



## BOARD OF DIRECTORS

Raynette Gregory, President                      Anthony Kalvans, Vice-President  
Ward Roney, Director                              Hector Palafox, Director                      Vacancy, Director

## REGULAR MEETING AGENDA

### Open Session 7:00 - then convene to Closed Session

601 12th Street San Miguel, CA Date: 10-27-2022

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

**Public Comment:** Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, may do so at [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org). All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

**Meeting Schedule:** Regular Board of Director meetings are held on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Regular Meeting Agenda**
4. **Call to Order for Regular Board Meeting/Pledge of Allegiance**

5. **Public Comment and Communications for items not on the agenda** *Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are **limited to three minutes**. Please sign in with name and address at podium.*

6. **Special Presentations/Public Hearings/Other**

1. Presentation from Bartle Wells and Associates (BWA) regarding the current rate study process.

Receive presentation and ask questions regarding the rate study process.

7. **Non- District Reports:**

1. San Luis Obispo County Organizations

Verbal/Report

2. Camp Roberts—Army National Guard

Verbal

3. Community Service Organizations

Verbal

8. **Staff & Committee Reports - Receive & File** District Staff & Committee Reports

1. General Manager

Receive Verbal report

2. District Counsel

Receive Verbal report

3. District Utilities

Receive and File

4. Fire Chief

Receive and File

9. **Consent Calendar** *The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.*

1. Department of Forestry & Fire Protection Federal Excess Personal Property (FEPP) Cooperative Agreement Number 993403

Approve Resolution 2022-57 approving the San Miguel Fire Department entering into California Department of Forestry and Fire Protection, Federal Excess Property (FEPP)

Cooperative Agreement Number 993403.

2. 8-25-2022 Draft Regular Board Meeting Minutes

Receive and File

## 10. Board Action Items

1. Fire Chief Employment Agreement by RESOLUTION 2022-54 between the San Miguel Community Services District and Scott Young

Appoint Scott Young as the District Fire Chief and Approve the Fire Chief Employment Agreement between the San Miguel Community Services District and Scott Young

2. Financial Reports - September 2022

Review, Discuss and Receive the Enumeration of Financial Reports for September 2022. The Financial Reports are for review and information. After the Audit a final Financial Report will be presented.

3. Water and Wastewater Masterplan CIP update

Review and approve RESOLUTION 2022-58 authorizing the General Manger to contract with Water Systems Consulting (WSC) to update the Water and Wastewater Capital Improvement Plan Projects and costs in the master plan at a cost not to exceed \$12,280 as well as approving the corresponding budget adjustments.

4. Addition of fire safety category with CalPERS for fire department personnel.

Review and approve Resolution of Intention 2022-55 to approve a amendment to contract between CalPERS and SMCS D.

5. San Miguel Community Services District 2022 Strategic Plan

Review and adopt the 2022 Strategic plan by RESOLUTION 2022-56

6. Discussion on the Board Handbook.

Discuss Board Handbook changes and provide any additional changes or language to staff for inclusion in the handbook revision

11. **Board Comment** *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*

12. **Adjourn to Closed Session/Closed Session Agenda** *Public comment for items on closed session agenda.*

- 1.

## CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representative: Kelly Dodds, General Manager / Douglas L. White, General Counsel

Represented Employee union: San Miguel Employee Association (SMEA)

Discussion

**2. CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representative: Douglas L. White, General Counsel

Unrepresented Employee: General Manager

Discussion

**3. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:1

Discussion

**13. Report out of Closed Session**

**14. Adjournment to Next Regular Meeting** Next meeting November 17th 2022

ATTEST:

STATE OF CALIFORNIA )  
COUNTY OF SAN LUIS OBISPO ) SS.  
COMMUNITY OF SAN MIGUEL )

**I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office.**

**Date:**

Raynette Gregory, SMCS D Board President 2022  
Kelly Dodds, SMCS D General Manager  
Tamara Parent, SMCS D Board Clerk