



Agenda -

San Miguel Community Services District

BOARD OF DIRECTORS

John Green, President
Anthony Kalvans, Director

Ashley Sangster, Vice President
Hector Palafox, Director
Joseph Parent, Director

THURSDAY, May 2, 2019 6:00 P.M. Closed Session 6:30 P.M. Opened Session BOARD OF DIRECTORS SPECIAL MEETING AGENDA

**SMCSD Boardroom
1150 Mission St.
San Miguel, CA 93451**

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

I. Call to Order: 6:00 PM

II. Pledge of Allegiance: _____

III. Roll Call: *Green*___ *Parent*___ *Palafox*___ *Kalvans*___ *Sangster*___

IV. Approval of Regular Meeting Agenda:

M_____ **S**_____ **V**_____

V. ADJOURN TO CLOSED SESSION: (Public Comment for items on closed session agenda)

A. CLOSED SESSION AGENDA:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Pursuant to Government Code section 54957(b)(1))

Title: General Manager

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Pursuant to Government Code §54957)

Title: Fire Chief

3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Pursuant to Government Code §54957)

Title: Assistant Fire Chief

VI. Call to Order for Regular Board Meeting/Report out of Closed Session: None

VII. Public Comment and Communications for items not on the Agenda: None

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VIII. Special Presentations/Public Hearings/Other: None

IX. Staff & Committee Reports – Receive & File: None

X. CONSENT CALENDAR:

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

XI. BOARD ACTION ITEMS:

- 1. Review, Discuss, Receive and File the Enumeration of Financial Report for March 2019 (Freeman)**
 - A. Claims Detail Report 3-2019
 - B. Statement of Revenue Budget vs Actuals 3-2019
 - C. Rev Budget vs Actual Summary 3-2019
 - D. Statement of Expenditures Budget vs Actual 3-2019
 - E. Cash Report 3-2019

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

- 2. Receive and discuss presentation on current financial status of the San Miguel Community Services District.**

Recommendation: Provide comments to Staff after reviewing financial presentation.

Public Comments: (Hear public comments prior to Board Action)

- 3. Receive and discuss presentation on proposed Fiscal Year 2019-2020 Operation and Maintenance Budget for San Miguel Community Services District.**

Recommendation: Provide comments to Staff after reviewing proposed budget presentation.

Public Comments: (Hear public comments prior to Board Action)

- 4. Adopt a Resolution approving an employment agreement of the Assistant Fire Chief/Fire Prevention Officer Scott Young and authorizing the General Manager to execute and enter into the agreement on behalf of the District and approve a FY2018-19 Budget Adjustment.**

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

- 5. Adopt a Resolution 2019-20 approving an employment agreement of the General Manager/Fire Chief Robert Roberson and authorizing the Board President to execute and enter into the agreement on behalf of the District and approve a FY2018-19 Budget Adjustment.**

Public Comments: (Hear public comments prior to Board Action)

M _____ S _____ V _____

XII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT TO NEXT REGULAR MEETING OF 05-23-2019

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on April 29, 2019