildings and premises within the District's jurisdiction other than in private dwellings. This shall be done according to the relative severity of probable fire, including the rapidity with which it may spread. All determinations shall be made based on the California Fire Code Section 9; however, the Fire Chief or his or her designee may determine that additional appliances device may be deemed necessary due to a specific condition on the property such as access issues or a specific hazard. Such appliances shall be of a type suitable for the probable class of fire associated with such building or premises and shall have approval of the District Fire Chief. Portable fire extinguishers shall be in accordance with 20222025 California Fire Code Chapter 9. The minimum fire extinguisher requirement shall be one (1) 2A10BC fire extinguisher for every seventy-five feet (75') of floor travel. Location of the fire extinguisher is to be determined by the Fire Chief.

7) AUTOMATIC FIRE EXTINGUISHING SYSTEMS.

In addition to the requirements of 20222025 California Fire Code, Chapter 9 an automatic fire extinguishing system shall be installed in the occupancies and locations as set forth below:

- a) New Construction. An automatic fire extinguishing system shall be installed and maintained in all new buildings in "A," "B," "C," "E," "F," "H," "I," "M," "R," "S" and "U" (when "U" structure is attached to an "R") occupancies as defined by the California Uniform Building Code, regardless of type of construction or floor area, for which any Building Permit is issued after the effective date of this Ordinance.
- b) Modular homes and or mobile property use as a dwelling shall be equipped with automatic fire sprinklers.

Exception:

Detached Group B, C, M occupancies not exceeding five hundred (500) square feet and located at least ten (10) feet from adjacent buildings and five (5) feet from adjacent property lines;

Note: "U" occupancies converted to conditioned habitable space will be required to install an automatic fire extinguishing system.

- c) Existing Construction. Unless the 20222025 California Fire Code is more restrictive, an automatic fire extinguishing system shall be installed in all existing buildings or structures

where proposed or ongoing additions, seismic retrofit, alterations, or repairs ~~are~~ commenced over a ~~three~~two-year period, which meet one or more of the following:

- i) Increases total floor area of structure by more than 25%,
- ii) ~~Have~~ Having a total floor area exceeding two thousand five hundred (2,500) square feet,
- iii) When a second story or higher is added,.,
- iv) When occupancy ~~change increases~~changes increase fire risk or hazard.
- v) When the proposed changes increase fire risk or hazard.
- vi) When substantial electrical, and or mechanical alterations are made requiring a building permit.
- vii) When commercial equipment requires a building permit is installed.
- viii) When 25% of the existing sheetrock is replaced.

EXCEPTIONS

- i) When a proposed addition is less than 25% of current total floor area of existing building in all occupancies
 - ii) In single family residences of less than 2,500 square feet the proposed addition can be 25% of current floor area.
- d) Regardless of additions, alterations, or repairs in existing sprinklered buildings, sprinkler coverages shall remain as per the 2022 California Fire Code and the National Fire Protection Association 13, 13R, or 13D standards, whichever are applied by the Fire Chief.
- e) Plans for Automatic Fire Extinguishing Systems. Plans for all automatic fire extinguishing systems shall be required to be reviewed and certified by a third-party Fire Protection Engineer (at the individual's cost) and submitted for approval by the District Fire Department prior to installation. Plans are subject to all plan check and inspection fees as per the current fee schedule. The automatic fire extinguishing system shall conform to the most current requirements of the California Fire Code, State Fire Marshal regulations and requirements of the National Fire Protection Association Codes and Standards (NFPA 13, 13R or 13D).
- f) All automatic fire extinguishing systems shall be supervised by a U.L. approved central, proprietary or remote station service or a local alarm that provides an audible signal at a constantly attended location.
- g) All mechanical equipment located in a concealed space shall have a 200-degree pilot head located at an elevation no more than 18 inches below the highest elevation of the concealed space above the unit and no further than 3 feet away from the unit. Any piping located above the building insulation level shall be insulated.

Exceptions:

Isolated specialty systems such as a paint spray booth or other small systems as approved by the Fire Chief, unless the entire occupancy is equipped with an automatic fire extinguishing system.

8) VENTILATING HOOD AND DUCT SYSTEMS

A type 1 ventilating hood and duct system shall be installed and maintained, in accordance with the California Fire Code Chapter 6, California Mechanical Code and National Fire Protection Association 96 for commercial-type food heating processing equipment that produces grease-laden vapors. Cooking facilities in existing occupancies shall be required to be in compliance of this section when building alterations, which require a building permit, occur.

a) PROTECTION OF EXISTING NON-U.L. 300 LISTED FIRE PROTECTION SYSTEMS.

A fire extinguisher listed and labeled for Class K fires shall be installed within thirty (30) feet of existing commercial deep fat frying equipment. An approved U.L. three hundred (300) listed fire-protection system shall be installed in an existing facility when one or more of the following is met:

- i) Change in cooking medium,
- ii) Change of ownership,
- iii) Any modification to system,
- iv) Any system that cannot be serviced due to unavailability of parts, or
- v) Any system that has lost its rating.

b) NEW HOOD EXTINGUISHING SYSTEMS

Prior to the installation of any new hood extinguishing system, the owner or contractor shall submit the plans of the proposed installation to the San Miguel Fire Department for approval. Plans are subject to a plan check and inspection fees as per the current fee schedule, which may be amended by the Board from time to time. Plans for all hood-extinguishing systems shall be required to be reviewed and certified by a Fire Protection Engineer prior to being submitted to the Fire Department. The information required to be included in the plans must include:

- i) Make and model of system;
- ii) Site location of system and type of chemical used;
- iii) Size of Hood;
- iv) Number, type, and location of appliances covered;
- v) Number, type, and location of nozzles;
- vi) Number and location of heat detectors;
- vii) Location and length of run piping and conduit;
- viii) Type, size, and location of gas shut-off valve;
- ix) Location of manual pull station including elevation of installation;
- x) Location of emergency exits;
- xi) Location of hood within the structure;
- xii) Manufacturers specifications information for all items and devices being installed;
- xiii) Manufacturers specifications for all appliances (except electric ovens); and
- xiv) Location of class “K” extinguisher if applicable.

Plans are required prior to modification of an existing system. A description of the modified plans shall be submitted prior to the commencement of any modifications or alterations to the system to the Fire Department for approval. Plans are subject to a plan check and inspection fees as per the current fee schedule.

Upon completion of installation of a new hood extinguishing system, a system test is required. The test shall be what is commonly referred to as a “Balloon Test”, or what is recommended by the system manufacturer if a “Balloon Test” is not feasible. In any case, the test shall check the operation of the manual pull station, if installed, the mechanical pneumatic or electric energy shut-off valve, and the piping, distribution and nozzle system.

9) FIRE RETARDANT ROOFING MATERIALS REQUIRED

Because of local climatic conditions, it is necessary that roof coverings for all new buildings and for any re-roofing of existing buildings within the District be no less than Class A per 20222025 California Building Code Chapter 7A Section 705A , 20222025 California Building Code Chapter 15.

10) FIRE APPARATUS ACCESS ROADS - GRADE.

The District shall conform with 20222025 California Fire Code Chapter 5 Section 503.2.1 through 503.2.8 and Appendix “D”; however, portions of these sections shall be revised to read as follows:

The standard grade for all roads, streets and driveways shall not exceed twelve percent (12%). The District Fire Chief or his/her designee may approve grades between twelve percent (12%) and twenty percent (20%) with a “non-skid” asphalt or concrete surface, which shall not exceed 500 feet in length.”

11) FIRE DEPARTMENT ACCESS ROADS

When required, approved signs or other approved notices shall be provided and maintained for fire apparatus access roads to identify such roads and prohibit the obstruction thereof. All signage shall include the California Vehicle Section and San Luis Obispo County Roads signage standards allowing for enforcement.

- a) Traffic Calming Devices shall be prohibited unless approved by the Fire Code Official as per 20222025 California Fire Code 503.4.1.

12) KEY BOXES.

When access to or within a structure or an area is unduly difficult because of secured openings, or where immediate access is necessary for lifesaving or firefighting purposes, the District Fire Chief is authorized to require a key box (“Knox Box”) to be installed in an accessible location. This box is to contain the keys necessary to gain access for lifesaving or firefighting purposes.

13) FIRE HYDRANTS.

The requirements of ~~2022~~2025 California Fire Code Chapters 1, 5, and 9 as well as Appendix C & CC shall apply to fire hydrants. The type of hydrant to be used shall be determined and installed pursuant to District water standards for installation of a fire hydrant.

- a) All fire hydrants are to be identified in the roadway by “blue” reflective markers with a minimum dimension of three (3) inches (“Botz Dot”). [UFC/CFC 901.4.3]
- b) Curb faces shall be painted safety red 3 feet from center of fire hydrants in each direction.
- c) Public Hydrants. All barrels are to be safety yellow in color. The tops and nozzle caps shall be painted with the following capacity-indicating color scheme to provide simplicity and consistency with colors used in signal work for safety, danger, and intermediate condition.
 - Class AA-Light Blue - Rated capacity of 1500 gallons per minute (gpm) or greater
 - Class A-Green - Rated capacity of 1000-1499 gpm
 - Class B-Orange - Rated capacity of 500-999 gpm
 - Class C-Red - Rated capacity of less than 500 gpmColors to be “Safety” colors
- d) Classifications. The classification and marking of hydrants provided herein anticipate determination based on individual flow test. Where a group of hydrants may be used at time of fire, some special marking designating group flow capacity may be desirable.
- e) Private Hydrants/on-site fire supply systems. On-site private hydrants and fire supply systems shall meet standards set forth in the San Miguel Fire Department’s and San Miguel Community Services District’s Standards, Specifications and Drawings, unless otherwise approved by Fire Chief. All barrels, tops and nozzle caps shall be painted safety red in color. All underground piping supplying fire sprinkler systems shall be minimum class two hundred (200) piping.
- f) Clear space around hydrants and fire protection equipment. A minimum three (3) foot clear space shall be maintained around the circumference of any fire hydrant, fire department connection or fire protection control valve, or any other fire protection system component

14) PREMISE IDENTIFICATION.

Approved numbers or addresses shall be placed on all new and existing buildings or premises in such a manner and position as to be plainly visible and legible from the street or road fronting the property. Numbers shall be at least four (4) inches in height for residential applications and at least six (6) inches in height for commercial and multifamily applications. Each unit of a commercial or multifamily complex must be independently addressed. Numbers and letters shall contrast with their background and be reflective or illuminated. In some cases, addresses may be required to be placed at the street and on individual structures.

15) BUILDING OR PROPERTY DAMAGED BY FIRE

An owner, occupant or other person, having under his/her control any property or materials on property damaged by fire, when access by the public is possible, shall secure the property by boarding up all openings, fencing, barricading or other appropriate measures as directed by the Fire Chief or the Fire Prevention Officer within forty- eight (48) hours after the incident.

Within thirty (30) days after written notice to do so has been served, all debris and/or materials shall be removed from the property or proof furnished that contractual arrangements have been made for demolition, replacement or repair of all fire damaged structures remaining on the property involved in the fire.

16) WILDLAND URBAN INTERFACE

When determined by the Fire Chief or designated Fire Prevention Officer, structures built in potentially high-risk fire areas shall comply with ~~2022~~2025 California Fire Code Chapter 49 ~~and 2022~~, 2025 California Building Code Chapter 7A, 2025 Wildland-Urban Interface Code, and Local Ordinance 01-2025 either in full or in part as deemed appropriate.

- a) Local Ordinance 01-2025. The San Miguel Community Services District adopted the 2025 Fire Hazard Severity Zone Maps as recommended by the California State Fire Marshal including the Local Response Area (LRA) designation. Additionally, the San Miguel Community Services District designated all properties within the San Miguel Community Services District Boundaries outside the State Response Area (SRA) with the designation of Moderate.
- b) All new construction and substantial remodels within areas designated as Moderate, High, or Verry High shall comply the the Wildland-Urban Interface construction standards and Defensible Space requirements.
- a)c) All modular homes and or mobile structures used as a dwelling shall be constructed post 2011 and shall conform with all Wildland Urban Interface requirements as per ~~2022~~2025 California Fire Code Chapter 49, ~~and 2022~~2025 California Building Code Chapter 7A, and 2025 California Wildland-Urban Interface Code either in full or in part as deemed appropriate.
- b)d) Any modular home and or mobile structure constructed prior to 2011 to be utilized as a dwelling shall not be permitted for installation and or placed within the District boundaries.

17) ITEMS REQUIRING PLAN SUBMITTAL AND OR INSPECTIONS

- a) Plot Plans for any proposed housing tracts, multifamily housing project, commercial or educational facility.
- b) Fire Sprinkler Plans for any single-family dwelling, multifamily housing projects, commercial or educational facility.
- c) Any modifications to an existing fire sprinkler system.
- d) Any new fire sprinkler system installation.
- e) Any new fire alarm systems being installed, or any existing fire alarm system being

modified.

- f) Any new commercial ventilation hood system being installed or modified.
- g) New commercial or residential photovoltaic systems.

All items requiring submittal or inspections are subject to fees as set forth in the current Fee Schedule.

18) SALE AND USE OF “SAFE AND SANE” FIREWORKS

~~2019~~2025 California Fire Code chapter 56 are hereby modified in the following respect: the possession, storage for purposes of sale at retail and use only, sale at retail and use of “Safe and Sane” fireworks within the District is permitted in accordance with the rules and regulations set forth in the following:

- a) **REGULATIONS AND RULES PERTAINING TO THE RETAIL SALE AND USE OF “SAFE AND SANE” FIREWORKS.**

The possession, storage for purposes of sale at retail and use only, sale at retail and use of “Safe and Sane” fireworks within the District is allowed subject to the following rules and regulations:

- i) Definition of “Safe and Sane” Fireworks

“Safe and Sane” Fireworks shall mean those fireworks defined as “Safe and Sane” in California health and Safety Code Section 12529 and classified by the State Fire Marshall as “Safe and Sane” in accordance with Section 12562 of the Health and Safety code.

- ii) Application

No permits for sale of “Safe and Sane” fireworks will be issued to any person, firm, or corporation except those non-profit associations or corporations organized primarily for veteran, patriotic, welfare, civic betterment, or charitable purposes. Proof of nonprofit status shall be required by producing copies of documents of incorporation as registered with the Secretary of the State of California.

All permits for the sale of “Safe and Sane” fireworks for for-profit organizations’ or individuals’ applications will be rejected. Only non-profit organizations located within the District boundaries are eligible for these permits. Previous permittees shall have first right of refusal. Any organization whose charter or by-laws requires their funds to enhance the community they serve and desiring to sell at retail “Safe and Sane” fireworks within the District must first make written application for a permit to the Fire Chief.

Applications for permits shall be made in writing and submitted to the District up to 60 days once the annual fireworks resolution has been approved by the Board. If the 60-day period falls on a Saturday or Sunday, then the filing period will be extended to the next business day. A maximum of three (3) permits will be issued annually. The

District retains the right to maintain a list of additional applicants should a permittee fail to perform. Applicants shall be advised of status no later than ten (10) business days after the application period.

iii) License as a Prerequisite

The Fire Chief shall not accept an application for a permit from any person who does not possess, and present at the time of application, evidence of a valid license to perform those acts specified on the application for a permit, as such license is defined in Health and Safety Code Section 12517. The applicant must be at least 21 years of age or older.

iv) Investigation and Report

The Fire Chief shall undertake an investigation and prepare a report of his/her findings and determination concerning the issuance of each permit, together with the reasons thereof.

v) Grant or Denial of Permit

The Fire Chief may grant or deny the permit, subject to such reasonable conditions, if any, as he/she shall prescribe. Such conditions shall include, but not be limited to:

- 1) The permittee shall deposit a clean-up fee in an amount set by resolution of the District Board of Directors which may be refunded in whole or in part, as determined by the District, if the sale location, San Miguel park and other areas as determined by the Fire Chief at which “Safe and Sane” fireworks are used, are free of used and spent fireworks, and related materials by July 5, as determined by the District;
- 2) The permittee must provide each purchaser of “Safe and Sane” fireworks with a copy of the restrictions and safety guidelines for the use of “Safe and Sane” fireworks in the District and sign a receipt of acknowledgement agreeing to said provisions. Each purchaser also agrees that she/he is eighteen (18) years of age or older and such fireworks will not be used by anyone less than 18 years of age without adult supervision.
- 3) Notwithstanding any other provision of law, the permittee shall furnish to the Fire Chief a policy of public liability and property damage insurance, with no deductible, with limits and terms set by resolution of the Board. The District and its officers, directors, and employees shall be named as additional insured under such public liability policy. A certificate of insurance shall be presented consistent with the above prior to sale and shall provide that the insurer will not cancel the coverage without fifteen (15) days prior written notice to the Fire Chief.
- 4) There shall be a ~~nonrefundable~~non-refundable permit fee set by resolution of the Board to cover the District’s reasonable costs in administering and enforcing the provisions of this section of the ordinance.

vi) Designation of Location for Sale of “Safe and Sane” Fireworks.

Any permit issued under subparagraph (e) above shall designate the location at which the permittee may sell at retail “Safe and Sane” fireworks.

vii) Duration of Permit.

The term of the permit shall coincide with the valid period of the license. This provision shall not prohibit the revocation of the permit by the Fire Chief for just cause where a fire nuisance exists or where personal injury may occur.

viii) Salespersons

No person under the age of eighteen (18) shall sell or handle for sale, any “Safe and Sane” fireworks.

ix) Location of Use of “Safe and Sane” Fireworks.

“Safe and Sane” fireworks may be used within the District’s boundaries, and may only be discharged when the following conditions are met:

- 1) There is a fifty (50) foot radius clear of all combustible materials.
- 2) There is an adequate water supply provided, consisting of a least a 5/8” garden hose with an adjustable pressure nozzle charged.

x) Violations.

In addition to any other violations provided by law, the following shall constitute violations related to the possession, storage, sale and use of “Safe and Sane” fireworks within the District:

- 1) It is unlawful for any person to sell or offer for sale “Safe and Sane” fireworks at any time outside the period established by resolution of the District Board of Directors.
- 2) It is unlawful for any person to discharge fireworks at any time outside the period established by the District Board of Directors.
- 3) It is unlawful for any person to store any “Safe and Sane” fireworks without having in his/her possession a valid permit as required by this Ordinance.
- 4) It is unlawful for any person to store or possess any “Safe and Sane” fireworks for which a license is required, and which has been revoked or surrendered or any license, which has not been renewed, and such storage or possession is held beyond the period provided for in Section 12604 of the Health and Safety Code.
- 5) It is unlawful for any person to store, sell, or discharge any “Safe and Sane” fireworks in or within one hundred (100) feet of a location where gasoline or any other class 1 flammable liquids are stored or dispensed.
- 6) It is unlawful for any person to place, throw, discharge or ignite, or fire “Safe and Sane” fireworks at any person or group of persons where there is a likelihood of injury to any such person.
- 7) It is unlawful for any person to sell or transfer any “Safe and Sane” fireworks to a consumer or user thereof other than at a fixed place of business of a retailer for which a license and permit ~~has~~ have been issued.
- 8) It is unlawful for any person to allow or permit a fire nuisance, as defined in Section 12510 of the Health and Safety Code, to exist on any premises where any “Safe and Sane” fireworks are sold or stored.
- 9) It is unlawful for any person to conduct a public display without possessing a valid permit for this purpose.

- 10) It is unlawful for any person to advertise to sell “Safe and Sane” fireworks without a valid license and permit.
- 11) It is unlawful for any person to sell, give or deliver any “Safe and Sane” fireworks to a person who is under 18 years of age.
- 12) It is unlawful for any person to perform any act, or transact or attempt to transact any business, with an expired license or an expired permit where a license or permit is required for the performance of such act or transaction.

xi) Penalties.

Except as provided in Section 12702 of the Health and Safety Code, any person who violates any provision of Section 4 of this Ordinance, or any regulations issued pursuant thereto, is guilty of misdemeanor, and upon conviction shall be punished by a fine of not less than Five Hundred Dollars (\$500.00) and no more than One Thousand Dollars (\$1,000.00), and/or by imprisonment in the San Luis Obispo County Jail not exceeding one year.

In addition to all other penalties, the Fire Chief may deny an application to sell “Safe and Sane” fireworks if the applicant violated any provision of Section 4 of this Ordinance, or any regulations issued pursuant thereto, in a prior year.

xii) Persons in possession of “Illegal Fireworks” are subject to seizure as per 2025 California Fire Code 5601.7

xiii) Signage

Any approved retail location that sells “Safe and Sane” Fireworks will be required to post a banner which shall read, “This booth is sponsored by (name of organization) located in (City or District organization is headquartered).” The banner shall be made of a minimum of 12” wide, white vinyl-type material with 6” solid black-block letters (lettering to have a professional appearance). The banner design shall be approved by the Fire Chief prior to granting permission to sell “Safe and Sane” Fireworks. The banner shall be posted above the retail area of the booth and shall be posted during the hours of retail operation.

17) Open Burning within District Bounders

District Open Burning as defined in ~~2019~~2025 CFC Section 202 is prohibited within the Boundaries. The open burning of green waste, dimensional lumber, or garbage shall be prohibited within the District Boundaries.

Exemptions:

- i) Properties 10 acres or larger outside of the Urban Reserve Line, but within the District Boundaries, zoned Agricultural may be approved for Open Agricultural or Backyard Burning on a case-by-case basis, provided that a proper Air Pollution Control District, Agricultural Burning or Backyard Burning Permit has been obtained and all rules applicable to Open Burning of Agricultural Products are followed.

Section 5. Inconsistency.

To the extent that the terms and provisions of this Ordinance may be inconsistent or in conflict with the terms or conditions of any prior District ordinance, resolution, rule or regulation governing the same subject, the terms of this Ordinance shall prevail with respect to the subject matter thereof and such inconsistent or conflicting provisions of prior ordinances, resolutions, rules or regulations are hereby repealed.

Section 6. Severability.

If any provision of this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. ~~The~~The Board declares that it would have adopted this ordinance, and each and every section, subsection, sentence, clause, or phrase no declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

Section 7. Posting.

The District Clerk shall post a copy of this Ordinance in three public places in the District within ten (10) days after its adoption. Within fifteen (15) days after its passage, this ordinance or summary thereof shall be published at least once in a newspaper of general circulation published and circulated within the San Miguel Community Services District.

Section 8. Effective Date.

This Ordinance shall take effect thirty (30) days after its adoption.

This Ordinance was introduced at a regular meeting of the Board of Directors of the San Miguel Community Services District, held on the ~~23rd~~22nd day of ~~February 2023~~January, 2026, and given its first reading at said meeting. Said Ordinance was given a second reading and adopted at a meeting of the Board of Directors held on the ~~23rd~~26th day of ~~March, 2023~~March 2026, and after such reading, Director _____, who moved its adoption, seconded by Director _____, and said ordinance was thereupon adopted by the following vote:

- Ayes:**
- Noes:**
- Abstain:**
- Absent:** _____
- Vacancy:**

San Miguel Community Services District

ORDINANCE NO. 01-2026
AN ORDINANCE OF THE BOARD OF DIRECTORS OF
THE SAN MIGUEL COMMUNITY SERVICES DISTRICT
ADOPTING AND AMENDING THE 2025 EDITION OF
THE CALIFORNIA FIRE CODE 2025 CALIFORNIA BUILDING CODE SECTION 7A,
THE 2025 CALIFORNIA WILDLAND-URBAN INTERFACE CODE, LOCAL
ORDINANCE 01-2025, AND RELATED REFERENCE SECTIONS INCLUDING
ARTICALS, APPENDICES, ERRATA AND LOCAL ORDINANCES.

WHEREAS, the San Miguel Community Services District (“District”) Board of Directors (“Board”) finds that modifications need to be made to the District’s current Fire Code; and

WHEREAS, the District’s Fire Code was updated and adopted in 2023, and requires revisions as the law has changed over time; and

BE IT ORDAINED by the Board of Directors of the San Miguel Community Services District as follows:

Section 1. Purposes and Authority.

The Board of Directors of the San Miguel Community Services District (“District”) hereby adopts the 2025 Edition of the California Fire Code (“CFC”), which includes Articles, Appendices and Errata, with certain amendments and exceptions. The amendments and exceptions as outlined in Section 5 of this Code, are for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion. Each and all of the regulations, provisions, conditions, and terms of the “California Fire Code”, 2025 Edition, on file in the District Office, are hereby referred to and made a part hereof as if fully set out in this Ordinance, except as otherwise provided in this Ordinance.

Section 2. Repeal of Any Previously Adopted Ordinance

Ordinance No. 01-2023, and or any previously adopted Ordinance adopted by the Board of Directors of the San Miguel Community Services District is hereby repealed in their entirety.

Section 3. Establishment and Duties of Bureau of Fire Prevention.

The California Fire Code shall be enforced by the San Miguel Community Services District’s Fire Department (“Fire Department”). The Bureau of Fire Prevention is hereby established and shall operate under the supervision of the District’s Fire Chief. The Fire Chief may assign qualified members of the Department as inspectors as necessary.

Section 4. Amendments and Exceptions to the 2025 Edition of the California Fire Code.

Pursuant to Ordinance No.01-2026, the Board found that because of certain local climatic, geological and topographical conditions existing within the District, more stringent building

standards relating to Fire, Life and Safety than those standards adopted by the State of California Fire Marshal and contained in the California Building Standards Code are necessary for fire protection within the District. Ordinance 01-2026, and the findings contained therein, are hereby incorporated by reference. The following amendments and exceptions to the 2023 California Fire Code, are therefore hereby made:

1) ESTABLISHMENTS OF LIMITS IN WHICH STORAGE OF EXPLOSIVES AND BLASTING AGENTS IS TO BE PROHIBITED.

Storage of explosives and blasting agents are prohibited in the District boundaries. Chapter 56 of the 2025 California Fire Code provides specific limitations.

2) ESTABLISHMENT OF LIMITS IN WHICH STORAGE OF LIQUIFIED PETROLEUM GASES IS PROHIBITED.

The installation of any liquid petroleum gas tank over five hundred (500) gallons (1893 liters) water capacity is prohibited within the District boundaries.

3) ESTABLISHMENT OF LOCAL FIRE PREVENTION CODE ENFORCEMENT FOR STATE MANAGED TRAILER PARKS WITHIN JURISDICTIONAL BOUNDARIES

Per Health & Safety Code Section §1302 San Miguel Fire elects to assume the responsibility for local fire prevention code enforcement in parks within its jurisdictional boundaries.

4) ESTABLISHMENT OF TWO-STORY BUILDING HEIGHT LIMIT

Due to the current inability to perform immediate life rescue and perform rooftop fire operations above two stories in height all structures shall be limited to the following height restrictions.

- a) Maximum height of a habitable space from ground level to second floor level shall be no greater than 132 inches.
- b) Maximum height for a second floor opening to be utilized as an emergency egress shall be no greater than 176 inches from ground level.
- c) Maximum height from ground level to roof eaves shall be no greater than 216 inches from ground level.
- d) Floor Area Ratios (FAR) examples as stated within the 2016 San Miguel Community Plan page 3-17 Figure 3-H are acceptable examples of building construction FAR examples with the exception of FAR=.75 example 2 that does not conform to emergency services standards for immediate life rescue

5) LOCATION WHERE ABOVEGROUND TANKS ARE PROHIBITED

Storage of Class I and Class II liquids in aboveground tanks outside and/or inside of buildings are prohibited within the District boundaries.

a) Exception: Tanks for emergency power generators, which are integrated into the generator assembly, may be above ground. These installations must be reviewed and approved by Fire Chief prior to installation.

6) FIRE PROTECTION SYSTEM AND EQUIPMENT

The District Fire Chief or designee shall designate the type and number of fire appliances to be installed and maintained in and upon all buildings and premises within the District's jurisdiction other than in private dwellings. This shall be done according to the relative severity of probable fire, including the rapidity with which it may spread. All determinations shall be made based on the California Fire Code Section 9; however, the Fire Chief or his or her designee may determine that additional device may be deemed necessary due to a specific condition on the property such as access issues or a specific hazard. Such appliances shall be of a type suitable for the probable class of fire associated with such building or premises and shall have approval of the District Fire Chief. Portable fire extinguishers shall be in accordance with 2025 California Fire Code Chapter 9. The minimum fire extinguisher requirement shall be one (1) 2A10BC fire extinguisher for every seventy-five feet (75') of floor travel. Location of the fire extinguisher is to be determined by the Fire Chief.

7) AUTOMATIC FIRE EXTINGUISHING SYSTEMS.

In addition to the requirements of 2025 California Fire Code, Chapter 9 an automatic fire extinguishing system shall be installed in the occupancies and locations as set forth below:

- a) New Construction. An automatic fire extinguishing system shall be installed and maintained in all new buildings in "A," "B," "C," "E," "F," "H," "I," "M," "R", "S" and "U" (when "U" structure is attached to an "R") occupancies as defined by the California Uniform Building Code, regardless of type of construction or floor area, for which any Building Permit is issued after the effective date of this Ordinance.
- b) Modular homes and or mobile property use as a dwelling shall be equipped with automatic fire sprinklers.

Exception:

Detached Group B, C, M occupancies not exceeding five hundred (500) square feet and located at least ten (10) feet from adjacent buildings and five (5) feet from adjacent property lines;

Note: "U" occupancies converted to conditioned habitable space will be required to install an automatic fire extinguishing system.

- c) Existing Construction. Unless the 2025 California Fire Code is more restrictive, an automatic fire extinguishing system shall be installed in all existing buildings or structures where proposed or ongoing additions, seismic retrofit, alterations, or repairs commenced over a two-year period, which meet one or more of the following:
 - i) Increases total floor area of structure by more than 25%,
 - ii) Having a total floor area exceeding two thousand five hundred (2,500) square feet,

- iii) When a second story or higher is added.,
- iv) When occupancy changes increase fire risk or hazard.
- v) When the proposed changes increase fire risk or hazard.
- vi) When substantial electrical, and or mechanical alterations are made requiring a building permit.
- vii) When commercial equipment requires a building permit is installed.
- viii) When 25% of the existing sheetrock is replaced.

EXCEPTIONS

- i) When a proposed addition is less than 25% of current total floor area of existing building in all occupancies
 - ii) In single family residences of less than 2,500 square feet the proposed addition can be 25% of current floor area.
- d) Regardless of additions, alterations, or repairs in existing sprinklered buildings, sprinkler coverages shall remain as per the 2022 California Fire Code and the National Fire Protection Association 13, 13R, or 13D standards, whichever are applied by the Fire Chief.
- e) Plans for Automatic Fire Extinguishing Systems. Plans for all automatic fire extinguishing systems shall be required to be reviewed and certified by a third-party Fire Protection Engineer (at the individual's cost) and submitted for approval by the District Fire Department prior to installation. Plans are subject to all plan check and inspection fees as per the current fee schedule. The automatic fire extinguishing system shall conform to the most current requirements of the California Fire Code, State Fire Marshal regulations and requirements of the National Fire Protection Association Codes and Standards (NFPA 13, 13R or 13D).
- f) All automatic fire extinguishing systems shall be supervised by a U.L. approved central, proprietary or remote station service or a local alarm that provides an audible signal at a constantly attended location.
- g) All mechanical equipment located in a concealed space shall have a 200-degree pilot head located at an elevation no more than 18 inches below the highest elevation of the concealed space above the unit and no further than 3 feet away from the unit. Any piping located above the building insulation level shall be insulated.

Exceptions:

Isolated specialty systems such as a paint spray booth or other small systems as approved by the Fire Chief, unless the entire occupancy is equipped with an automatic fire extinguishing system.

8) VENTILATING HOOD AND DUCT SYSTEMS

A type 1 ventilating hood and duct system shall be installed and maintained, in accordance with the California Fire Code Chapter 6, California Mechanical Code and National Fire

Protection Association 96 for commercial-type food heating processing equipment that produces grease-laden vapors. Cooking facilities in existing occupancies shall be required to be in compliance of this section when building alterations, which require a building permit, occur.

a) **PROTECTION OF EXISTING NON-U.L. 300 LISTED FIRE PROTECTION SYSTEMS.**

A fire extinguisher listed and labeled for Class K fires shall be installed within thirty (30) feet of existing commercial deep fat frying equipment. An approved U.L. three hundred (300) listed fire-protection system shall be installed in an existing facility when one or more of the following is met:

- i) Change in cooking medium,
- ii) Change of ownership,
- iii) Any modification to system,
- iv) Any system that cannot be serviced due to unavailability of parts, or
- v) Any system that has lost its rating.

b) **NEW HOOD EXTINGUISHING SYSTEMS**

Prior to the installation of any new hood extinguishing system, the owner or contractor shall submit the plans of the proposed installation to the San Miguel Fire Department for approval. Plans are subject to a plan check and inspection fees as per the current fee schedule, which may be amended by the Board from time to time. Plans for all hood-extinguishing systems shall be required to be reviewed and certified by a Fire Protection Engineer prior to being submitted to the Fire Department. The information required to be included in the plans must include:

- i) Make and model of system;
- ii) Site location of system and type of chemical used;
- iii) Size of Hood;
- iv) Number, type, and location of appliances covered;
- v) Number, type, and location of nozzles;
- vi) Number and location of heat detectors;
- vii) Location and length of run piping and conduit;
- viii) Type, size, and location of gas shut-off valve;
- ix) Location of manual pull station including elevation of installation;
- x) Location of emergency exits;
- xi) Location of hood within the structure;
- xii) Manufactures specifications information for all items and devices being installed;
- xiii) Manufactures specifications for all appliances (except electric ovens); and
- xiv) Location of class “K” extinguisher if applicable.

Plans are required prior to modification of an existing system. A description of the modified plans shall be submitted prior to the commencement of any modifications or alterations to the system to the Fire Department for approval. Plans are subject to a plan check and inspection fees as per the current fee schedule.

Upon completion of installation of a new hood extinguishing system, a system test is required. The test shall be what is commonly referred to as a “Balloon Test”, or what is recommended by the system manufacturer if a “Balloon Test” is not feasible. In any case, the test shall check the operation of the manual pull station, if installed, the mechanical pneumatic or electric energy shut-off valve, and the piping, distribution and nozzle system.

9) FIRE RETARDANT ROOFING MATERIALS REQUIRED

Because of local climatic conditions, it is necessary that roof coverings for all new buildings and for any re-roofing of existing buildings within the District be no less than Class A per 2025 California Building Code Chapter 7A Section 705A , 2025 California Building Code Chapter 15,

10) FIRE APPARATUS ACCESS ROADS - GRADE.

The District shall conform with 2025 California Fire Code Chapter 5 Section 503.2.1 through 503.2.8 and Appendix “D”; however, portions of these sections shall be revised to read as follows:

The standard grade for all roads, streets and driveways shall not exceed twelve percent (12%). The District Fire Chief or his/her designee may approve grades between twelve percent (12%) and twenty percent (20%) with a “non-skid” asphalt or concrete surface, which shall not exceed 500 feet in length.”

11) FIRE DEPARTMENT ACCESS ROADS

When required, approved signs or other approved notices shall be provided and maintained for fire apparatus access roads to identify such roads and prohibit the obstruction thereof. All signage shall include the California Vehicle Section and San Luis Obispo County Roads signage standards allowing for enforcement.

- a) Traffic Calming Devices shall be prohibited unless approved by the Fire Code Official as per 2025 California Fire Code 503.4.1.

12) KEY BOXES.

When access to or within a structure or an area is unduly difficult because of secured openings, or where immediate access is necessary for lifesaving or firefighting purposes, the District Fire Chief is authorized to require a key box (“Knox Box”) to be installed in an accessible location. This box is to contain the keys necessary to gain access for lifesaving or firefighting purposes.

13) FIRE HYDRANTS.

The requirements of 2025 California Fire Code Chapters 1, 5, and 9 as well as Appendix C & CC shall apply to fire hydrants. The type of hydrant to be used shall be determined and installed pursuant to District water standards for installation of a fire hydrant.

- a) All fire hydrants are to be identified in the roadway by “blue” reflective markers with a minimum dimension of three (3) inches (“Botz Dot”). [UFC/CFC 901.4.3]
- b) Curb faces shall be painted safety red 3 feet from center of fire hydrants in each direction.
- c) Public Hydrants. All barrels are to be safety yellow in color. The tops and nozzle caps shall be painted with the following capacity-indicating color scheme to provide simplicity and consistency with colors used in signal work for safety, danger, and intermediate condition.
 - Class AA-Light Blue - Rated capacity of 1500 gallons per minute (gpm) or greater
 - Class A-Green - Rated capacity of 1000-1499 gpm
 - Class B-Orange - Rated capacity of 500-999 gpm
 - Class C-Red - Rated capacity of less than 500 gpmColors to be “Safety” colors
- d) Classifications. The classification and marking of hydrants provided herein anticipate determination based on individual flow test. Where a group of hydrants may be used at time of fire, some special marking designating group flow capacity may be desirable.
- e) Private Hydrants/on-site fire supply systems. On-site private hydrants and fire supply systems shall meet standards set forth in the San Miguel Fire Department’s and San Miguel Community Services District’s Standards, Specifications and Drawings, unless otherwise approved by Fire Chief. All barrels, tops and nozzle caps shall be painted safety red in color. All underground piping supplying fire sprinkler systems shall be minimum class two hundred (200) piping.
- f) Clear space around hydrants and fire protection equipment. A minimum three (3) foot clear space shall be maintained around the circumference of any fire hydrant, fire department connection or fire protection control valve, or any other fire protection system component

14) PREMISE IDENTIFICATION.

Approved numbers or addresses shall be placed on all new and existing buildings or premises in such a manner and position as to be plainly visible and legible from the street or road fronting the property. Numbers shall be at least four (4) inches in height for residential applications and at least six (6) inches in height for commercial and multifamily applications. Each unit of a commercial or multifamily complex must be independently addressed. Numbers and letters shall contrast with their background and be reflective or illuminated. In some cases, addresses may be required to be placed at the street and on individual structures.

15) BUILDING OR PROPERTY DAMAGED BY FIRE

An owner, occupant or other person, having under his/her control any property or materials on property damaged by fire, when access by the public is possible, shall secure the property

by boarding up all openings, fencing, barricading or other appropriate measures as directed by the Fire Chief or the Fire Prevention Officer within forty- eight (48) hours after the incident.

Within thirty (30) days after written notice to do so has been served, all debris and/or materials shall be removed from the property or proof furnished that contractual arrangements have been made for demolition, replacement or repair of all fire damaged structures remaining on the property involved in the fire.

16) WILDLAND URBAN INTERFACE

When determined by the Fire Chief or designated Fire Prevention Officer, structures built in potentially high-risk fire areas shall comply with 2025 California Fire Code Chapter 49, 2025 California Building Code Chapter 7A, 2025 Wildland-Urban Interface Code, and Local Ordinance 01-2025 either in full or in part as deemed appropriate.

- a) Local Ordinance 01-2025. The San Miguel Community Services District adopted the 2025 Fire Hazard Severity Zone Maps as recommended by the California State Fire Marshal including the Local Response Area (LRA) designation. Additionally, the San Miguel Community Services District designated all properties within the San Miguel Community Services District Boundaries outside the State Response Area (SRA) with the designation of Moderate.
- b) All new construction and substantial remodels within areas designated as Moderate, High, or Verry High shall comply with the Wildland-Urban Interface construction standards and Defensible Space requirements.
- c) All modular homes and or mobile structures used as a dwelling shall be constructed post 2011 and shall conform with all Wildland Urban Interface requirements as per 2025 California Fire Code Chapter 49, 2025 California Building Code Chapter 7A, and 2025 California Wildland-Urban Interface Code either in full or in part as deemed appropriate.
- d) Any modular home and or mobile structure constructed prior to 2011 to be utilized as a dwelling shall not be permitted for installation and or placed within the District boundaries.

17) ITEMS REQUIRING PLAN SUBMITTAL AND OR INSPECTIONS

- a) Plot Plans for any proposed housing tracts, multifamily housing project, commercial or educational facility.
- b) Fire Sprinkler Plans for any single-family dwelling, multifamily housing projects, commercial or educational facility.
- c) Any modifications to an existing fire sprinkler system.
- d) Any new fire sprinkler system installation.
- e) Any new fire alarm systems being installed, or any existing fire alarm system being modified.
- f) Any new commercial ventilation hood system being installed or modified.
- g) New commercial or residential photovoltaic systems.

All items requiring submittal or inspections are subject to fees as set forth in the current Fee

Schedule.

18) SALE AND USE OF “SAFE AND SANE” FIREWORKS

2025 California Fire Code chapter 56 are hereby modified in the following respect: the possession, storage for purposes of sale at retail and use only, sale at retail and use of “Safe and Sane” fireworks within the District is permitted in accordance with the rules and regulations set forth in the following:

a) REGULATIONS AND RULES PERTAINING TO THE RETAIL SALE AND USE OF “SAFE AND SANE” FIREWORKS.

The possession, storage for purposes of sale at retail and use only, sale at retail and use of “Safe and Sane” fireworks within the District is allowed subject to the following rules and regulations:

i) Definition of “Safe and Sane” Fireworks

“Safe and Sane” Fireworks shall mean those fireworks defined as “Safe and Sane” in California health and Safety Code Section 12529 and classified by the State Fire Marshall as “Safe and Sane” in accordance with Section 12562 of the Health and Safety code.

ii) Application

No permits for sale of “Safe and Sane” fireworks will be issued to any person, firm, or corporation except those non-profit associations or corporations organized primarily for veteran, patriotic, welfare, civic betterment, or charitable purposes. Proof of nonprofit status shall be required by producing copies of documents of incorporation as registered with the Secretary of the State of California.

All permits for the sale of “Safe and Sane” fireworks for for-profit organizations’ or individuals’ applications will be rejected. Only non-profit organizations located within the District boundaries are eligible for these permits. Previous permittees shall have first right of refusal. Any organization whose charter or by-laws requires their funds to enhance the community they serve and desiring to sell at retail “Safe and Sane” fireworks within the District must first make written application for a permit to the Fire Chief.

Applications for permits shall be made in writing and submitted to the District up to 60 days once the annual fireworks resolution has been approved by the Board. If the 60-day period falls on a Saturday or Sunday, then the filing period will be extended to the next business day. A maximum of three (3) permits will be issued annually. The District retains the right to maintain a list of additional applicants should a permittee fail to perform. Applicants shall be advised of status no later than ten (10) business days after the application period.

iii) License as a Prerequisite

The Fire Chief shall not accept an application for a permit from any person who does not possess, and present at the time of application, evidence of a valid license to perform those acts specified on the application for a permit, as such license is defined in Health and Safety Code Section 12517. The applicant must be at least 21 years of age or older.

iv) Investigation and Report

The Fire Chief shall undertake an investigation and prepare a report of his/her findings and determination concerning the issuance of each permit, together with the reasons thereof.

v) Grant or Denial of Permit

The Fire Chief may grant or deny the permit, subject to such reasonable conditions, if any, as he/she shall prescribe. Such conditions shall include, but not be limited to:

- 1) The permittee shall deposit a clean-up fee in an amount set by resolution of the District Board of Directors which may be refunded in whole or in part, as determined by the District, if the sale location, San Miguel park and other areas as determined by the Fire Chief at which “Safe and Sane” fireworks are used, are free of used and spent fireworks, and related materials by July 5, as determined by the District;
- 2) The permittee must provide each purchaser of “Safe and Sane” fireworks with a copy of the restrictions and safety guidelines for the use of “Safe and Sane” fireworks in the District and sign a receipt of acknowledgement agreeing to said provisions. Each purchaser also agrees that she/he is eighteen (18) years of age or older and such fireworks will not be used by anyone less than 18 years of age without adult supervision.
- 3) Notwithstanding any other provision of law, the permittee shall furnish to the Fire Chief a policy of public liability and property damage insurance, with no deductible, with limits and terms set by resolution of the Board. The District and its officers, directors, and employees shall be named as additional insured under such public liability policy. A certificate of insurance shall be presented consistent with the above prior to sale and shall provide that the insurer will not cancel the coverage without fifteen (15) days prior written notice to the Fire Chief.
- 4) There shall be a non-refundable permit fee set by resolution of the Board to cover the District’s reasonable costs in administering and enforcing the provisions of this section of the ordinance.

vi) Designation of Location for Sale of “Safe and Sane” Fireworks.

Any permit issued under subparagraph (e) above shall designate the location at which the permittee may sell at retail “Safe and Sane” fireworks.

vii) Duration of Permit.

The term of the permit shall coincide with the valid period of the license. This provision shall not prohibit the revocation of the permit by the Fire Chief for just cause where a fire nuisance exists or where personal injury may occur.

viii) Salespersons

No person under the age of eighteen (18) shall sell or handle for sale, any “Safe and Sane” fireworks.

ix) Location of Use of “Safe and Sane” Fireworks.

“Safe and Sane” fireworks may be used within the District’s boundaries, and may only be discharged when the following conditions are met:

- 1) There is a fifty (50) foot radius clear of all combustible materials.
- 2) There is an adequate water supply provided, consisting of a least a 5/8” garden hose with an adjustable pressure nozzle charged.

x) Violations.

In addition to any other violations provided by law, the following shall constitute violations related to the possession, storage, sale and use of “Safe and Sane” fireworks within the District:

- 1) It is unlawful for any person to sell or offer for sale “Safe and Sane” fireworks at any time outside the period established by resolution of the District Board of Directors.
- 2) It is unlawful for any person to discharge fireworks at any time outside the period established by the District Board of Directors.
- 3) It is unlawful for any person to store any “Safe and Sane” fireworks without having in his/her possession a valid permit as required by this Ordinance.
- 4) It is unlawful for any person to store or possess any “Safe and Sane” fireworks for which a license is required, and which has been revoked or surrendered or any license, which has not been renewed, and such storage or possession is held beyond the period provided for in Section 12604 of the Health and Safety Code.
- 5) It is unlawful for any person to store, sell, or discharge any “Safe and Sane” fireworks in or within one hundred (100) feet of a location where gasoline or any other class 1 flammable liquids are stored or dispensed.
- 6) It is unlawful for any person to place, throw, discharge or ignite, or fire “Safe and Sane” fireworks at any person or group of persons where there is a likelihood of injury to any such person.
- 7) It is unlawful for any person to sell or transfer any “Safe and Sane” fireworks to a consumer or user thereof other than at a fixed place of business of a retailer for which a license and permit have been issued.
- 8) It is unlawful for any person to allow or permit a fire nuisance, as defined in Section 12510 of the Health and Safety Code, to exist on any premises where any “Safe and Sane” fireworks are sold or stored.
- 9) It is unlawful for any person to conduct a public display without possessing a valid permit for this purpose.
- 10) It is unlawful for any person to advertise to sell “Safe and Sane” fireworks without a valid license and permit.
- 11) It is unlawful for any person to sell, give or deliver any “Safe and Sane” fireworks to a person who is under 18 years of age.
- 12) It is unlawful for any person to perform any act, or transact or attempt to transact

any business, with an expired license or an expired permit where a license or permit is required for the performance of such act or transaction.

xi) Penalties.

Except as provided in Section 12702 of the Health and Safety Code, any person who violates any provision of Section 4 of this Ordinance, or any regulations issued pursuant thereto, is guilty of misdemeanor, and upon conviction shall be punished by a fine of not less than Five Hundred Dollars (\$500.00) and no more than One Thousand Dollars (\$1,000.00), and/or by imprisonment in the San Luis Obispo County Jail not exceeding one year.

In addition to all other penalties, the Fire Chief may deny an application to sell “Safe and Sane” fireworks if the applicant violated any provision of Section 4 of this Ordinance, or any regulations issued pursuant thereto, in a prior year.

xii) Persons in possession of “Illegal Fireworks” are subject to seizure as per 2025 California Fire Code 5601.7

xiii) Signage

Any approved retail location that sells “Safe and Sane” Fireworks will be required to post a banner which shall read, “This booth is sponsored by (name of organization) located in (City or District organization is headquartered).” The banner shall be made of a minimum of 12” wide, white vinyl-type material with 6” solid black-block letters (lettering to have a professional appearance). The banner design shall be approved by the Fire Chief prior to granting permission to sell “Safe and Sane” Fireworks. The banner shall be posted above the retail area of the booth and shall be posted during the hours of retail operation.

17) Open Burning within District Boundaries

Open Burning as defined in 2025 CFC Section 202 is prohibited within the District Boundaries. The open burning of green waste, dimensional lumber, or garbage shall be prohibited within the District Boundaries.

Exemptions:

- i) Properties 10 acres or larger outside of the Urban Reserve Line, but within the District Boundaries, zoned Agricultural may be approved for Open Agricultural or Backyard Burning on a case-by-case basis, provided that a proper Air Pollution Control District, Agricultural Burning or Backyard Burning Permit has been obtained and all rules applicable to Open Burning of Agricultural Products are followed.

Section 5. Inconsistency.

To the extent that the terms and provisions of this Ordinance may be inconsistent or in conflict with the terms or conditions of any prior District ordinance, resolution, rule or regulation governing the same subject, the terms of this Ordinance shall

prevail with respect to the subject matter thereof and such inconsistent or conflicting provisions of prior ordinances, resolutions, rules or regulations are hereby repealed.

Section 6. Severability.

If any provision of this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The Board declares that it would have adopted this ordinance, and each and every section, subsection, sentence, clause, or phrase no declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

Section 7. Posting.

The District Clerk shall post a copy of this Ordinance in three public places in the District within ten (10) days after its adoption. Within fifteen (15) days after its passage, this ordinance or summary thereof shall be published at least once in a newspaper of general circulation published and circulated within the San Miguel Community Services District.

Section 8. Effective Date.

This Ordinance shall take effect thirty (30) days after its adoption.

This Ordinance was introduced at a regular meeting of the Board of Directors of the San Miguel Community Services District, held on the 22nd day of January, 2026, and given its first reading at said meeting. Said Ordinance was given a second reading and adopted at a meeting of the Board of Directors held on the 26th day of March 2026, and after such reading, Director , who moved its adoption, seconded by Director , and said ordinance was thereupon adopted by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Vacancy:

San Miguel Community Services District

**Board of Directors
Staff Report**

April 23, 2026

AGENDA ITEM: 8.1

SUBJECT: General Manager (Pg. 32)

SUGGESTED ACTION: Receive report.

DISCUSSION:

Required Training Due - all Directors

The Government Code requires that local agency officials receive two hours of Ethics Training, Sexual Harassment Training and as of January 1, 2026, SB 827 also requires Fiscal and Financial Training. The three classes are required every two years and Government Code requires that local agencies maintain records of such training.

If you have any questions on your training contact Tamara Parent, Board Clerk; an email was sent out with links for the free training through CSDA.

I encourage any Board member or member of the public with questions, comments, or complaints about the District operations to contact me at the District office or by email.

District Office phone: 805-467-3388 and My email: kelly.dodds@sanmiguelcsd.org

If an inquiry is outside of the Districts scope we will usually be able to direct individuals to the responsible organization or department.

General information about the District can also be found on the District website -<https://www.sanmiguelcsd.org/>

FISCAL IMPACT:

None

PREPARED BY: Kelly Dodds

Board of Directors Staff Report

April 23, 2026

AGENDA ITEM: 8.3

SUBJECT: District Utilities (Pg. 33-36)

SUGGESTED ACTION: Receive and file

DISCUSSION:

Well Status:

- Well 4 is operational – Well Level 74’ 4/8/26 (STATIC)
- Well 3 is operational – Well Level 74’ 4/8/26 (STATIC)
- SLT Well is operational -Well Level 148’ 4/8/26 (STATIC)

Water System status:

Water leaks this month: 0 Calendar year 2026: 2

Water related calls through the alarm company after hours this month: 0

- .

Sewer System status:

Sewer overflows this month: 0 Calendar year 2026: 0

Sewer related calls through the alarm company after hours this month: 0

- .

Central Coast Regional Water Resources Control Board (CCRWCB):

- Regularly advising the water board on status of the WWTF percolation rates and use of spray field
- Requested temporary permit amendment to use the spray field through next year.
- The District with FRM and District Engineer submitted a response to the violation related to the August percolation pond breach.

Machado Wastewater Treatment Facility Notice of Violation update:

- Ongoing facility violations
 - As has been discussed and provided to the Board in past meetings the WWTF continues to be in violation of the new general order permit which was implemented in 2024. There are not practical ways to eliminate these continuous violations in the WWTFs current capacity and configuration. The proposed WWTF upgrade will mitigate the continual violations.
- August 13th 2025 percolation pond berm breach incident
 - As was noticed to the Cal OES, Environmental Health, Fish and Wildlife, Water Board and the Board of Directors at the time of the incident, a rodent burrowed between the southern percolation pond and the Salinas River. This allowed approximately 33,000 gallons of treated effluent to be released into the Salinas Riverbed. The spill was stopped

immediately upon discovery and the area which was affected by the spill was inspected and sampled. Water Board, Fluid Resource Management (FRM) and District staff toured the WWTF and Riverbed the day after the incident.

- A notice of violation (NOV) was received by the District on January 14th 2026
- The District Engineer, FRM, and District staff completed a response to the NOV which was provided to the waterboard by 2/5/2026 as required in the NOV.
- In the response provide to the waterboard the District addressed all the 'actions required' as identified in the NOV.
- Met with the Waterboard about the NOV and responses 2/18/26

Information regarding violations at the Machado WWTF can be found at the following link;

<https://ciwqs.waterboards.ca.gov/ciwqs/readOnly/CiwqsReportServlet?inCommand=drilldown&reportName=facilityAtAGlance&placeID=255430&reportID=4051885>

State Water Resources Control Board (SWRCB):

- .

Division of Water Resources (DWR):

- .

Regional Water Management Group (RWMG)/ Water Resources Advisory Committee (WRAC):

- Meeting was held on 4-1-2026

Billing related activity:(as of 4-8-2026)

- **Total active accounts**
 - 918 water accounts
 - 817 wastewater accounts
 - 36 accounts 60 days past due
 - 0 accounts have started an arrangement.
- **Service orders this month**
 - 3 service orders issued and completed

Lighting/ Landscaping status:

- -

Solid Waste:

- Household Hazardous Waste Facility (HHWF)
 - Project funding approved by Integrated Waste Management Authority (IWMA)
 - Plan design is complete.
 - Agreement between the District and IWMA is on this agenda for approval in May
- Mattress recycling
 - Mattresses are accepted by appointment only, Monday- Friday between 8:30 am and 3:30 PM.
- E-Waste collection

- E-waste is accepted by appointment only, Monday- Friday between 8:30 am and 3:30 PM.

SB-1383 & SB-54 & SB-343:

- IWMA: [2025 Year in Review](#)

Project status:

- **WWTF status:**
 - Nearing 100% plan completion
 - Continuing to review additional grant and financing options.
 - The District received the Construction funding agreement and has signed and returned it to the Water Board. Waiting on the final executed agreement.
- **Septic to Sewer conversion project. ()**
 - **(GRANT FUNDED)**
 - The District received the Planning funding agreement and has signed and returned it to the Water Board. Waiting on the final executed agreement.
- **Replacement water tank and pump station on east side of river/ water line replacement.**
(21007) started February 2022
 - **(POTENTIALLY GRANT FUNDED)**
 - Contract awarded to MNS Engineers for pump station design
 - Held initial project kickoff meeting
- **Alley water line relocation 10th St to San Luis Obispo St**
 - Work completed 4/16/25
 - Reimbursement has been received for \$270,000. \$30,000 retainer pending final completion approval.
- **Sewer lining and manhole rehabilitation project** (21008) started February 2021
 - **(100% GRANT FUNDED)**
 - Report accepted by the Board 8/2024
 - WSC finalizing deliverables per the grant.
 - WSC looking at options for sewer main realignment at the 11th street railroad crossing.
 - Preparing a construction grant application to perform repairs.
- **Cost of Service Rate Study WASTEWATER** (22005) started June 2022
 - Once final costs and grant funds are identified and the rate study will be revised and return to the Board.
- **Well monitoring and metering project**
 - Well meters have been installed and are online.
 - Working with the County Groundwater Sustainability Department to work collaboratively on a well monitoring program.
- **Street lighting project** started February 2026
 - Contract awarded to Engineering Partners Inc.
 - Initial meeting held with EPI, District Engineer and Staff.

Staffing

- Vacant position(s).
 - Director of Utilities
 - WWTF Operator Lead
 - WWTF Operator
 - Field Operator

SLO County in San Miguel:

- .

Caltrans in San Miguel:

- Wellsona undercrossing construction is complete.
-

FISCAL IMPACT:

None

PREPARED BY: Kelly Dodds

Board of Directors Staff Report

April 23, 2026

AGENDA ITEM: 8.4

SUBJECT: Fire Chief Report (Pg. 37-51)

SUGGESTED ACTION: Receive and File

DISCUSSION:

Equipment:

1. All San Miguel Fire Department (SMFD) engines are currently in service.
2. SMF had servicing performed on E8696 & E8668 by Jim Kelly

Cost Recovery:

1. San Miguel Fire (SMF) is continuing to submit qualifying incidents for reimbursement. See financial report for the details.

Grants:

2023/2024/2025 Grants

1. The 2026 Office of Traffic Safety (OTS) Grant opened in January 2026, San Miguel Fire (SMF) applied for the 2026 Office of Traffic Safety (OTS) Grant for additional auto extrication equipment.
2. The HAAS devices have all been installed on all frontline equipment. The onboarding process has been completed. 560 drivers received notification of SMF's equipment on emergency scenes in January.
3. The 2025 Assistance to Firefighters Grant (AFG) opened 11/11/2024 and San Miguel Fire (SMF) applied for this grant again for respiratory safety equipment. No status update is available as of 4/8/2025.
4. The 2025 Staffing for Adequate Fire and Emergency Response Grant (SAFER) was submitted on July 3, 2025 at 6.28AM. Board approved Resolution 2025-01 authorizing the Fire Chief to represent the District in this application. Approval status is pending.
5. The 2026/2027 Volunteer Fire Assistance (VFA) Grant has opened. SMF will be applying for necessary outdated equipment.
6. San Miguel Fire (SMF) applied for Federal Emergency Management Agency (FEMA) grant funding to construct an Emergency Operations Center (EOC). \$1,027,00 in Federal Emergency Management Agency (FEMA) funding has been earmarked for this project and is at the Federal level waiting for release. Updated letters of support were requested. Updated letters were received and sent forward. Final status is pending.

Training:

1. Regular weekly training is continuing to adhere to the annual training schedule.
2. Additional engine company training has been occurring during the week as schedules allow.
3. Additional outside training shall commence as courses become available.
4. Training on the newly acquired Rescue 42 Junior equipment has commenced.
5. 1- Firefighter graduated from the Allan Hancock Fire Academy on December 11, 2025 and is currently working shifts with SMF.
6. 1- Recruit is currently attending the Allan Hancock Firefighter Academy as of January 5, 2026.
7. Vehicles have been acquired for training purposes.

San Luis Obispo County Fire Chiefs Association:

Fire Chief Young was again appointed as the County Fire Chiefs Association representative to

SLOFIST and the Central Coast Fire Prevention Association (CCFPA). Regular monthly meetings are being attended.

San Miguel Advisory Council:

No update, a District Fire Chief's Report is being provided for San Miguel Advisory Council (SMAC) monthly meetings and Chief Young attends the monthly meetings as scheduling allows.

Temporary Housing Unit:

- Is being utilized as intended.

Multi Jurisdiction Hazard Mitigation Plan (MJHMP)

- The final draft is pending County approval and was approved by the District.

Fire Code Adoption:

- December 18, 2025 Ordinance 02-2025 repealing Local Ordinance 01-2023 Section 15 Sales and Use for Safe and Sane Fireworks failed to pass 2-2-1 vacancy.
- January 22, 2026 Local Ordinance 01-2026 was approved 3-1-1 vacancy.
- January 23, 2026 Local Ordinance 01-2026 was forwarded to the County's State Fire Marshal for a 30 day review period.
- March 26, 2026 Local Ordinance 01-2026 was presented in a Public Hearing for final approval but failed to pass 2-1-1-1 vacancy.
- April 23, 2026 Local Ordinance 01-2026 will be submitted again.

International Origination for Standardization (ISO)

- 2025/2026 ISO final review meeting was conducted on October 6, 2025. Documentation was presented and the updated ISO rating will be available in 2-4 month.

Community Outreach

- SMF has been assisting with and providing informational handouts at the Senior Center during their Meals That Connect program.
- SMF is planning future community workshops.
- SMF will be demonstrating auto extrication equipment at the April 25, 2026 Children's Day event.

FISCAL IMPACT:

None

PREPARED BY: Scott Young

San Miguel Fire Department

San Miguel, CA

This report was generated on 4/7/2026 2:33:08 PM



Daily Log Items per Personnel for Activity Code for Personnel

Activity Codes: All Activity Codes | Personnel: Young, Scott P | Start Time: 00:00 | End Time: 23:00 | Start Date: 03/01/2026 | End Date: 03/31/2026

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
Young, Scott P					
03/02/2026 08:30:00	03/03/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/03/2026 08:30:00	03/04/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/03/2026 18:00:00	03/03/2026 22:00:00	DAYBOOK		Firefighter Training: Ladder Drills Lead Instructor: Young, Scott P	4.00
03/04/2026 08:30:00	03/05/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/04/2026 09:00:00	03/04/2026 12:00:00	DAYBOOK	8600	County Fire Chiefs Meeting Diablo Canyon Fire	3.00
03/05/2026 08:30:00	03/06/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/05/2026 11:49:00	03/05/2026 12:06:00	INCIDENT	E8696	Incident 2026-052 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1196 N ST	0.28
03/06/2026 02:36:00	03/06/2026 02:38:00	INCIDENT	8600	Incident 2026-053 - Dispatched & cancelled en route: Apparatus 8600 responded to 1428 K ST	0.03
03/07/2026 14:30:00	03/08/2026 08:30:00	DAYBOOK	8600		18.00
03/08/2026 10:00:00	03/09/2026 08:30:00	DAYBOOK	8600		22.50
03/09/2026 08:30:00	03/10/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/10/2026 08:30:00	03/11/2026 08:30:00	DAYBOOK	8600		24.00
03/10/2026 18:00:00	03/10/2026 22:00:00	DAYBOOK		Special Operations Training: Auto Extracation Lead Instructor: Young, Scott P	4.00
03/11/2026 08:30:00	03/13/2026 08:30:00	DAYBOOK	SMF 1		48.00
03/11/2026 10:29:00	03/11/2026 10:36:00	INCIDENT	8600	Incident 2026-057 - Lock-in (if lock out , use 511): Apparatus 8600 responded to 249 10th ST	0.12
03/12/2026 08:30:00	03/13/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/13/2026 08:30:00	03/14/2026 07:00:00	DAYBOOK	SMF 1		22.50
03/13/2026 16:34:00	03/13/2026 16:38:00	INCIDENT	E8668	Incident 2026-059 - Service Call, other: Apparatus E8668 responded to 1185 K ST	0.07
03/14/2026 06:30:00	03/15/2026 08:30:00	DAYBOOK	8600		26.00
03/15/2026 00:31:00	03/15/2026 00:52:00	INCIDENT	8600	Incident 2026-061 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 909 Mission ST	0.35
03/15/2026 01:26:00	03/15/2026 01:48:00	INCIDENT	8600	Incident 2026-062 - Motor vehicle accident with injuries: Apparatus 8600 responded to 1605 Aldo WAY	0.37
03/15/2026 10:00:00	03/16/2026 08:30:00	DAYBOOK	8600		22.50
03/15/2026 17:37:00	03/15/2026 17:51:00	INCIDENT	8600	Incident 2026-063 - Carbon monoxide detector activation, no CO: Apparatus 8600 responded to 1055 Wimer WAY	0.23
03/15/2026 17:55:00	03/15/2026 18:28:00	INCIDENT	8600	Incident 2026-064 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 1428 K ST	0.55
03/16/2026 08:30:00	03/17/2026 08:30:00	DAYBOOK	8600		24.00
03/17/2026 18:00:00	03/17/2026 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
03/18/2026 03:58:00	03/18/2026 04:24:00	INCIDENT	8600	Incident 2026-066 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 695 Crispin AVE	0.43
03/18/2026 08:30:00	03/19/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/19/2026 08:30:00	03/20/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/20/2026 08:30:00	03/21/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/20/2026 19:58:00	03/20/2026 20:08:00	INCIDENT	8600	Incident 2026-067 - Cooking fire, confined to container: Apparatus 8600 responded to 1855 Mission ST	0.17
03/20/2026 20:01:00	03/20/2026 22:43:00	INCIDENT	8600	Incident 2026-068 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 1875 Mission ST	2.70
03/21/2026 08:30:00	03/22/2026 08:30:00	DAYBOOK	8600		24.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.



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Page # 1 of 2

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
03/21/2026 09:14:00	03/21/2026 09:33:00	INCIDENT	8600	Incident 2026-069 - Hazardous condition, other: Apparatus 8600 responded to 1140 Mission ST	0.32
03/21/2026 14:17:00	03/21/2026 14:25:00	INCIDENT	8600	Incident 2026-070 - Dispatched & cancelled en route: Apparatus 8600 responded to 8797 Oak DR	0.13
03/22/2026 08:30:00	03/23/2026 08:30:00	DAYBOOK	8600		24.00
03/22/2026 22:19:00	03/22/2026 22:39:00	INCIDENT	8600	Incident 2026-071 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 895 16th ST	0.33
03/23/2026 08:30:00	03/24/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/23/2026 11:29:00	03/23/2026 12:00:00	INCIDENT	E8696	Incident 2026-072 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 768 Mission ST	0.52
03/24/2026 08:30:00	03/25/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/25/2026 08:30:00	03/26/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/25/2026 08:30:00	03/25/2026 09:30:00	DAYBOOK	SMF 1	Meeting with Dan Bria from L & N Curtis	1.00
03/25/2026 10:30:00	03/25/2026 11:45:00	DAYBOOK	SMF 1	Meeting regarding 777 SLO Monterey Road project plan intake	1.25
03/26/2026 08:30:00	03/27/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/26/2026 10:44:00	03/26/2026 11:09:00	INCIDENT	E8668	Incident 2026-073 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1601 L ST	0.42
03/26/2026 17:00:00	03/26/2026 21:30:00	DAYBOOK	8600	BOD Meeting 601 12th Street	4.50
03/27/2026 03:35:00	03/27/2026 04:50:00	INCIDENT	8600	Incident 2026-074 - Medical assist, assist EMS crew: Apparatus 8600 responded to 10190 Mission Almond WAY	1.25
03/27/2026 08:30:00	03/28/2026 07:00:00	DAYBOOK	8600		22.50
03/28/2026 16:30:00	03/29/2026 08:30:00	DAYBOOK	8600		16.00
03/29/2026 07:59:00	03/29/2026 08:11:00	INCIDENT	8600	Incident 2026-077 - CO detector activation due to malfunction: Apparatus 8600 responded to 1301 K ST	0.20
03/29/2026 08:30:00	03/29/2026 15:00:00	DAYBOOK	8600		6.50
03/29/2026 17:30:00	03/30/2026 08:30:00	DAYBOOK	8600		15.00
03/30/2026 08:30:00	03/31/2026 08:30:00	DAYBOOK	SMF 1		24.00
03/30/2026 17:47:00	03/30/2026 18:52:00	INCIDENT	8600	Incident 2026-078 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 611 11th ST Unit A	1.08
03/31/2026 08:30:00	04/01/2026 08:30:00	DAYBOOK	SMF 1		24.00
Total Hours for: Young, Scott P					706.80
Total of all Personnel Hours					706.80

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.



San Miguel Fire Department

San Miguel, CA

This report was generated on 4/7/2026 2:35:38 PM



Effective Response Force Times by Incident for Date Range

Agencies On Scene: All Agencies | Census Tract(s): All Census Tracts | Cities: All Cities | Map Page(s): All Map Pages | Mutual Aid: All Types and None | Primary Action (s) Taken: All Codes | Property Use(s): All Types and None | Response Mode(s): All Response Modes | Shift(s): All Shifts | Zone(s): All Zones | Incident Type(s): All Incident Types | Station(s): All Stations | Complaints Reported by Dispatch: All Complaints Reported by Dispatch | Start Date: 03/01/2026 | End Date: 03/31/2026

Incident Date	Incident #	Losses - Property	Losses - Contents	Alarm Time	Total Personnel - Effective Response	First On Scene Apparatus	Last On Scene Apparatus	Earliest Turnout	Call Processing Time	First Unit Total Response Time	First Unit Travel Time	Total Travel Time Effective Response	Total Response Time Effective Response
03/05/2026	2026-052	0	0	11:49:00	3	E8696	E8696	01:00	00:00	00:04:00	00:03:00	00:03:00	00:04:00
03/07/2026	2026-054	0	0	13:38:00	2	E8696	E8696	03:00	00:00	00:04:00	00:01:00	00:01:00	00:04:00
03/08/2026	2026-056	0	0	08:40:00	1	E8696	E8696	06:00	00:00	00:08:00	00:02:00	00:02:00	00:08:00
03/11/2026	2026-057	0	0	10:29:00	4	8600	8600	00:00	00:00	00:01:00	00:01:00	00:01:00	00:01:00
03/11/2026	2026-058	0	0	10:29:00	3	E8696	E8696	07:00	00:00	00:13:00	00:06:00	00:06:00	00:13:00
03/13/2026	2026-059	0	0	16:34:00	3	E8668	E8668	00:00	00:00	00:01:00	00:01:00	00:01:00	00:01:00
03/14/2026	2026-060	0	0	14:06:00	2	E8696	E8696	02:00	00:00	00:05:00	00:03:00	00:03:00	00:05:00
03/15/2026	2026-061	0	0	00:31:00	3	8600	E8696	02:00	00:00	00:04:00	00:02:00	00:05:00	00:07:00
03/15/2026	2026-062	0	0	01:26:00	3	8600	8600	01:00	00:00	00:06:00	00:05:00	00:05:00	00:06:00
03/15/2026	2026-063	0	0	17:37:00	2	8600	8600	01:00	00:00	00:04:00	00:03:00	00:03:00	00:04:00
03/15/2026	2026-064	0	0	17:55:00	2	8600	8600	01:00	00:00	00:04:00	00:03:00	00:03:00	00:04:00
03/17/2026	2026-065	0	0	10:17:00	2	E8696	E8696	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
03/18/2026	2026-066	0	0	03:58:00	3	E8696	E8696	01:00	00:00	00:08:00	00:03:00	00:07:00	00:08:00
03/20/2026	2026-067	0	0	19:58:00	2	8600	8600	01:00	00:00	00:08:00	00:07:00	00:07:00	00:08:00
03/20/2026	2026-068	0	0	20:01:00	2	8600	8600	00:00	00:00	00:05:00	00:05:00	00:05:00	00:05:00
03/21/2026	2026-069	0	0	09:14:00	3	E8668	E8668	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
03/22/2026	2026-071	0	0	22:18:00	2	E8696	E8696	00:00	00:00	00:07:00	00:03:00	00:06:00	00:07:00
03/23/2026	2026-072	0	0	11:29:00	3	E8696	E8696	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
03/26/2026	2026-073	0	0	10:44:00	2	E8668	E8668	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
03/27/2026	2026-074	0	0	03:35:00	3	8600	8600	01:00	00:00	00:06:00	00:05:00	00:05:00	00:06:00
03/29/2026	2026-077	0	0	07:59:00	4	E8668	E8668	00:00	00:00	00:05:00	00:05:00	00:05:00	00:05:00
03/30/2026	2026-078	0	0	17:47:00	3	8600	E8668	00:00	00:00	00:03:00	00:03:00	00:08:00	00:08:00
03/31/2026	2026-079	0	0	12:23:00	1	E8668	E8668	03:00	00:00	00:09:00	00:06:00	00:06:00	00:09:00

This is a custom report. Only Reviewed Incidents are included. Cancelled Apparatus are excluded. Only apparatus and personnel from the earliest Dispatch Time are included in this report. Travel Time is Enroute Time to Arrive Time. Total Travel Time for the Effective Response Force (ERF) is the difference between the apparatus with the earliest Enroute Time and the apparatus with the last Arrived Time. Total Travel Time for the ERF is calculated from units that were part of the earliest Dispatch Time. Total Response Time for the ERF is earliest Alarm Time to the last Arrive Time.



This is a custom report. Only Reviewed Incidents are included. Cancelled Apparatus are excluded. Only apparatus and personnel from the earliest Dispatch Time are included in this report. Travel Time is Enroute Time to Arrive Time. Total Travel Time for the Effective Response Force (ERF) is the difference between the apparatus with the earliest Enroute Time and the apparatus with the last Arrived Time. Total Travel Time for the ERF is calculated from units that were part of the earliest Dispatch Time. Total Response Time for the ERF is earliest Alarm Time to the last Arrive Time.



San Miguel Fire Department

San Miguel, CA

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Incidents for Zone for Status for Date Range

Incident Status(s): All Incident Statuses | Zone(s): All Zones | Start Date: 03/01/2026 | End Date: 03/31/2026

INCIDENT NUMBER	INCIDENT TYPE	DATE	INCIDENT STATUS	LOCATION	APPARATUS
Zone: AAE - Auto Aid East					
2026-058	700	03/11/2026	Reviewed	6988 N River RD	E8696
AAE - Auto Aid East Incidents: 1					
Zone: AAN - Auto Aid North					
2026-055	611	03/07/2026	Reviewed	NHWY101 San Miguel Ave OFFramp	E8696
AAN - Auto Aid North Incidents: 1					
Zone: AAW - Auto Aid West					
2026-074	311	03/27/2026	Reviewed	10190 Mission Almond WAY	8600, E8668
AAW - Auto Aid West Incidents: 1					
Zone: BOB - Camp Roberts					
2026-075	611	03/28/2026	Reviewed	Camp Roberts Range L5	E8668
2026-076	611	03/28/2026	Reviewed	Camp Roberts Range L5	E8668
BOB - Camp Roberts Incidents: 2					
Zone: CSD - CSD Limits					
2026-052	321	03/05/2026	Reviewed	1196 N ST	E8696
2026-053	611	03/06/2026	Reviewed	1428 K ST	8600, E8696
2026-054	324	03/07/2026	Reviewed	1402 Mission ST	E8696
2026-056	321	03/08/2026	Reviewed	1599 L ST	E8696
2026-057	331	03/11/2026	Reviewed	249 10th ST	8600, E8696
2026-059	500	03/13/2026	Reviewed	1185 K ST	E8668
2026-060	321	03/14/2026	Reviewed	1875 Mission ST	E8696
2026-061	321	03/15/2026	Reviewed	909 Mission ST	8600, E8696
2026-064	321	03/15/2026	Reviewed	1428 K ST	8600, P8651
2026-065	321	03/17/2026	Reviewed	700 N River RD	E8696
2026-067	113	03/20/2026	Reviewed	1855 Mission ST	8600, E8696
2026-068	321	03/20/2026	Reviewed	1875 Mission ST	8600, E8696
2026-069	400	03/21/2026	Reviewed	1140 Mission ST	8600, E8668
2026-072	321	03/23/2026	Reviewed	768 Mission ST	E8696
2026-077	736	03/29/2026	Reviewed	1301 K ST	8600, E8668
2026-078	321	03/30/2026	Reviewed	611 11th ST	8600, E8668
2026-079	321	03/31/2026	Reviewed	976 K ST	E8668
CSD - CSD Limits Incidents: 17					
Zone: LLS - Lillian Larson School					
2026-073	321	03/26/2026	Reviewed	1601 L ST	E8668
LLS - Lillian Larson School Incidents: 1					

Displays incidents for a given zone and incident status over a given date range. Grouped by Zone.

Zone: MM - Mission Meadows					
2026-051	611	03/01/2026	Reviewed	625 16th ST	E8696
2026-062	322	03/15/2026	Reviewed	1605 Aldo WAY	8600, E8696
2026-066	321	03/18/2026	Reviewed	695 Crispin AVE	8600, E8696
2026-071	321	03/22/2026	Reviewed	895 16th ST	8600, E8696
MM - Mission Meadows Incidents: 4					
Zone: PSHH - Peoples Self Help Housing					
2026-063	746	03/15/2026	Reviewed	1055 Wimer WAY	8600, P8651
PSHH - Peoples Self Help Housing Incidents: 1					
Zone: Ter - San Lawerance Terrace					
2026-070	611	03/21/2026	Reviewed	8797 Oak DR	8600, E8696
Ter - San Lawerance Terrace Incidents: 1					

Total Incidents: 29

Displays incidents for a given zone and incident status over a given date range. Grouped by Zone.



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San Miguel Fire Department

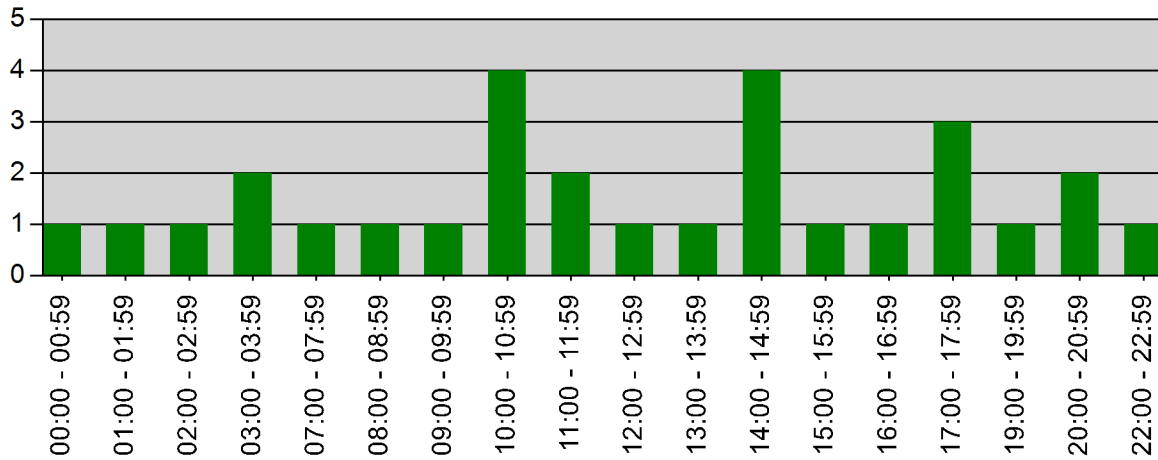
San Miguel, CA

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Incidents by Hour for Zone for Date Range

Zone: All Zones | Start Date: 03/01/2026 | End Date: 03/31/2026



TIME	COUNT
00:00 - 00:59	1
01:00 - 01:59	1
02:00 - 02:59	1
03:00 - 03:59	2
07:00 - 07:59	1
08:00 - 08:59	1
09:00 - 09:59	1
10:00 - 10:59	4
11:00 - 11:59	2
12:00 - 12:59	1
13:00 - 13:59	1
14:00 - 14:59	4
15:00 - 15:59	1
16:00 - 16:59	1
17:00 - 17:59	3
19:00 - 19:59	1
20:00 - 20:59	2
22:00 - 22:59	1

Only REVIEWED incidents included



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San Miguel Fire Department

San Miguel, CA

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Average (Dispatch-Turnout-Response) Times per Zone per Major Incident Type

Start Incident Type: 100 | End Incident Type: 911 | Zone: All Zones | Start Date: 03/01/2026 | End Date: 03/31/2026

Major Incident Type	Response Mode	Avg Travel	Avg Dispatch	Avg TurnOut	Avg Response
Zone: AAE - Auto Aid East					
False Alarm & False Call					
	Lights and Sirens	6:00	0:00	7:00	13:00
Zone: AAW - Auto Aid West					
Rescue & Emergency Medical Service					
	Initial Lights and Sirens, Downgraded to No Lights or Sirens	5:00	0:00	1:00	6:00
Zone: CSD - CSD Limits					
Fires					
	Lights and Sirens	7:00	0:00	1:00	8:00
Rescue & Emergency Medical Service					
	Initial Lights and Sirens, Downgraded to No Lights or Sirens	2:00	0:00	1:00	3:00
	Lights and Sirens	2:49	0:00	1:49	4:38
Hazardous Condition (No Fire)					
	Lights and Sirens	0:00	0:00	0:00	0:00
Service Call					
	Lights and Sirens	1:00	0:00	0:00	1:00
False Alarm & False Call					
	Lights and Sirens	5:00	0:00	0:00	5:00
Zone: LLS - Lillian Larson School					
Rescue & Emergency Medical Service					
	Initial Lights and Sirens, Downgraded to No Lights or Sirens	2:00	0:00	1:00	3:00
Zone: MM - Mission Meadows					
Rescue & Emergency Medical Service					
	Lights and Sirens	6:00	0:00	1:00	7:00
Zone: PSHH - Peoples Self Help Housing					
False Alarm & False Call					
	Lights and Sirens	3:00	0:00	1:00	4:00

CFAI Compliant - Report calculates the average time difference between (ALARM to DISPATCH = Avg Dispatch) and (DISPATCH to ENROUTE = Avg Turnout) and (ALARM to ARRIVAL = Avg Response). Only REVIEWED incidents are included. When no data is provided for ENROUTE times this report makes the assumption it is the same as the Dispatch Time

San Miguel Fire Department

San Miguel, CA

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Average Number of Responding Personnel per Incident Type for Date Range

StartDate: 03/01/2026 | EndDate: 03/31/2026

INCIDENT TYPE	AVG. # PERSONNEL
113 - Cooking fire, confined to container	2
311 - Medical assist, assist EMS crew	3
321 - EMS call, excluding vehicle accident with injury	2
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	2
331 - Lock-in (if lock out , use 511)	4
400 - Hazardous condition, other	3
500 - Service Call, other	3
611 - Dispatched & cancelled en route	2
700 - False alarm or false call, other	3
736 - CO detector activation due to malfunction	4
746 - Carbon monoxide detector activation, no CO	2

Reviewed Incidents only.



San Miguel Fire Department

San Miguel, CA

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Incident Count by Weekday and Hour for Zone for Shift for Date Range

Personnel: All Personnel | Shift(s): All Shifts | Zone: All Zones | Start Date: 03/01/2026 | End Date: 03/31/2026

Hour	Sun	Mon	Tue	Wed	Thu	Fri	Sat
00:00	1	0	0	0	0	0	0
01:00	1	0	0	0	0	0	0
02:00	0	0	0	0	0	1	0
03:00	0	0	0	1	0	1	0
04:00	0	0	0	0	0	0	0
05:00	0	0	0	0	0	0	0
06:00	0	0	0	0	0	0	0
07:00	1	0	0	0	0	0	0
08:00	1	0	0	0	0	0	0
09:00	0	0	0	0	0	0	1
10:00	0	0	1	2	1	0	0
11:00	0	1	0	0	1	0	0
12:00	0	0	1	0	0	0	0
13:00	0	0	0	0	0	0	1
14:00	0	0	0	0	0	0	4
15:00	0	0	0	0	0	0	1
16:00	0	0	0	0	0	1	0
17:00	2	1	0	0	0	0	0
18:00	0	0	0	0	0	0	0
19:00	0	0	0	0	0	1	0
20:00	1	0	0	0	0	1	0
21:00	0	0	0	0	0	0	0
22:00	1	0	0	0	0	0	0
23:00	0	0	0	0	0	0	0
Total Responses for Day	8	2	2	3	2	5	7
% of Responses for Day	25.00%	50.00%	50.00%	66.67%	50.00%	20.00%	57.14%
% of Responses for Week	27.59%	6.90%	6.90%	10.34%	6.90%	17.24%	24.14%

Hour	Total per Hour	Percent
00:00	1	3.45%
01:00	1	3.45%
02:00	1	3.45%
03:00	2	6.90%
04:00	0	0.00%
05:00	0	0.00%
06:00	0	0.00%
07:00	1	3.45%
08:00	1	3.45%
09:00	1	3.45%
10:00	4	13.79%
11:00	2	6.90%
12:00	1	3.45%
13:00	1	3.45%
14:00	4	13.79%
15:00	1	3.45%
16:00	1	3.45%
17:00	3	10.34%
18:00	0	0.00%
19:00	1	3.45%
20:00	2	6.90%
21:00	0	0.00%
22:00	1	3.45%
23:00	0	0.00%
Total	29	100.00%

Incident Count by Weekday and Hour for Zone, for Shift and Date Range. Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Maximum call volumes for each day are shown with a RED background, and maximum call volumes for each hour are shown with a BLUE background. "% of Responses for Day" indicates the maximum hourly call volume as percentage of total calls for the day of the week. "% of Responses for Week" indicates the total number of calls for the day of the week as a percentage of total calls.

San Miguel Fire Department

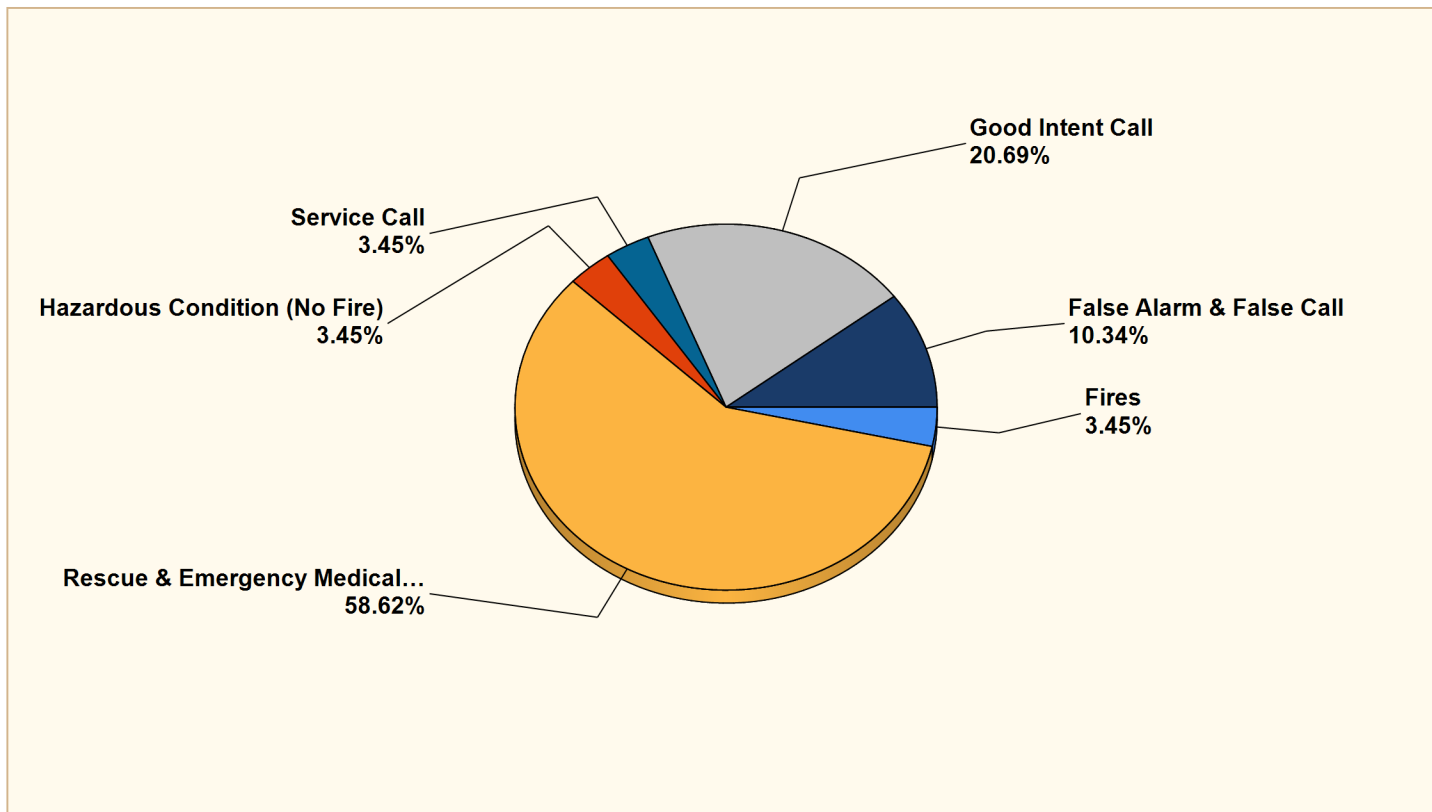
San Miguel, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2026 | End Date: 03/31/2026



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	3.45%
Rescue & Emergency Medical Service	17	58.62%
Hazardous Condition (No Fire)	1	3.45%
Service Call	1	3.45%
Good Intent Call	6	20.69%
False Alarm & False Call	3	10.34%
TOTAL	29	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	1	3.45%
311 - Medical assist, assist EMS crew	1	3.45%
321 - EMS call, excluding vehicle accident with injury	13	44.83%
322 - Motor vehicle accident with injuries	1	3.45%
324 - Motor vehicle accident with no injuries.	1	3.45%
331 - Lock-in (if lock out , use 511)	1	3.45%
400 - Hazardous condition, other	1	3.45%
500 - Service Call, other	1	3.45%
611 - Dispatched & cancelled en route	6	20.69%
700 - False alarm or false call, other	1	3.45%
736 - CO detector activation due to malfunction	1	3.45%
746 - Carbon monoxide detector activation, no CO	1	3.45%
TOTAL INCIDENTS:	29	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

CA - San Miguel CSD & Fire Department
Safety Cloud® Report**Alert Totals****Drivers Alerted****286**YTD 561
Lifetime 561**R2R Alerts sent****0**YTD 0
Lifetime 0**R2R Alerts Received****0**YTD 0
Lifetime 0**Incident Totals****Total Incidents****40**YTD 87
Lifetime 87**Average Time On-Scene****19.2 min**YTD 18.4 min
Lifetime 18.4 min**Run Totals****Total Runs****32**YTD 74
Lifetime 74**Total Responding Time****90 min**YTD 260 min
Lifetime 260 min**Average Time-to-Scene****2.8 min**YTD 3.5 min
Lifetime 3.5 min**Drivers Alerted**

Total drivers alerted; based on HAAS Alert enabled applications.

R2R Alerts Sent

Total number of Responder-to-Responder Alerts sent to nearby emergency vehicles.

R2R Alerts Received

Total number of Responder-to-Responder Alerts received by your emergency vehicles.

Total Incidents

Total number of times at least one vehicle arrived on-scene with lights engaged for 2+ minutes.

Average Time On-Scene

Average time duration per incident.

Total Runs

Total times a vehicle was dispatched to an incident with lights engaged for at least 1+ minute.

Total Responding Time

Total time vehicles/apparatus spent traveling to dispatched calls with lights engaged.

Average Time-to-Scene

Average time it took for dispatched vehicle to arrive on-scene.

**Board of Directors
Staff Report**

April 23, 2026

AGENDA ITEM: 9.1

SUBJECT: Continued from March 26th Board Meeting
2-26-2026 Draft San Miguel CSD Board of Directors regular meeting minutes (Pg. 52-66)

SUGGESTED ACTION: Receive and file

DISCUSSION:

FISCAL IMPACT:

None

PREPARED BY: Tamara Parent



BOARD OF DIRECTORS

Ashley Sangster, President Brendin Beatty, Vice-President
 Rod Smiley, Director Owen Davis, Director

REGULAR MEETING MINUTES

6:00 P.M. Opened Session
SMCSD Boardroom 02-26-2026

1. Call to Order:

At: 6:00 PM

2. Roll Call: *Ashley Sangster, Rod Smiley, Brendin Beatty, Owen Davis*

3. Approval of Regular Meeting Agenda:

Motion By: Brendin Beatty

Second By: Ashley Sangster

Motion: To Approve

Board Members	Ayes	Noes	Abstain	Absent
Brendin Beatty	X			
Rod Smiley	X			
Owen Davis	X			
Ashley Sangster	X			

4. Pledge of Allegiance:

Lead by Director Davis

5. Public Comment and Communications for items not on the agenda:

Murray Powell a Templeton resident spoke about San Miguel water use and that he feels that the San Miguel CSD is in violation of a court order for previous water usage. Mr. Powell also spoke about the San Luis Obispo County Planning Commission approving the 181 housing development in San Miguel even though he feels that there is no water for the development. General Manager Kelly Dodds read written comment aloud by J. Brown.

6. Special Presentations/Public Hearings/Other:

1. Continuation of 1/22/2026 Board Meeting

Board to conduct interviews of applicants for the vacant Board of Director seat and potentially appointment an individual to fill the vacancy. (Pg. 5-11)

Interview and select a candidate to fill an existing Board of Directors vacancy thru

December 2026 at which time the seat will be filled through a general election.

Item was presented by Deputy General Counsel Pritchard who explained that there were four candidates, and after 2 failed votes at the 1-22-2026 Board Meeting, it was then requested that the Board of Directors come back with 3 addition questions for the candidates. Deputy General Counsel Pritchard also explained that she had spoke with the the San Luis Obispo County Counsel and that they would not be taking up this vacancy for appointment. The San Miguel Community Service District Board will need to appoint someone or wait for the November General Election.

Berkley Baker a San Miguel resident and candidate was asked additional questions by the four Board of Directors.

Raynette Gregory a San Miguel resident and candidate was asked additional questions by the four Board of Directors.

Vidya Schalk a San Miguel resident and candidate was asked additional questions by the four Board of Directors.

Public Comment: General Manager Kelly Dodds read written comment aloud by Ethan Pahler

General Manager Kelly Dodds read written comment aloud by Shaunna

General Manager Kelly Dodds read written comment aloud by Mary Pahler

General Manager Kelly Dodds read written comment aloud by Sebastian Scott

General Manager Kelly Dodds read written comment aloud by Pamela Jardine

General Manager Kelly Dodds read written comment aloud by J. Brown

Director Davis explained that there was no J. Brown on the voter roles and everything is a bunch of lies.

Raynette Gregory a San Miguel resident asked to speak on the Public Comment letters regarding her personally and stated that the other candidates were allowed a chance to refute what was said about them. Director Sangster denied her request, explaining that Public Comment was taken and Public Comment was closed.

Discussion ensued about the untrue statements through public comments and Facebook. After failed motion by Director Smiley to allow Raynette to speak, Director Sangster opened Board Comment for discussion or nominations.

Board Comment: Director Beatty spoke about the four failed motions and that there is a division on the Board. Director Beatty explained that he thought it would be nice to appoint a candidate that has not been on the Board before and it was time to let someone new on.

General Manager Kelly Dodds asked if the Board would like to bring this item back, start the process over, or wait until the November election.

Director Davis explained that he thought the Board should wait until the November election, and that way the public can decide in an election.

Director Sangster explained that there is already an election scheduled for November where anyone could file to be on the ballot, and then the community could decide since there is no consensus of the Board.

General Manager Kelly Dodds thanked the Board and explained that if there was no other discussion then the Board should move to the next item.

Motion By: Rod Smiley

Second By: Brendin Beatty

Motion: To Approve San Miguel resident and candidate Raynette Gregory the opportunity to refute the things said about her during public comment. - FAILED

Board Members	Ayes	Noes	Abstain	Absent
Brendin Beatty	X			
Rod Smiley	X			
Owen Davis		X		
Ashley Sangster		X		

Motion By: Rod Smiley

Second By: Brendin Beatty

Motion: To Approve appointment of Raynette Gregory - FAILED

Board Members	Ayes	Noes	Abstain	Absent
Brendin Beatty	X			
Rod Smiley	X			
Owen Davis		X		
Ashley Sangster		X		

Motion By: Owen Davis

Second By: Ashley Sangster

Motion: To Approve appointment of Berkley Baker - FAILED

Board Members	Ayes	Noes	Abstain	Absent
Owen Davis	X			
Ashley Sangster	X			
Brendin Beatty		X		
Rod Smiley		X		

Motion By: Brendin Beatty

Second By:

Motion: To Approve appointment of Vidya Schalk - FAILED LACK OF SECOND

Board Members	Ayes	Noes	Abstain	Absent
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7. Non- District Reports:

1. San Luis Obispo County Organizations

Verbal/Report

San Luis Obispo County Sheriff Commander Arauza provided the January 2026 Calls For Service report for San Miguel. There were two reports of battery, and four reports for Suspicious Circumstances. There were no reports filed for Disturbances, Burglary, Theft, Vandalism, or Trespassing. Sheriff Commander spoke about the 5th Saturday cruise nights and explained that the Sheriff office will be working with the Californian Highway Patrol (CHP) to keep things safe.

Public Comment: None

Board Comment: None

2. Community Service Organizations

Verbal

Kathy Shuder President of the San Miguel Senior Center gave an update on upcoming events. The Senior Center is now having exercise class two days a week, adding extra days for crafting and quilting, and scrapbooking coming soon. There is also Bingo, and there will be a vendor event on May 1st and 2nd. San Miguel Senior Center is looking for more participation. Information is available at: [San Miguel Senior Center - Serving the Community](#)

Public Comment: None

Board Comment: None

3. Camp Roberts—Army National Guard (Pg.12)

Unable to attend, if you have any questions please contact:

Keba M. Baird

Public Information Officer

California Military Department

Camp Roberts / Camp San Luis Obispo

mil: keba.m.baird.nfg@army.mil

o: (805) 238-8286

c: (805) 610-6742

General Manager Kelly Dodds explained that if anyone had any question the Camp Robert's Public Information Officer's contact information has been provided.

Public Comment: None

Board Comment: None

8. Staff & Committee Reports - Receive & File:

1. General Manager (Pg. 13-14)

Receive report.

General Manager Kelly Dodds reported that all of the Board Members received the book "The Great Train Heist" that was sent by the Gallaher Family, in opposition to the funding approval of the bullet train project. The General Manager Kelly Dodds updated the Board that the District received this year's list of parcels to be sold under tax sale, but all the parcels are in California Valley, the District responded "not interested". The Annual FPPC 700 forms were discussed, and General Manager Kelly Dodds thanked all the Board of Directors for getting them done, and if anyone had questions or needed help to please contact Board Clerk Tamara Parent.

Public Comment: None

Board Comment: None

2. District Counsel

Receive verbal report

Deputy General Counsel Pritchard stated for the benefit of the public and the Board, who have heard from her a few times, and it has also been reiterated at the San Luis Obispo

County Planning Commission Meeting that the District is not in violation of any Court Orders. It was explained that in order for the court to implement a cap or require a certain amount of pumping from a public entity/anyone there would need to be a full adjudication of the Groundwater Basin. The Steinbeck litigation is not that, it is a quiet title case that is deciding who has the right to pump and in what priority.

Public Comment: None

Board Comment: None

3. **District Utilities (Pg. 15-18)**

Receive and file

General Manager Kelly Dodds explained that he has included an update on the "Notice of Violation" due to the berm breach at the Wastewater Treatment Facility (WWTF) and explained that there was a letter that was circulated a few weeks ago insinuating a lot of things that are not true. General Manager Kelly Dodds clarified that the factual information is provided in his report and asked if there were any additional questions. It was explained that the District is working on a formal resolution to the issue and that the District has done everything the Water Board has asked and has responded to all their comments. The District continues to operate the WWTF within the permit guidelines.

Board Comment: Director Davis explained that there was a list of violations, and that he did not want to go over them but wanted to know why the Board had not been informed of any of these violations. General Manager Kelly Dodds explained each of the various ways the Board was informed of these violations. General Manager Kelly Dodds reminded the Board that he is always available for any questions or clarifications. General Manager Kelly Dodds explained that the majority of the violations that are listed on the Water Boards website are violations of constituents because the District's permit changed; and has been acknowledged by the Water Board. It was explained that some of the violations that go back to when the plant was built in 2000, because that plant was never built to actually treat the waste, and that it is not possible to meet its permit requirements.

Director Davis commented that he has discussed those issues with the General Manager, and that he has also discussed the sprinklers north of the WWTF. General Manager Kelly Dodds clarified that the District is using a spray field because the percolation ponds are not percolating. Discussion ensued about storm water.

Director Davis asked why the District has not stopped taking septage, and that he had seen trucks that he found out had pig waste and rainwater in them, that was going to the WWTF. Director Davis clarified that he wants to know if the treatment plant is having issues, why would you continue taking neighboring waste. General Manager Kelly Dodds explained that Director Davis was making it sound like we are taking, straight pig waste which is not true. Director Davis replied that he understood, and asked again why do we have to take that waste when there are issues with the WWTF, expressing that he thinks they should all be told to go somewhere else.

General Manager Kelly Dodds explained, again that the WWTF would be having the issues discussed regardless, and that he has said in the past the Board can either elect to accept septage and charge the fee that the Board has established and generate revenue or the Board could elect not to take it and not receive the revenue.

Director Davis explained that he feels that he has never received a good answer when he asks how much is made in Septage Receiving. General Manager Kelly Dodds explained again that it is in the monthly financials, for this Board meeting it is on Page 112 of the Board Packet under Revenue line 46200 Wastewater Receiving. As of the date of the financial reports, the District has collected \$144,153.70 since July 1st, 2025.

Director Davis explained that he would like to have a discussion about taking septage on a

Board agenda, Discussion ensued on Board priorities for agenda items.

Director Sangster explained that the main concern is the volume that is coming in, explaining that since it is from Cal Poly he knows where it's coming from, knows what it is and knows who is bringing it. Director Sangster explained that it is mostly rainwater and pig waste and that his concern is volume. It was stated that a septic pumping business has 4,000 gallons and a full trailer tank is 15,000 gallons. Director Sangster discussed the percolation pond issues and that there is big enough issue at the WWTF, that the District is using a spray filed, and feels that the additional volume is not helping the percolation problem.

General Manager Kelly Dodds explained that there would still be a percolation problem if we took the waste or not and explained that the spray filed can mitigate around 300% of what the WWTF can produce. Whether the District takes this waste or not is really not relevant to the percolation ponds since we are able to use the spray field.

General Manager Kelly Dodds explained that the larger trucks are no longer coming because Director Davis personally called them. General Manager Kelly Dodds explained that the larger trucks are 5,000 gallons and a standard truck is normally between 2,500 and 3,500 gallons, so they are twice as big as a standard truck, but not 15,000 Gallons.

Director Beatty gave his apologies for cutting Mr. Dodds report short, but wanted clarification on Director Davis calling the company and telling them not to come anymore. General Manager Kelly Dodds explained that was what was reported to him by the hauling company.

Director Davis explained that he did call the hauling company and asked what they were hauling. They said it was rainwater and pig waste. Director Davis stated that he told the contracted company that it had never been approved by the Board, and the hauling company said that they would not bring anymore until it was approved by the Board.

Director Beatty asked why he was making that decision, and asked Director Sangster if he knew that Director Davis had made that decision for the rest of the Board.

Director Sangster answered that he just heard who was bringing it.

Director Beatty expressed his disappointment and gave examples if he had made decisions for the Board as a single member of the Board, and how that would go over. Director Beatty explained that the Board is a team and should be working together as whole Board.

Deputy General Counsel Pritchard explained for clarification that taking septage was approved by the whole Board and the reception of that is currently a Board policy. If the Board chooses to change the receiving of that type of waste into the facility, the policy would need to be changed.

Director Davis explained that he was under the impression that the only thing that was approved by the Board was to take those smaller septage trucks. Deputy General Counsel explained that the policy is not that specific. General Manager Kelly Dodds clarified that the Board approved non-hazardous wastewater which could be a multitude of things, and that nothing in the policy was tied to size or type of truck bringing the septage.

Director Beatty asked if receiving septage was increasing the capacity to where we cannot take care of our community? General Manager Kelly Dodds said no, clarifying that acceptance of any additional waste is very closely monitored. We have a maximum that we will take in any given day. General Manager Kelly Dodds gave examples on when the District does not take septage; rainstorms, burden on staff, or not in an operational state where it would not be benefiting the District. General Manager Kelly Dodds clarified that he thought Director Davis's biggest question; is taking septage contributing to the volume. General Manager Kelly Dodds clarified that yes, because there is a daily capacity that can be processed through the plant. Discussion and explanation on how total capacity is calculated to accept septage or not is done daily, and that it does add to the total capacity

numbers.

Director Smiley explained that he does not think that any Board Member should be able to speak unilaterally on behalf of the Board and does not want Directors to tell the companies that they can not come. Director Smiley explained that the subject of septage has been brought up repeatedly and that the General Manager has answered every question repeatedly; always giving a breakdown of the cost of taking septage and what has been collected from septage. Director Smiley is in favor of allowing septage and understands the sewer issues.

Deputy General Counsel Pritchard asked to stop the discussion, because septage is not agendized for this meeting and explained that it will be on the future agenda.

Public Comment: Jenny Nickett a San Miguel resident spoke that she would like it noted that there is one Director speaking for the whole Board, and she feels that it was just brushed off during discussion. Mrs. Nickett also spoke that she would ask that a discussion be had on the policy for that issue, so that everyone is on the same page.

4. Fire Chief Report (Pg. 19-33)

Receive and File

Item was presented by General Manager Kelly Dodds who explained that Fire Chief Scott Young was unavailable for this meeting and explained that if anyone had any questions, they would be relayed to him.

Board Comment: Director Sangster asked if there was anyone staying/living in the THU, explaining that he had seen the same car there for around three weeks.

Director Davis asked about the weeds around the THU and asked that it be cleaned up.

Public Comment: None

9. Consent Calendar:

Director Davis asked to pull item 9.3 for discussion.

Motion By: Ashley Sangster

Second By: Owen Davis

Motion: To Approve 9.1 and 9.2

Board Members	Ayes	Noes	Abstain	Absent
Brendin Beatty	X			
Rod Smiley	X			
Owen Davis	X			
Ashley Sangster	X			

1. 1-22-2026 Draft San Miguel CSD Board of Directors regular meeting minutes (Pg. 34-52)

Receive and file

2. Authorize release of a Request For Proposals (RFP) for Machado Wastewater Treatment Facility Service and Switchboard installation (Approve by 3/5 vote) (Pg. 53)

Review and authorize release of a Request for Proposals for the installation of the repurchased switchgear equipment for the Machado Wastewater Treatment Facility.

3. Authorize release of a Request For Proposals (RFP) for Construction Management

**Services for the Machado Wastewater Treatment Facility Upgrade and Expansion.
(Approve by 3/5 vote) (Pg. 54-74)**

Authorize the General Manager to release an RFP for Construction Management Services for the Machado Wastewater Treatment Facility Upgrade and Expansion project.

Item was presented by General Manager Kelly Dodds explaining that this item is to authorize the General Manager to release an RFP for Construction Management Services for the Machado Wastewater Treatment Facility Upgrade and Expansion project. It was explained that current District staff is not equipped or able to manage a project of this size and complexity. The Construction Manager would be responsible for the management and documentation of the project from preconstruction through construction and into post construction closeout including document and plan review and reporting. It is proposed that a Construction Manager be on board prior to bidding the main construction for the WWTF expansion. He would like it if they could provide input prior to and throughout bidding, which will ideally reduce the number and severity of issues during construction.

Board Comment: Director Sangster asked if this could be accompanying the General Contractors' responsibilities. General Manager Kelly Dodds explained that the contractors that are hired will have their own project managers specific to them. What is being proposed is a person who will be making sure the project schedules are aligned on the Districts behalf and is quality control for the District. They will also be preparing reports to go to the State for grant funding reimbursements. Discussion ensued about the District engineer.

Director Sangster asked if this would be included in the grant funds, and what the time frame is. General Manger Kelly Dodds explained that it is included through the duration of the project, and the time frame is 2 to 3 years.

Director Davis asked if the equipment for the WWTF upgrade came from one company. General Manager Kelly Dodds explained that the majority of the equipment is coming from Cloacina. Discussion ensued regarding equipment, and how the Construction Management Services would play into that process.

Director Sangster asked about where this RFP would be sent out to. General Manager Kelly Dodds provided comments on where and who the RFP would be sent to and discussed requirements.

Public Comment: None

Motion By: Rod Smiley

Second By: Brendin Beatty

Motion: To Approve

Board Members	Ayes	Noes	Abstain	Absent
Brendin Beatty	X			
Rod Smiley	X			
Owen Davis	X			
Ashley Sangster	X			

10. Board Action Items:

- 1. Authorize the General Manager to issue a letter of support to the County of San Luis Obispo for the Multi-Benefit Irrigated Land Repurposing (MILR) program. (Provide direction by consensus) (Pg 75-80)**

It is recommended that the Board review the attached DRAFT letter of support and provide direction to the General Manager

Item was presented by General Manager Kelly Dodds explained that the District received a letter from Mr. Reely, Director of Groundwater Sustainability, with the County of San Luis Obispo requesting a letter of support for the County's proposed Multi-Benefit Irrigated Land Repurposing (MILR) program. The letter that was received is attached for review and an explanation of the proposed program. General Manager Kelly Dodds explained that there was a Draft letter of support attached for the Boards review. The proposed MILR program is a county program which would apply to all properties within the county including properties within the San Miguel CSD. Discussion ensued on the current County ordinance and the MILR program.

Board Comment: Director Smiley explained that he was in favor of this and feels that a lot of farmers are in danger of losing their water rights; this could be a good reprieve.

Director Davis explained that he understands the program, but that he reads it; you would have to had farmed the land before you could fallow it. General Manager Kelly Dodds commented that this is targeting those that are currently watering. It was explained that there are a lot of farmers that are irrigating because they do not want to lose their water rights. This MILR program would give them an opportunity to stop irrigating without fear of losing their water rights.

Director Sangster explained that he feels that this is a worthwhile endeavor.

Public Comment: Raynette Gregory a San Miguel resident asked if there was a fee to participate in this program and spoke about this being a huge issue in the area and is in support of this. Deputy General Counsel Pritchard explained that the letter from the County indicated that there was no fee to participate.

Consensus of the Board is to issue a letter of support for the MILR program to the County of San Luis Obispo.

2. **Monthly claim detail and investment reports for January 2026 (Recommend receive and file claim detail and investment report by Board consensus) (Pg. 81-127)**
When ancillary reports are provided they are for reference only and are subject to change.

Review, Receive and File the attached claim detail and investment reports.

When ancillary reports are provided they are for reference only and are subject to change.

Item was presented by General Manager Kelly Dodds submitting reports as written and recommending the Board receive and file the Claims Detail and Investment reports for January 2026.

Board Comment: None

Public Comment: None

Consensus of the Board is to receive and file January 2026 Financials

3. **Award a contract to MNS Engineers in an amount not to exceed \$183,980 for the San Lawrence Terrace Booster pump station project including associated budget adjustments by Resolution. (Approve by 3/5 vote) (Pg. 128-149)**

Review and approve the attached resolution authorizing the General Manager to execute a contract with MNS Engineers in an amount not to exceed \$183,980 including budget adjustments.

Item was presented by General Manager Kelly Dodds who explained that this item was

previously tabled, and that the Board authorized a release of an RFP in December for the San Lawrence Terrace Booster Pump Station Design. Three firms attended the pre-bid meeting which was held on January 8th, 2026. Four proposals were received as of the January 30th, 2026; MNS Engineers, Wallace Group Inc, Diversified Project Services International, and Schaaf & Wheeler Consulting Civil Engineers. All four proposals were reviewed by Staff and the District Engineer, and all four proposals were deemed responsive to the RFP, however Wallace Group Inc did not attend the mandatory preproposal meeting. The recommendation from the District Engineer WSC is on page 147 of the Board Packet for review. General Manager Kelly Dodds provided a summary of the cost breakdown, and explained the recommendation is to award the project to MNS Engineering in an amount not to exceed \$183,980 that would be funded through Water Capital Funds. This project is to design and provide construction drawings for bidding.

Board Comment: Director Davis asked for clarification if this cost was for design only. General Manager Kelly Dodds confirmed that he was correct that it was for the design for construction drawings. Director Davis asked if the Booster Pump Station would be able to be used, without the new tanks. General Manager Kelly Dodds explained that the SLT Booster Pump Station will be designed to take water for the Westside of the river as well as be configured to take water from the tanks that are proposed. Discussion ensued.

Public Comment: None

Motion By: Rod Smiley

Second By: Ashley Sangster

Motion: To Approve

Board Members	Ayes	Noes	Abstain	Absent
Brendin Beatty	X			
Rod Smiley	X			
Owen Davis	X			
Ashley Sangster	X			

4. Approve proposal by SWCA for environmental services related to the Machado WWTF and Solar project in an amount not to exceed \$142,797.90 by Resolution including necessary budget adjustments (Approve by 3/5 vote) (Pg. 150-162)

Approve the proposal by SWCA for environmental service related to the Machado WWTF and solar project in an amount not to exceed \$142,797.90 and authorize the General Manager to execute an agreement with SWCA and make necessary budget adjustments. Item was presented by General Manager Kelly Dodds explaining that this item is to approve proposal by SWCA for environmental services related to the Machado WWTF and Solar project in an amount not to exceed \$142,797.90, including necessary budget adjustments. General Manage Kelly Dodds explained that SWCA would be providing cultural, archeological, paleontological, and biological monitoring for the entire project at the WWTF. They will be monitoring daily activities as necessary to comply with requirement to perform site surveys for certain wildlife and plant life which must be done in advance of any construction and throughout construction. Per our Conditional Use Permit (CUP) from the County of San Luis Obispo the District is also required to provide environmental mitigation for all parts of the project. This item would be reimbursed through the construction portion of the grant, the District would be paying out of packet then reimbursed.

Board Comment: Director Sangster asked for clarification that this would cover the Solar

Projects, the Switchgear and the entire construction. General Manager Kelly Dodds explained that the first portion would be the Switchgear and, Solar project then it will cover the entirety of the construction project. It was explained that this is projected out until 2028.

Director Davis asked if the Solar company would be doing any of this environmental work. General Manager Kelly Dodds clarified that the Solar company, Forefront Power, responsibility is for all the equipment and installation of the equipment and the District is responsible for the required environmental work.

Public Comment: Robin Johnson a San Miguel resident asked if this solar would be affected if the District decided to move the office to the downtown area. General Manager Kelly Dodds clarified that this solar project is for the Wastewater Treatment process and the energy it uses, not the offices.

Motion By: Rod Smiley

Second By: Brendin Beatty

Motion: To Approve

Board Members	Ayes	Noes	Abstain	Absent
Brendin Beatty	X			
Rod Smiley	X			
Owen Davis	X			
Ashley Sangster	X			

5. Approve proposal from Earth Systems in an amount not to exceed \$16,456 by associated Resolution for geotechnical laboratory testing in conjunction with the borings to be performed under separate contract by ABC Liovin Drilling approved at the January Board Meeting. (Approve by 3/5 vote) (Pg. 163-170)

Review and approve, by 3/5 vote, a proposal by Earth Systems in the amount of \$16,456.00 to perform laboratory testing of soils in conjunction with the Monitoring wells and exploratory borings which were approved under separate contract in January.

Item was presented by General Manager Kelly Dodds explaining that this item is to approve the proposal from Earth Systems in an amount not to exceed \$16,456 for geotechnical laboratory testing in conjunction with the borings to be performed under separate contract by ABC Liovin Drilling. At the January 22nd, 2026, Board Meeting the Board approved a contract with ABC Liovin Drilling for boring and monitoring well development at the WWTF in relation to the ongoing percolation pond issues as well as to comply with the new General Order Permit. Part of the boring and monitoring well work will require collection and analysis of the soil at various intervals in each bore. Earth Systems has provided a proposal for the necessary work associated with the collection, analysis, and testing of the samples. This item would be funded through Wastewater General Operation funds.

Board Comment: Director Sangster asked if this is to analyze of the borings in the percolation ponds. General Manager Kelly Dodds explained that there are seven different borings and this will analyze the soil for each one of those. The proposal is for 28 different samples that they will be testing.

Public Comment: None

Motion By: Ashley Sangster

Second By: Brendin Beatty

Motion: To Approve

Board Members	Ayes	Noes	Abstain	Absent
Brendin Beatty	X			
Rod Smiley	X			
Owen Davis	X			
Ashley Sangster	X			

6. Tabled from 12/18/2025 Board Meeting

Authorize the General Manager to contract with Geo Solutions in an amount not to exceed \$11,920 for soils engineering and boring work, and SWCA in an amount not to exceed \$32,274 for environmental work, related to the SLT Booster Station design and Tank site with related budget adjustment by associated Resolution. (Approve by 3/5 Vote) (Pg. 171-184)

Discuss and authorize the General Manager to execute contracts with Geo Solutions and SWCA for work related to the design of the proposed SLT Tanks and Booster station. Including authorization of related budget adjustment by Resolution.

Item was presented by General Manager Kelly Dodds explaining that this item was tabled at the December Board meeting. This item is to contract with Geo Solutions in the amount not to exceed \$11,920.00 for soil engineering and boring work and to contract with SWCA in the amount not to exceed \$32,274.00 for environmental work. This is related to the SLT Booster Station design and tank site. This item would be funded through Operational Cash as a not to exceed amount of \$44,194.00.

Board Comment: Director Sangster asked why this was tabled in December. General Manager Kelly Dodds explained that this item was tabled because two Directors were unavailable.

Public Comment: None

Motion By: Ashley Sangster

Second By: Rod Smiley

Motion: To Approve

Board Members	Ayes	Noes	Abstain	Absent
Brendin Beatty	X			
Rod Smiley	X			
Owen Davis	X			
Ashley Sangster	X			

7. Approve purchase agreement for a portion of the Tannehill Ranch property adjacent to the Machado Wastewater Treatment Facility and authorize the General Manager to execute the agreement, associated documents, transfers and budget adjustments by associated Resolution (Approve by 3/5 vote) (Pg. 185-197)

Approve a purchase agreement in an amount of \$120,000 for the purchase of a 7.05 acres portion of the Tannehill Ranch property located adjacent to the Machado Wastewater Treatment Facility and authorize the General Manager to execute the agreement and associated documentation to affect the transfer.

Item was presented by General Manager Kelly Dodds explained that this item is to approve a purchase agreement in an amount of \$120,000 for the purchase of a 7.05 acres a portion

of the Tannehill Ranch property located to the North adjacent to the Machado Wastewater Treatment Facility and authorize the General Manager to execute the agreement and associated documentation to affect the transfer.

Board Comment: Director Sangster asked where the funding would come from. General Manager Kelly Dodds explained that the funds are coming from Wastewater Capital Funds. Director Beatty asked for clarification on the amount it was appraised at and if it was the a \$120,000. General Manager Kelly Dodds explained that he was correct, the appraised amount was \$120,000.

Director Sangster asked if the District did the appraisal. General Manager Kelly Dodds clarified that the District had an independent appraiser.

Director Davis asked about a check that he has already signed for this property. General Manger Kelly Dodds explained that the District is contracted with Hamner & Jewel for real estate transactions, and would have to review.

Director Davis asked if the District owned the property that the sprayers are on currently. General Manager Kelly Dodds commented that the District did own that property, and this new property is just north of that.

Director Beatty asked how long it took the owners to accept the offer. General Manager Kelly Dodds explained that it took the whole 45 days, and there are a lot of parties involved. Discussion ensued on easement to the property.

Public Comment: Raynette Gregory a San Miguel resident spoke about the acreage of the property and had questions regarding the railroad access. General Manager Kelly Dodds clarified that this property is 7.05 acres and that this particular parcel is not connected to the railroad property.

Motion By: Brendin Beatty

Second By: Rod Smiley

Motion: To Approve

Board Members	Ayes	Noes	Abstain	Absent
Brendin Beatty	X			
Rod Smiley	X			
Owen Davis	X			
Ashley Sangster	X			

11. Board Comment:

Director Davis asked to have an ordinance banning the Sales and Use of fireworks in San Miguel, and wanted to make sure that it was on the agenda. Deputy General Counsel Pritchard explained that it was a previously discussed item and was to be put on the agenda once there was a full five-member Board. Counsel explained that it is appropriate to bring back up but wanted to say that the second reading of the 2025 Fire Ordinance will be at the March Board meeting.

General Manager Kelly Dodds explained again that the Board has the ability to not approve the sale of Safe and Sane fireworks in any given year by not approving the resolution that authorizes the sales dates.

Director Davis explained that he would like to have a censure of Director Smiley for stalking on the March agenda.

Director Beatty asked about the lighting on 11th Street. General Manager Kelly Dodds explained that he has a meeting scheduled with the engineering firm next week.

Director Smiley explained that he would like to have a censure of Director Davis on the March

agenda for acting on his own as a Board of Director and calling Cal Poly about the non-hazardous waste.

12. Adjourn to Closed Session/Closed Session Agenda:

Public Comment: None

Director Sangster closed public comment and called the meeting into closed session at 8:33 PM

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code, § 54957(b)(1)) Title:**
Fire Chief
Discussion

13. Report out of Closed Session:

No reportable action

14. Adjournment to Next Regular Meeting:

At: 9:15 PM

As per Chapter 10.9 of the SMCSD Board Member Handbook, meeting minutes reflect actions taken and are not a complete record. Please visit the SMCSD website:

<https://www.youtube.com/@sanmiguelcsd/playlists> to view full recordings of meetings.

**Board of Directors
Staff Report**

April 23, 2026

AGENDA ITEM: 9.2

SUBJECT: Declare hazardous weeds a public nuisance within the San Miguel Community Services District by resolution. **(Approve by 3/5 vote)** (Pg. 67-72)

SUGGESTED ACTION: Review the attached resolution declaring hazardous weeds a public nuisance and direct the Fire Chief to proceed with mailing notices to abate.

DISCUSSION:

The District Fire Department conducts a Weed Abatement Program to reduce fuel load and eliminate fire hazards, pursuant to the authority contained in Government Code Section 61100(t), Health and Safety Code Section 14875 *et seq*, and 2022 California Fire Code Sections 4907 & 4908. Abatement is initiated by adopting a resolution declaring weeds and accumulation of fuels on identified properties as a public nuisance.

Annually, the Fire Department inspects all parcels within its service boundaries for compliance with its weed abatement program. The parcels listed in Exhibit “A” in the attached resolution were determined to be non-compliant with **167** lots/addresses deemed a public nuisance. A formal notice to abate is sent to property owners following adoption of the attached resolution.

In accordance with the comprehensive weed abatement procedures set forth in the Health and Safety Code, a public meeting is scheduled for May 28th, 2026, to consider any objections by affected property owners. All parcels not corrected shall be placed on a list for abatement. Costs of abatement are placed as an assessment on each parcel’s property tax bill.

FISCAL IMPACT:

Minor costs related to noticing and inspecting parcels. The costs of abatement are paid by the affected property owner.

PREPARED BY: Scott Young



RESOLUTION NO. 2026-XX

A RESOLUTION OF THE BOARD OF DIRECTORS DECLARING HAZARDOUS WEEDS, A PUBLIC NUISANCE WITHIN THE SAN MIGUEL COMMUNITY SERVICES DISTRICT

WHEREAS, the San Miguel Community Services District (“District”) is a duly formed Community Services District under Government Code Section 61100(t), and has the power to provide protection against fire and risks of fire; and

WHEREAS, pursuant to the authority established in Health and Safety Code Section 14875, *et seq.*, the District may declare hazardous weeds a public nuisance for the purposes of proceeding with a weed abatement program; and

WHEREAS, the District Board of Directors finds that it is in public interest that hazardous weeds within the District be abated as an aid to fire prevention.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Miguel Community Services District as follows:

Section 1. That the articles set forth above are true and correct and are incorporated herein by this reference.

Section 2. That the weeds located on the private properties described in Exhibit “A” attached hereto and incorporated herein by this reference, all of which are located within the District, are hereby declared to be a public nuisance.

Section 3. In accordance with Health and Safety Code Section 14890, the District Fire Chief or His / Her Designee is hereby designated as the person to give the notice, substantially in the form proscribed by Health and Safety Code Section 14892, and 2022 California Fire Code sections 4907, 4908 to destroy, modify, abate and remove such hazardous weeds and accumulation of fuels.

Section 4. That said nuisance, unless otherwise corrected, shall be abated by the District, and the cost thereof shall be assessed upon the parcels from which said nuisance is abated.

Section 5. That a public meeting shall be held on the proposed abatement of hazardous weeds on May 28th, 2026, at 6:00 p.m. at the following address: 601 12th Street, San Miguel California, 93451, to provide an opportunity for all property owners having any objections to the proposed removal of such weeds to be heard and given due consideration.

Section 6. That the Fire Chief is hereby authorized and directed to mail notice of the said hearing to the property owners as their names and addresses appear from the last equalized assessment roll as authorized by Health and Safety Code Section 14896.

On the motion of Director _____ seconded by Director _____, and on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

The foregoing Resolution is hereby passed and adopted this ___ day of _____, 2026.

Scott Young, Fire Chief

Ashley Sangster, President Board of Directors

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Tamara Parent, Board Clerk

Christina M. Pritchard, Deputy General Counsel

SAN MIGUEL CSD- FIRE DEPARTMENT
1st LIST- WEED ABATEMENT
4-23-2026

Number	APN	Location
1	021-012-001	1997 SAN BUENAVENTURA WAY
2	021-051-020	BOE 872-40-10E PAR 20
3	021-051-021	BOE 872-40-10B PAR 13
4	021-051-022	BOE 872-40-10D PAR 19
5	021-051-023	BOE 872-40-10B PAR 14
6	021-071-004	1815 MISSION ST
7	021-071-008	1825 MISSION ST
8	021-071-010	1833 MISSION ST
9	021-071-011	1845 MISSION ST
10	021-071-013	1855 MISSION ST
11	021-071-015	1887 MISSION ST
12	021-071-016	1865 MISSION ST
13	021-071-017	1875 MISSION ST
14	021-091-007	1719 MISSION ST
15	021-091-008	1703 MISSION ST
16	021-092-002	TN SAN MIGUEL BL 68 & PTN ABD RD
17	021-111-007	1665 MISSION ST
18	021-111-009	1601 L ST
19	021-111-010	1699 MISSION ST
20	021-111-011	1655 MISSION ST
21	021-111-012	1645 MISSION ST
22	021-112-002	TN SAN MIGUEL BL 67 & PTN ABD RD
23	021-121-002	1599 K ST
24	021-121-009	1547 K ST
25	021-122-001	1590 K ST
26	021-122-002	220 16TH ST
27	021-122-012	1599 L ST
28	021-122-015	1580 K ST
29	021-122-018	1567 L ST
30	021-122-019	1565 L ST
31	021-131-012	1560 L ST
32	021-131-016	PM 46/72 PAR 3
33	021-131-020	349 15TH ST
34	021-131-023	1599 MISSION ST
35	021-131-025	340 16TH ST
36	021-131-026	1532 L ST
37	021-131-028	1516 L ST
38	021-141-007	TN SAN MIGUEL PTN DEPOT GRDS
39	021-141-008	TN SAN MIGUEL PTN DEPOT GRDS
40	021-141-009	TN SAN MIGUEL PTN DEPOT GRDS
41	021-141-010	TN SAN MIGUEL PTN DEPOT GRDS
42	021-141-011	TN SAN MIGUEL PTN DEPOT GRDS
43	021-141-013	TN SAN MIGUEL PTN DEPOT GRDS
44	021-141-014	TN SAN MIGUEL PTN DEPOT GRDS
45	021-141-015	TN SAN MIGUEL PTN DEPOT GRDS
46	021-141-016	TN SAN MIGUEL PTN DEPOT GRDS
47	021-141-017	1401 N ST
48	021-141-024	PM 63/67-71 PAR 8
49	021-151-043	T25S R12E PTN SEC 16
50	021-151-045	TR 2136 LT 47
51	021-152-011	611 POQUITA LN
52	021-152-014	650 POQUITA LN
53	021-152-015	676 POQUITA LN
54	021-152-027	1550 BONITA PL
55	021-152-036	1540 N ST
56	021-152-041	540 16TH ST
57	021-153-005	1695 ALDO WAY
58	021-153-006	1705 ALDO WAY
59	021-153-018	695 TIELO ST
60	021-153-033	675 CRISPIN AVE
61	021-153-038	1615 ALDO WAY
62	021-153-039	1625 ALDO WAY

SAN MIGUEL CSD- FIRE DEPARTMENT
1st LIST- WEED ABATEMENT
4-23-2026

63	021-153-041	1645 ALDO WAY
64	021-157-016	775 ARMAND AVE
65	021-157-034	690 BENEDICT ST
66	021-157-042	TR 2605 LT 42
67	021-158-012	1650 VERDE PLACE
68	021-158-013	TR 2750 LT 13
69	021-161-002	1499 K ST
70	021-161-005	1421 K ST
71	021-162-001	1498 K ST
72	021-162-012	295 14TH ST
73	021-162-016	1445 L ST
74	021-171-012	TN SAN MIG BL 56 LT 10
75	021-171-022	353 14TH ST
76	021-181-001	TN SAN MIGUEL BL 71 LTS 1 TO 3
77	021-181-008	1428 N ST
78	021-192-011	1499 BONITA PL
79	021-192-012	660 15TH ST
80	021-193-002	1499 VERDE PL
81	021-193-014	1415 VERDE PL
82	021-193-015	720 15TH ST
83	021-194-010	875 RIVER RD
84	021-194-017	1450 VERDE PL
85	021-194-018	1436 VERDE PL
86	021-194-020	1435 RIO VISTA PL
87	021-201-004	1343 K ST
88	021-201-005	1325 K ST
89	021-202-001	1396 K ST
90	021-202-003	1372 K ST Unit A
91	021-202-005	1354 K ST
92	021-202-007	298 14TH ST
93	021-202-012	1301 L ST
94	021-211-002	1350 L ST
95	021-211-012	TN SAN MIGUEL BL 57 LTS 12 TO 16
96	021-211-018	345 13TH ST
97	021-221-008	TN SAN MIGUEL PTN DEPOT GRDS
98	021-231-004	1350 N ST
99	021-231-005	TN SAN MIGUEL T25S R12E PTN SEC 16
100	021-231-007	1290 N ST
101	021-231-017	599 12TH ST
102	021-231-024	TN SAN MIGUEL BL 73 PTN LTS 10 TO 14
103	021-231-032	TN SAN MIGUEL BL 73 PTN LTS 15,16 & PTN ABD RD
104	021-231-035	TN SAN MIGUEL BL 72 LTS 3 & 4
105	021-231-036	TN SAN MIGUEL BL 72 LTS 5, 6, & 7
106	021-231-038	549 15TH ST Unit 5
107	021-231-041	TN SAN MIGUEL BL 73 PTN LTS 10 THRU 14
108	021-241-008	T25S R12E PTN SEC 16
109	021-241-018	TN SAN MIG T25S R12E PTN SEC 16
110	021-241-022	
111	021-241-028	675 12TH ST
112	021-243-005	532 TEMA ST
113	021-243-007	1050 N ST
114	021-243-012	541 TEMA ST
115	021-243-021	510 11TH ST
116	021-252-004	254 13TH ST
117	021-281-005	1156 L ST
118	021-291-001	1190 N ST
119	021-301-004	TN SAN MIG BL 28 PTN LTS 7 TO 16
120	021-302-008	TN SAN MIG BL 31 LTS 13 TO 16 LESS 50% MR
121	021-302-010	1049 L ST Unit ABCD
122	021-302-016	TN SAN MIG BL 31 LTS 22 TO 24
123	021-322-013	963 L ST Unit 1,2
124	021-322-014	TN SAN MIGUEL MCD ADD BL 30 LTS 10 & 11
125	021-323-001	TN SAN MIGUEL MC D ADD BL 77 PTN LTS 1 TO 5

SAN MIGUEL CSD- FIRE DEPARTMENT
1st LIST- WEED ABATEMENT
4-23-2026

126	021-323-004	TN SAN MIGUEL T25S R12E PTN SEC 20
127	021-331-001	996 L ST UNIT 101,102,201,202
128	021-331-019	MCD ADD BL 61 LT 4,5,PTN LT 3 & PTN ABD RD
129	021-341-010	821 MISSION ST
130	021-351-004	T25S R12E SEC 20 PTN LT 37
131	021-351-006	T25S R12E SEC 20 PTN LT 38
132	021-351-008	SBE 872-40-10F PTN PAR 21
133	021-352-001	795 SLO MONTEREY RD
134	021-361-009	SBE 872-40-10F PTN PAR 22
135	021-362-007	663 CHICK LN
136	021-362-018	1035 WIMER WAY
137	021-363-001	983 MAKEWE AVE
138	021-363-037	TR 2527 REMAINDER
139	021-371-001	785 SLO MONTEREY RD Unit A1
140	021-371-004	T25S R12E SEC 20 PTN LT 2
141	021-371-005	T25S R12E PTN SEC 20
142	021-371-006	T25S R12E PTN SEC 20
143	021-391-001	T25S R12E PTN SEC 20
144	021-391-002	T25S R12E PTNS SECS 17 & 20
145	027-011-019	2425 MISSION ST
146	027-221-011	2882 SAN PABLO LN
147	027-221-023	2884 SAN PABLO LN
148	027-221-033	3170 SAN PABLO LN
149	027-221-041	8750 OAK DR
150	027-221-044	8755 OAK DR
151	027-221-045	8810 OAK DR
152	027-221-055	9860 N RIVER RD
153	027-221-061	9898 N RIVER RD
154	027-221-066	9930 N RIVER RD
155	027-231-005	8485 MISSION LN
156	027-251-004	8742 MAGDALENA DR
157	027-251-005	8733 MAGDALENA DR
158	027-251-007	8725 MAGDALENA DR
159	027-251-013	8525 MAGDALENA DR
160	027-251-014	8707 MAGDALENA DR
161	027-251-017	8550 MAGDALENA DR
162	027-251-018	9560 N RIVER RD
163	027-251-019	9510 N RIVER RD
164	027-261-005	8485 MAGDALENA DR
165	027-271-034	13550 N RIVER RD
166	027-271-041	13350 RIVER RD
167	027-420-017	3000 INDIAN VALLEY RD

**Board of Directors
Staff Report**

April 23, 2026

AGENDA ITEM: 10.1

SUBJECT: Monthly claim detail and investment reports for March 2026 (**Recommend receive and file by Board consensus**) (Pg. 73-114)

When ancillary reports area provided, they are for reference only and are subject to change.
(Pg. xx-xx)

SUGGESTED ACTION:

Please *Review, Receive and File* the claim detail and investment reports.

When ancillary reports area provided, they are for reference only and are subject to change.

DISCUSSION:

FISCAL IMPACT:

None

PREPARED BY: Michelle Hido



San Miguel Community Services District MARCH 2026 Financial Report

April 13th, 2026

BOARD ACTION: Review the enumeration of Financial Reports for March 2026

MARCH 2026 Revenue: \$271,287.74

Sales Revenue 67.1%, Property Taxes 12.8%, Franchise Fees 1.7%, Other 18.4%

MARCH 2026 Expenses: \$362,799.00

FIRE DEPT PROJECTS:

Fire Temporary Housing Unit

MARCH costs: \$0

Escrow amount used: \$277,144.78 (101.01% spent) Interfund Loan amount used: \$73,087.72 (91.36%)

Budget: \$274,378.95 (Res 2022-21,22) + \$80,000.00 (Res 2024-44)

Costs not paid through Escrow to date: \$28,401.32 Total THU Project costs to date: \$361,647.52

Status: In Process

Fire Station Remodel- Budget: none

MARCH costs: \$0

Project costs to date: \$5,771.56

Status: In Process

UTILITY DEPT PROJECTS:

WWTF Expansion Resolution 2021-20, 32, 2022-43, 2023-21- by SWRCB Order June 2018

MARCH costs: Permits, Engineering - \$8,109.54

Project costs to date: \$2,397,680.17

Status: In Process

WWTF Resolution 2021-33,34, 2023-21: Membrane Bioreactor- Budget: \$287,590.58/Project Budget:

\$8,309,288.94

MARCH costs: \$0

Project costs to date: \$333,247.20

Status: In Process

WW Resolution 2022-59,2023-44,48,50: Sewer Lining & Manhole- Budget: \$771,692.70

MARCH costs: \$0

Project costs to date: \$257,137.20 (33.0% spent)

Status: In Process

W Resolution 2022-64: 0.65M Tank Inspection & Coating Repair- Budget: \$67,660.00

MARCH costs: \$0

Project costs to date: \$58,098.00 (86% spent)

Status: In Process

**San Miguel Community Services District
MARCH 2026 Financial Report**

LEGAL SERVICES

Invoices: February 2026 services

2025/26 LEGAL EXPENSES TO DATE: \$154,772.80

BOARD MEETINGS:	\$ 6,181.00
CSD BOARD REQUESTS:	\$ 3,831.97
FIRE:	\$ 4,546.50
GENERAL CSD/ADMIN:	\$ 14,479.99
GENERAL HR AND HR CONTRACTS:	\$ 9,346.68
HR INVESTIGATION/ARBITRATION:	\$ 763.83
PUBLIC RECORDS REQUESTS:	\$ 1,070.50
SEWER:	\$ 9,171.41
SOLID WASTE:	\$ 868.97
STEINBECK:	\$ 77,814.33
WATER:	\$ 4,618.88
OTHER:	\$ 22,078.74

TOP 5 GENERAL OPERATING EXPENSES (at the time of this report):

- Specialty Construction Inc \$130,017.63 – Res 2024-49 Alley waterline relocation project
- Community Bank of Santa Maria \$33,576.31 – 2026 THU Loan Payment
- Fluid Resource Management \$13,255.00 – Contract Operators, Compliance
- Swift Tectonics, Inc \$9,885.00 – River Rd service repairs
- N. Rex Awalt Construction \$8,221.12 – Pump labor, testing, inspection

MONTHLY RECURRING EXPENSES (at the time of this report):

CalPERS (Employer costs only)	\$14,990.36
PG&E (Facilities & Lighting)	\$15,730.16
US Bank SMCSO Credit Cards	\$13,671.56
WEX Bank SMCSO District Vehicle Fuel	\$806.65

The information provided is current as of the time of this report.

RECOMMENDATION:

Please Review these March 2026 SMCSO Financial Reports.

PREPARED BY:

Michelle Hido, Financial Officer

REVIEWED BY:

Kelly Dodds, General Manager

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
12268 1 2026CI-10432	50761S 03/02/26	650 13 STARS MEDIA SM FIRE CODE	369.82 369.82			20 62000	393		10205
Total for Vendor:			369.82						
12265 1	50762S 02/11/26	9 A.WILLIAM CONSULTING GRANT WORK	543.75 543.75			20 62000	458		10205
Total for Vendor:			543.75						
12272 1 9169288017	-98524E 02/12/26	8 AIRGAS USA, LLC Oxygen Oxygen USPDA	437.77 437.77			20 62000	450		10205
Total for Vendor:			437.77						
12271 1 S6204127.001	50763S 02/10/26	671 ALAMEDA ELECTRICAL DIST TRANSFORMER	125.13 125.13			40 64000	582		10205
Total for Vendor:			125.13						
12280 1 RI157902	50764S 03/07/25	743 API ATLAS PERFORMANCE MAR CSD OFFICE TRAILER RENTAL	2,200.00 110.00			30 63000	949		10205
2 RI157902	03/07/26	MAR CSD OFFICE TRAILER RENTAL	990.00			40 64000	949		10205
3 RI157902	03/07/26	MAR CSD OFFICE TRAILER RENTAL	990.00			50 65000	949		10205
4 RI157902	03/07/26	MAR CSD OFFICE TRAILER RENTAL	110.00			60 66000	949		10205
Total for Vendor:			2,200.00						
12259 1 03102026	-98527E 02/02/26	714 AT&T MOBILITY FIRE CELL PHONES FEB FIRE CELL PHONE - SM FIRE	283.91 45.95*			20 62000	465		10205
2 03102026	02/02/26	FEB FIRE CELL PHONE - YOUNG	51.00*			20 62000	465		10205

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
3 03102026	02/02/26	FEB FIRE DISPATCH SERVICE PROG	186.96*			20 62000	465		10205
Total for Vendor:			283.91						
12307 GFIC SERVICE 1 904	50777S 02/27/26	622 BALDWIN ELECTRIC SERVICE GFIC SERVICE	280.00 280.00			20 62000	352		10205
Total for Vendor:			280.00						
12391 1 1141934 2 1141934 3 1141934 4 1141934 5 1141934	50820S 02/28/26 02/28/26 02/28/26 02/28/26 02/28/26 02/28/26	101 BENEFIT RESOURCE, LLC FSA ADMINISTRATION FEB 26 FSA ADMINISTRATION FEB 26 FSA ADMINISTRATION FEB 26 FSA ADMINISTRATION FEB 26 FSA ADMINISTRATION FEB 26 FSA ADMINISTRATION FEB 26	150.00 40.50* 4.50* 42.00* 60.00* 3.00*			20 62000 30 63000 40 64000 50 65000 60 66000	208 208 208 208 208		10205 10205 10205 10205 10205
Total for Vendor:			150.00						
12274 1 127868-126 2 127868-126 3 127868-126 4 127868-126 5 127868-126	-98523E 02/25/26 02/25/26 02/25/26 02/25/26 02/25/26	712 CIO SOLUTIONS ADOBE ACROBAT TP ADOBE ACROBAT TP ADOBE ACROBAT TP ADOBE ACROBAT TP ADOBE ACROBAT TP	111.00 18.87 2.22* 43.29* 44.40 2.22			20 62000 30 63000 40 64000 50 65000 60 66000	475 475 475 475 475		10205 10205 10205 10205 10205

* ... Over spent expenditure

Claim/ Line #	Check Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
12298	-98508E	712 CIO SOLUTIONS	3,326.30						
1	03/10/26	MAR IT SUPPORT CSD & BOD	707.36			20 62000	321		10205
128385-126									
2	03/10/26	MAR IT SUPPORT CSD & BOD	77.82			30 63000	321		10205
128385-126									
3	03/10/26	MAR IT SUPPORT CSD & BOD	736.29			40 64000	321		10205
128385-126									
4	03/10/26	MAR IT SUPPORT CSD & BOD	1,097.56			50 65000	321		10205
128385-126									
5	03/10/26	MAR IT SUPPORT CSD & BOD	51.88			60 66000	321		10205
128385-126									
6	03/10/26	MAR IT SUPPORT BOD SPLIT	152.49			20 62000	321		10205
128385-126									
7	03/10/26	MAR IT SUPPORT BOD SPLIT	16.54			30 63000	321		10205
128385-126									
8	03/10/26	MAR IT SUPPORT BOD SPLIT	158.54			40 64000	321		10205
128385-126									
9	03/10/26	MAR IT SUPPORT BOD SPLIT	225.92			50 65000	321		10205
128385-126									
10	03/10/26	MAR IT SUPPORT BOD SPLIT	11.90			60 66000	321		10205
128385-126									
11	03/10/26	MAR ER/FIRE PREVENTION	90.00			20 62000	321		10205
128385-126									
Total for Vendor:			3,437.30						
12279	50765S	15 CLEATH-HARRIS GEOLOGISTS, INC	2,317.10						
1	03/04/26	Q1 2026 GROUNDWATER MONITORING	2,317.10			40 64000	355		10205
20260220									
12303	50778S	15 CLEATH-HARRIS GEOLOGISTS, INC	2,497.70						
1	12/08/25	Q4 2025 GROUNDWATER MONITORING	2,497.70			40 64000	355		10205
20251117									

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
12304	50778S	15 CLEATH-HARRIS GEOLOGISTS, INC	340.00						
	PRJ# 2969-2501	WELL SPECIFICATIONS FOR MW-2W							
	1	01/09/26 NEW MONITORING WELLS	340.00*			40 64000	587		10205
		20251218							
12305	50778S	15 CLEATH-HARRIS GEOLOGISTS, INC	1,020.00						
	PRJ# 2969-2501	WELL SPECIFICATIONS FOR MW-2W							
	1	12/08/25 NEW MONITORING WELLS	1,020.00*			40 64000	587		10205
		20251118							
		Total for Vendor:	6,174.80						
12256	50766S	741 COMMUNITY BANK OF SANTA MARIA	33,576.31						
		THU LOAN PAYMENT 2026							
	1	03/09/26 THU LOAN PAY PRINCIPAL 2026	24,818.81*			20 62000	983		10205
		441145900							
	2	03/09/26 THU LOAN PAY INTEREST 2026	8,757.50*			20 62000	984		10205
		441145900							
		Total for Vendor:	33,576.31						
12252	50767S	429 COUNTY OF SLO- ENV HEALTH	299.15						
	1	03/03/26 BACKFLOW PREVENTION	299.15*			50 65000	362		10205
		IN164130							
		Total for Vendor:	299.15						
12275	-98522E	654 CULLIGAN WATER	25.97						
	1	02/28/26 FEB WATER DELIVERY	12.98			40 64000	305		10205
		627760							
	2	02/28/26 FEB WATER DELIVERY	12.99			50 65000	305		10205
		634449							
		Total for Vendor:	25.97						
12254	50768S	107 FARM SUPPLY CO.	451.49						
		Cust No. 61338							
	1	03/10/26 GARLON HERBICIDE 2.5 GAL	225.74			40 64000	305		10205
		309990							
	2	03/10/26 GARLON HERBICIDE 2.5 GAL	225.75			50 65000	305		10205
		309990							

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
12255	50768S	107 FARM SUPPLY CO.	48.87						
		Cust No. 61338							
1	03/10/26	BRASS CONE, CONJET TIP	24.44*			40 64000	351		10205
309996									
2	03/10/26	BRASS CONE, CONJET TIP	24.43*			50 65000	351		10205
309996									
		Total for Vendor:	500.36						
12310	50779S	109 FERGUSON ENTERPRISES	402.19						
1	03/05/26	LF FIP MTR ANG KEY	402.19			50 65000	353		10205
6562430									
12313	50805S	109 FERGUSON ENTERPRISES	804.38						
1	03/24/26	LF FIP MTR ANG KEY	804.38			50 65000	353		10205
6562430-1									
		Total for Vendor:	1,206.57						
12394	50822S	401 FLUID RESOURCE MANAGEMENT	8,967.50						
1	03/17/26	CONTRACT OPERATOR- WW 02/26	5,860.00			40 64000	361		10205
TWW260242									
2	03/17/26	CONTRACT COMPLIANCE- WW 02/26	3,107.50			40 64000	651		10205
TWW260242									
12395	50822S	401 FLUID RESOURCE MANAGEMENT	4,287.50						
1	03/17/26	CONTRACT O&M W 02/26	3,545.00			50 65000	361		10205
TW260252									
2	03/17/26	CONTRACT O&M W 02/26	742.50			50 65000	651		10205
TW260252									
		Total for Vendor:	13,255.00						
12294	50780S	77 HAMNER, JEWELL & ASSOC	556.84						
1	03/16/26	MONITORING WELL 4B	556.84*			40 64000	587		10205
205446									
		Total for Vendor:	556.84						

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
12293	50781S	720 HERC RENTALS INC	435.01						
1	03/23/26	4-GAS DETECTORS	435.01*			20 62000	351		10205
36449291-001									
Total for Vendor:			435.01						
12266	50769S	147 JB DEWAR	1,517.04						
1	02/25/26	Clear Diesel- 75 GAL	421.40			20 62000	485		10205
453687									
2	02/25/26	Clear Diesel- 195.0 GAL WW	1,095.64*			40 64000	485		10205
453687									
12267	50769S	147 JB DEWAR	257.74						
1	02/25/26	CHEVRON GST OIL 32	257.74*			40 64000	351		10205
453688									
Total for Vendor:			1,774.78						
12263	50770S	474 L.N. CURTIS & SONS	99.83						
1	02/26/26	NAME PATCHE - LEWIS	99.83*			20 62000	348		10205
INV1042558									
Total for Vendor:			99.83						
12306	50782S	553 MOSS, LEVY & HARTZHEIM LLP	1,500.00						
Audit 2024/25 5 OF 5									
1	02/28/26	Audit 2024/25 5/5	405.00			20 62000	323		10205
I-11102									
2	02/28/26	Audit 2024/25 5/5	45.00			30 63000	323		10205
I-11102									
3	02/28/26	Audit 2024/25 5/5	420.00			40 64000	323		10205
I-11102									
4	02/28/26	Audit 2024/25 5/5	600.00*			50 65000	323		10205
I-11102									
5	02/28/26	Audit 2024/25 5/5	30.00			60 66000	323		10205
I-11102									
Total for Vendor:			1,500.00						

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
12270 1 22286	50771S 02/26/26	17 N. REX AWALT CORPORATION PUMP LABOR, TEST, INSPECTION	8,221.12 8,221.12*			40 64000	351		10205
Total for Vendor:			8,221.12						
12257 1 349274	-98529E 03/02/26	182 NAPA AUTO PARTS E8696 STRUTS X4	270.35 270.35			20 62000	354		10205
12258 1 350092	-98528E 03/06/26	182 NAPA AUTO PARTS E8651 SPARK PLUGS	10.70 10.70			20 62000	354		10205
12297 1 352177 2 352177	-98509E 03/19/26	182 NAPA AUTO PARTS 8636 BATTERY	183.96 91.98			40 64000	354		10205
Total for Vendor:			465.01						
12276 1 2600185 2 2600185 3 2600185 4 2600185	50783S 03/03/26	45 OILFIELD ENVIRONMENTAL & ROUTINE (QTRLY,MNTLY,WEEKLY-1)	248.00 0.00			50 65000	356		10205
		ROUTINE (QTRLY,MNTLY,WEEKLY-1)	37.50*			50 65000	357		10205
		ROUTINE (QTRLY,MNTLY,WEEKLY-1)	37.50			50 65000	358		10205
		ROUTINE (QTRLY,MNTLY,WEEKLY-1)	173.00*			50 65000	359		10205
12277 1 2511559	50772S 03/03/26	45 OILFIELD ENVIRONMENTAL & ROUTINE WEEKLY- FIFTH	41.00 41.00			50 65000	358		10205

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
12295 1 2602023	50783S 03/19/26	45 OILFIELD ENVIRONMENTAL & ROUTINE (WEEKLY- SECOND)	132.00 132.00*			50 65000	359		10205
12296 1 2602265	50783S 03/19/26	45 OILFIELD ENVIRONMENTAL & ROUTINE (WEEKLY-THIRD)	132.00 132.00*			50 65000	359		10205
12319 1 2600556	50809S 03/23/26	45 OILFIELD ENVIRONMENTAL & ROUTINE (WEEKLY-THIRD)	132.00 132.00*			50 65000	359		10205
12320 1 2600558	50809S 03/23/26	45 OILFIELD ENVIRONMENTAL & WELL 3 RESAMPLE	45.00 45.00			50 65000	356		10205
12321 1 2600381	50809S 03/23/26	45 OILFIELD ENVIRONMENTAL & ROUTINE (WEEKLY- SECOND)	132.00 132.00*			50 65000	359		10205
12322 1 2600382	50809S 03/23/26	45 OILFIELD ENVIRONMENTAL & WELL 3 REPAIR	45.00 45.00			50 65000	356		10205
12323 1 2600748	50809S 03/23/26	45 OILFIELD ENVIRONMENTAL & WKLY ROUTINE 4TH & WELL 3 QTLY	192.00 70.00			50 65000	356		10205
2 2600748	03/23/26	WKLY ROUTINE 4TH & WELL 3 QTLY	122.00*			50 65000	359		10205
12324 1 2601825	50809S 03/13/26	45 OILFIELD ENVIRONMENTAL & ROUTINE (MNTLY, WEEKLY-1)	195.00 18.00			50 65000	356		10205
2 2601825	03/13/26	ROUTINE (MNTLY, WEEKLY-1)	18.00*			50 65000	357		10205
3 2601825	03/13/26	ROUTINE (MNTLY, WEEKLY-1)	18.00			50 65000	358		10205

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
4 2601825	03/13/26	ROUTINE (MNTLY, WEEKLY-1)	141.00*			50 65000	359		10205
12325 1 2602281	50809S 03/24/26	45 OILFIELD ENVIRONMENTAL & ROUTINE (WWTF SEPTAGE)	27.00 27.00			40 64000	355		10205
12326 1 2602025	50809S 03/24/26	45 OILFIELD ENVIRONMENTAL & ROUTINE (WWTF SEPTAGE)	27.00 27.00			40 64000	355		10205
12327 1 2601845	50809S 03/24/26	45 OILFIELD ENVIRONMENTAL & ROUTINE (WWTF SEPTAGE)	27.00 27.00			40 64000	355		10205
12328 1 2601629	50809S 03/24/26	45 OILFIELD ENVIRONMENTAL & TANKER SEPTAGE	353.00 353.00			40 64000	355		10205
12329 1 2601627	50809S 03/24/26	45 OILFIELD ENVIRONMENTAL & ROUTINE SEPTAGE- FEB	228.00 228.00			40 64000	355		10205
12330 1 2601190	50809S 03/24/26	45 OILFIELD ENVIRONMENTAL & ROUTINE (WWTF SEPTAGE)	27.00 27.00			40 64000	355		10205
12331 1 2601389	50809S 03/24/26	45 OILFIELD ENVIRONMENTAL & ROUTINE (WEEKLY- THIRD)	132.00 132.00*			50 65000	359		10205
12332 1 2601394	50809S 03/24/26	45 OILFIELD ENVIRONMENTAL & ROUTINE (WWTF SEPTAGE)	27.00 27.00			40 64000	355		10205
Total for Vendor:			2,142.00						

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
12380	-98500E	208 PG&E #6480-8	1,287.73						
	Acct #	8565976480-8							
1	02/23/26	12th & K 8565976725	11.18			30 63000	381		10205
2	02/23/26	11TH STREET - 8562053214	53.12			30 63000	381		10205
3	02/23/26	RIO MESA CIR - 8564394360	26.25			30 63000	381		10205
4	02/23/26	MISSION/14TH - 8569413449	32.34			30 63000	381		10205
5	02/23/26	VERDE/RIO MESA - 8560673934	65.61			30 63000	381		10205
6	02/23/26	Mission Heights - 8565976482	192.41			30 63000	381		10205
7	03/24/26	MISSION S. 14TH - 8561483265	16.19			30 63000	381		10205
8	03/24/26	Tract 2605 - 8565976109	41.22			30 63000	381		10205
9	03/24/26	9898 River Rd. - 8565976002	385.54			30 63000	381		10205
10	03/24/26	9898 River Rd. - 8565976004	45.82			30 63000	381		10205
11	03/24/26	9898 River Rd. - 8565976008	215.16			30 63000	381		10205
12	03/24/26	9898 River Rd. - 8565976014	74.20			30 63000	381		10205
13	03/24/26	9898 River Rd. - 8565976481	54.05			30 63000	381		10205
14	03/24/26	9898 River Rd. - 8565976483	21.19			30 63000	381		10205
15	03/24/26	9898 River Rd. - 8564493469	34.33			30 63000	381		10205
16	03/24/26	9898 River Rd. - 8566057583	4.49			30 63000	381		10205
17	03/24/26	9898 River Rd. - 8567190874	6.30			30 63000	381		10205
18	03/24/26	9898 River Rd. - 8567609307	6.53			30 63000	381		10205
19	03/24/26	9898 River Rd. - 8567804810	1.80			30 63000	381		10205
		Total for Vendor:	1,287.73						
12379	-98501E	209 PG&E #6851-8	14,442.43						
	Acct #	3675186851-8							
1	03/24/26	Old Fire Station/1297 L St	24.53			20 62000	381		10205
2	03/24/26	Fire Station/1150 Mission	12.88			20 62000	381		10205
3	03/24/26	Water Works #1/Well 3	465.54			50 65000	381		10205
4	03/24/26	Bonita Pl & 16th/Well 4	4,198.69			50 65000	381		10205
5	03/24/26	N St/WWTF	9,028.15			40 64000	381		10205
6	03/24/26	2HP Booster Station	21.20			50 65000	381		10205
7	03/24/26	Mission Heights Booster	9.53			50 65000	381		10205
8	03/24/26	14th St. & K St.	103.28			50 65000	381		10205
9	03/24/26	942 Soka Way lift station	119.96			40 64000	379		10205
10	03/24/26	Missn&12th Landscape-St light	175.23			30 63000	381		10205
11	03/24/26	SLT Well	283.44			50 65000	381		10205
		Total for Vendor:	14,442.43						

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
12260 1 2174	50773S 02/28/26	25 QUEST PLANNING, INC WWTF PERMIT ASSISTANCE	1,912.50 1,912.50*			40 64000	587	20001	10205
		Total for Vendor:	1,912.50						
12309 1 79805 2 79805 3 79805 4 79805 5 79805	50793S 02/28/26	70 RODGERS, ANDERSON, MALODY & CPA FSA SETUP CPA FSA SETUP CPA FSA SETUP CPA FSA SETUP CPA FSA SETUP	99.00 26.73* 2.97* 27.72* 39.60* 1.98*			20 62000 30 63000 40 64000 50 65000 60 66000	325		10205 10205 10205 10205 10205
		Total for Vendor:	99.00						
12302 MAR 2026	50792S	481 SAN MIGUEL COMMUNITY SERVICES DISTRICT WATER USE	746.68						
1 2 3 4 5 6 7 8 9 10	03/15/26	1150 MISSION ST SMFD 1004-00 1150 MISSION BACKFLOW 1004B-00 1140 MISSION ST THU 1001-00 1765 BONITA PL CSD 27475-00 8687 MARTNZ DR SLT WELL 21101 942 SOKA WAY 20840-00 1581 BONITA PL - WELL 4 15034 610 12TH ST - WELL 3 1102-00 1199 MISSION IRIG MTR 27476-00 1203 MISSION IRIG MTR 20547-00	127.94* 2.00* 127.94* 58.08 84.56 34.92 78.52 54.36 68.83 109.53			20 62000 20 62000 20 62000 40 64000 50 65000 40 64000 50 65000 50 65000 30 63000 30 63000	384		10205 10205 10205 10205 10205 10205 10205 10205 10205 10205
		Total for Vendor:	746.68						
12253 ACCT# 1 030126	50774S 318691 03/01/26	238 SAN MIGUEL GARBAGE FEB 2025	119.31 59.65			40 64000	383		10205

* ... Over spent expenditure

Claim/ Line #	Check Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
2 030126	03/01/26 FEB 2025		59.66			50 65000	383		10205
Total for Vendor:			119.31						
12264 FEB 26	50775S	731 SAN MIGUEL SENIORS CENTER BOARD MEETING @ SMSC	200.00						
1	02/26/26 FEB 26	BOARD MEETING 4.0 HRS	54.00			20 62000	341		10205
2	02/26/26 FEB 26	BOARD MEETING 4.0 HRS	6.00			30 63000	341		10205
3	02/26/26 FEB 26	BOARD MEETING 4.0 HRS	56.00			40 64000	341		10205
4	02/26/26 FEB 26	BOARD MEETING 4.0 HRS	80.00			50 65000	341		10205
5	02/26/26 FEB 26	BOARD MEETING 4.0 HRS	4.00			60 66000	341		10205
Total for Vendor:			200.00						
12278	-98521E	657 SOCALGAS	63.71						
1	03/04/26 FEB	LIFT STATION 942 SOKA W	18.12			40 64000	396		10205
2	03/04/26 FEB	SLT WELL 8687 MARTINEZ	18.12			50 65000	396		10205
3	03/04/26 FEB	WELL 3 NAT.GAS 610 12TH	27.47			50 65000	396		10205
Total for Vendor:			63.71						
12314 RES 2024-49	50814S	75 SPECIALITY CONSTRUCTION INC. ALLEY WATERLINE RELOCATION PRJ	110,040.31						
1	04/01/25 RES	2024-49 ALLEY WTRLN RELOC PAYMENT ESTIMATE #3	110,040.31*			50 65000	535		10205
12315 RES 2024-49	50814S	75 SPECIALITY CONSTRUCTION INC. ALLEY WATERLINE RELOCATION PRJ PAYMENT 4/4	19,977.32						
1	05/22/25 RES	2024-49 ALLEY WTRLN RELOC PAYMENT ESTIMATE #4	19,977.32*			50 65000	535		10205
Total for Vendor:			130,017.63						
12262 Acct# 212691601	-98525E	67 SPECTRUM/CHARTER COMMUNICATIONS Spectrum Enterprise Internet	4,719.01						
Service 03/01/26 - 04/31/26									
1 212691601030126	03/01/26 MAR	WWTF FIBER	75.32*			30 63000	375		10205

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
2	03/01/26	MAR WWTF FIBER	677.89			40 64000	375		10205
	212691601030126								
3	03/01/26	MAR WWTF FIBER	677.89*			50 65000	375		10205
	212691601030126								
4	03/01/26	MAR WWTF FIBER	75.33*			60 66000	375		10205
	212691601030126								
5	03/01/26	MAR POWER RD	517.90*			50 65000	375		10205
	212691601030126								
6	03/01/26	MAR MAIN TANK 10TH ST	517.90*			50 65000	375		10205
	212691601030126								
7	03/01/26	MAR SLT TANK MARTINEZ DR	517.90*			50 65000	375		10205
	212691601030126								
8	03/01/26	MAR WELL 3 610 12TH ST	517.90*			50 65000	375		10205
	212691601030126								
9	03/01/26	MAR LIFT STATION 942 SOKA WAY	517.90			40 64000	375		10205
	212691601030126								
10	03/01/26	MAR 1581 16TH ST	517.90*			50 65000	375		10205
	212691601030126								
11	03/01/26	MAR FIRE STATION RING CENTRAL	105.18*			20 62000	375		10205
	212691601030126								
12	03/01/26	MAR LIFT STATION 942 SOKA WAY	0.00			40 64000	375		10205
	212691601030126								
12284	-98517E	67 SPECTRUM/CHARTER COMMUNICATIONS	129.99						
	Acct# 8245 10 105 0027311								
	Spectrum Business Internet/Voice								
	Service 02/11/26- 03/10/26								
1	03/07/26	FIRE FEB INTERNET/VOICE	129.99*			20 62000	375		10205
	170616101030726								
		Total for Vendor:	4,849.00						
12261	-98526E	43 STERICYCLE, INC	92.57						
1	02/18/26	SHRED CONTAINER	4.63			30 63000	305		10205
	8082162158								
2	02/18/26	SHRED CONTAINER	41.66			40 64000	305		10205
	8082162158								
3	02/18/26	SHRED CONTAINER	41.65			50 65000	305		10205
	8082162158								

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
4	02/18/26	SHRED CONTAINER	4.63			60 66000	305		10205
	8082162158								
		Total for Vendor:	92.57						
12273	50776S	378 SWIFT TECTONICS, INC.	8,505.00						
		PATCH N PAVE							
1	02/27/26	PATCH N PAVE	8,505.00			50 65000	353		10205
	7151								
12300	50794S	378 SWIFT TECTONICS, INC.	1,380.00						
		PATCH N PAVE							
1	03/09/26	RIVER RD SERVICE REPAIR	1,380.00			50 65000	353		10205
	7159								
		Total for Vendor:	9,885.00						
12301	50795S	280 TEMPLETON UNIFORMS, LLC	478.08						
		PANTS X2	478.08			20 62000	456		10205
	18833								
		Total for Vendor:	478.08						
12308	50797S	290 TRACEY, DAVID	750.00						
		STANDBY HOURS							
1	03/13/26	CONTRACT OPERATOR- STANDBY	375.00			40 64000	330		10205
	03132026								
2	03/13/26	CONTRACT OPERATOR- STANDBY	375.00			50 65000	330		10205
	03132026								
		Total for Vendor:	750.00						
12317	-98506E	301 US BANK	6,467.59						
		KD STATEMENT DATE 03/23/2026							
1	02/26/26	SLO PARKING- PLANG COMM MTG	3.00			40 64000	305		10205
	KD MAR 26								
2	02/26/26	SLO PARKING- PLANG COMM MTG	3.00			50 65000	305		10205
	KD MAR 26								
3	03/04/26	DELTA RV- PROPANE	71.89*			40 64000	382		10205
	KD MAR 26								
4	02/26/26	COSTCO- WATER	277.99			40 64000	305		10205
	KD MAR 26								

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5 KD MAR 26	02/26/26	COSTCO- WATER	277.00			50 65000	305		10205
6 KD MAR 26	03/10/26	SHIFT N GEARS- 8632 REPAIRS	1,870.34			40 64000	354		10205
7 KD MAR 26	03/10/26	SHIFT N GEARS- 8632 REPAIRS	1,870.35			50 65000	354		10205
8 KD MAR 26	03/10/26	SHIFT N GEARS- 8636 SERVICE	91.49			40 64000	354		10205
9 KD MAR 26	03/10/26	SHIFT N GEARS- 8636 SERVICE	91.49			50 65000	354		10205
10 KD MAR 26	03/10/26	CAL COAST- COTTER PIN, V BELT	206.16*			40 64000	351		10205
11 KD MAR 26	03/10/26	CAL COAST- COTTER PIN, V BELT	205.16*			50 65000	351		10205
12 KD MAR 26	03/13/26	SHIFT N GEARS- 8632	562.01			40 64000	354		10205
13 KD MAR 26	03/13/26	SHIFT N GEARS- 8632	562.01			50 65000	354		10205
14 KD MAR 26	03/19/26	SLO SWITCH GEAR PERMIT	363.00*			40 64000	587		10205
15 KD MAR 26	03/19/26	SLO SWITCH GEAR PERMIT	12.70*			40 64000	587		10205
12318 SY STATEMENT DATE 03/23/25	-98505E	301 US BANK	7,203.97						
1 SY MAR 26	02/13/26	TAKKENS- VFA GRANT BOOTS	5,024.25			20 62000	456		10205
2 SY MAR 26	03/02/26	THEORY PRINTING- JACKETS	456.30*			20 62000	348		10205
3 SY MAR 26	03/09/26	CURTIS- POCKET GUIDE	152.67*			20 62000	348		10205
4 SY MAR 26	03/24/26	PP- SOCIAL MEDIA TRAINING	582.00			20 62000	386		10205
5 SY MAR 26	03/19/26	DG- WATER	85.20			20 62000	305		10205
6 SY MAR 26	03/19/26	OIL CHANGERS- 8630	371.43			20 62000	354		10205

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
7 SY MAR 26	03/20/26	TAKKENS- VFA GRANT BOOTS	418.69			20 62000	456		10205
8 SY MAR 26	03/24/26	AMZ- HEADSET MIC COVERS	12.86			20 62000	470		10205
9 SY MAR 26	03/23/26	GRAND SIERRA HOTEL DEPOSIT	100.57			20 62000	340		10205
Total for Vendor:			13,671.56						
12299 1 INV00993073	50798S 03/17/26	303 USA BLUEBOOK HOSE 10' 500PSI	628.61 628.61*			50 65000	351		10205
Total for Vendor:			628.61						
12382 PROJ# 1 67326	50816S 0406-0032-00 03/31/26	732 WALLACE GROUP WWTF ENGINEERING 2022-43	741.75 741.75*			40 64000	587	20001	10205
Total for Vendor:			741.75						
12289 PROJECTS PRJ#	50799S 2295-12365 21008	717 WATER SYSTEMS CONSULTING, INC	2,906.75						
2023-44 1 12384	02/28/26 PRJ 2295-12365	SEWER LINING & MANHOLE REHAB	2,906.75*			40 64000	326	21008	10205
12290 PRJ	50799S 2295-11951	717 WATER SYSTEMS CONSULTING, INC	4,201.50						
1 12382	02/28/26 PRJ 2295-12365	DISTRICT ENGINEERING 24-25	1,284.50*			40 64000	326		10205
2 12382	02/28/26 PRJ 2295-12365	DISTRICT ENGINEERING 24-25	1,284.50*			50 65000	326		10205
3 4 5 6 7	TANK REHAB RES2022-64 SLT TANK/BOOSTER RES2022-66 INDIAN VALLEY TRACT INDIAN VALLEY TRACT ALLEY WATERLINE REPLACEMENT		0.00* 0.00* 0.00 0.00* 0.00*			50 65000 50 65000 40 64000 50 65000 50 65000	326 326 966 966 326	21007	10205 10205 10205 10205 10205

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
8		PASO BASIN COOP COMMITTEE	0.00			50 65000	324		10205
9		777MONTEREY APR FIRE FLOW	0.00*			50 65000	326		10205
10		DWSRF GRANT COORD	0.00*			50 65000	326		10205
11		MAGDELENA WILL SERVE	0.00*			40 64000	326		10205
12		MAGDELENA WILL SERVE	0.00*			50 65000	326		10205
13		02/28/26 WWTF POND DREDGING	505.00*			40 64000	326		10205
12382	PRJ 2295-12365								
14		02/28/26 PERC POND REHAB	673.00*			40 64000	326		10205
12382	PRJ 2295-12365								
15		3W PIPELINE GRANT SUPPORT	0.00*			40 64000	326		10205
16		SSMP UPDATE RFP	0.00*			40 64000	326		10205
17		STREET LIGHTING DESIGN	0.00			30 63000	326		10205
18		TANK ACCESS RD IMPROVEMENTS	0.00*			50 65000	326		10205
19		02/28/26 BPS DESIGN SUPPORT	454.50*			50 65000	326		10205
12382	PRJ 2295-12365								
12291	50799S	717 WATER SYSTEMS CONSULTING, INC	2,391.00						
	PRJ 2295-12071								
1		02/28/26 WATER MASTER PLAN UPDATE	1,937.25*			40 64000	326		10205
12381	PRJ 2295-12071								
2		02/28/26 W.WATER MASTER PLAN UPDATE	453.75*			50 65000	326		10205
12381	PRJ 2295-12071								
12292	50799S	717 WATER SYSTEMS CONSULTING, INC	3,162.75						
	WWTF PROJECT								
	PRJ 20001								
1		02/28/26 WWTF PROJECT DESIGN	3,162.75*			40 64000	587	20001	10205
12383	PRJ 2295-12365								
Total for Vendor:			12,662.00						
12251	-98530E	612 WEX BANK	806.65						
	FUEL BILL CLOSING DATE: 3/07/26								
1		03/07/26 FUEL 8600 MAR	92.90			20 62000	485		10205
111204050									
2		03/07/26 FUEL 8601 MAR	267.14			20 62000	485		10205
111204050									
3		03/07/26 FUEL 8668 MAR	0.00			20 62000	485		10205
111204050									

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
4	03/07/26	FUEL OES	0.00			20 62000	307		10205
111204050									
5	03/07/26	FUEL U8632 MAR	121.21*			40 64000	485		10205
111204050									
8	03/07/26	FUEL U8632 MAR	121.20			50 65000	485		10205
111204050									
9	03/07/26	FUEL U8634 MAR	0.00*			40 64000	485		10205
111204050									
10	03/07/26	FUEL U8634 MAR	0.00			50 65000	485		10205
111204050									
11	03/07/26	FUEL U8636 MAR	106.24			50 65000	485		10205
111204050									
12	03/07/26	FUEL U8636 MAR	106.24*			40 64000	485		10205
111204050									
13	03/07/26	REBATE ADJUSTMENT	-3.66			20 62000	485		10205
111204050									
14	03/07/26	REBATE ADJUSTMENT	-2.31*			40 64000	485		10205
111204050									
15	03/07/26	REBATE ADJUSTMENT	-2.31			50 65000	485		10205
111204050									
Total for Vendor:			806.65						
12311	50800S	473 WHITE BRENNER LLP FOR LEGAL SERVICES FEB 2026	10,923.83						
1	03/12/26	FEB SOLID WASTE LEGAL	132.84			60 66000	327		10205
54578	MAR								
2	03/12/26	FEB REAL ESTATE/LAND USE	64.80			50 65000	327		10205
54585	MAR								
3	03/12/26	FEB REAL ESTATE/LAND USE	267.30*			40 64000	327		10205
54585	MAR								
4		FEB WATER LEGAL	0.00*			40 64000	327		10205
5	03/12/26	FEB WATER LEGAL	2,768.83*			50 65000	332		10205
54577	MAR								
6	03/12/26	FEB STEINBECK V SLO	365.31*			50 65000	332		10205
54576	MAR								
7		FEB FIRE LEGAL	0.00*			20 62000	327		10205
8	03/12/26	FEB SEWER LEGAL	1,886.41*			40 64000	327		10205
54581	MAR								

* ... Over spent expenditure

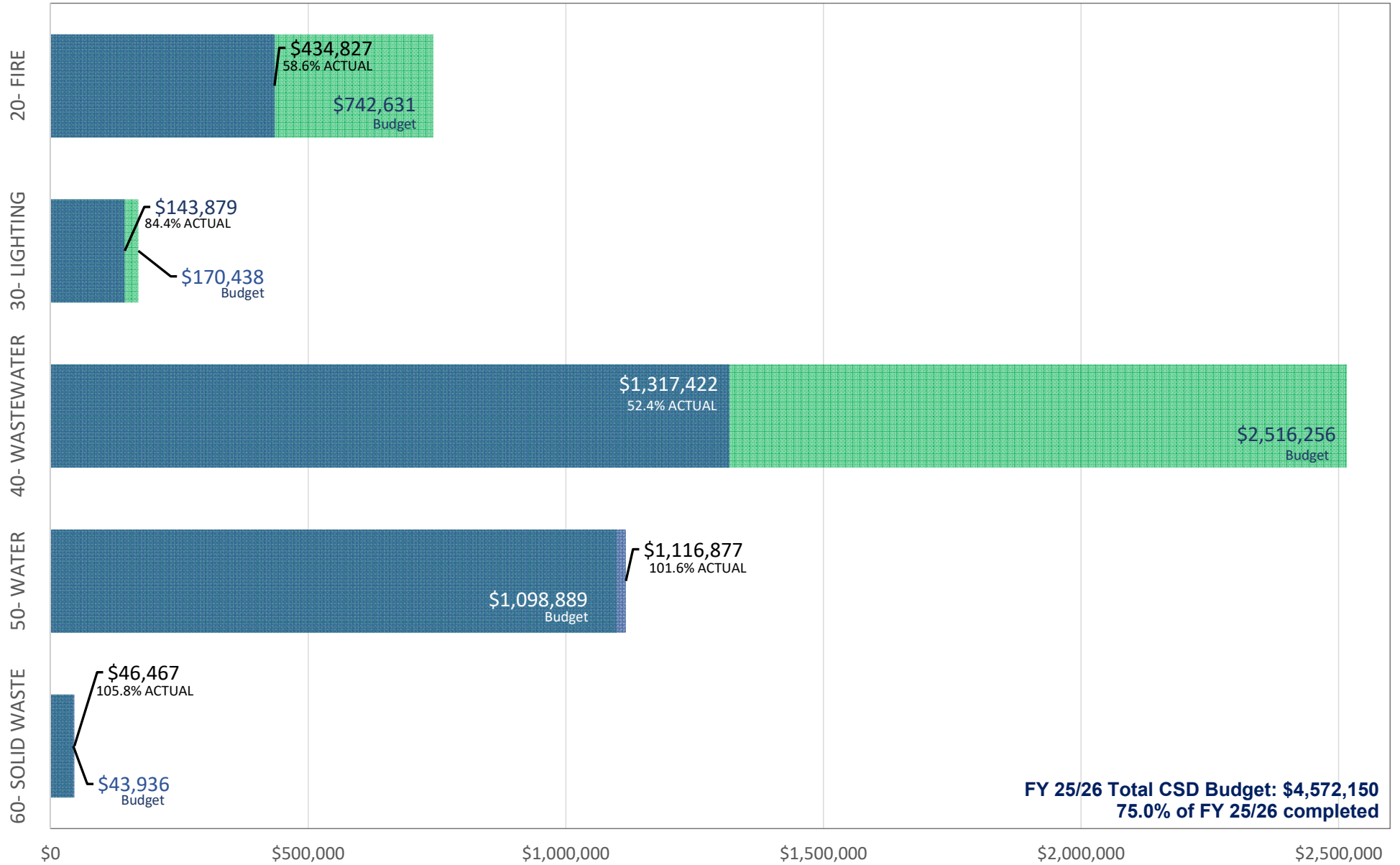
Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
9	FEB SEWER LEGAL		0.00			50 65000	327		10205
10	03/12/26 LIGHTING/LANDSC LEGAL		59.96			30 63000	327		10205
54587	MAR								
11	FEB CONTRACTS		0.00*			20 62000	327		10205
12	FEB CONTRACTS		0.00			30 63000	327		10205
13	03/12/26 FEB CONTRACTS		220.40*			40 64000	327		10205
54583	MAR								
14	FEB CONTRACTS		0.00			50 65000	327		10205
15	03/12/26 FEB CONTRACTS		868.97			60 66000	327		10205
54583	MAR								
16	FEB SEIU MOU LEGAL		0.00			50 65000	331		10205
17	FEB HR LEGAL		0.00*			20 62000	333		10205
18	FEB HR LEGAL		0.00			30 63000	333		10205
19	FEB HR LEGAL		0.00			40 64000	333		10205
20	FEB HR LEGAL		0.00			50 65000	333		10205
21	FEB HR LEGAL		0.00			60 66000	333		10205
22	03/12/26 FEB GENERAL LEGAL - ADMIN		513.90*			20 62000	327		10205
54575	MAR								
23	03/12/26 FEB GENERAL LEGAL - ADMIN		49.47			30 63000	327		10205
54575	MAR								
24	03/12/26 FEB GENERAL LEGAL - ADMIN		712.35*			40 64000	327		10205
54575	MAR								
25	03/12/26 FEB GENERAL LEGAL - ADMIN		702.45			50 65000	327		10205
54575	MAR								
26	03/12/26 FEB GENERAL LEGAL - ADMIN		39.57			60 66000	327		10205
54575	MAR								
27	03/12/26 FEB BOARD MEMBER REQUESTS		76.75*			20 62000	327		10205
54586	MAR								
28	03/12/26 FEB BOARD MEMBER REQUESTS		8.00			30 63000	327		10205
54586	MAR								
29	03/12/26 FEB BOARD MEMBER REQUESTS		115.12*			40 64000	327		10205
54586	MAR								
30	03/12/26 FEB BOARD MEMBER REQUESTS		113.53			50 65000	327		10205
54586	MAR								
31	03/12/26 FEB BOARD MEMBER REQUESTS		6.40			60 66000	327		10205
54586	MAR								
32	03/12/26 FEB LABOR & EMPLOYMENT		763.83*			20 62000	333		10205
54580	MAR								

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
33	03/12/26	FEB LABOR & EMPLOYMENT	1,062.72*			20 62000	333		10205
54584	MAR								
34		FEB LABOR & EMPLOYMENT	0.00			40 64000	333		10205
35		FEB LABOR & EMPLOYMENT	0.00			50 65000	333		10205
36		FEB LABOR & EMPLOYMENT	0.00			60 66000	333		10205
37		FEB LITIGATION	0.00*			20 62000	327		10205
38		FEB LITIGATION	0.00			30 63000	327		10205
39		FEB LITIGATION	0.00*			40 64000	327		10205
40	03/12/26	FEB LITIGATION	66.42			50 65000	327		10205
54582	MAR								
41		FEB LITIGATION	0.00			60 66000	327		10205
42		FEB PRA	0.00*			20 62000	319		10205
43		FEB PRA	0.00			30 63000	319		10205
44		FEB PRA	0.00			40 64000	319		10205
45	03/12/26	FEB PRA	58.50			50 65000	319		10205
54575	MAR								
46		FEB PRA	0.00			60 66000	319		10205
Total for Vendor:			10,923.83						
12316	50818S	318 WILDHORSE PROPANE	175.08						
1	03/23/26	SMF PROPANE	175.08			20 62000	382		10205
U0025522									
Total for Vendor:			175.08						
# of Claims			79	Total:	282,613.55	# of Vendors	33		
Total Electronic Claims			39,863.61						
Total Non-Electronic Claims			242749.94						

Fund/Account	Amount
20 FIRE PROTECTION DEPARTMENT	
10205 OPERATING CASH - 5 STAR	49,384.97
30 STREET LIGHTING DEPARTMENT	
10205 OPERATING CASH - 5 STAR	2,103.75
40 WASTEWATER DEPARTMENT	
10205 OPERATING CASH - 5 STAR	59,883.88
50 WATER DEPARTMENT	
10205 OPERATING CASH - 5 STAR	169,898.23
60 SOLID WASTE DEPARTMENT	
10205 OPERATING CASH - 5 STAR	1,342.72
Total:	282,613.55

P3 2026 San Miguel CSD Revenue Actual vs Budget



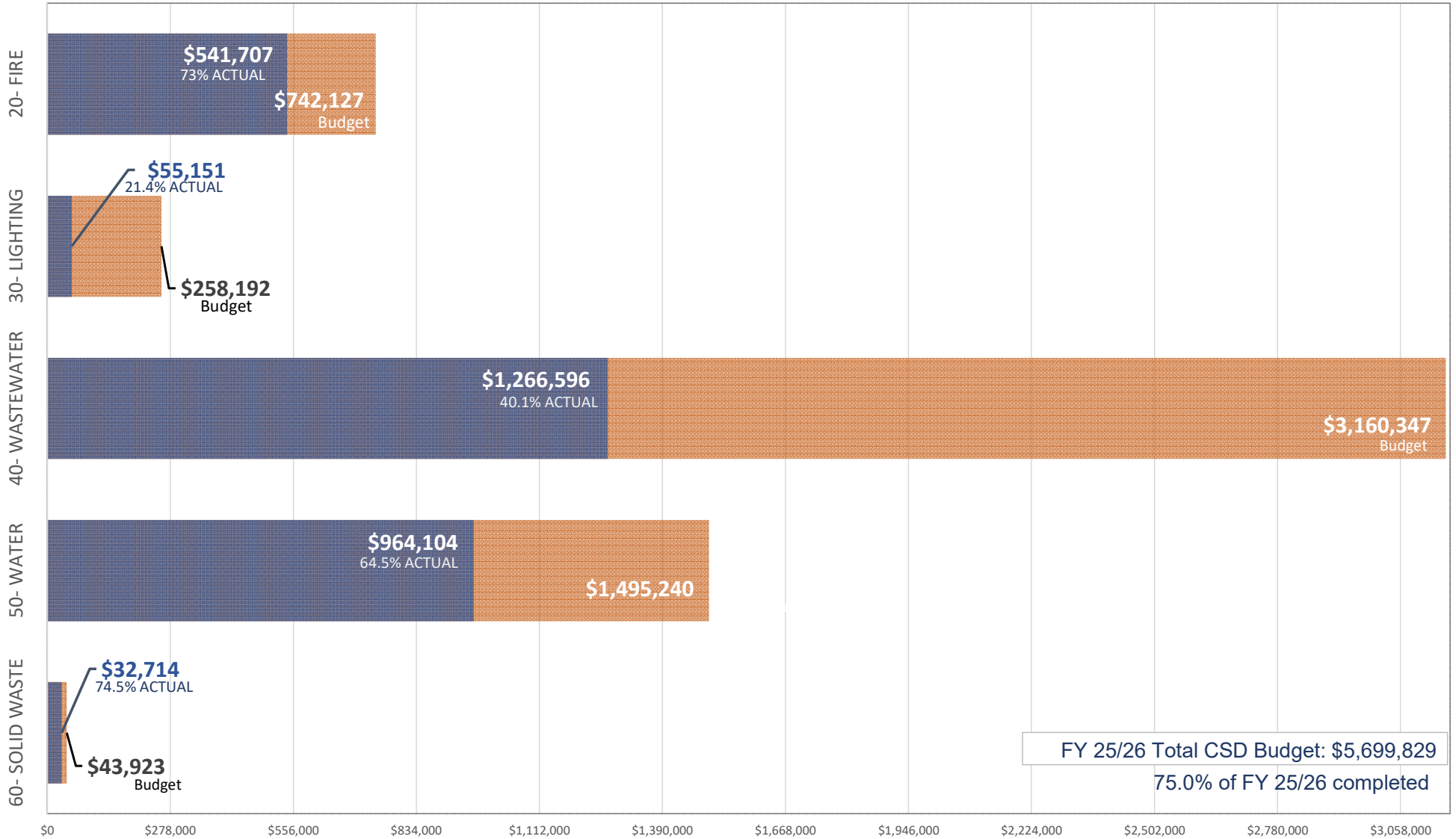
Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20 FIRE PROTECTION DEPARTMENT						
40000						
40220	Weed Abatement Fees	0.00	3,953.00	0.00	-3,953.00	%
40300	Fireworks Permit Fees	0.00	0.00	4,346.00	4,346.00	0 %
40320	Fire Impact Fees	0.00	0.00	3,000.00	3,000.00	0 %
40420	Ambulance Reimbursement	1,470.94	4,367.21	4,500.00	132.79	97 %
40500	State Fire Grants	0.00	19,867.70	73,000.00	53,132.30	27 %
	Account Group Total:	1,470.94	28,187.91	84,846.00	56,658.09	33 %
42000						
42200	Fire Cost Recovery Program	789.20	1,185.20	0.00	-1,185.20	%
	Account Group Total:	789.20	1,185.20	0.00	-1,185.20	%
43000	Property Taxes Collected					
43000	Property Taxes Collected	23,791.48	380,918.55	551,760.00	170,841.45	69 %
	Account Group Total:	23,791.48	380,918.55	551,760.00	170,841.45	69 %
46000	Interest Revenue					
46000	Interest Revenue	2,018.37	18,614.90	0.00	-18,614.90	%
46012	Fire Transfers from Cap Reserve	0.00	0.00	102,025.00	102,025.00	0 %
46151	Refund/Adjustments	24.27	1,122.10	0.00	-1,122.10	%
46153	Plan Check Fees and Inspections	0.00	4,798.50	4,000.00	-798.50	120 %
	Account Group Total:	2,042.64	24,535.50	106,025.00	81,489.50	23 %
	Fund Total:	28,094.26	434,827.16	742,631.00	307,803.84	59 %
30 STREET LIGHTING DEPARTMENT						
43000	Property Taxes Collected					
43000	Property Taxes Collected	7,322.53	117,197.09	170,438.00	53,240.91	69 %
	Account Group Total:	7,322.53	117,197.09	170,438.00	53,240.91	69 %
46000	Interest Revenue					
46000	Interest Revenue	9,375.74	25,614.41	0.00	-25,614.41	%
46100	Realized Earnings	-189.75	747.10	0.00	-747.10	%
46150	Miscellaneous Income	0.00	300.00	0.00	-300.00	%
46151	Refund/Adjustments	2.69	20.03	0.00	-20.03	%
	Account Group Total:	9,188.68	26,681.54	0.00	-26,681.54	%
	Fund Total:	16,511.21	143,878.63	170,438.00	26,559.37	84 %
40 WASTEWATER DEPARTMENT						
40000						
40850	Wastewater Hook-up Fees	0.00	18,418.02	0.00	-18,418.02	%
40900	Wastewater Sales	99,190.14	902,852.23	1,266,778.00	363,925.77	71 %
40901	Riverzone Surcharge	1,551.70	13,930.55	18,388.00	4,457.45	76 %
40910	Wastewater Late Charges	1,868.95	16,789.36	0.00	-16,789.36	%

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40 WASTEWATER DEPARTMENT						
	Account Group Total:	102,610.79	951,990.16	1,285,166.00	333,175.84	74 %
43000	Property Taxes Collected					
43000	Property Taxes Collected	3,709.76	61,540.87	86,090.00	24,549.13	71 %
	Account Group Total:	3,709.76	61,540.87	86,090.00	24,549.13	71 %
46000	Interest Revenue					
46000	Interest Revenue	9,892.44	90,731.11	0.00	-90,731.11	%
46003	CWSRF Grants	0.00	0.00	400,000.00	400,000.00	0 %
46014	Wastewater Transfers from Cap Reserve	0.00	0.00	600,000.00	600,000.00	0 %
46100	Realized Earnings	-7,550.28	1,977.57	0.00	-1,977.57	%
46150	Miscellaneous Income	0.00	1,636.10	0.00	-1,636.10	%
46151	Refund/Adjustments	25.18	14,447.69	0.00	-14,447.69	%
46155	Will Serve Processing Fees	0.00	200.00	0.00	-200.00	%
46200	Wastewater Receiving	28,335.00	194,898.70	145,000.00	-49,898.70	134 %
	Account Group Total:	30,702.34	303,891.17	1,145,000.00	841,108.83	27 %
	Fund Total:	137,022.89	1,317,422.20	2,516,256.00	1,198,833.80	52 %
50 WATER DEPARTMENT						
41000	Water Sales					
41000	Water Sales	77,883.33	791,391.33	1,033,489.00	242,097.67	77 %
41001	Water Connection Fees	0.00	18,381.73	0.00	-18,381.73	%
41003	Water Surcharge	45.00	405.00	400.00	-5.00	101 %
41005	Water Late Charges	1,522.37	15,426.71	0.00	-15,426.71	%
41010	Water Meter Fees	0.00	966.00	0.00	-966.00	%
	Account Group Total:	79,450.70	826,570.77	1,033,889.00	207,318.23	80 %
46000	Interest Revenue					
46000	Interest Revenue	4,175.52	15,628.65	0.00	-15,628.65	%
46006	IRWM Grants	0.00	270,000.00	0.00	-270,000.00	%
46015	Water Transfers from Cap Reserve	0.00	0.00	65,000.00	65,000.00	0 %
46100	Realized Earnings	641.85	1,032.70	0.00	-1,032.70	%
46150	Miscellaneous Income	350.00	3,177.70	0.00	-3,177.70	%
46151	Refund/Adjustments	35.99	267.21	0.00	-267.21	%
46155	Will Serve Processing Fees	0.00	200.00	0.00	-200.00	%
	Account Group Total:	5,203.36	290,306.26	65,000.00	-225,306.26	447 %
	Fund Total:	84,654.06	1,116,877.03	1,098,889.00	-17,988.03	102 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
60 SOLID WASTE DEPARTMENT						
46000	Interest Revenue					
46000	Interest Revenue	493.53	4,559.51	0.00	-4,559.51	%
46005	Franchise Fees	4,510.01	41,399.59	43,936.00	2,536.41	94 %
46150	Miscellaneous Income	0.00	494.70	0.00	-494.70	%
46151	Refund/Adjustments	1.78	13.33	0.00	-13.33	%
	Account Group Total:	5,005.32	46,467.13	43,936.00	-2,531.13	106 %
	Fund Total:	5,005.32	46,467.13	43,936.00	-2,531.13	106 %
	Grand Total:	271,287.74	3,059,472.15	4,572,150.00	1,512,677.85	67 %

Fund	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
20 FIRE PROTECTION DEPARTMENT	28,094.26	434,827.16	742,631.00	307,803.84	59 %
30 STREET LIGHTING DEPARTMENT	16,511.21	143,878.63	170,438.00	26,559.37	84 %
40 WASTEWATER DEPARTMENT	137,022.89	1,317,422.20	2,516,256.00	1,198,833.80	52 %
50 WATER DEPARTMENT	84,654.06	1,116,877.03	1,098,889.00	-17,988.03	102 %
60 SOLID WASTE DEPARTMENT	5,005.32	46,467.13	43,936.00	-2,531.13	106 %
Grand Total:	271,287.74	3,059,472.15	4,572,150.00	1,512,677.85	67 %

P3 2026 San Miguel CSD Operating Expenditures Actual vs Budget



Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT							
62000 Fire							
62000 Fire							
	105 Salaries and Wages	11,335.51	110,527.17	139,000.00	139,000.00	28,472.83	80%
	111 BOD Stipend	0.00	984.00	1,000.00	1,000.00	16.00	98%
	120 Workers' Compensation	0.00	10,330.99	44,000.00	44,000.00	33,669.01	23%
	121 Physicals	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
	125 Volunteer Firefighter Stipends	12,637.00	91,153.92	117,000.00	117,000.00	25,846.08	78%
	135 Payroll Tax - FICA/SS	762.96	5,416.34	7,500.00	7,500.00	2,083.66	72%
	140 Payroll Tax - Medicare	346.55	2,885.98	4,000.00	4,000.00	1,114.02	72%
	155 Payroll Tax - SUI	393.49	1,794.30	2,000.00	2,000.00	205.70	90%
	160 Payroll Tax - ETT	10.94	49.10	300.00	300.00	250.90	16%
	205 Insurance - Health	1,751.58	15,804.11	15,000.00	15,000.00	-804.11	105%
	208 FSA Claims Expense	40.50	111.50	0.00	0.00	-111.50	0%
	210 Insurance - Dental	75.92	641.18	800.00	800.00	158.82	80%
	215 Insurance - Vision	10.79	93.61	200.00	200.00	106.39	47%
	225 Retirement - PERS Expense	1,420.78	13,565.40	18,000.00	18,000.00	4,434.60	75%
	230 457 ER Contribution Benefit	10.00	6,371.56	4,000.00	4,000.00	-2,371.56	159%
	305 Operations & Maintenance	85.20	1,837.11	5,000.00	5,000.00	3,162.89	37%
	310 Phone & Fax Expense	0.00	296.38	1,200.00	1,200.00	903.62	25%
	315 Postage, Shipping & Freight	0.00	218.60	500.00	500.00	281.40	44%
	319 Legal: P.R.A.s - Professional Svcs	0.00	765.00	500.00	500.00	-265.00	153%
	320 Printing & Reproduction	0.00	0.00	500.00	500.00	500.00	0%
	321 IT Services - Professional Svcs	949.85	8,270.51	10,000.00	10,000.00	1,729.49	83%
	323 Auditor - Professional Svcs	405.00	3,915.00	5,000.00	5,000.00	1,085.00	78%
	325 Accounting - Professional Svcs	26.73	8,729.30	4,000.00	4,000.00	-4,729.30	218%
	326 Engineering - Professional Svcs	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
	327 Legal: General - Professional Svcs	590.65	16,405.05	8,000.00	8,000.00	-8,405.05	205%
	328 Insurance - Prop & Liability	0.00	24,914.86	25,000.00	25,000.00	85.14	100%
	333 Legal: HR - Professional Svcs	1,826.55	9,520.52	2,500.00	2,500.00	-7,020.52	381%
	334 Maintenance Agreements	0.00	2,265.83	2,000.00	2,000.00	-265.83	113%
	335 Meals	0.00	0.00	500.00	500.00	500.00	0%
	340 Meetings and Conferences	100.57	624.57	3,500.00	3,500.00	2,875.43	18%
	341 Space Rental	54.00	566.25	1,000.00	1,000.00	433.75	57%
	345 Mileage Expense Reimbursement	0.00	0.00	500.00	500.00	500.00	0%
	348 Safety Equipment and Supplies	708.80	3,320.49	2,500.00	2,500.00	-820.49	133%
	350 Repairs & Maint - Computers	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
	351 Repairs & Maint - Equip	435.01	6,288.48	5,000.00	5,000.00	-1,288.48	126%
	352 Repairs & Maint - Structures	280.00	309.79	5,000.00	5,000.00	4,690.21	6%
	354 Repairs & Maint - Vehicles	652.48	3,432.55	5,000.00	5,000.00	1,567.45	69%
	359 Testing & Supplies - Other	0.00	0.00	500.00	500.00	500.00	0%
	370 Dispatch Services (Fire)	0.00	21,520.86	17,500.00	17,500.00	-4,020.86	123%
	375 Internet Expenses	235.17	2,760.63	2,000.00	2,000.00	-760.63	138%
	376 Web Page - Upgrade/Maint	0.00	1,149.04	1,000.00	1,000.00	-149.04	115%
	380 Utilities - Alarm Service	0.00	304.00	500.00	500.00	196.00	61%
	381 Utilities - Electric	37.41	1,067.30	2,500.00	2,500.00	1,432.70	43%
	382 Utilities - Propane	175.08	939.34	2,500.00	2,500.00	1,560.66	38%
	384 Utilities - Water/Sewer	257.88	2,419.46	2,000.00	2,000.00	-419.46	121%
	385 Dues and Subscriptions	0.00	7,337.59	8,500.00	8,500.00	1,162.41	86%
	386 Education and Training	582.00	4,072.98	7,000.00	7,000.00	2,927.02	58%
	393 Advertising and Public Notices	369.82	1,108.20	4,000.00	4,000.00	2,891.80	28%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT							
394	LAFCO Allocations	0.00	2,053.86	7,800.00	7,800.00	5,746.14	26%
395	Community Outreach	0.00	538.45	6,000.00	6,000.00	5,461.55	9%
405	Software	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
410	Office Supplies	0.00	470.69	2,000.00	2,000.00	1,529.31	24%
445	CPR/FIRST AID TRAINING MATERIAL	0.00	0.00	500.00	500.00	500.00	0%
450	EMS Supplies	437.77	1,811.80	3,000.00	3,000.00	1,188.20	60%
455	Fire Safety Gear & Equipment	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
456	Fire Grants	5,921.02	29,648.53	53,000.00	53,000.00	23,351.47	56%
457	CFE Grant - California Fire Grant	0.00	0.00	20,000.00	20,000.00	20,000.00	0%
458	Grants- Professional Services	543.75	1,181.25	7,000.00	7,000.00	5,818.75	17%
465	Cell phones, Radios and Pagers	283.91	2,363.58	1,000.00	1,000.00	-1,363.58	236%
470	Communication Equipment	12.86	1,125.01	2,000.00	2,000.00	874.99	56%
475	Computer Supplies & Upgrades	18.87	1,206.17	4,000.00	4,000.00	2,793.83	30%
485	Fuel Expense	777.78	4,744.57	6,500.00	6,500.00	1,755.43	73%
490	Small Tools & Equipment	0.00	114.16	2,000.00	2,000.00	1,885.84	6%
495	Uniform Expense	0.00	2,221.05	4,000.00	4,000.00	1,778.95	56%
502	Capital Outlay- Fire	0.00	0.00	14,127.00	14,127.00	14,127.00	0%
503	Weed Abatement Costs	0.00	18.00	6,000.00	6,000.00	5,982.00	0%
510	Fire Station Renovation	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
511	Fire- Temp Housing Unit	0.00	1,983.76	0.00	0.00	-1,983.76	0%
512	Fire- Escrow Temp Housing Unit	0.00	3,216.00	0.00	0.00	-3,216.00	0%
710	County Hazmat Dues	0.00	2,210.00	3,000.00	3,000.00	790.00	74%
820	Fireworks Clean Up	0.00	500.00	500.00	500.00	0.00	100%
949	Lease agreements	0.00	0.00	8,000.00	8,000.00	8,000.00	0%
960	Property Tax Expense	0.00	0.00	200.00	200.00	200.00	0%
981	Debt Svcs Equipt - Principle	0.00	36,397.19	38,000.00	38,000.00	1,602.81	96%
982	Debt Svcs Equipt - Interest	0.00	10,685.50	10,000.00	10,000.00	-685.50	107%
983	Debt Svcs Structure- Principle	24,818.81	31,305.22	24,000.00	24,000.00	-7,305.22	130%
984	Debt Svcs Structure - Interest	8,757.50	12,420.70	11,000.00	11,000.00	-1,420.70	113%
990	Retirement/Health Ins Liability	0.00	1,402.67	3,500.00	3,500.00	2,097.33	40%
	Account Total:	78,140.49	541,707.01	742,127.00	742,127.00	200,419.99	73%
	Account Group Total:	78,140.49	541,707.01	742,127.00	742,127.00	200,419.99	73%
	Fund Total:	78,140.49	541,707.01	742,127.00	742,127.00	200,419.99	73%
30 STREET LIGHTING DEPARTMENT							
63000 Lighting							
63000 Lighting							
105	Salaries and Wages	1,220.19	11,354.85	21,470.00	21,470.00	10,115.15	53%
111	BOD Stipend	0.00	114.00	144.00	144.00	30.00	79%
120	Workers' Compensation	0.00	88.21	50.00	50.00	-38.21	176%
121	Physicals	0.00	0.00	50.00	50.00	50.00	0%
135	Payroll Tax - FICA/SS	0.00	5.82	55.00	55.00	49.18	11%
140	Payroll Tax - Medicare	17.48	161.01	308.00	308.00	146.99	52%
155	Payroll Tax - SUI	2.90	44.52	73.00	73.00	28.48	61%
160	Payroll Tax - ETT	0.11	1.35	23.00	23.00	21.65	6%
205	Insurance - Health	214.96	1,938.30	3,260.00	3,260.00	1,321.70	59%
208	FSA Claims Expense	4.50	19.02	0.00	0.00	-19.02	0%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
30 STREET LIGHTING DEPARTMENT							
210	Insurance - Dental	15.49	94.41	137.00	137.00	42.59	69%
215	Insurance - Vision	1.22	8.83	21.00	21.00	12.17	42%
225	Retirement - PERS Expense	139.83	1,453.50	2,311.00	2,311.00	857.50	63%
230	457 ER Contribution Benefit	3.97	246.37	400.00	400.00	153.63	62%
305	Operations & Maintenance	4.63	59.53	1,500.00	1,500.00	1,440.47	4%
310	Phone & Fax Expense	0.00	29.43	500.00	500.00	470.57	6%
315	Postage, Shipping & Freight	0.00	10.60	100.00	100.00	89.40	11%
319	Legal: P.R.A.s - Professional Svcs	0.00	0.00	150.00	150.00	150.00	0%
320	Printing & Reproduction	0.00	0.00	150.00	150.00	150.00	0%
321	IT Services - Professional Svcs	94.36	829.22	1,365.00	1,365.00	535.78	61%
323	Auditor - Professional Svcs	45.00	435.00	800.00	800.00	365.00	54%
325	Accounting - Professional Svcs	2.97	948.52	800.00	800.00	-148.52	119%
326	Engineering - Professional Svcs	0.00	808.00	5,000.00	92,890.00	92,082.00	1%
327	Legal: General - Professional Svcs	117.43	915.01	3,000.00	3,000.00	2,084.99	31%
328	Insurance - Prop & Liability	0.00	2,712.77	2,500.00	2,500.00	-212.77	109%
329	New Hire Screening	0.00	0.00	100.00	100.00	100.00	0%
330	Contract Labor	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
331	Legal: SMEA - Professional Svcs	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
333	Legal: HR - Professional Svcs	0.00	183.84	1,500.00	1,500.00	1,316.16	12%
334	Maintenance Agreements	0.00	267.58	1,760.00	1,760.00	1,492.42	15%
335	Meals	0.00	0.00	150.00	150.00	150.00	0%
340	Meetings and Conferences	0.00	0.00	350.00	350.00	350.00	0%
341	Space Rental	6.00	62.25	150.00	150.00	87.75	42%
345	Mileage Expense Reimbursement	0.00	0.00	150.00	150.00	150.00	0%
348	Safety Equipment and Supplies	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
350	Repairs & Maint - Computers	0.00	0.00	150.00	150.00	150.00	0%
351	Repairs & Maint - Equip	0.00	2,037.21	5,000.00	5,000.00	2,962.79	41%
352	Repairs & Maint - Structures	0.00	0.00	500.00	500.00	500.00	0%
353	Repairs & Maint - Infrastructure	0.00	9,514.56	18,000.00	18,000.00	8,485.44	53%
354	Repairs & Maint - Vehicles	0.00	0.00	500.00	500.00	500.00	0%
375	Internet Expenses	75.32	692.27	700.00	700.00	7.73	99%
376	Web Page - Upgrade/Maint	0.00	174.33	150.00	150.00	-24.33	116%
381	Utilities - Electric	1,462.96	12,863.65	20,000.00	20,000.00	7,136.35	64%
384	Utilities - Water/Sewer	178.36	3,394.29	7,500.00	7,500.00	4,105.71	45%
385	Dues and Subscriptions	0.00	281.73	800.00	800.00	518.27	35%
386	Education and Training	0.00	15.20	2,000.00	2,000.00	1,984.80	1%
393	Advertising and Public Notices	0.00	18.16	500.00	500.00	481.84	4%
394	LAFCO Allocations	0.00	2,053.86	2,000.00	2,000.00	-53.86	103%
395	Community Outreach	0.00	0.00	150.00	150.00	150.00	0%
410	Office Supplies	0.00	34.92	500.00	500.00	465.08	7%
465	Cell phones, Radios and Pagers	0.00	137.26	250.00	250.00	112.74	55%
475	Computer Supplies & Upgrades	2.22	24.89	0.00	0.00	-24.89	0%
485	Fuel Expense	0.00	0.00	200.00	200.00	200.00	0%
490	Small Tools & Equipment	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
495	Uniform Expense	0.00	0.00	100.00	100.00	100.00	0%
500	Capital Outlay	0.00	0.00	50,000.00	50,000.00	50,000.00	0%
715	Licenses, Permits and Fees	0.00	0.00	200.00	200.00	200.00	0%
925	Bank Fees	0.00	0.00	25.00	25.00	25.00	0%
940	Bank Service Charges	0.00	0.00	50.00	50.00	50.00	0%
949	Lease agreements	110.00	990.00	2,500.00	2,500.00	1,510.00	40%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
30 STREET LIGHTING DEPARTMENT							
990	Retirement/Health Ins Liability	0.00	126.63	700.00	700.00	573.37	18%
	Account Total:	3,719.90	55,150.90	170,302.00	258,192.00	203,041.10	21%
	Account Group Total:	3,719.90	55,150.90	170,302.00	258,192.00	203,041.10	21%
	Fund Total:	3,719.90	55,150.90	170,302.00	258,192.00	203,041.10	21%
40 WASTEWATER DEPARTMENT							
64000 Sanitary							
64000	Sanitary						
105	Salaries and Wages	15,378.28	132,666.35	290,000.00	290,000.00	157,333.65	46%
111	BOD Stipend	0.00	1,476.00	1,632.00	1,632.00	156.00	90%
120	Workers' Compensation	0.00	9,395.33	15,000.00	15,000.00	5,604.67	63%
121	Physicals	0.00	120.00	150.00	150.00	30.00	80%
135	Payroll Tax - FICA/SS	0.00	73.59	1,151.00	1,151.00	1,077.41	6%
140	Payroll Tax - Medicare	220.72	1,891.47	4,898.00	4,898.00	3,006.53	39%
150	Payroll Tax - SDI	0.00	0.00	235.00	235.00	235.00	0%
155	Payroll Tax - SUI	68.57	682.65	1,354.00	1,354.00	671.35	50%
160	Payroll Tax - ETT	1.90	18.92	335.00	335.00	316.08	6%
205	Insurance - Health	2,679.13	22,677.10	65,111.00	65,111.00	42,433.90	35%
208	FSA Claims Expense	42.00	185.02	0.00	0.00	-185.02	0%
210	Insurance - Dental	226.64	1,254.81	2,843.00	2,843.00	1,588.19	44%
215	Insurance - Vision	22.83	134.98	365.00	365.00	230.02	37%
225	Retirement - PERS Expense	1,597.06	15,557.17	31,762.00	31,762.00	16,204.83	49%
230	457 ER Contribution Benefit	74.81	2,583.88	2,090.00	2,090.00	-493.88	124%
305	Operations & Maintenance	561.37	2,280.17	10,000.00	10,000.00	7,719.83	23%
310	Phone & Fax Expense	0.00	312.30	1,200.00	1,200.00	887.70	26%
315	Postage, Shipping & Freight	0.00	109.57	400.00	400.00	290.43	27%
319	Legal: P.R.A.s - Professional Svcs	0.00	171.00	1,000.00	1,000.00	829.00	17%
320	Printing & Reproduction	0.00	0.00	500.00	500.00	500.00	0%
321	IT Services - Professional Svcs	894.83	7,898.17	14,700.00	14,700.00	6,801.83	54%
323	Auditor - Professional Svcs	420.00	4,060.00	5,000.00	5,000.00	940.00	81%
325	Accounting - Professional Svcs	27.72	8,847.13	5,000.00	5,000.00	-3,847.13	177%
326	Engineering - Professional Svcs	7,306.50	91,408.24	20,000.00	20,000.00	-71,408.24	457%
327	Legal: General - Professional Svcs	3,201.58	24,117.38	20,000.00	20,000.00	-4,117.38	121%
328	Insurance - Prop & Liability	0.00	23,621.87	27,000.00	27,000.00	3,378.13	87%
329	New Hire Screening	0.00	0.00	100.00	100.00	100.00	0%
330	Contract Labor	375.00	625.00	5,000.00	5,000.00	4,375.00	13%
331	Legal: SMEA - Professional Svcs	0.00	216.12	3,500.00	3,500.00	3,283.88	6%
333	Legal: HR - Professional Svcs	0.00	2,818.43	5,000.00	5,000.00	2,181.57	56%
334	Maintenance Agreements	0.00	6,849.96	7,500.00	7,500.00	650.04	91%
335	Meals	0.00	0.00	150.00	150.00	150.00	0%
340	Meetings and Conferences	0.00	0.00	500.00	500.00	500.00	0%
341	Space Rental	56.00	589.00	1,500.00	1,500.00	911.00	39%
345	Mileage Expense Reimbursement	0.00	272.06	500.00	500.00	227.94	54%
348	Safety Equipment and Supplies	0.00	1,680.41	2,000.00	2,000.00	319.59	84%
349	Repairs & Maint - Mission Gardens	0.00	4,615.53	10,000.00	10,000.00	5,384.47	46%
350	Repairs & Maint - Computers	0.00	0.00	1,600.00	1,600.00	1,600.00	0%
351	Repairs & Maint - Equip	8,709.46	31,076.89	5,000.00	5,000.00	-26,076.89	622%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT							
352	Repairs & Maint - Structures	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
353	Repairs & Maint - Infrastructure	0.00	5,447.74	10,000.00	10,000.00	4,552.26	54%
354	Repairs & Maint - Vehicles	2,615.82	4,372.37	5,000.00	5,000.00	627.63	87%
355	Testing & Supplies (WWTP)	5,530.80	14,713.67	45,000.00	45,000.00	30,286.33	33%
361	Contract Operations	5,860.00	67,463.11	80,000.00	80,000.00	12,536.89	84%
374	CSD Utilities - Billing Services	0.00	2,736.99	4,250.00	4,250.00	1,513.01	64%
375	Internet Expenses	1,195.79	9,372.88	12,000.00	12,000.00	2,627.12	78%
376	Web Page - Upgrade/Maint	0.00	1,879.12	1,500.00	1,500.00	-379.12	125%
379	Utilities - Electric Mission	119.96	956.39	1,500.00	1,500.00	543.61	64%
380	Utilities - Alarm Service	0.00	440.00	850.00	850.00	410.00	52%
381	Utilities - Electric	9,028.15	86,962.13	125,000.00	125,000.00	38,037.87	70%
382	Utilities - Propane	71.89	393.17	150.00	150.00	-243.17	262%
383	Utilities - Trash	59.65	538.65	1,000.00	1,000.00	461.35	54%
384	Utilities - Water/Sewer	93.00	812.01	3,500.00	3,500.00	2,687.99	23%
385	Dues and Subscriptions	0.00	3,178.48	5,000.00	5,000.00	1,821.52	64%
386	Education and Training	0.00	721.79	2,500.00	2,500.00	1,778.21	29%
393	Advertising and Public Notices	0.00	169.51	1,000.00	1,000.00	830.49	17%
394	LAFCO Allocations	0.00	2,053.86	2,500.00	2,500.00	446.14	82%
395	Community Outreach	0.00	254.60	1,000.00	1,000.00	745.40	25%
396	Utilities - SoCal Gas	18.12	170.09	500.00	500.00	329.91	34%
410	Office Supplies	0.00	343.90	2,000.00	2,000.00	1,656.10	17%
432	Utility Rate Design Study	0.00	0.00	20,000.00	20,000.00	20,000.00	0%
459	SCADA - Maintenance Fees	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
465	Cell phones, Radios and Pagers	0.00	1,269.33	2,400.00	2,400.00	1,130.67	53%
475	Computer Supplies & Upgrades	43.29	1,021.75	1,000.00	1,000.00	-21.75	102%
485	Fuel Expense	1,320.78	6,690.66	6,000.00	6,000.00	-690.66	112%
490	Small Tools & Equipment	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
495	Uniform Expense	0.00	79.36	1,500.00	1,500.00	1,420.64	5%
500	Capital Outlay	0.00	0.00	0.00	48,000.00	48,000.00	0%
545	Sewer System Mgmt Plan (SSMP)	0.00	24,950.00	15,000.00	25,000.00	50.00	100%
546	Master Plans	0.00	10,643.75	65,000.00	65,000.00	54,356.25	16%
560	Sewer Line Repairs	0.00	0.00	50,000.00	50,000.00	50,000.00	0%
580	Mission Gardens Lift Station	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
582	WWTP Plant Maintenance	125.13	96,243.74	60,000.00	132,745.00	36,501.26	73%
583	WWTF Drying Pond Maintenance	0.00	35,758.41	25,000.00	25,000.00	-10,758.41	143%
584	WWTP Perc Ponds	0.00	14,325.00	0.00	0.00	-14,325.00	0%
585	Sludge Removal Project	0.00	17,550.00	25,000.00	384,719.20	367,169.20	5%
587	WWTF Final Design/Construction	8,109.54	327,440.05	150,000.00	205,507.10	-121,932.95	159%
588	WWTF Construction	0.00	6,816.00	0.00	0.00	-6,816.00	0%
651	Regulatory Compliance	3,107.50	38,663.77	80,000.00	80,000.00	41,336.23	48%
705	Waste Discharge Fees/Permits	0.00	37,752.50	45,000.00	114,300.00	76,547.50	33%
715	Licenses, Permits and Fees	0.00	1,601.50	6,000.00	6,000.00	4,398.50	27%
805	Refundable Water/Sewer/Hydrant	0.00	0.00	100.00	100.00	100.00	0%
908	Cash Over/Cash Short	0.00	-0.94	100.00	100.00	100.94	-1%
925	Bank Fees	1.00	138.00	100.00	100.00	-38.00	138%
940	Bank Service Charges	0.00	0.00	100.00	100.00	100.00	0%
949	Lease agreements	990.00	8,910.00	18,000.00	18,000.00	9,090.00	50%
950	WWTF Exp MBR	0.00	0.00	500,000.00	500,000.00	500,000.00	0%
960	Property Tax Expense	0.00	0.00	150.00	150.00	150.00	0%
963	Collection System Projects	0.00	21,586.75	100,000.00	129,300.00	107,713.25	17%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT							
964	Septic to Sewer Project	0.00	0.00	20,000.00	20,000.00	20,000.00	0%
970	WWTF Long Term Maintenance	0.00	0.00	100,000.00	100,000.00	100,000.00	0%
971	Loan Principal Payment	0.00	0.00	150,000.00	150,000.00	150,000.00	0%
972	Loan Interest Payment	0.00	0.00	150,000.00	150,000.00	150,000.00	0%
990	Retirement/Health Ins Liability	0.00	11,889.38	40,000.00	40,000.00	28,110.62	30%
	Account Total:	80,154.82	1,266,595.97	2,515,776.00	3,160,347.30	1,893,751.33	40%
	Account Group Total:	80,154.82	1,266,595.97	2,515,776.00	3,160,347.30	1,893,751.33	40%
	Fund Total:	80,154.82	1,266,595.97	2,515,776.00	3,160,347.30	1,893,751.33	40%
50 WATER DEPARTMENT							
65000 Water							
65000	Water						
105	Salaries and Wages	21,045.78	189,982.61	221,238.00	221,238.00	31,255.39	86%
111	BOD Stipend	0.00	1,467.00	2,064.00	2,064.00	597.00	71%
120	Workers' Compensation	0.00	5,948.83	8,500.00	8,500.00	2,551.17	70%
121	Physicals	0.00	120.00	150.00	150.00	30.00	80%
135	Payroll Tax - FICA/SS	0.00	73.23	1,179.00	1,179.00	1,105.77	6%
140	Payroll Tax - Medicare	302.91	2,690.42	4,302.00	4,302.00	1,611.58	63%
150	Payroll Tax - SDI	0.00	0.00	250.00	250.00	250.00	0%
155	Payroll Tax - SUI	68.57	891.55	1,206.00	1,206.00	314.45	74%
160	Payroll Tax - ETT	1.90	24.73	237.00	237.00	212.27	10%
205	Insurance - Health	4,165.80	36,459.52	25,208.00	25,208.00	-11,251.52	145%
208	FSA Claims Expense	60.00	203.53	0.00	0.00	-203.53	0%
210	Insurance - Dental	271.06	1,629.76	881.00	881.00	-748.76	185%
215	Insurance - Vision	29.17	189.73	152.00	152.00	-37.73	125%
225	Retirement - PERS Expense	2,016.21	19,521.39	24,168.00	24,168.00	4,646.61	81%
230	457 ER Contribution Benefit	107.62	2,902.77	2,104.00	2,104.00	-798.77	138%
305	Operations & Maintenance	560.39	3,373.50	8,000.00	8,000.00	4,626.50	42%
310	Phone & Fax Expense	0.00	312.29	1,200.00	1,200.00	887.71	26%
315	Postage, Shipping & Freight	0.00	219.56	425.00	425.00	205.44	52%
319	Legal: P.R.A.s - Professional Svcs	58.50	134.50	500.00	500.00	365.50	27%
320	Printing & Reproduction	0.00	0.00	500.00	500.00	500.00	0%
321	IT Services - Professional Svcs	1,323.48	11,193.98	14,000.00	14,000.00	2,806.02	80%
323	Auditor - Professional Svcs	600.00	5,800.00	4,300.00	4,300.00	-1,500.00	135%
324	GSA-GSP - Professional Svcs	0.00	0.00	25,000.00	25,000.00	25,000.00	0%
325	Accounting - Professional Svcs	39.60	12,571.26	4,500.00	4,500.00	-8,071.26	279%
326	Engineering - Professional Svcs	2,192.75	44,630.69	35,000.00	35,000.00	-9,630.69	128%
327	Legal: General - Professional Svcs	947.20	11,679.35	25,000.00	25,000.00	13,320.65	47%
328	Insurance - Prop & Liability	0.00	34,472.93	26,000.00	26,000.00	-8,472.93	133%
329	New Hire Screening	0.00	0.00	100.00	100.00	100.00	0%
330	Contract Labor	375.00	625.00	5,000.00	5,000.00	4,375.00	13%
331	Legal: SMEA - Professional Svcs	0.00	216.12	3,500.00	3,500.00	3,283.88	6%
332	Legal: Steinbeck & Water -	3,134.14	82,937.07	25,000.00	25,000.00	-57,937.07	332%
333	Legal: HR - Professional Svcs	0.00	2,790.88	8,000.00	8,000.00	5,209.12	35%
334	Maintenance Agreements	0.00	7,856.99	6,500.00	6,500.00	-1,356.99	121%
335	Meals	0.00	0.00	100.00	100.00	100.00	0%
340	Meetings and Conferences	0.00	0.00	1,000.00	1,000.00	1,000.00	0%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
50 WATER DEPARTMENT							
341	Space Rental	80.00	814.00	1,500.00	1,500.00	686.00	54%
345	Mileage Expense Reimbursement	0.00	98.45	250.00	250.00	151.55	39%
348	Safety Equipment and Supplies	0.00	1,680.44	1,500.00	1,500.00	-180.44	112%
350	Repairs & Maint - Computers	0.00	76.11	1,500.00	1,500.00	1,423.89	5%
351	Repairs & Maint - Equip	858.20	13,005.12	5,000.00	5,000.00	-8,005.12	260%
352	Repairs & Maint - Structures	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
353	Repairs & Maint - Infrastructure	11,091.57	30,292.13	50,000.00	50,000.00	19,707.87	61%
354	Repairs & Maint - Vehicles	2,615.83	4,408.41	4,500.00	4,500.00	91.59	98%
356	Testing & Supplies - Well #3	178.00	1,204.97	3,500.00	3,500.00	2,295.03	34%
357	Testing & Supplies - Well #4	55.50	3,268.00	3,500.00	3,500.00	232.00	93%
358	Testing & Supplies - SLT Well	96.50	2,651.47	5,000.00	5,000.00	2,348.53	53%
359	Testing & Supplies - Other	1,096.00	7,081.22	6,000.00	6,000.00	-1,081.22	118%
361	Contract Operations	3,545.00	37,487.88	80,000.00	80,000.00	42,512.12	47%
362	Cross-Connection Control Svcs.	299.15	1,721.65	1,500.00	1,500.00	-221.65	115%
374	CSD Utilities - Billing Services	0.00	2,737.08	4,000.00	4,000.00	1,262.92	68%
375	Internet Expenses	3,267.39	21,115.68	14,000.00	14,000.00	-7,115.68	151%
376	Web Page - Upgrade/Maint	0.00	2,450.46	1,500.00	1,500.00	-950.46	163%
380	Utilities - Alarm Service	0.00	440.00	1,000.00	1,000.00	560.00	44%
381	Utilities - Electric	5,081.68	58,529.67	75,000.00	75,000.00	16,470.33	78%
382	Utilities - Propane	0.00	592.83	1,000.00	1,000.00	407.17	59%
383	Utilities - Trash	59.66	538.73	600.00	600.00	61.27	90%
384	Utilities - Water/Sewer	217.44	1,926.22	2,000.00	2,000.00	73.78	96%
385	Dues and Subscriptions	0.00	4,019.40	6,500.00	6,500.00	2,480.60	62%
386	Education and Training	0.00	644.38	5,000.00	5,000.00	4,355.62	13%
393	Advertising and Public Notices	0.00	242.15	1,000.00	1,000.00	757.85	24%
394	LAFCO Allocations	0.00	2,053.86	1,800.00	1,800.00	-253.86	114%
395	Community Outreach	0.00	102.60	1,200.00	1,200.00	1,097.40	9%
396	Utilities - SoCal Gas	45.59	915.94	1,000.00	1,000.00	84.06	92%
405	Software	0.00	7,022.20	0.00	0.00	-7,022.20	0%
410	Office Supplies	0.00	348.12	1,000.00	1,000.00	651.88	35%
465	Cell phones, Radios and Pagers	0.00	1,268.92	2,250.00	2,250.00	981.08	56%
475	Computer Supplies & Upgrades	44.40	1,113.62	2,500.00	2,500.00	1,386.38	45%
481	Chemicals- Well #3	0.00	2,554.28	4,000.00	4,000.00	1,445.72	64%
482	Chemicals- Well #4	0.00	2,672.44	5,000.00	5,000.00	2,327.56	53%
483	Chemicals- SLT Well	0.00	825.33	3,000.00	3,000.00	2,174.67	28%
485	Fuel Expense	225.13	1,839.33	5,000.00	5,000.00	3,160.67	37%
490	Small Tools & Equipment	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
495	Uniform Expense	0.00	79.36	1,500.00	1,500.00	1,420.64	5%
516	Water Projects Well 3	0.00	12,240.39	0.00	0.00	-12,240.39	0%
517	Water Projects Well 4	0.00	6,272.50	0.00	0.00	-6,272.50	0%
518	Water Projects SLT Well	0.00	6,096.09	0.00	0.00	-6,096.09	0%
520	Water Main Valves Replacement	0.00	0.00	25,000.00	25,000.00	25,000.00	0%
525	Water Meter Replacement	0.00	11,949.39	20,000.00	20,000.00	8,050.61	60%
535	Water Lines Repairs	130,017.63	139,177.63	0.00	0.00	-139,177.63	0%
546	Master Plans	0.00	4,292.00	65,000.00	65,000.00	60,708.00	7%
587	WWTF Final Design/Construction	0.00	0.00	0.00	142,797.90	142,797.90	0%
605	USDA Loan Payment	0.00	0.00	20,000.00	20,000.00	20,000.00	0%
651	Regulatory Compliance	742.50	11,952.44	60,000.00	60,000.00	48,047.56	20%
705	Waste Discharge Fees/Permits	0.00	3,373.32	0.00	0.00	-3,373.32	0%
715	Licenses, Permits and Fees	0.00	3,482.50	7,000.00	7,000.00	3,517.50	50%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
50 WATER DEPARTMENT							
805	Refundable Water/Sewer/Hydrant	0.00	0.00	100.00	100.00	100.00	0%
925	Bank Fees	0.00	135.00	100.00	100.00	-35.00	135%
930	Interest Fees	0.00	42,323.78	60,000.00	60,000.00	17,676.22	71%
940	Bank Service Charges	0.00	0.00	100.00	100.00	100.00	0%
949	Lease agreements	990.00	8,910.00	12,000.00	12,000.00	3,090.00	74%
961	SLT Tank and Booster Pump Project	0.00	351.68	0.00	228,174.00	227,822.32	0%
962	0.65 MG Tank	0.00	0.00	0.00	24,979.00	24,979.00	0%
966	Reimbursable Engineering	0.00	2,410.00	0.00	0.00	-2,410.00	0%
990	Retirement/Health Ins Liability	0.00	12,395.90	36,125.00	36,125.00	23,729.10	34%
	Account Total:	197,907.25	964,104.26	1,099,289.00	1,495,239.90	531,135.64	64%
	Account Group Total:	197,907.25	964,104.26	1,099,289.00	1,495,239.90	531,135.64	64%
	Fund Total:	197,907.25	964,104.26	1,099,289.00	1,495,239.90	531,135.64	64%
60 SOLID WASTE DEPARTMENT							
66000 SOLID WASTE							
105	Salaries and Wages	1,158.83	10,761.31	13,500.00	13,500.00	2,738.69	80%
111	BOD Stipend	0.00	59.00	144.00	144.00	85.00	41%
120	Workers' Compensation	0.00	84.69	100.00	100.00	15.31	85%
121	Physicals	0.00	0.00	50.00	50.00	50.00	0%
135	Payroll Tax - FICA/SS	0.00	2.76	55.00	55.00	52.24	5%
140	Payroll Tax - Medicare	16.59	151.98	285.00	285.00	133.02	53%
155	Payroll Tax - SUI	2.84	40.13	75.00	75.00	34.87	54%
160	Payroll Tax - ETT	0.07	1.03	21.00	21.00	19.97	5%
205	Insurance - Health	200.86	1,806.68	2,954.00	2,954.00	1,147.32	61%
208	FSA Claims Expense	3.00	17.02	0.00	0.00	-17.02	0%
210	Insurance - Dental	14.96	89.71	125.00	125.00	35.29	72%
215	Insurance - Vision	1.10	7.78	20.00	20.00	12.22	39%
225	Retirement - PERS Expense	134.97	1,407.33	2,144.00	2,144.00	736.67	66%
230	457 ER Contribution Benefit	3.60	243.51	400.00	400.00	156.49	61%
305	Operations & Maintenance	4.63	54.98	1,500.00	1,500.00	1,445.02	4%
310	Phone & Fax Expense	0.00	29.43	500.00	500.00	470.57	6%
315	Postage, Shipping & Freight	0.00	7.08	75.00	75.00	67.92	9%
319	Legal: P.R.A.s - Professional Svcs	0.00	0.00	50.00	50.00	50.00	0%
320	Printing & Reproduction	0.00	0.00	50.00	50.00	50.00	0%
321	IT Services - Professional Svcs	63.78	556.02	1,500.00	1,500.00	943.98	37%
323	Auditor - Professional Svcs	30.00	290.00	800.00	800.00	510.00	36%
325	Accounting - Professional Svcs	1.98	638.19	500.00	500.00	-138.19	128%
327	Legal: General - Professional Svcs	1,047.78	1,746.29	4,000.00	4,000.00	2,253.71	44%
328	Insurance - Prop & Liability	0.00	1,808.51	2,500.00	2,500.00	691.49	72%
329	New Hire Screening	0.00	0.00	50.00	50.00	50.00	0%
331	Legal: SMEA - Professional Svcs	0.00	0.00	500.00	500.00	500.00	0%
333	Legal: HR - Professional Svcs	0.00	156.24	500.00	500.00	343.76	31%
334	Maintenance Agreements	0.00	183.65	1,600.00	1,600.00	1,416.35	11%
341	Space Rental	4.00	43.50	150.00	150.00	106.50	29%
345	Mileage Expense Reimbursement	0.00	0.00	50.00	50.00	50.00	0%
348	Safety Equipment and Supplies	0.00	0.00	500.00	500.00	500.00	0%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
60 SOLID WASTE DEPARTMENT							
350	Repairs & Maint - Computers	0.00	0.00	200.00	200.00	200.00	0%
351	Repairs & Maint - Equip	0.00	7,697.24	250.00	250.00	-7,447.24	3079%
352	Repairs & Maint - Structures	0.00	0.00	100.00	100.00	100.00	0%
353	Repairs & Maint - Infrastructure	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
354	Repairs & Maint - Vehicles	0.00	0.00	150.00	150.00	150.00	0%
375	Internet Expenses	75.33	691.40	600.00	600.00	-91.40	115%
376	Web Page - Upgrade/Maint	0.00	158.22	150.00	150.00	-8.22	105%
385	Dues and Subscriptions	0.00	187.82	550.00	550.00	362.18	34%
386	Education and Training	0.00	15.20	200.00	200.00	184.80	8%
393	Advertising and Public Notices	0.00	127.95	150.00	150.00	22.05	85%
394	LAFCO Allocations	0.00	2,053.85	1,800.00	1,800.00	-253.85	114%
395	Community Outreach	0.00	335.60	250.00	250.00	-85.60	134%
410	Office Supplies	0.00	30.41	50.00	50.00	19.59	61%
465	Cell phones, Radios and Pagers	0.00	137.38	275.00	275.00	137.62	50%
475	Computer Supplies & Upgrades	2.22	17.34	150.00	150.00	132.66	12%
485	Fuel Expense	0.00	0.00	100.00	100.00	100.00	0%
490	Small Tools & Equipment	0.00	0.00	100.00	100.00	100.00	0%
495	Uniform Expense	0.00	0.00	150.00	150.00	150.00	0%
940	Bank Service Charges	0.00	0.00	25.00	25.00	25.00	0%
949	Lease agreements	110.00	990.00	1,325.00	1,325.00	335.00	75%
990	Retirement/Health Ins Liability	0.00	84.42	650.00	650.00	565.58	13%
	Account Total:	2,876.54	32,713.65	43,923.00	43,923.00	11,209.35	74%
	Account Group Total:	2,876.54	32,713.65	43,923.00	43,923.00	11,209.35	74%
	Fund Total:	2,876.54	32,713.65	43,923.00	43,923.00	11,209.35	74%
	Grand Total:	362,799.00	2,860,271.79	4,571,417.00	5,699,829.20	2,839,557.41	50%

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Cash Report
For the Accounting Period: 3/26

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
20 FIRE PROTECTION DEPARTMENT						
10205 OPERATING CASH - 5 STAR	241,586.43	26,075.89	3.66	0.00	70,687.19	196,978.79
10215 OP CASH MMKT - 5 STAR	254,633.11	864.21	0.00	0.00	0.00	255,497.32
10255 PAYROLL - 5 STAR	6,330.39	0.00	28,755.52	0.00	28,755.52	6,330.39
10345 OPERATIONAL RESERVE - 5	108,987.61	359.61	0.00	0.00	0.00	109,347.22
10355 CAPITAL RESERVE - 5 STAR	248,975.44	794.55	0.00	0.00	0.00	249,769.99
Total Fund	860,512.98	28,094.26	28,759.18		99,442.71	817,923.71
30 STREET LIGHTING DEPARTMENT						
10205 OPERATING CASH - 5 STAR	225,944.76	7,325.22	0.00	0.00	2,252.44	231,017.54
10215 OP CASH MMKT - 5 STAR	262,927.40	892.36	0.00	0.00	0.00	263,819.76
10255 PAYROLL - 5 STAR	384.40	0.00	1,616.15	0.00	1,616.15	384.40
10345 OPERATIONAL RESERVE - 5	64,967.15	214.36	0.00	0.00	0.00	65,181.51
10355 CAPITAL RESERVE - 5 STAR	48,814.12	155.78	0.00	0.00	0.00	48,969.90
10459 CAMBRIDGE INV- LIGHT RESV	169,119.01	4,160.24	0.00	0.00	0.00	173,279.25
10460 CAMBRIDGE INV- LIGHT CAP	399,448.46	4,594.85	0.00	831.60	0.00	403,211.71
Total Fund	1,171,605.30	17,342.81	1,616.15	831.60	3,868.59	1,185,864.07
40 WASTEWATER DEPARTMENT						
10000 CASH DRAWER	250.00	0.00	0.00	0.00	0.00	250.00
10205 OPERATING CASH - 5 STAR	423,064.15	134,009.96	331.67	240.57	57,082.19	500,083.02
10215 OP CASH MMKT - 5 STAR	922,934.11	3,132.37	0.00	0.00	0.00	926,066.48
10255 PAYROLL - 5 STAR	3,176.45	0.00	20,269.94	0.00	20,269.94	3,176.45
10265 LONG TERM MAINT. - 5 STAR	10,950.87	36.13	0.00	0.00	0.00	10,987.00
10345 OPERATIONAL RESERVE - 5	354,979.80	1,171.27	0.00	0.00	0.00	356,151.07
10355 CAPITAL RESERVE - 5 STAR	335,806.62	1,071.65	0.00	0.00	0.00	336,878.27
10451 CALTRUST	738,664.70	2,357.34	0.00	0.00	0.00	741,022.04
10457 CAMBRIDGE INV- WW CAPITAL	346,843.14	17.09	0.00	697.88	0.00	346,162.35
10458 CAMBRIDGE INV- WW LT MAINT	971,901.60	2,122.68	0.00	6,869.49	0.00	967,154.79
Total Fund	4,108,571.44	143,918.49	20,601.61	7,807.94	77,352.13	4,187,931.47
50 WATER DEPARTMENT						
10000 CASH DRAWER	250.00	0.00	0.00	0.00	0.00	250.00
10150 Cash in SLO County	19,987.35	0.00	0.00	0.00	0.00	19,987.35
10205 OPERATING CASH - 5 STAR	357,357.12	79,940.05	136,754.31	154.26	54,105.72	519,791.50
10215 OP CASH MMKT - 5 STAR	150,027.24	-110.46	0.00	0.00	182,572.62	-32,655.84
10255 PAYROLL - 5 STAR	3,303.71	0.00	28,009.02	0.00	28,009.02	3,303.71
10345 OPERATIONAL RESERVE - 5	95,449.59	314.94	0.00	0.00	0.00	95,764.53
10355 CAPITAL RESERVE - 5 STAR	18,811.83	206.26	45,820.62	0.00	0.00	64,838.71
10405 USDA RESERVE - 5 STAR	74,676.78	246.39	0.00	0.00	0.00	74,923.17
10456 CAMBRIDGE INV- W CAPITAL	169,119.01	4,160.24	0.00	0.00	0.00	173,279.25
Total Fund	888,982.63	84,757.42	210,583.95	154.26	264,687.36	919,482.38
60 SOLID WASTE DEPARTMENT						
10205 OPERATING CASH - 5 STAR	49,714.07	4,765.93	0.00	0.00	2,873.54	51,606.46
10215 OP CASH MMKT - 5 STAR	46,889.38	159.14	0.00	0.00	0.00	47,048.52
10255 PAYROLL - 5 STAR	188.96	0.00	1,533.82	0.00	1,533.82	188.96
10345 OPERATIONAL RESERVE - 5	77,660.19	256.24	0.00	0.00	0.00	77,916.43
10355 CAPITAL RESERVE - 5 STAR	24,487.77	78.15	0.00	0.00	0.00	24,565.92
Total Fund	198,940.37	5,259.46	1,533.82		4,407.36	201,326.29

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
71 PAYROLL CLEARING FUND						
10255 PAYROLL - 5 STAR	0.00	0.00	80,184.45	80,153.91	0.00	30.54
73 CLAIMS CLEARING FUND						
10200 *OPERATING CASH - PREMIER	53.17	0.00	0.00	0.00	0.00	53.17
10205 OPERATING CASH - 5 STAR	195,023.80	0.00	106,478.99	10,461.89	0.00	291,040.90
Total Fund	195,076.97		106,478.99	10,461.89		291,094.07
Totals	7,423,689.69	279,372.44	449,758.15	99,409.60	449,758.15	7,603,652.53

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

SAN MIGUEL CSD Investment Portfolio Report - MONTHLY

3/31/2026



	SECURITY	TYPE	PRICE	COUPON	AMOUNT	YIELDS AVG YIELD	ANNUAL CASH FLOW	MATURITY DATE	FDIC CERT #	SETTLE DATE	MARKET VALUE AS OF REPORT	PORTFOLIO %
Lighting - Capital	Fidelity Govt MMKT	CASH	\$ 1.00	3.37%	\$ 11,386.47	3.36%	\$ 383.72				\$ 11,386.47	0.6%
	Insured Bank MMKT	CASH	\$ 1.00	0.05%	\$ 4,562.90	0.05%	\$ 2.28				\$ 4,562.39	0.2%
	JP Morgan Chase NA	CD	\$ 99.77	4.25%	\$ 185,000.00	4.30%	\$ 7,862.50	5/20/2030	N/A	5/20/2025	\$ 184,742.85	9.0%
	BMW Bank NA	CD	\$ 100.00	4.60%	\$ 200,000.00	4.60%	\$ 9,200.00	3/10/2028	35141	3/10/2028	\$ 202,520.00	9.7%
	total:										\$ 403,211.71	
Lighting - Reserve	Fidelity Govt MMKT	CASH	\$ 1.00	3.37%	\$ 4,244.96	3.36%	\$ 143.06				\$ 4,244.96	0.2%
	Insured Bank MMKT	CASH	\$ 1.00	0.02%	\$ 3,506.29	0.05%	\$ 1.75				\$ 3,506.29	0.2%
	Morgan Stanley Bank NA	CD	\$ 100.00	4.25%	\$ 165,000.00	4.25%	\$ 7,012.50	3/27/2030	N/A	3/27/2025	\$ 165,528.00	8.0%
	total:										\$ 173,279.25	
Wastewater- LT Mnt	Fidelity Govt MMKT	CASH	\$ 1.00	3.37%	\$ 1,307.92	3.41%	\$ 44.08				\$ 1,307.92	0.1%
	Insured Bank MMKT	CASH	\$ 1.00	0.05%	\$ 2,119.94	0.05%	\$ 1.06				\$ 2,119.94	0.1%
	State Bank of India NY	CD	\$ 100.00	3.75%	\$ 114,000.00	3.75%	\$ 4,275.00	9/30/2030	33682	9/26/2025	\$ 112,756.26	5.5%
	FNMA	AGCY	\$ 99.55	4.375%	\$ 205,000.00	4.48%	\$ 8,968.75	8/6/2029	N/A	8/6/2024	\$ 205,045.10	9.9%
	AMEX Bank	CD	\$ 100.00	4.10%	\$ 224,000.00	4.10%	\$ 9,184.00	4/30/2030	N/A	4/30/2025	\$ 224,842.32	10.9%
	GOOGLE (AA2/AA+)	CORP	\$ 100.44	4.10%	\$ 200,000.00	4.00%	\$ 8,200.00	2/15/2031	N/A	2/13/2026	\$ 198,610.00	9.7%
	JP Mogan Chase Bank	CD	\$ 100.00	4.00%	\$ 225,000.00	4.00%	\$ 9,000.00	2/20/2031	628	2/20/2026	\$ 222,491.25	10.9%
	total:										\$ 967,172.79	
Wastewater - Capital	Fidelity Govt MMKT	CASH	\$ 1.00	3.37%	\$ 5,943.24	3.36%	\$ 200.29				\$ 5,943.24	0.3%
	Insured Bank MMKT	CASH	\$ 1.00	0.05%	\$ 2,491.29	0.05%	\$ 1.25				\$ 2,491.29	0.1%
	FHLMC	AGCY	\$ 99.77	4.25%	\$ 230,000.00	4.30%	\$ 9,775.00	5/20/2030	N/A	5/20/2025	\$ 229,680.30	11.1%
	Morgan Stanley Bank NA	CD	\$ 100.00	4.60%	\$ 108,000.00	4.60%	\$ 4,968.00	6/6/2030	32292	6/6/2025	\$ 108,047.52	5.2%
	total:										\$ 346,162.35	
Water - Capital	Fidelity Govt MMKT	CASH	\$ 1.00	3.37%	\$ 4,244.96	3.36%	\$ 143.06				\$ 4,244.96	0.2%
	Insured Bank MMKT	CASH	\$ 1.00	0.05%	\$ 3,506.29	0.05%	\$ 1.75				\$ 3,506.29	0.2%
	Morgan Stanley Private Bk	CD	\$ 100.00	4.25%	\$ 165,000.00	4.25%	\$ 7,012.50	3/27/2030	N/A	3/27/2025	\$ 165,528.00	8.0%
	total:										\$ 173,279.25	
Total & Average:					\$ 2,064,314.26	4.19%	\$ 86,380.55				\$ 2,063,105.35	100%

DISCLOSURE:

Registered Representative Securities offered through Cambridge Investment Research, Inc., a broker-dealer, member FINRA/SIPC. Investment Advisor Representative Cambridge Investment Research Advisors, Inc., a Registered Investment

SMCSD STATEMENTS OF INFORMATION: As of this report date the District is in compliance with the SMCSD Investment Policy. As of this report date the District has the ability to meet it's expenditure requirements through:

9/28/2026

Kelly Dodds, General Manager SMCSD

Michelle Hido, Financial Officer SMCSD

Board of Directors Staff Report

April 23, 2026

AGENDA ITEM: 10.2

SUBJECT: Award a contract to Electricraft Inc in a fixed fee amount of \$489,040.80 for the installation of switchgear and associated equipment in per the RFP and authorize the General Manager to approve change orders in a cumulative amount not to exceed 10% (\$48,904) of the initial contract price. **(Approve by 3/5 vote)** (Pg 115-162)

SUGGESTED ACTION: 1) Authorize the General Manager to execute a contract with Electricraft Inc in a fixed fee amount of \$489,040.80 per their bid proposal received March 27th 2026.
2) Authorize the General Manager to approve change orders up to a total of 10% of the initial contract price.
3) Authorize a budget adjustment in an amount of \$537,944.88 to object 40-588 (WWTF Construction) for the FY25-26 budget.

DISCUSSION:

The Board of Directors approved the purchase of switchgear equipment in advance of the main construction at the Machado Wastewater Treatment Facility (WWTF) in order to have the equipment installed and connected to the photovoltaic solar array prior to the NEM2.0 deadline in February 2027. At the February 2026 board meeting the Board authorized the release of an RFP for the installation of the repurchased switchgear equipment and installation of a temporary overhead service from the new switchgear to the existing motor control center at the WWTF in order to meet the NEM deadline.

The District held a pre proposal meeting on 3/11/26, which 4 firms attended. As of the due date (3/27/26) two proposals had been received, Electricraft Inc. (\$489,040.80) and NVIRO Inc. (\$799,705). Both proposals were reviewed for responsiveness to the RFP by the District Engineer. NVIRO did not provide signed copies of the two addenda, as this is not material to their proposal it is recommended that this irregularity be waived and both firms be found responsive.

It is recommended that the Board approve the proposal by Electricraft Inc. as the lowest responsive bid for this project and authorize the General Manager to execute a contract with Electricraft Inc. In addition to authorizing the General Manager to execute a contract with Electricraft Inc. it is requested that the Board authorize the General Manager to approve change orders up to a total of 10% of the original contract amount.

This project is within the scope of the Construction Grant Award and staff will be requesting reimbursement for these costs through that grant.

FISCAL IMPACT:

Approval of the proposal will increase expense object 40-588 by \$537,944.88. This project is part of the Machado WWTF upgrade and expansion and is reimbursable through the construction grant for that project.

PREPARED BY: Kelly Dodds

RESOLUTION NO. 2026-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL
COMMUNITY SERVICE DISTRICT AUTHORIZING THE GENERAL MANAGER TO
EXECUTE A CONTRACT WITH ELECTRICRAFT INC INCLUDING BUDGET
ADJUSTMENT.**

WHEREAS, the San Miguel Community Services District owns and operates the Machado Wastewater Treatment Facility within the community; and

WHEREAS, the District is currently in the process of upgrading and expanding the Machado Wastewater Treatment Facility (WWTF) and the installation of a new service and switchboard is essential to that purpose, and to the connection of the proposed photovoltaic solar project at the WWTF; and

WHEREAS, the Board of Directors released a Request for Proposals for installation of the Machado WWTF Service and switchboard for which two proposals were received and reviewed. Of the proposals received, the proposal by Electricraft Inc was the lowest bid; and

WHEREAS, the proposed installation of a new service and switchboard is within the scope of the grant awarded to the District by the Clean Water State Revolving Fund and the costs for this work will be submitted for reimbursement through that grant; and

NOW, THEREFORE, BE IT RESOLVED, the Board does, hereby

1. Authorize the General Manager to execute a contract with Electricraft Inc to perform the installation of the Service and switchgear at the Machado WWTF in an amount of \$489,040.80
2. Authorize the General Manager to approve a change orders up to a total of 10% of the initial contract amount.
3. Approve a budget expense increase of \$537,944.88 to 40-588 for Fiscal Year 2025-26

Signatures on next page

On the motion of Director _____, seconded by Director _____, and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**
- VACANCY: 1**

the foregoing Resolution is hereby passed and adopted this ____ day of _____, 2026.

Kelly Dodds, General Manager

Ashley Sangster, Board President

ATTEST:

APPROVED AS TO FORM:

Tamara Parent, Board Clerk

Christina M. Pritchard, Deputy General Counsel



RE: Machado WWTF Upgrade and Expansion Service and Switchboard Bid Review

April 8, 2026

**San Miguel
Community Services
District**
Kelly Dodds
General Manager

Dear Kelly Dodds,

This letter recommends awarding construction of the Machado WWTF Upgrade and Expansion Service and Switchboard project to Electriccraft. The project was advertised for bids on February 26, 2026, and a mandatory pre-bid meeting was held on March 11, 2026. On March 27, 2026, the San Miguel Community Services District received and publicly opened bids from two bidders, summarized below.

Summary of Bids Received

BIDDER	BID TOTAL
Electriccraft	\$489,040.80
NVIRO	\$799,705.00

Electriccraft was the apparent low bidder. WSC has reviewed both bids for compliance with the bidding instructions and overall bidding requirements. The table on the next page summarizes the bid analysis and results.

Bidder’s Responsibility

WSC received and reviewed the bidder’s project references and experience in accordance with the bidding requirements. WSC finds both Electriccraft and NVIRO have project experience similar to this Work and meet the experience qualifications defined in the Contract Documents. Electriccraft lists installation of electrical switchgear, panels, and other electrical equipment for wastewater treatment facility projects in the County. NVIRO lists installation of control panels at wastewater treatment facilities. Both bidders list projects completed within the last five years.

Bidder’s Responsiveness

WSC found Electriccraft was responsive to the bid requirements as indicated in the table below. NVIRO provided all bid items except the two signed addendum; however NVIRO did acknowledge receipt of both addendum on their bid form. WSC recommends that this minor irregularity is waived and that NVIRO is also found responsive to the bid.

Summary of Bidders Analysis and Results

BID ITEMS	BIDDER	
	Electriccraft	NVIRO
Completed and signed Bid Form	X	X
Evidence of authority to do business in the state of the Project	X	X
Contractor’s license number as evidence of Bidder’s State Contractor’s License	X	X
Bid Bond, including power of attorney documenting authority of the signatory	X	X
Completed Qualification Statement and attachments	X	X
Declaration of Eligibility to Contract	X	X
List of proposed subcontractors	X Big Waco Fence, Inc MBS Land Surveys Troy Construction	X Town and Country Fencing
Declaration of Compliance with California Air Resources Board In-Use Off-Road Diesel-Fueled Fleet Regulation	X	X
Non-Collusion Declaration	X	X
Iran Contracting Act Certification	X	X
Executive Order N-6-22 Certification	X	X
Anti-Lobbying Certification	X	X
Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying	X	X
AIS and BABA Certification	X	X
Addendum #1 Receipt	X	X- only on bid form
Addendum #2 Receipt	X	X- only on bid form
Bid Deemed Responsive	Yes	Yes

Conclusion

WSC finds the bid of Electriccraft and NVIRO both responsible and responsive based upon the explanations noted above. Based on our analysis, we believe that they have the requisite qualifications, experience, and financial capability to successfully complete the project. We recommend awarding the construction of the Machado WWTF Upgrade and Expansion Service and Switchboard project to Electriccraft in the amount of \$489,040.80.

Sincerely,
Water Systems Consulting, Inc.



Heather Freed, PE
District Engineer



Transmittal

March 26, 2026

Kelly Dodds, General Manager
San Miguel Community Service District
1765 Bonita Place
San Miguel, CA 93451

Subject: Machado Wastewater Treatment Facility Service and Switchboard
Bid No. 000000000013685

Enclosed please find the following:

- | | |
|---|--|
| <input type="checkbox"/> Drawings | <input type="checkbox"/> Copies of |
| <input type="checkbox"/> Specifications | <input type="checkbox"/> Purchase Order No. |
| <input type="checkbox"/> Subcontract | <input type="checkbox"/> Change Order No. |
| <input checked="" type="checkbox"/> Bid | <input type="checkbox"/> Preliminary Lien Notice |

For:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Review | <input type="checkbox"/> Approve & Return One (1) Copy |
| <input type="checkbox"/> Information | <input type="checkbox"/> Signature |
| <input type="checkbox"/> At Your Request | <input type="checkbox"/> Action |
| <input type="checkbox"/> Other | |

Thank you,

Brian Ruggles
Project Manager

BID FORM FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1—OWNER AND BIDDER

1.01 This Bid is submitted to:

**Kelly Dodds, General Manager
San Miguel Community Service District
1765 Bonita Place
San Miguel, CA 93451**

1.02 This Bid is submitted for:

Machado Wastewater Treatment Facility Service and Switchboard

1.03 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

2.01 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security;
- B. Declaration of Eligibility to Contract;
- C. List of Proposed Subcontractors;
- D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
- E. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license prior to award of the Project;
- F. Required Bidder Qualification Statement with supporting data;
- G. Declaration of Compliance with California Air Resources Board In-Use Off-Road Diesel-Fueled Fleet Regulation;
- H. Non-Collusion Declaration;
- I. Iran Contracting Act Certification
- J. Executive Order N-6-22 Certification
- K. Anti-Lobbying Certification
- L. Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying.
- M. American Iron and Steel Certification

EJCDC® C-410, Bid Form for Construction Contract.

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and American Society of Civil Engineers. All rights reserved.

Page 1 of 6

ARTICLE 3—BASIS OF BID—LUMP SUM BID AND UNIT PRICES

3.01 Unit Price Bids

A. Bidder will perform the following Work at the indicated unit prices:

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
1	Mobilization/Demobilization (Max 5% of Item No. 2-X)	LS	1	\$23,000.00	\$23,000.00
2	Construction Survey	LS	1	\$7,736.00	\$7,736.00
3	Mitigation Measure Compliance	LS	1	\$2,576.00	\$2,576.00
4	Demolition	LS	1	\$3,411.00	\$3,411.00
5	28' Chain Link Double Wide Swing Gate	EA	1	\$5,141.00	\$5,141.00
6	Chain Link Fencing	LF	140	\$100.17	\$14,023.80
7	Electrical and Controls	LS	1	\$433,153.00	\$433,153.00
Total of All Unit Price Bid Items (Base Bid)					\$489,040.80

B. Bidder acknowledges that:

1. each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
2. estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

3.02 Total Bid Price (Lump Sum and Unit Prices)

Total Bid Price (Total of all Lump Sum and Unit Price Bids)	\$ 489,040.80
--	----------------------

ARTICLE 4—NOT USED

ARTICLE 5—NOT USED

ARTICLE 6—TIME OF COMPLETION

6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

7.01 Bid Acceptance Period

A. This Bid will remain subject to acceptance for 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

7.02 *Instructions to Bidders*

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

7.03 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
Addendum 1	March 18, 2026
Addendum 2	March 24, 2026

ARTICLE 8—BIDDER’S REPRESENTATIONS AND CERTIFICATIONS

8.01 *Bidder’s Representations*

- A. In submitting this Bid, Bidder represents the following:
 1. Bidder has examined and carefully studied the Bidding Documents, including Addenda and has familiarized itself with the Project site to the extent necessary in its professional judgment.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder’s (Contractor’s) safety precautions and programs.

7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

8.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
 - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.
5. Bidder can meet the Bonding and Insurance requirements as required by the Standard General Conditions and Supplementary Conditions of the Construction Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

Electriccraft, Inc.

(typed or printed name of organization)

By:



(individual's signature)

Name: Jon W. Treder (Wes)

(typed or printed)

Title: President/CEO

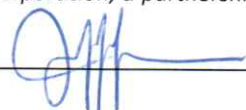
(typed or printed)

Date: March 27, 2026

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:



(individual's signature)

Name: Jacob Treder

(typed or printed)

Title: Vice President/CEO

(typed or printed)

Date: March 27, 2026

(typed or printed)

Address for giving notices:

200 Suburban Road, Suite A
San Luis Obispo, CA 93401

Bidder's Contact:

Name: Brian Ruggles

(typed or printed)

Title: Project Manager

(typed or printed)

Phone: (805) 544-8224

Email: bruggles@electriccraftinc.com

Address:

200 Suburban Road
Suite A
San Luis Obispo, CA 93401

Bidder's Contractor License No.: (if applicable) 468443

BID BOND (DAMAGES FORM)

<p>Bidder Name: Electricraft, Inc. Address (principal place of business): 200 Suburban Road, Suite A San Luis Obispo, CA 93401</p>	<p>Surety Name: Philadelphia Indemnity Insurance Company Address (principal place of business): 283 S. Lake Ave., Suite 160 Pasadena, CA 91101</p>
<p>Owner Name: San Miguel Community Services District Address (principal place of business): 1765 Bonita Place San Miguel, CA 93451</p>	<p>Bid Project (name and location): Machado WWTF Service and Switchboard San Miguel, CA Bid Due Date: March 27, 2026</p>
<p>Bond Bond Amount: 10% of total bid price. Date of Bond: March 12, 2026</p>	
<p>Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.</p>	
<p>Bidder Electricraft, Inc. _____ (Full formal name of Bidder)</p>	<p>Surety Philadelphia Indemnity Insurance Company _____ (Full formal name of Surety) (corporate seal)</p>
<p>By: _____ (Signature)</p>	<p>By: _____ (Signature) (Attach Power of Attorney)</p>
<p>Name: <u>Jon W. TREDER</u> (Printed or typed)</p>	<p>Name: <u>Ryan Butterfas</u> (Printed or typed)</p>
<p>Title: <u>PRESIDENT / CEO</u></p>	<p>Title: <u>Attorney-in-Fact</u></p>
<p>Attest: _____ (Signature)</p>	<p>Attest: _____ (Signature)</p>
<p>Name: _____ (Printed or typed)</p>	<p>Name: _____ (Printed or typed)</p>
<p>Title: _____</p>	<p>Title: _____</p>
<p><i>Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.</i></p>	

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder any difference between the total amount of Bidder's Bid and the total amount of the Bid of the next lowest, responsible Bidder that submitted a responsive Bid, as determined by Owner, for the work required by the Contract Documents, provided that:
 - 1.1. If there is no such next Bidder, and Owner does not abandon the Project, then Bidder and Surety shall pay to Owner the bond amount set forth on the face of this Bond, and
 - 1.2. In no event will Bidder's and Surety's obligation hereunder exceed the bond amount set forth on the face of this Bond.
 - 1.3. Recovery under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation will be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions will not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond must be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of San Luis Obispo)

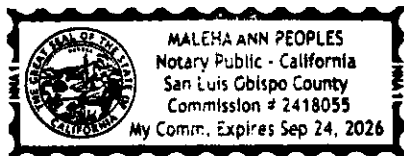
On March 18, 2026 before me, Maleha Ann Peoples, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Jon W. Treder
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature MA
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Orange)

On **MAR 12 2026** before me, Adelaide C. Hunter, Notary Public,
Date Here Insert Name and Title of the Officer
personally appeared Ryan Butterfas
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature A. Hunter
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

PHILADELPHIA INDEMNITY INSURANCE COMPANY
One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Linda D. Coats, Matthew J. Coats, Summer Reyes and Ryan Butterfas of Coats Surety Insurance Services, Inc.** its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **\$50,000,000**.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company; (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF OCTOBER 2024.

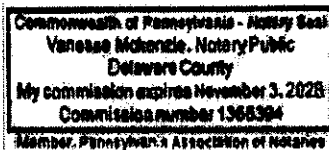


(Seal)

John Glomb, President & CEO
Philadelphia Indemnity Insurance Company

On this 5th day of October, 2024 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:



residing at:

Linwood, PA

My commission expires:

November 3, 2028

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5th day October 2024 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 12th day of March, 2026.



Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

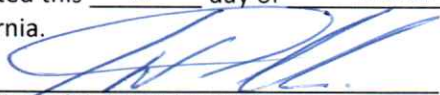
DECLARATION OF ELIGIBILITY TO CONTRACT

The undersigned, a duly authorized representative of the bidder, certifies and declares that:

1. The bidder is aware of Labor Code sections 1771.1 and 1777.7, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.
2. The bidder is currently registered and qualified to perform public work pursuant to Labor Code section 1725.5 and is not prohibited from bidding on, being awarded, or performing work as a contractor or subcontractor on a public works project under Labor Code sections 1771.1 and 1777.7, or any other provision of law; provided, however, that if a bidder is a joint venture (Business & Professions Code § 7029.1) or if federal funds are involved in the project, then City may accept a non-complying bid provided that the bidder and all listed subcontractors are registered at the time the contract is awarded.
3. The bidder is aware of Public Contract Code section 6109, which states:
 - (a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on, a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code.
 - (b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project will be returned to the awarding body. The contractor is responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project.
4. The bidder has investigated the eligibility of each and every subcontractor that bidder intends to use on this public works project, and determined that none of them is ineligible to perform work as a subcontractor on a public works project by virtue of Public Contract Code section 6109, Labor Code sections 1725.5, 1771.1 and 1777.7, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed this 27 day of March, 2026, at San Luis Obispo, California.



 Jon W. Tredner (Wes), President/CEO
 Signature and Title of Authorized Official

LIST OF PROPOSED SUBCONTRACTORS

Pursuant to California Public Contract Code 4104 et seq., the Bidder is required to furnish the following information for each Subcontractor who will perform Work in an amount in excess of one-half percent (0.5%) of the prime Contractor's total Base Bid. Subcontractors required to pay prevailing wage must be registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5 to be listed.

PROJECT: Machado WWTF Service and Switchboard

PRIME CONTRACTOR: Electricraft, Inc.

Firm Name	Big wakoo Fence, Inc
Primary Business Address	358 E Ormonde Rd. Arroyo Grande CA 93420
Phone	805.801.3890
State License Number of Subcontractor	878381
Department of Industrial Relations Registration Number*	100005304
Scope of Work	Install fence & gates
% of Total Base Bid	3.92%
Amount of Quote	\$19,160.00
Date of Quote	March 11, 2026

*Pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 including section 1725.5) of the Labor Code

A separate form must be provided for each Subcontractor

LIST OF PROPOSED SUBCONTRACTORS

Pursuant to California Public Contract Code 4104 et seq., the Bidder is required to furnish the following information for each Subcontractor who will perform Work in an amount in excess of one-half percent (0.5%) of the prime Contractor's total Base Bid. Subcontractors required to pay prevailing wage must be registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5 to be listed.

PROJECT: Machado WWTF Service and Switchboard

PRIME CONTRACTOR: Electricraft, Inc.

Firm Name	MBS LAND SURVEYS
Primary Business Address	3559 S. Higuera St San Luis Obispo, CA. 93401
Phone	(805) 594-1960
State License Number of Subcontractor	PLS 9420
Department of Industrial Relations Registration Number*	1000004828
Scope of Work	Land Surveying
% of Total Base Bid	1.25%
Amount of Quote	\$6,100.00
Date of Quote	March 26, 2026

*Pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 including section 1725.5) of the Labor Code

A separate form must be provided for each Subcontractor

LIST OF PROPOSED SUBCONTRACTORS

Pursuant to California Public Contract Code 4104 et seq., the Bidder is required to furnish the following information for each Subcontractor who will perform Work in an amount in excess of one-half percent (0.5%) of the prime Contractor's total Base Bid. Subcontractors required to pay prevailing wage must be registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5 to be listed.

PROJECT: Machado WWTF Service and Switchboard

PRIME CONTRACTOR: Electricraft, Inc.

Firm Name	TROY CONSTRUCTION INC
Primary Business Address	P.O. BOX 4728 DASO ROLLES CA 93440
Phone	805 286 8555
State License Number of Subcontractor	1023000
Department of Industrial Relations Registration Number*	1000394686
Scope of Work	Excavation and site work
% of Total Base Bid	29%
Amount of Quote	\$141,810.00
Date of Quote	3/26/20

*Pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 including section 1725.5) of the Labor Code

A separate form must be provided for each Subcontractor



Secretary of State Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

Entity Name: ELECTRICRAFT, INC.
Entity No.: 1264295
Registration Date: 12/20/1984
Entity Type: Stock Corporation - CA - General
Formed In: CALIFORNIA
Status: Active

The above referenced entity is active on the Secretary of State's records and is authorized to exercise all its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of March 18, 2026.

SHIRLEY N. WEBER, PH.D.
Secretary of State

Certificate No.: 435286333

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at bizfileOnline.sos.ca.gov.



CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE



License Number **468443**

Entity **CORP**

Business Name **ELECTRICRAFT, INC**

Classification(s) **C10 C11**

Expiration Date **01/31/2027**

www.csib.ca.gov



Any change of business address/name must be reported to the Registrar within 90 days

This license is not transferrable, and shall be returned to the Registrar upon demand when suspended, revoked, or invalidated for any reason.

This pocket card is valid through the expiration date only.

If found, drop in any mailbox.
Postage guaranteed by
Contractors State License Board
P.O. Box 26000, Sacramento CA 95826

Licensee Signature

REQUIRED BIDDER QUALIFICATION STATEMENT

ARTICLE 1—GENERAL INFORMATION

1.01 Provide contact information for the Business:

Legal Name of Business:		Electriccraft, Inc.	
Corporate Office			
Name:	Jon W. Treder (Wes)	Phone number:	(805) 544-8224
Title:	President/CEO	Email address:	bids@electriccraftinc.com
Business address of corporate office:		200 Suburban Road	
		Suite A	
		San Luis Obispo, CA 93401	
Local Office			
Name:	Jon W. Treder (Wes)	Phone number:	(805) 544-8224
Title:	President/CEO	Email address:	bids@electriccraftinc.com
Business address of local office:		200 Suburban Road	
		Suite A	
		San Luis Obispo, CA 93401	

1.02 Provide information on the Business’s organizational structure:

Form of Business:	<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation		
<input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Joint Venture comprised of the following companies:			
1.			
2.			
3.			
Provide a separate Qualification Statement for each Joint Venturer.			
Date Business was formed:	12/20/1984	State in which Business was formed:	California
Is this Business authorized to operate in the Project location?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Pending	

1.03 Identify all businesses that own Business in whole or in part (25% or greater), or that are wholly or partly (25% or greater) owned by Business:

Name of business:	N/A	Affiliation:	
Address:			
Name of business:	N/A	Affiliation:	
Address:			

Name of business:	N/A	Affiliation:	
Address:			

1.04 Provide information regarding the Business’s officers, partners, and limits of authority.

Name:	Jon W. Treder (Wes)	Title:	President/CEO/Secretary
Authorized to sign contracts:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Limit of Authority:	\$ NO LIMIT
Name:	Jacob Treder	Title:	Vice President/CFO/Treasurer
Authorized to sign contracts:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Limit of Authority:	\$ NO LIMIT
Name:	Jon P. Treder	Title:	Vice President/Founder
Authorized to sign contracts:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Limit of Authority:	\$ 0
Name:		Title:	

ARTICLE 2—LICENSING

2.01 Provide information regarding licensure for Business:

Name of License:	C-10 Electrical		
Licensing Agency:	Contractors State License Board		
License No:	468443	Expiration Date:	01/31/2027
Name of License:			
Licensing Agency:			
License No:		Expiration Date:	

ARTICLE 3—CONSTRUCTION EXPERIENCE

3.01 Demonstrate the required experience as identified below by filling out the forms included here-in.

A. Definitions

1. **Similar Work:** Similar work installing a new electrical service and switchboard with associated electrical connections.
2. **Successfully Completed:** A successfully completed project is one where the construction is complete, but may or may not be currently operational. Successfully Completed can also be known as Substantial Completion.

B. Minimum Requirements

1. Contractor shall have Successfully Completed at least 3 projects involving construction of Similar Work, with at least one of those projects been Successfully Completed in the last 5 years.

ARTICLE 4—REQUIRED ATTACHMENTS

- 4.01 Provide the following information with the Statement of Qualifications:
- A. Schedule A- Three Projects Involving Construction of Similar Work
 - B. Schedule B-Key Individuals and resumes for the key individuals listed
 - C. Additional items as pertinent

This Statement of Qualifications is offered by:

Business: Electricraft, Inc.
(typed or printed name of organization)


By: 
(individual's signature)

Name: Jon W. Treder (Wes)
(typed or printed)

Title: President/CEO
(typed or printed)

Date: March 27, 2026
(date signed)

(If Business is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: 
(individual's signature)

Name: Jacob Treder
(typed or printed)

Title: Vice President/CFO
(typed or printed)

Address for giving notices:
200 Suburban Road
Suite A
San Luis Obispo, CA 93401

Designated Representative:
Name: Brian Ruggles
(typed or printed)

Title: Project Manager
(typed or printed)

Address:
200 Suburban Road
Suite A
San Luis Obispo, CA 93401

Phone: (805) 544-8224

Email: bruggles@electricraftinc.com

Schedule A—Three Projects Involving Construction of Similar Work

Name of Organization	Electricraft, Inc.				
Project Owner	City of Morro Bay	Project Name	Morro Bay Water Reclamation Facility		
General Description of Project	Installation of electrical, instrumentation and control for a complete new water reclamation facility				
Project Cost	\$10,937,950	Date Project	2020		
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Dave Horton	Dale Garnsey	Steven Rhodes	Steven Rhodes	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner	Damaris Hanson	Utilities Division Manager	City of Morro Bay	(805) 772-6256	dhanson@morrobay.ca.gov
Designer	Chad Brown	Architect	Black & Veatch	(925) 813-5508	brownce@by.com
Construction Manager	Stephen Mimiaga	Engineer	Mimiaga Engineering	(805) 231-1502	smimiaga@mimiaga-engineering.com
Project Owner	Cayucos Sanitary District		Project Name	Cayucos Sustainable Water Project WRF	
General Description of Project	Electrical switchgear, panel boards, motor control centers, generator and lighting at new wastewater treatment facility				
Project Cost	\$4,529,757	Date Project	2019		
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Dave Horton	Nick Arellanes	Steven Rhodes	Steven Rhodes	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner	David Athey	PE/District Manager	Cayucos Sanitary District	(805) 995-3290	dathey@cayucossanitarydistrict.gov
Designer	Dylan Wade	Vice President	Water Systems Consulting	(805) 431-3784	dwade@wsc-inc.com
Construction Manager	Devil Light	Project Manager	Cushman Contracting	(805) 400-8071	devin@cushmancontracting.com
Project Owner	Avila Beach Community Service District		Project Name	Avila Beach Wastewater Treatment Plant Upgrades	
General Description of Project	Install new generator, remote annunciator, main switchboard and transformer				
Project Cost	\$322,332	Date Project	2022		
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name	Dave Horton	Brett Harradence	Steven Rhodes	Steven Rhodes	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner	Bradley Hagemann	General Manager	Avila Beach CSD	(805) 595-2664	hagemannassociates@gmail.com
Designer	Bryan Childress	P.E./Director of Mech Eng	Wallace Group	(805) 305-2497	bryanc@wallacegroup.us
Construction Manager	Charles Hartzell	President/Project Manager	Hartzell GE Contractor	(805) 610-8113	charles@hartzellco.com

Schedule B—Key Individuals

Project Manager			
Name of individual		Brian Ruggles	
Years of experience as project manager		8	
Years of experience with this organization		8	
Number of similar projects as project manager		15	
Number of similar projects in other positions		57	
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
Atascadero Fire Station #2		17%	July 20, 2026
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name	Brian Owens	Name	Todd Broussard
Title/Position	CPO II	Title/Position	Manager
Organization	Camp SLO Dept Water/Power	Organization	Yamabe & Horn Engineering
Telephone	(805) 594-6261	Telephone	(559) 244-3123
Email	brian.owens@cmd.ca.gov	Email	tbroussard@yhmail.com
Project	Camp SLO Power Line Maint	Project	Overhead/Underground
Candidate's role on project	Project Manager	Candidate's role on project	Power Line Project Manager
Project Superintendent			
Name of individual		Scott Steil	
Years of experience as project superintendent		16	
Years of experience with this organization		16	
Number of similar projects as project superintendent		30	
Number of similar projects in other positions		70	
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
Camp Roberts Ammunition Supply Point Repairs		100%	August 1, 2026
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name	Aidan Basinger	Name	Norbert Schulz
Title/Position	Project Manager	Title/Position	Point of Contact
Organization	Cushman Contracting Corp.	Organization	Filance
Telephone	(805) 964-8661	Telephone	(760) 941-7130
Email	aidan@cushmancontracting.com	Email	nschulz@filanc.com
Project	Laguna CSD Skid Replacement	Project	Lemoore WTP Station 7 & 11
Candidate's role on project	Foreman	Candidate's role on project	Foreman

Safety Manager			
Name of individual		Jacob Treder	
Years of experience as project manager		18	
Years of experience with this organization		31	
Number of similar projects as project manager		38	
Number of similar projects in other positions		0	
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
Atascadero State Hospital Cogen Installation		15	2028
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name	Jason Meeks	Name	Charles Hartzell
Title/Position	Plant Manager	Title/Position	Owner
Organization	City of San Luis Obispo WTP	Organization	Hartzell Construction
Telephone	(805) 781-7566	Telephone	(805) 610-8113
Email	jmeeks@slocity.org	Email	charles@hartzellco.com
Project	SLO WTP Generator	Project	Atascadero Lift Station
Candidate's role on project	Project Manager	Candidate's role on project	Project Manager
Quality Control Manager			
Name of individual		Wes Treder	
Years of experience as project superintendent		24	
Years of experience with this organization		31	
Number of similar projects as project superintendent		40+	
Number of similar projects in other positions		40+	
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
San Luis Obispo Vets Hall Electrical Upgrade		10	April 30, 2026
Zayo Utility Upgrades		10	June 2026
Entregris Electrical Upgrades/Additions		10	2027
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name	Christian Slater	Name	Tom Fee
Title/Position	Project Manager II	Title/Position	Project Manager
Organization	County of SLO - Public Works	Organization	Unified Building Group
Telephone	(805) 781-1523	Telephone	(805) 450-5190
Email	cslater@co.slo.ca.us	Email	tfee@unifiedbuildinggroup.com
Project	Varies	Project	Bifrost Grover Beach
Candidate's role on project	Project Manager	Candidate's role on project	Project Manager

DECLARATION OF COMPLIANCE WITH CALIFORNIA
AIR RESOURCES BOARD (CARB)

IN-USE OFF-ROAD DIESEL-FUELED FLEETS REGULATION

This project is subject to the requirements of California Code of Regulations, Title 13, Article 4.8, Chapter 9, Sections 2449, 2449.1 and 2449.2, involving the use of off-road diesel-fueled vehicles. The Contractor shall provide evidence of their current and valid California Air Resources Board Certificate of Reported Compliance (Certificate) for their fleets, any rental fleet equipment, and all subcontractors that are listed in their bid.

All CARB Certificates must be obtained prior to the bid opening and must be submitted with the bid. In the sole discretion of the District, failure to submit the CARB Certificates will disqualify the Bidder and any bid submitted by the disqualified Bidder will be deemed non-responsive and any bid that includes a disqualified Subcontractor will be deemed non-responsive and will not be evaluated for award.

The undersigned declares:

I am the President/CEO of Electricraft, Inc., the party making the foregoing bid.
[Title] [Firm]

I hereby certify that I am aware of the requirements set forth in California Code of Regulations, Title 13, Article 4.8, Chapter 9, Sections 2449, 2449.1 and 2449.2, and:

Option A: There will **NOT** be any use of off-road diesel vehicles subject to California Code of Regulations, Title 13, Article 4.8, Chapter 9, Sections 2449, 2449.1 and 2449.2, as part of the Work.

Option B: There will be use of off-road diesel vehicles as part of the Work.
Bidder's CARB Certificate of Reported Compliance Number: 148803
List all Subcontractors' Certificate of Reported Compliance Numbers in Section 9 above.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on March 27, 2026 [date], at

San Luis Obispo [city], California [state]."

Jon W. Treder, President/CEO
(Print Name and Title of Signatory for Bidder)

Electricraft, Inc.
(Print Name of Bidder and Type of Entity)


(Signature)

DECLARATION OF COMPLIANCE WITH CALIFORNIA
AIR RESOURCES BOARD (CARB)

IN-USE OFF-ROAD DIESEL-FUELED FLEETS REGULATION

This project is subject to the requirements of California Code of Regulations, Title 13, Article 4.8, Chapter 9, Sections 2449, 2449.1 and 2449.2, involving the use of off-road diesel-fueled vehicles. The Contractor shall provide evidence of their current and valid California Air Resources Board Certificate of Reported Compliance (Certificate) for their fleets, any rental fleet equipment, and all subcontractors that are listed in their bid.

All CARB Certificates must be obtained prior to the bid opening and must be submitted with the bid. In the sole discretion of the District, failure to submit the CARB Certificates will disqualify the Bidder and any bid submitted by the disqualified Bidder will be deemed non-responsive and any bid that includes a disqualified Subcontractor will be deemed non-responsive and will not be evaluated for award.

The undersigned declares:

I am the President of Big Wako Fence, Inc. the party making the foregoing bid.
[Title] [Firm]

I hereby certify that I am aware of the requirements set forth in California Code of Regulations, Title 13, Article 4.8, Chapter 9, Sections 2449, 2449.1 and 2449.2, and:



Option A: There will **NOT** be any use of off-road diesel vehicles subject to California Code of Regulations, Title 13, Article 4.8, Chapter 9, Sections 2449, 2449.1 and 2449.2, as part of the Work.



Option B: There will be use of off-road diesel vehicles as part of the Work.

Bidder's CARB Certificate of Reported Compliance Number: _____

List all Subcontractors' Certificate of Reported Compliance Numbers in Section 9 above.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on March 26, 2026 [date], at

Avonno Grande [city], CA [state]."

Lucas Smith, President
(Print Name and Title of Signatory for Bidder)

Big Wako Fence, Inc, S corp
(Print Name of Bidder and Type of Entity)

[Signature]
(Signature)

DECLARATION OF COMPLIANCE WITH CALIFORNIA
AIR RESOURCES BOARD (CARB)

IN-USE OFF-ROAD DIESEL-FUELED FLEETS REGULATION

This project is subject to the requirements of California Code of Regulations, Title 13, Article 4.8, Chapter 9, Sections 2449, 2449.1 and 2449.2, involving the use of off-road diesel-fueled vehicles. The Contractor shall provide evidence of their current and valid California Air Resources Board Certificate of Reported Compliance (Certificate) for their fleets, any rental fleet equipment, and all subcontractors that are listed in their bid.

All CARB Certificates must be obtained prior to the bid opening and must be submitted with the bid. In the sole discretion of the District, failure to submit the CARB Certificates will disqualify the Bidder and any bid submitted by the disqualified Bidder will be deemed non-responsive and any bid that includes a disqualified Subcontractor will be deemed non-responsive and will not be evaluated for award.

The undersigned declares:

I am the Vice President of MBS Land Surveys, the party making the foregoing bid.
[Title] [Firm]

I hereby certify that I am aware of the requirements set forth in California Code of Regulations, Title 13, Article 4.8, Chapter 9, Sections 2449, 2449.1 and 2449.2, and:

Option A: There will **NOT** be any use of off-road diesel vehicles subject to California Code of Regulations, Title 13, Article 4.8, Chapter 9, Sections 2449, 2449.1 and 2449.2, as part of the Work.

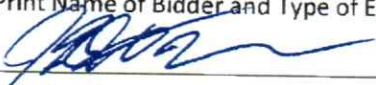
Option B: There will be use of off-road diesel vehicles as part of the Work.
Bidder's CARB Certificate of Reported Compliance Number: _____
List all Subcontractors' Certificate of Reported Compliance Numbers in Section 9 above.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 03/26/2026 [date],
at

San Luis Obispo [city], California [state]."

Jeremiah Herman, Vice President
(Print Name and Title of Signatory for Bidder)

MBS Land Surveys, Inc. a California Corporation
(Print Name of Bidder and Type of Entity)


(Signature)

DECLARATION OF COMPLIANCE WITH CALIFORNIA
AIR RESOURCES BOARD (CARB)

IN-USE OFF-ROAD DIESEL-FUELED FLEETS REGULATION

This project is subject to the requirements of California Code of Regulations, Title 13, Article 4.8, Chapter 9, Sections 2449, 2449.1 and 2449.2, involving the use of off-road diesel-fueled vehicles. The Contractor shall provide evidence of their current and valid California Air Resources Board Certificate of Reported Compliance (Certificate) for their fleets, any rental fleet equipment, and all subcontractors that are listed in their bid.

All CARB Certificates must be obtained prior to the bid opening and must be submitted with the bid. In the sole discretion of the District, failure to submit the CARB Certificates will disqualify the Bidder and any bid submitted by the disqualified Bidder will be deemed non-responsive and any bid that includes a disqualified Subcontractor will be deemed non-responsive and will not be evaluated for award.

The undersigned declares:

I am the CEO of Troy Construction Inc, the party making the foregoing bid.
[Title] [Firm]

I hereby certify that I am aware of the requirements set forth in California Code of Regulations, Title 13, Article 4.8, Chapter 9, Sections 2449, 2449.1 and 2449.2, and:

Option A: There will NOT be any use of off-road diesel vehicles subject to California Code of Regulations, Title 13, Article 4.8, Chapter 9, Sections 2449, 2449.1 and 2449.2, as part of the Work.

Option B: There will be use of off-road diesel vehicles as part of the Work.
Bidder's CARB Certificate of Reported Compliance Number: E12U782
List all Subcontractors' Certificate of Reported Compliance Numbers in Section 9 above.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 3/26/06 [date],

at Paso Robles [city], CA [state]."

Robert Troy/CEO
(Print Name and Title ~~of~~ Designatory for Bidder)

Troy Construction, Inc./S-Corp
(Print Name of Bidder and Type of Entity)

Robert Troy
(Signature)

NON-COLLUSION DECLARATION

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the President/CEO of Electricraft, Inc., the party making the foregoing bid.
[Title] [Firm]

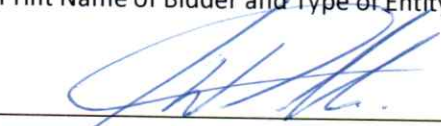
The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on March 27, 2026 [date], at San Luis Obispo [city], California [state]."

Jon W. Treder (Wes), President/CEO
(Print Name and Title of Signatory for Bidder)

Electricraft, Inc.
(Print Name of Bidder and Type of Entity)



(Signature)

IRAN CONTRACTING ACT CERTIFICATION

(Public Contract Code Section 2200 et seq.)

As required by California Public Contract Code Section 2204, the Contractor certifies subject to penalty for perjury that the option checked below relating to the Contractor's status in regard to the Iran Contracting Act of 2010 (Public Contract Code Section 2200 et seq.) is true and correct:

- The Contractor is not:
 - (i) identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203; or
 - (ii) a financial institution that extends, for 45 days or more, credit in the amount of \$20,000,000 or more to any other person or entity identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203, if that person or entity uses or will use the credit to provide goods or services in the energy sector in Iran.
- Owner has exempted the Contractor from the requirements of the Iran Contracting Act of 2010 after making a public finding that, absent the exemption, Owner will be unable to obtain the goods and/or services to be provided pursuant to the Contract.
- The amount of the Contract payable to the Contractor for the Project does not exceed \$1,000,000.

Signed: 
 Jon W. Treder (Wes)
Titled: President/CEO
Firm: Electricraft, Inc.
Date: March 27, 2026

Note: In accordance with Public Contract Code Section 2205, false certification of this form shall be reported to the California Attorney General and may result in civil penalties equal to the greater of \$250,000 or twice the Contract amount, termination of the Contract and/or ineligibility to bid on contracts for three years.

END OF IRAN CONTRACTING ACT CERTIFICATION

EXECUTIVE ORDER N-6-22 CERTIFICATION

Executive Order N-6-22 issued by Governor Gavin Newsom on March 4, 2022, directs all agencies and departments that are subject to the Governor's authority to (a) terminate any contracts with any individuals or entities that are determined to be a target of economic sanctions against Russia and Russian entities and individuals; and (b) refrain from entering into any new contracts with such individuals or entities while the aforementioned sanctions are in effect.

Executive Order N-6-22 also requires that any contractor that: (1) currently has a contract with the Owner funded through grant funds provided by the State of California; and/or (2) submits a bid or proposal or otherwise proposes to or enter into or renew a contract with the Owner funded by State of California grant funds, certify that the person is not the target of any economic sanctions against Russia and Russian entities and individuals.

Bidder hereby certifies, SUBJECT TO PENALTY FOR PERJURY, that a) the Bidder is not a target of any economic sanctions against Russian and Russian entities and individuals as discussed in Executive Order N-6-22 and b) the person signing below is duly authorized to legally bind the Bidder. This certification is made under the laws of the State of California.

Signature:  _____

Printed Name: Jon W. Treder (Wes)

Title: President/CEO

Firm Name: Electricraft, Inc.

Date: March 27, 2026

CERTIFICATION FOR CONTRACTS, GRANTS, AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form – LLL, “Disclosure of Lobbying Activities,” in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Jon W. Treder (Wes)

(Print Name and Title of Signatory for Bidder)

Electricraft, Inc.

(Print Name of Bidder and Type of Entity)


(Signature)

U.S. Department of the Interior

Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying

Persons signing this form should refer to the regulations referenced below for complete instructions:

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions - **The prospective primary participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.** See below for language to be used or use this form certification and sign. (See Appendix A of Subpart D of 43 CFR Part 12.)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions - (See Appendix B of Subpart D of 43 CFR Part 12.)

Certification Regarding Drug-Free Workplace Requirements - Alternate I. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) - (See Appendix C of Subpart D of 43 CFR Part 12)

Signature on this form provides for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of the Interior determines to award the covered transaction, grant, cooperative agreement or loan.

PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions

CHECK IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

PART B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

CHECK IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

PART C: Certification Regarding Drug-Free Workplace Requirements

CHECK IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL.

Alternate I. (Grantees Other Than Individuals)

A. The grantee certifies that it will or continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about--
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a) (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

1765 Bonita Place, San Miguel, CA 93451

Check if there are workplaces on files that are not identified here.

PART D: Certification Regarding Drug-Free Workplace Requirements

CHECK IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL.

Alternate II. (Grantees Who Are Individuals)

- (a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
- (b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

DI-2010
June 1995
(This form replaces DI-1953, DI-1954,
DI-1955, DI-1956 and DI-1983)

PART E: Certification Regarding Lobbying
Certification for Contracts, Grants, Loans, and Cooperative Agreements

CHECK IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS \$100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGRANT UNDER THE GRANT OR COOPERATIVE AGREEMENT.

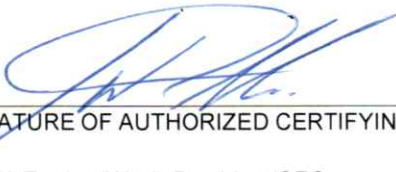
CHECK IF CERTIFICATION FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF \$150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING \$100,000, UNDER THE LOAN.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.



SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

Jon W. Treder (Wes), President/CEO

TYPED NAME AND TITLE

March 27, 2026

DATE

DI-2010
June 1995
(This form replaces DI-1953, DI-1954,
DI-1955, DI-1956 and DI-1963)

American Iron and Steel Certification; Build America Buy America Certification**A. American Iron and Steel Certification**

1. Identification of American-made Iron and Steel Products: The Bidder certifies that this bid reflects the Bidder's best, good faith effort to identify domestic sources of iron and steel products for every component contained in the bid solicitation where such American-made components are required. The term "iron and steel products" means the following products made primarily of iron or steel - lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials.

2. Verification of U.S. Production: If this bid is accepted, the Bidder agrees that it will provide, to the Owner, reasonable, sufficient, and timely verification of the U.S. production of each Iron and Steel Product incorporated into the Project.

3. Documentation Regarding Non-American-made Iron and Steel: The Bidder certifies that for any Iron or Steel Product that is not American-made but was incorporated in the development of this bid, is allowed by waiver of the U.S. Environmental Protection Agency and such waiver is attached to this certification.

4. Warranty of Bidder: The Bidder hereby represents and warrants to and for the benefit of Owner that (a) Bidder has reviewed and understands the American Iron and Steel Requirement, and (b) if the bid is selected, all of the iron and steel products used in the project will be produced in the United States in a manner that complies with the American Iron and Steel Requirement, unless a waiver of the requirement is attached to this certification.

B. Build America; Buy America Certification

The Build America, Buy America Act (BABA) requires that no federal financial assistance for "infrastructure" projects is provided "unless all of the iron, steel, manufactured products, and construction materials used in the project are produced in the United States." Section 70914 of Public Law No. 117-58, §§ 70901-52.

The undersigned certifies that for if awarded the Project, all iron, steel, manufactured products, and construction materials used in the Project will be in full compliance with the BABA requirements including:

1. All iron and steel used in the Project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;

2. All manufactured products used in the Project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and

3. All construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.

The successful Bidder shall provide Owner will all BABA certifications regarding the above as may be required by Owner.



Signature

March 27, 2026

Date

Jon W. Treder (Wes), President/CEO

Name and Title of Signer (Please Print)

Q & A's, Waiver request instructions, and a list of approved waivers can be found at http://water.epa.gov/grants_funding/aisrequirement.cfm

**ADDENDUM NO. 1
FOR
MACHADO WASTEWATER TREATMENT FACILITY UPGRADE & EXPANSION
SERVICE AND SWITCHBOARD**

DATE: March 18, 2026

FROM: Kelly Dodds, San Miguel Community Services District
1765 Bonita Place
San Miguel, CA 93451
Tel:(805) 467-3388

TO: Prospective Bidders

This addendum forms a part of the Contract Documents and modifies the original Procurement Documents dated February 2026. Each bidder shall acknowledge receipt of this Addendum by completing the acknowledgment at the end of this Addendum, and by confirming receipt of this addendum on the contract Bid Form. Failure to do so may subject Bidder to disqualification.

The following changes or clarifications have been made to the Bid Documents:

CHANGES TO PRIOR ADDENDA: None

CHANGES TO PROCUREMENT REQUIREMENTS: None

CHANGES TO CONTRACTING REQUIREMENTS: None

CHANGES TO BID FORMS: None

CHANGES TO SPECIFICATIONS: None

CHANGES TO DRAWINGS: None

QUESTIONS AND CLARIFICATIONS:

Question 1:

The specified cable designated on drawing E1.025 B is not available. Is it acceptable to use Bronco 336.4 quadruplex aluminum service wire in lieu of the 500 KCMIL CU XHHW-2?

Response:

Yes, the Bronco 336.4 aluminum quadruplex is a suitable replacement. Temporary feeder shall be aluminum. P-TEMP conductors shall now be 3#500 XHHW-2 AL. See approved substitutions to the conduit/cable schedule highlighted in yellow below:

TAG	FROM	TO	CON DUIT	QTY	VOLT AGE	CONDUCTOR/ CABLE	NOTES
P-TEMP	OVER HEAD POLE	VAULT P3, EXISTING SERVICE	4"	1	480V	3#500 KCMIL XHHW-2 AL & 1#2 GND	TEMP CABLES IS ALUMINUM
P-OH	OVER HEAD POLE	OVERHEAD POLE	NA	1	480V	BRONCO 336.4 XLPE AL QUADRUPLEX	USE NEUTRAL AS MESSENGER WIRE. CONNECT MESSENGER WIRE TO GROUND CONDUCTOR IN P- TEMP

Question 2:

What document(s) satisfy the "Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids"?

Response:

For purposes of bid responsiveness, this requirement may be satisfied by either of the following:

- A. Evidence of current authority to do business in the State of the Project, such as:
- o A Certificate of Good Standing, Certificate of Status, or similar documentation issued by the Secretary of State; or
 - o A Secretary of State business entity record demonstrating that the Bidder is active and authorized to transact business in the State of the Project.


OR

- B. A written covenant, signed by an authorized representative of the Bidder, stating that the Bidder will obtain all required authority to do business in the State of the Project prior to execution of the Contract if awarded.

ATTACHMENTS:

1. Pre-Bid Meeting Sign-in Sheet
2. Pre-Bid Meeting Presentation

Please acknowledge receipt of this Addendum No. 1 by signing where indicated below.
Please email a PDF copy of this signed addendum to kelly.dodds@sanmiguelcsd.org.



Jon W. Treder (Wes)
President/CEO
Electricraft, Inc.

March 26, 2026

Date

END OF ADDENDUM

**ADDENDUM NO. 2
FOR
MACHADO WASTEWATER TREATMENT FACILITY UPGRADE & EXPANSION
SERVICE AND SWITCHBOARD**

DATE: March 24, 2026

FROM: Kelly Dodds, San Miguel Community Services District
1765 Bonita Place
San Miguel, CA 93451
Tel:(805) 467-3388

TO: Prospective Bidders

This addendum forms a part of the Contract Documents and modifies the original Procurement Documents dated February 2026. Each bidder shall acknowledge receipt of this Addendum by completing the acknowledgment at the end of this Addendum, and by confirming receipt of this addendum on the contract Bid Form. Failure to do so may subject Bidder to disqualification.

The following changes or clarifications have been made to the Bid Documents:

CHANGES TO PRIOR ADDENDA: None

CHANGES TO PROCUREMENT REQUIREMENTS: None

CHANGES TO CONTRACTING REQUIREMENTS: None

CHANGES TO BID FORMS: None

CHANGES TO SPECIFICATIONS: None

CHANGES TO DRAWINGS: None

CLARIFICATIONS:

DAVIS-BACON PREVAILING WAGE REQUIREMENTS

This Project is funded in part with federal financial assistance and is therefore subject to the labor standards provisions of the Davis-Bacon and Related Acts (40 U.S.C. §§ 3141–3148) and applicable implementing regulations.

The Contractor and all Subcontractors shall comply with all applicable federal and state prevailing wage requirements, including but not limited to the Davis-Bacon Act and California Labor Code Sections 1720–1861.

The applicable U.S. Department of Labor (DOL) Davis-Bacon Wage Determination for this Project is hereby incorporated into the Contract Documents and made a part thereof as though fully set forth herein.

- DOL Wage Determination: # CA20260012

- County: San Luis Obispo County, California
- Type: Building / Heavy / Highway (as applicable)
- Modification Number and Date: #2, Last Revised Jan 23, 2026


A copy of the referenced wage determination is attached to this Addendum.

This Addendum is issued to ensure compliance with federal funding requirements. Bidders are responsible for incorporating the requirements of this Addendum into their Bid prices.

ATTACHMENTS:

1. U.S. Department of Labor Davis Bacon Wage Determination (San Luis Obispo County, California)

Please acknowledge receipt of this Addendum No. 2 by signing where indicated below.
Please email a PDF copy of this signed addendum to kelly.dodds@sanmiguelcsd.org.



Jon W. Treder (Wes)
President/CEO
Electricraft, Inc.

March 26, 2026

Date

END OF ADDENDUM

**Board of Directors
Staff Report**

April 23, 2026

AGENDA ITEM: 10.3

SUBJECT: Establish the dates for applications and sales of "Safe and Sane" fireworks, for the 2026 calendar year by Resolution (**Approve by 3/5 vote**) (Pg 163-169)

SUGGESTED ACTION: Staff recommends that the Board of Directors adopt a Resolution establishing the dates for applications and sales duration of "Safe and Sane" fireworks during the 2026 calendar year.

DISCUSSION:

The District's adopted Fire Code allows for the sale of "Safe and Sane" fireworks from 12:00 PM July 1st to July 4th at 11:59 PM, as defined in Ordinance No. 01-2023.

The filing period for the acceptance of permits for firework sales applications of "Safe and Sane" Fireworks, shall be Friday, May 1st, 2026 through Friday, June 5th, 2026 by close of business as the permit filing period for fireworks applications. Only complete applications will be accepted by the Board Clerk at 1765 Bonita Place San Miguel, CA. 93451 during business hours. No incomplete applications will be accepted. **ALL** fireworks applications that are received after that time will be rejected. The State Fire Code limits the use of fireworks to July 4th only.

FISCAL IMPACT:

Not collecting the proposed permit fees will result in a negative impact in the revenue budget line item 20-40300 in the amount of \$4,346.00.

Permit fees collected offset the actual cost to provide additional staffing of the fire department during the selling period.

A two thousand two hundred fifty-three dollar (\$2,253.00) non-refundable permit fee per permit based on 2 permits shall be due and payable upon submittal of the permit application, is to be charged to those organizations that desire to sell "Safe and Sane" fireworks, in order to cover the District's reasonable costs in administering and enforcing the provisions of Ordinance 01-2023. The total of fees collected shall not exceeded or be less than four thousand five hundred and fifty-three dollars \$4,506.00 for any single permit or cost shared equally for up to 3 permits shall be collected by the District. These fees shall be non-refundable.

PREPARED BY: Scott Young

RESOLUTION NO. 2026-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT
ESTABLISHING THE DATES TO SELL “SAFE AND SANE” FIREWORKS,
AND THE APPLICATION PERIOD FOR CALENDAR YEAR 2026**

WHEREAS, the San Miguel Community Services District was initially formed and established on the first day of February 2000, and

WHEREAS, the Board of Directors, adopted Ordinance 01-2023 establishing a “Safe and Sane” Fireworks Program and authorizing the sale and use of “Safe and Sane” fireworks in San Miguel, and

WHEREAS, Ordinance 01-2023 established the period to use or discharge “Safe and Sane” fireworks as only on July 4th in each year, and

WHEREAS, the Board of Directors desires to establish the period to sell “Safe and Sane” fireworks as 12:00 pm Wednesday, July 1st through 11:59 pm Saturday, July 4th for the 2026 calendar year only

WHEREAS, the Board of Directors desires to establish the period to apply to sell “Safe and Sane Fireworks” commencing application period from Friday, May 1st through close of business on Friday, June 5th for the 2026 calendar year only.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT DOES HEREBY ASSERT, DECLARE AND PROCLAIM that the period to sell “Safe and Sane Fireworks” in San Miguel is, 12:00 pm Wednesday, July 1st through 11:59 pm Saturday, July 4th for the calendar year 2026 and the application period for the sale of “Safe and Sane Fireworks” is Wednesday May 1st, through Friday, June 5th at close of business for the calendar year 2026.

Signature on next page

On the motion of Director _____ seconded by Director _____ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**
- VACANCY: 1**

The foregoing Resolution is hereby passed and adopted this _____ day of _____, 2026.

Scott Young, Fire Chief

Ashley Sangster, President Board of Directors

ATTEST:

APPROVED AS TO FORM:

Tamara Parent, Board Clerk

Christina M. Pritchard, Deputy General Counsel

**SAN MIGUEL FIRE DEPARTMENT
PO BOX 180
1150 MISSION STREET
SAN MIGUEL, CA 93451
(805) 467-3300**

REQUEST FORM FOR THE SALE OF SAFE AND SANE FIREWORKS FOR
Wednesday July 1st, 2026 - Saturday July 4th, 2026

Name of Organization or Business _____

Address _____

Phone Number _____ (work) _____ (home)

Responsible Party _____

Address _____

Phone Number _____ (work) _____ (home)

Location of Proposed Booth _____



Upon acceptance, you must furnish the following:

1. A \$2,253.00 non-refundable permit fee.
2. A clean-up deposit of \$500.00. This amount is refundable providing your group participates in a District-wide clean-up program. Date and time of cleanup will be identified at the pre-sales meeting.
3. Turn in a completed property owner's release.
4. Certificate of Insurance policy of public liability and property damage insurance, with no deductible, with limits of bodily injury of not less than one million dollars (\$1,000,000) for one person or three million dollars (\$3,000,000) for each occurrence annually and with a limit of property damage liability of not less than one million dollars (\$1,000,000) for each occurrence
5. Proof of license from the State Fire Marshall.
6. Attend a pre-sales meeting at the San Miguel Fire with the Fire Chief.
7. Obtain a temporary seller's permit from the State Board of Equalization. (Permit must be available for inspection prior to booth opening, and for the duration of the approved sales period)

**SAN MIGUEL FIRE DEPARTMENT
PO BOX 180
1150 MISSION STREET
SAN MIGUEL, CA 93451
(805) 467-3300
(805) 467-9212 FAX**

PROPERTY OWNER'S RELEASE FORM

**SAN MIGUEL COMMUNITY SERVICES DISTRICT
AND
SAN MIGUEL FIRE DEPARTMENT**

Permission is hereby granted to _____
and _____
for the exclusive right to use the property located at _____
APN# _____ for their _____ fireworks stand.
(DATE)

It is understood that this sale will be conducted in accordance with all San Miguel Community Services District, San Luis Obispo County, and California State regulations pertaining to the sale of Safe and Sane Fireworks.

Signature _____
Printed Name _____
Date _____
Property Owner's Name _____
Property Owner's Address _____
Business Phone _____ Home Phone _____

**SAN MIGUEL FIRE DEPARTMENT
PO BOX 180
1150 MISSION STREET
SAN MIGUEL, CA 93451
(805) 467-3300
(805) 467-9212 FAX**

REGULATIONS FOR FIREWORKS STANDS

In order to provide a reasonably safe establishment for the sale of approved "*Safe and Sane*" fireworks, the following rules shall be observed:

1. **THESE REGULATIONS SHALL BE POSTED IN A CONSPICUOUS LOCATION INSIDE THE FIREWORKS STAND.**
2. No "*Safe and Sane*" fireworks shall be sold or offered for sale except from twelve o'clock noon on the 1st day of July, to eleven-fifty-nine o'clock on the 4th day of July of the current year. (Health and Safety Code 12703). No fireworks shall be sold to anyone less than 18 years of age.
3. No "*Safe and Sane*" fireworks shall be sold or offered for sale at retail, unless the fuses or other igniting devices are protected by approved protective caps, or each item or group of items is enclosed or sealed in a package bearing the State Fire Marshall's Seal of Registration, upon which the wholesaler's license number appears. (Health and Safety Code 12704).
4. No fireworks stand shall be located within 100 feet of any gasoline station, repair garage, or property which is designated as "hazardous" by the San Miguel Fire Department. Stands shall be at least fifty (50) feet from any other structure, unless approved by the San Miguel Fire Department.
5. No person shall allow any rubbish to accumulate, or a fire nuisance to exist, on any premises where fireworks are stored or sold.
6. No less than two (2) remotely located exit ways shall be provided from each stand. Such exit ways shall be clearly marked and shall be free of any obstruction at all times. Exceptions may be granted by the Fire Chief due to the size of booth.
7. One (1) 2A10BC fire extinguisher, or a water extinguisher of two and a half-gallon capacity, shall be mounted conspicuously at each exit.

8. A solid barrier covering or wire screen, with a maximum one-quarter inch (1/4") mesh shall protect the front of the stand. Openings in the "barrier" - for the transfer of merchandise - shall be no greater than 20" x 10". When the openings are not being used, a door of solid material of one-quarter inch (1/4") wire mesh shall be used to cover the opening.
9. "NO SMOKING" signs shall be posted at conspicuous locations. Smoking shall be prohibited within twenty-five (25) feet of fireworks stands.
10. No person under the age of 18 shall sell, or handle for sale, any classification of fireworks, or be within the stand.
11. Flammable liquids and electrical generators shall not be located within twenty-five (25) feet of the stand. The generator shall be shut down when refilling. A 2A10-BC fire extinguisher shall be located nearby, for use on a possible flammable liquid fire involving the generator or flammable liquids.
12. No person shall be allowed in the stand at night when the stand is closed.
13. Any merchandise stored outside the booth shall be stored in a metal container approved by the Fire Chief. Merchandise may only be stored at the location approved by this permit.
14. There shall be an adult on site at all times when fireworks are stored either in the booth or in a storage container.
15. Barricades shall be erected where there is a hazard of vehicles running into the stand.
16. All door-latching devices shall be approved by the San Miguel Fire Department before occupying the stand. At no time can an exit be locked from the outside when booth is open for business.
17. The permittee must require each purchaser of "safe and sane" fireworks to sign a statement that such purchaser is 18 years of age or older and that such fireworks will not be used by anyone less than 18 years of age or older without adult supervision.

THE RULES LISTED ABOVE ARE A PARTIAL LIST OF RULES GOVERNING THE SALE AND HANDLING OF FIREWORKS. A COMPLETE LIST CAN BE FOUND IN SMCSO ORDINANCE 01-2023 AND IN THE HEALTH AND SAFETY CODE, CHAPTER 7. FOR THE SAFETY OF THE GENERAL PUBLIC, THESE RULES WILL BE RIGIDLY ENFORCED. THE FIRST VIOLATION WILL RESULT IN AN IMMEDIATE 24-HOUR CLOSURE; THE SECOND OFFENSE IS CAUSE FOR IMMEDIATE WITHDRAWAL OF YOUR PERMIT TO SELL FOR THIS YEAR.

Board of Directors Staff Report

April 23, 2026

AGENDA ITEM: 10.4

SUBJECT: Review and approve "Safe and Sane" fireworks permit fees for the 2026 calendar year by Resolution. (**Approve by 3/5 vote**) (Pg. 170-173)

SUGGESTED ACTION: Review and approve a resolution establishing "Safe and Sane" fireworks permit fees for calendar year 2026.

DISCUSSION:

The District receives applications for the sale of Safe & Sane fireworks from the non-profit groups located within San Miguel as a fundraising event for various community sponsored programs.

Permit fees are collected to assure adequate emergency response personnel are available throughout the sales duration. The fees collected offset the District's cost for Fire Department personnel. Fees are based on the current Firefighter Stand By Pay rate. The required fee shall be set at \$2,253.00 per booth in order to recover the direct cost for staffing during the four days sales duration.

This year 2026, Staff is recommending that the Board set permit fees as follows:

1. A two thousand two hundred fifty-three dollar (\$2,253.00) non-refundable permit fee per permit based on 2 permits shall be due and payable upon submittal of the permit application, is to be charged to those organizations that desire to sell "Safe and Sane" fireworks, in order to cover the District's reasonable costs in administering and enforcing the provisions of Ordinance 01-2023. The total of fees collected shall not exceeded or be less than four thousand five hundred and six dollars \$4,506.00 for any single permit or cost shared equally for up to 3 permits shall be collected by the District. These fees shall be non-refundable.
2. A \$500 clean-up fee is to be charged, which may be refunded in whole or in part if the sale location and public areas where "Safe and Sane" fireworks are used are free of used and spent fireworks and related materials by July 5, as determined by the General Manager.
3. The permittee shall furnish to the General Manager a policy of public liability and property damage insurance; with no deductible, with limits of bodily injury of not less than one million dollars (\$1,000,000) for one person or three million dollars (\$3,000,000) for each occurrence annually and with a limit of property damage liability of not less than one million dollars (\$1,000,000) for each occurrence as payment for damages to persons or property which may result from, or be caused by, any negligence on the part of the permittee or his or its agents, servants, employees, or subcontractors.
4. The District and its officers, directors, and employees shall be named as additional insured under such public liability policy. A certificate of insurance consistent with the above shall be presented prior to sale and shall provide that the insurer will not cancel or reduce the coverage without thirty (30) days prior written notice to the District.

FISCAL IMPACT:

Not collecting the proposed permit fees will result in a negative impact in the revenue budget line item 20-40300 in the amount of \$4,346.00.

A two thousand two hundred fifty-three dollar (\$2,253.00) non-refundable permit fee per permit based on 2 permits shall be due and payable upon submittal of the permit application, is to be charged to those organizations that desire to sell “Safe and Sane” fireworks, in order to cover the District’s reasonable costs in administering and enforcing the provisions of Ordinance 01-2023. The total of fees collected shall not exceeded or be less than four thousand five hundred and six dollars \$4,506.00 for any single permit or cost shared equally for up to 3 permits shall be collected by the District. These fees shall be non-refundable.

PREPARED BY: Scott Young

RESOLUTION NO. 2026-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT
ESTABLISHING FEES FOR THE SALE AND USE OF
“SAFE AND SANE” FIREWORKS IN SAN MIGUEL**

WHEREAS, the San Miguel Community Services District was initially formed and established on February 1, 2000; and

WHEREAS, the Board of Directors, adopted Ordinance 01-2023 establishing a “Safe and Sane” Fireworks Program and authorizing the sale and use of “Safe and Sane” fireworks in San Miguel, and

WHEREAS, it is necessary to establish a fee schedule for the sale of “Safe and Sane” fireworks in San Miguel.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. A two thousand two hundred fifty-three dollar (\$2,253.00) non-refundable permit fee per permit based on 2 permits shall be due and payable upon submittal of the permit application, is to be charged to those organizations that desire to sell “Safe and Sane” fireworks, in order to cover the District’s reasonable costs in administering and enforcing the provisions of Ordinance 01-2023. The total of fees collected shall not exceed or be less than four thousand five hundred and fifty-three dollars (\$4,506.00) for any single permit or cost shared equally for up to 3 permits which shall be collected by the District. These fees shall be non-refundable.
2. A \$500 clean-up fee is to be charged, which may be refunded in whole or in part if the sale location and public areas where “Safe and Sane” fireworks are used are free of used and spent fireworks and related materials by July 5, as determined by the General Manager.
3. The permittee shall furnish to the General Manager a policy of public liability and property damage insurance; with no deductible, with limits of bodily injury of not less than one million dollars (\$1,000,000) for one person or three million dollars (\$3,000,000) for each occurrence annually and with a limit of property damage liability of not less than one million dollars (\$1,000,000) for each occurrence as payment for damages to persons or property which may result from, or be caused by, any negligence on the part of the permittee or his or its agents, servants, employees, or subcontractors.
4. The District and its officers, directors, and employees shall be named as additional insured under such public liability policy. A certificate of insurance consistent with the above shall be presented prior to sale and shall provide that the insurer will not cancel or reduce the coverage without thirty (30) days prior written notice to the District.

Signature on next page

On the motion of Director _____ seconded by Director _____ and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

VACANCY: 1

The foregoing Resolution is hereby passed and adopted this _____ day of _____, 2026.

Kelly Dodds, General Manager

Ashley Sangster, President Board of Directors

ATTEST:

APPROVED AS TO FORM:

Tamara Parent, Board Clerk

Christina M. Pritchard, Deputy General Counsel

**Board of Directors
Staff Report**

April 23, 2026

AGENDA ITEM: 10.5

SUBJECT: Adoption of job descriptions for Fire Captain, Fire Engineer, and Firefighter for the San Miguel Community Services District Fire Department (**Approve by 3/5 Vote**) (Pg. 174-185)

SUGGESTED ACTION: Review and adopt job descriptions for Fire Captain, Fire Engineer, and Firefighter for the San Miguel Fire Department by approval of the attached resolution.

DISCUSSION:

The attached job descriptions are being brought forward for approval in the event that fulltime positions become available in the future via budgetary process or grant funding.

FISCAL IMPACT:

Minimal cost related to development and review of the provided job descriptions by staff and legal counsel.

PREPARED BY: Scott Young



DEPARTMENT: FIRE

TITLE: Fire Captain

REPORTS TO: Fire Chief

FLSA: Non-Exempt

CONFIDENTIAL: Yes

SUPERVISORY RESPONSIBILITIES

DIRECT: Engineers, Firefighters, cadets and volunteers.

INDIRECT: None

MINIMUM QUALIFICATION REQUIREMENTS:

Unless required by law, experience and education may be substituted for each other upon approval by the Fire Chief.

EDUCATION:

Completion of a Cal Fire PCF / Volunteer Firefighter Academy or equivalent, or completion of an accredited course earning a Firefighter II certificate issued by the Office of the State Fire Marshal. Must be trained as an Emergency Medical Responder, Professional Rescuer, CPR Certified and or Emergency Medical Technician. Completion of Driver Operator 1A, & 1B Certification or equivalent, and or possess a DMV Firefighter Endorsement or Commercial Driver's License.

EXPERIENCE:

Four years of suppression and emergency response experience as an Engineer / Operator PCF or one year as a fulltime Engineer.

LICENSES, CERTIFICATIONS, & CERTIFICATES:

Must possess a current valid Driver's license with the required endorsements.

Must pass a Department Physical Agility Performance Test.

DESIREABLE QUALIFICATIONS:

- Knowledge of the principles and practices of firefighting.
- Knowledge of departmental apparatus, tools, and equipment and their proper use.
- Must have ability to obtain a Company Officers Certification or equivalent within 12 months after commencement of employment.
- Must be able to perform in accordance with explicit instructions and procedures while balancing with initiative and independent judgement.

- Respond rapidly to alarms at varying times of the day or night.

CONTACT RESPONSIBILITY:

Internal: Must be proficient in daily operational functions including equipment maintenance, equipment operations, fire and EMS report writing, facilities maintenance, and team building skills.

External: Communicates with a diverse range of people in public during highly stressful conditions.

PHYSICAL REQUIREMENTS:

- Raise and traverse ladders weighing 75 pounds at varying heights.
- Move and advance a charged hose line weighing 180 pounds.
- Maintain control of flowing hose line for long periods and shut off a flowing line.
- Search for fire victims in various positions and ability to move them to safety over varying terrains for considerable distances.
- Operate a power saw in varying positions.
- Use of tools to remove walls and ceilings utilizing pushing and pulling motions for long periods of time.
- Use extrication equipment.

ENVIRONMENTAL CONDITIONS:

Withstand strenuous conditions such as smoke, fire, heat, low to no visibility, and cramped spaces. May also be exposed to extreme cold and/or wet conditions. Use of chemical extinguishers and other portable fire ground related equipment.

DETAILED DUTIES AND RESPONSIBILITIES:

Under the general direction of the Fire Chief, the Fire Captain will respond to reported fires to extinguish and prevent fire spread. Fire Captain will also respond to hazardous material incidents and medical emergencies including special rescue situations.

ESSENTIAL FUNCTIONS:

- 35% Responds to emergency calls including wild land and structural fires, administering basic life support, hazmat incidents and fire alarms and take action as required.
- 25% Conducts fire prevention and inspection duties; fire hydrant inspections; reporting systems testing. Participates in fire management control burns and follow approved pre-plan, after-action reporting and documentation requirements. Investigates fires to determine cause and make preventative measure recommendations.

- 25% Attend job related courses and drills related to emergency response techniques such as operating fire pumps, auxiliary fire equipment and performs hazardous tasks under emergency conditions and other departmental trainings as required.
- 15% Clean and wash station walls, floors and windows. Empty trash cans, clean bathrooms, wash, dry and maintain fire hose, wash clean and polish fire apparatus and keep their personal safety gear and equipment always in the state of readiness.

PERIPHERAL FUNCTIONS:

Preventative maintenance, inspections, and minor repairs on firefighting equipment. Install, maintain, and recharge fire extinguishers. Conduct fire drills. Participate in fire prevention activities in the community as needed.

The candidate must be able to satisfactorily perform the essential functions of this position with or without reasonable accommodations. Any request for accommodation should be directed to the Fire Chief.

(End of Description for Fire Captain)



DEPARTMENT: FIRE

TITLE: Fire Engineer

REPORTS TO: Fire Chief and Fire Captain

FLSA: Non-Exempt

CONFIDENTIAL: Yes

SUPERVISORY RESPONSIBILITIES

DIRECT: None

INDIRECT: In absence of Fire Chief or Fire Captain provides direction to firefighters cadets and volunteers.

MINIMUM QUALIFICATION REQUIREMENTS:

Unless required by law, experience and education may be substituted for each other upon approval by the Fire Chief.

EDUCATION:

Completion of a Cal Fire PCF / Volunteer Firefighter Academy or equivalent, or completion of an accredited course earning a Firefighter II certificate issued by the Office of the State Fire Marshal. Must be trained as an Emergency Medical Responder, Professional Rescuer, CPR Certified and / or Emergency Medical Technician. Completion of Driver Operator 1A, & 1B Certification or equivalent, and or possess a DMV Firefighter Endorsement or Commercial Drivers License.

EXPERIENCE:

Two years of suppression and emergency response experience as an Engineer / Operator PCF or one year as a fulltime Engineer.

LICENSES, CERTIFICATIONS, & CERTIFICATES:

Must possess a current valid Driver's license with the required endorsements.

Must pass a Department Physical Agility Performance Test.

DESIREABLE QUALIFICATIONS:

- Knowledge of the principles and practices of firefighting.
- Knowledge of departmental apparatus, tools, and equipment and their proper use.
- Must have ability to obtain a Company Officer Certification or equivalent within 24 months after commencement of employment.

- Must be able to perform in accordance with explicit instructions and procedures while balancing with initiative and independent judgement.
- Respond rapidly to alarms at varying times of the day.

CONTACT RESPONSIBILITY:

Internal: Must be proficient in daily operational functions including equipment maintenance, equipment operations, basic report writing, facilities maintenance, and team building skills.

External: Communicates with a diverse range of people in public during highly stressful conditions.

PHYSICAL REQUIREMENTS:

- Raise and traverse ladders weighing 75 pounds at varying heights.
- Move and advance a charged hose line weighing 180 pounds.
- Maintain control of flowing hose line for long periods and shut off a flowing line.
- Search for fire victims in various positions and ability to move them to safety over varying terrains for considerable distances.
- Operate a power saw in varying positions.
- Use of tools to remove walls and ceilings utilizing pushing and pulling motions for long periods of time.

ENVIRONMENTAL CONDITIONS:

Withstand strenuous conditions such as smoke, fire, heat, low to no visibility, and cramped spaces. May also be exposed to extreme cold and/or wet conditions. Use of chemical extinguishers and other portable fire ground related equipment.

DETAILED DUTIES AND RESPONSIBILITIES:

Under the general direction of the Fire Chief or Fire Captain, the Engineer will respond to reported fires to extinguish and prevent fire spread. Engineers will also respond to hazardous material incidents and medical emergencies including special rescue situations.

ESSENTIAL FUNCTIONS:

- 35% Responds to emergency calls including wild land and structural fires, administering basic life support, hazmat incidents and fire alarms and take action as required.
- 25% Conducts fire prevention and inspection duties; fire hydrant inspections; reporting systems testing. Participates in fire management control burns and follow approved pre-plan, after-action reporting and documentation requirements. Investigates fires to determine cause and make preventative measure recommendations.

- 25% Attend job related courses and drills related to emergency response techniques such as operating fire pumps, auxiliary fire equipment and performs hazardous tasks under emergency conditions and other departmental trainings as required.
- 15% Clean and wash station walls, floors and windows. Empty trash cans, clean bathrooms, wash, dry and maintain fire hose, wash clean and polish fire apparatus and keep their personal safety gear and equipment always in the state of readiness.

PERIPHERAL FUNCTIONS:

Preventative maintenance, inspections, and minor repairs on firefighting equipment. Install, maintain, and recharge fire extinguishers. Conduct fire drills. Participate in fire prevention activities in the community as needed.

The candidate must be able to satisfactorily perform the essential functions of this position with or without reasonable accommodation. Any request for accommodation should be directed to the Fire Chief.

(End of Description for Engineer)



DEPARTMENT: FIRE

TITLE: Firefighter

REPORTS TO: Fire Chief and Fire Captain

FLSA: Non-Exempt

CONFIDENTIAL: Yes

SUPERVISORY RESPONSIBILITIES

DIRECT: None

INDIRECT: May provide direction to cadets or volunteers in absence of Fire Captain, or Fire Engineer

MINIMUM QUALIFICATION REQUIREMENTS:

Unless required by law, experience and education may be substituted for each other upon approval by the Fire Chief.

EDUCATION:

Completion of a Cal Fire PCF / Volunteer Firefighter Academy or equivalent, or completion of an accredited course earning a Firefighter I certificate issued by the Office of the State Fire Marshal. Must be trained as an Emergency Medical Responder, Professional Rescuer, CPR Certified and / or Emergency Medical Technician.

EXPERIENCE:

One year of suppression and emergency response experience as a PCF or one year as a full-time Firefighter.

LICENSES, CERTIFICATIONS, & CERTIFICATES:

Must possess a current valid Driver's license.

Must pass a Department Physical Agility Performance Test.

DESIREABLE QUALIFICATIONS:

- Knowledge of the principles and practices of firefighting.
- Knowledge of departmental apparatus, tools, and equipment and their proper use.
- Must have ability to obtain Apparatus Driver Operator Certification or equivalent within 18 months after commencement of employment.
- Must be able to perform in accordance with explicit instructions and procedures while balancing with initiative and independent judgement.

- Respond rapidly to alarms at varying times of the day.

CONTACT RESPONSIBILITY:

Internal: Must be proficient in daily operational functions including equipment maintenance, basic report writing, facilities maintenance, and team building.

External: Communicates with a diverse range of people in public during highly stressful conditions.

PHYSICAL REQUIREMENTS:

- Raise and traverse ladders weighing 75 pounds at varying heights.
- Move and advance a charged hose line weighing 180 pounds.
- Maintain control of flowing hose line for long periods and shut off a flowing line.
- Search for fire victims in various positions and ability to move them to safety over varying terrains for considerable distances.
- Operate a power saw in varying positions.
- Use of tools to remove walls and ceilings utilizing pushing and pulling motions for long periods of time.

ENVIRONMENTAL CONDITIONS:

Withstand strenuous conditions such as smoke, fire, heat, low to no visibility, and cramped spaces. May also be exposed to extreme cold and/or wet conditions. Use of chemical extinguishers and other portable fire ground related equipment.

DETAILED DUTIES AND RESPONSIBILITIES:

Under the general direction of the Fire Chief, Fire Captain, or Fire Engineer the Firefighter will respond to reported fires to extinguish and prevent fire spread. Firefighters will also respond to hazardous material incidents and medical emergencies including special rescue situations.

ESSENTIAL FUNCTIONS:

- 35% Responds to emergency calls including wild land and structural fires, administering basic life support, hazmat incidents and fire alarms and take action as required.
- 25% Conducts fire prevention and inspection duties; fire hydrant inspections; reporting systems testing. Participate in fire management control burns and follow approved pre-plan, after-action reporting and documentation requirements. Participate in fire investigations to determine cause and make preventative measure recommendations.
- 25% Attend job related courses and drills related to emergency response techniques such as operating fire pumps, auxiliary fire equipment and performs hazardous tasks under emergency conditions and other departmental trainings as required.

15% Clean and wash station walls, floors and windows. Empty trash cans, clean bathrooms, wash, dry and maintain fire hose, wash clean and polish fire apparatus and keep their personal safety gear and equipment always in the state of readiness.

PERIPHERAL FUNCTIONS:

Preventative maintenance, inspections, and minor repairs on firefighting equipment. Install, and maintain, fire extinguishers. Participate in fire prevention activities in the community as needed.

The candidate must be able to satisfactorily perform the essential functions of this position with or without reasonable accommodation. Any request for accommodation should be directed to the Fire Chief.

(End of Description for Firefighter)

RESOLUTION NO. 2026-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT APPROVING JOB
DESCRIPTIONS FOR THE POSITIONS OF FIRE CAPTAIN, FIRE ENGINEER, AND
FIREFIGHTER**

WHEREAS, the San Miguel Community Services District (“District”) provides essential fire protection and emergency response services to the San Miguel community; and

WHEREAS, the District has identified a need to ensure organizational readiness to recruit and appoint qualified personnel in key fire service positions, including Fire Captain, Fire Engineer, and Firefighter; and

WHEREAS, the District did not previously maintain formal job descriptions for these unrepresented positions, which may impede timely recruitment, classification, and onboarding of personnel when needed; and

WHEREAS, the availability of funding for full-time fire service positions—including, but not limited to grants, intergovernmental funding, and other external revenue sources—may arise on limited and time-sensitive bases requiring the District to act promptly to secure and utilize such finding; and

WHEREAS, the absence of adopted and current job descriptions may delay or hinder the District’s ability to apply for funding, meet eligibility requirements, or expeditiously fill authorized positions upon the receipt of funding; and

WHEREAS, maintaining up-to-date, legally compliant, and operationally accurate job descriptions is a necessary component of workforce planning, risk management, and the efficient delivery of fire protection and emergency services; and

WHEREAS, the attached job descriptions have been developed in alignment with industry standards and reviewed for compliance with applicable laws and regulations; and

WHEREAS, adoption of these job descriptions will position the District to respond efficiently to future funding opportunities and staffing needs without unnecessary administrative delay; and

NOW THEREFORE, BE IT RESOLVED, the Board of Directors of the San Miguel Community Services District does, hereby, approve the job descriptions, attached hereto as **Exhibit A**.

Signatures on next page

On the motion of Director _____, seconded by Director _____ and _____ on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**
- VACANCY: 1**

the foregoing Resolution is hereby passed and adopted this ____ day of _____, 2026.

Scott Young, Fire Chief

Ashley Sangster, Board President

ATTEST:

APPROVED AS TO FORM:

Tamara Parent, Board Clerk

Christina M. Pritchard, Deputy General Counsel