



# San Miguel Community Services District

## BOARD OF DIRECTORS

Ashley Sangster, President                      Anthony Kalvans, Vic-President  
Ward Roney, Director                      Hector Palafox, Director                      Raynette Gregory, Director

**THURSDAY, March 4th, 2021**

**6:30 P.M. Opened Session**

### **\*3<sup>rd</sup> STRATEGIC PLANNING INFORMAL WORK SESSION\* BOARD OF DIRECTORS SPECIAL MEETING AGENDA**

#### **IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:**

Based on the mandates by the Governor in Executive Order 33-20 and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the Corona Virus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not opened to the public at this time, please call 805-467-3388
- The Meeting will be conducted with social distancing observed.
- All members of the public seeking to observe and comment to the local legislative body may do so in person or telephonically/email in the manner described below.

#### **HOW TO SUBMIT PUBLIC COMMENT IF NOT ATTENDING MEETING:**

**Written / Read Aloud:** Please email your comments to [tamara.parent@sanmiguelcsd.org](mailto:tamara.parent@sanmiguelcsd.org) (Board Clerk), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (keep to three minutes) prominently write "Read Aloud at Meeting" at the top of your email. All comments received before 4:00 PM the day of the meeting will be included as agenda supplement on the District's website under relevant meeting date and will be provided to the Board of Directors.

**Voice Mail:** Leave a message on the District phone line at 805-467-3388 after 4:30pm before 4:30pm District Staff will take down message. Voice "Public Comment" at beginning of message and include agenda item number and title. All comments received before 4:00 PM the day of the meeting will be included as agenda supplement on the District's website under relevant meeting date and will be provided to the Board of Directors.

#### **PUBLIC RECORD**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time, they are distributed to all of the members of the Board. The documents may also be obtained by calling the District Board Clerk.

Please see: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**I. Call to Order: 6:30 PM**

**II. Pledge of Allegiance:** \_\_\_\_\_

**III. Roll Call:** *Sangster* \_\_\_ *Kalvans* \_\_\_ *Palafox* \_\_\_ *Gregory* \_\_\_ *Roney* \_\_\_

**IV. Approval of Special Meeting Agenda:**

**M** \_\_\_\_\_ **S** \_\_\_\_\_ **V** \_\_\_\_\_

**V. ADJOURN TO CLOSED SESSION:** None

**VI. Call to Order for Regular Board Meeting/Report out of Closed Session:** None

**VII. Public Comment and Communications for items not on the Agenda:** None

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

**VIII. Special Presentations/Public Hearings/Other:** None

**IX. Staff & Committee Reports – Receive & File:** None

**X. CONSENT CALENDAR:** None

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

**XI. BOARD WORK SESSION ITEMS:**

**For items 1-6 below the Board should discuss each goal as it relates to the following.**

- What is the project? (Description)
- What is the intended benefit to the community?
  - (How is this project going to improve the Community)
- What is the proposed funding mechanism?
  - (Rate revenue, Property Tax, Franchise fees, grant, new tax or fee?)
- What are the major hurdles to implementation?

**1. Review and Discuss Board Member Goal- SIGNAGE - WAYFINDING SIGNS PROGRAM**

**Recommendation:** Discuss goal and provide direction to staff.

**Public Comments:** (Hear public comments prior to Board Direction)

**2. Review and Discuss Board Member Goal- *SOLID WASTE – PLAN AND PROMOTE- CLEANUP COMMITTEE***

**Recommendation:** Discuss goal and provide direction to staff.

**Public Comments:** (Hear public comments prior to Board Direction)

**3. Review and Discuss Board Member Goal- *COMMUNITY WIRELESS INTERNET (WIFI)***

**Recommendation:** Discuss goal and provide direction to staff.

**Public Comments:** (Hear public comments prior to Board Direction)

**4. Review and Discuss Board Member Goal- *DOWNTOWN CURB AND GUTTER***

**Recommendation:** Discuss goal and provide direction to staff.

**Public Comments:** (Hear public comments prior to Board Direction)

**5. Review and Discuss Board Member Goal- *SHERIFF SUBSTATION***

**Recommendation:** Discuss goal and provide direction to staff.

**Public Comments:** (Hear public comments prior to Board Direction)

**6. Review and Discuss Board Member Goal- *WEBSITE- TO PROMOTE SAN MIGUEL***

**Recommendation:** Discuss goal and provide direction to staff.

**Public Comments:** (Hear public comments prior to Board Direction)

**7. Discuss Strategic Plan for the San Miguel Fire Department (Chief Roberson)**

**Recommendation:** Provide direction to staff.

**Public Comments:** (Hear public comments prior to Board Action)

**XII. BOARD COMMENT:**

This section is intended as an opportunity for Board members to make brief announcements, request information from staff request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

**XIII. ADJOURNMENT TO NEXT MEETING**

ATTEST:

STATE OF CALIFORNIA            )  
COUNTY OF SAN LUIS OBISPO   ) ss.  
COMMUNITY OF SAN MIGUEL    )

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office on 02-26-2021

Ashley Sangster, President of the Board of Directors, SMCS D

Rob Roberson, Interim General Manager/Fire Chief

Tamara Parent Board Clerk/ Accounts Manager