



Agenda

San Miguel Community Services District

BOARD OF DIRECTORS

John Green, President
Anthony Kalvans, Director

Joseph Parent, Vice President
Gib Buckman, Director

Ashley Sangster, Director

THURSDAY, FEBRUARY 22, 2018 6:00 P.M. closed session 7:00 P.M. opened session BOARD OF DIRECTORS SPECIAL MEETING AGENDA

**SMCSD Boardroom
1150 Mission St.
San Miguel, CA 93451**

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. Call to Order: 6:00 PM**
- II. Pledge of Allegiance:**
- III. Roll Call:**
- IV. Approval of Special Meeting Agenda**
- V. ADJOURN TO CLOSED SESSION: Time:_____**

A. CLOSED SESSION AGENDA:

- 1. CONFERENCE WITH DISTRICT GENERAL COUNSEL – Existing Litigation** Pursuant to Government Code Section 54956.9 (d)(1) Case: *Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039* and Case: *Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212*
- 2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Pursuant to Government Code Section 54956.8
Properties: 021-051-017 and 021-051-016.
Agency negotiator: (Blaine T. Reely, PhD,PE/Monsoon Consultants, SMCSO Interim General Manager Rob Roberson, and Director of Utilities Kelly Dodds)
Property Negotiator: San Miguel Ranch, LLC.
Under negotiation: Purchase price & terms of payment.
- 3. PUBLIC EMPLOYEE APPOINTMENT**
Pursuant to Government Code section 54957(b)(1)
Title: General Manager
- 4. CONFERENCE WITH DISTRICT GENERAL COUNSEL-ANTICIPATED LITIGATION**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 : (1 case)
- 5. LIABILITY CLAIMS**
Pursuant to Government Code Section 54957
Worker’s Compensation Claims- One Case: Claimant: Phil Brown Claim Number: SDWA-555814
- 6. CONFERENCE WITH LABOR NEGOTIATORS** (Pursuant to Government Code Section 54954.5(f) and Government Code Section 54957.6)
District Representatives: District General Counsel, Director Kalvans, and Director Green.
Unrepresented Bargaining Units: Non-Management Non-Confidential Unit and Non-Management Confidential Unit

- VI. Call to Order for Regular Board Meeting/Report out of Closed Session 7:00 PM**
 - 1. Report out of closed session by District General Counsel

VII. Public Comment and Communications:

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a “Request to Speak” form and place in basket provided.

VIII. Special Presentations/Public Hearings/Other: None

IX. Staff & Committee Reports – Receive & File:

Non-District Reports:

- | | | |
|----|---|-----------|
| 1. | San Luis Obispo County Sheriff (Commander K.Scott) | No Report |
| 2. | San Luis Obispo County Board of Supervisors | No Report |
| 3. | San Luis Obispo County Planning and/or Public Works | No Report |
| 4. | San Miguel Area Advisory Council | No Report |
| 5. | Camp Roberts—Army National Guard (LTC Kevin Bender) | No Report |

District Staff & Committee Reports:

- | | | | |
|-----|--------------------------|------------------|-----------------|
| 6. | Interim General Manager | (Mr. Roberson) | Verbal |
| 7. | District General Counsel | (Mr. White) | Verbal |
| 8. | District Engineer | (Dr. Reely) | Report Attached |
| 9. | Director of Utilities | (Mr Dodds) | Report Attached |
| 10. | Fire Chief | (Chief Roberson) | Report Attached |

X. CONSENT CALENDAR:

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

1. Review and Approve Board Meeting Minutes
 - a) 1-18-18 Special Meeting Minutes
 - b) 1-25-18 Regular Meeting Minutes

2. Accept plans prepared by Monsoon Consulting for water line replacement on 10th street, 11th street, and Mission Street. Authorize staff to identify and secure funding, as well as release plans for bidding once funding is identified. (plans available for review at District office)

XI. BOARD ACTION ITEMS:

1. Review, Discuss, Receive and File the Enumeration of Financial Report for **January 2018**
 - a) Claims Detail Report 1-2018
 - b) Statement of Revenue Budget vs Actuals 1-2018
 - c) Statement of Expenditures Budget vs Actual 1-2018
 - d) Cash Report for Payrolls 1-2018

Public Comments: (Hear public comments prior to Board Action)

M _____ S _____ V _____

2. Review and consideration of **Resolution 2018-11** establishing the dates to sell “Safe and Sane” fireworks, and the application period for the 2018 calendar year.

RECOMMENDATION: Discuss and approve **Resolution No 2018-11** for the 2018 fireworks sales period.

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

3. Discussion and consideration adopting **Resolution No 2018-10** establishing the calendar year 2018 fireworks fees.

RECOMMENDATION: Discuss and approve **Resolution No 2018-10** for the 2018 fireworks fees.

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

4. Review and approve **Resolution 2018-12** authorizing the Fire Chief to purchase a high-pressure pump system from Micro Droplet Systems for Engine 8668 at a cost not to exceed \$9,950.00 and authorize a budget adjustment from Fire Capital Reserve to 20-460 Fire Equipment in the same amount

RECOMMENDATION: Approve **Resolution 2018-12** authorizing the Fire Chief to purchase a high-pressure pump system from Micro Droplet Systems for Engine 8668 at a cost not to exceed \$9,950.00 and authorize a budget adjustment from Fire Capital Reserve to 20-460 Fire Equipment in the same amount.

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

5. Review and approve **Resolution 2018-04** amending Interim General Manager Temporary Employment Agreement between the San Miguel Community Service District and Robert Roberson.

RECOMMENDATION: Discuss and approve **Resolution No 2018-04 (Helane from CW)**

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

6. Review and Discuss rate study summary material as provided by Bartle Wells by the Director of Utilities and District Engineer

RECOMMENDATION: Review rate study summary material with Director of Utilities and District Engineer and provide feedback.

Public Comments: (Hear public comments prior to Board Action)

XII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT TO NEXT REGULAR MEETING OF 3-22-2018 Time: _____

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on February 16, 2018

Date: February 16, 2018

Tamara Parent Approved 2/15/2018

Tamara Parent, Board Clerk/ Accounts Manager

Rob Roberson Approved 2/15/2018

Rob Roberson, Fire Chief/Interim General Manager

John Green Approved 2/8/2018

Approved by: President Green