



# Agenda

## San Miguel Community Services District

### BOARD OF DIRECTORS

John Green, President  
Anthony Kalvans, Director

Gib Buckman, Director

Joseph Parent, Vice President  
Ashley Sangster, Director

**THURSDAY, JUNE 28, 2018**

**6:15 P.M. closed session 7:00 P.M. opened session**

### **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**SMCSD Boardroom  
1150 Mission St.  
San Miguel, CA 93451**

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

**Public Comment:** Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

**Meeting Schedule:** Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. **Call to Order:** **6:15 PM**
- II. **Pledge of Allegiance:**
- III. **Roll Call:** *Green*\_\_\_ *Parent*\_\_\_ *Buckman*\_\_\_ *Kalvans*\_\_\_ *Sangster*\_\_\_
- IV. **Approval of Special Meeting Agenda:**

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

- V. **ADJOURN TO CLOSED SESSION: Time:**\_\_\_\_\_

**A. CLOSED SESSION AGENDA:**

- 1. **CONFERENCE WITH DISTRICT GENERAL COUNSEL – Existing Litigation** Pursuant to Government Code Section 54956.9 (d)(1) Case: *Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039* and Case: *Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212*
- 2. **CONFERENCE WITH LABOR NEGOTIATORS** (Pursuant to Government Code Section 54954.5(f) and Government Code Section 54957.6)  
District Representatives: District General Counsel, Director Kalvans, and Director Green.  
Unrepresented Bargaining Units: Non-Management Non-Confidential Unit and Non-Management Confidential Unit
- 3. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Pursuant to Government Code §54957)  
Title: Bookkeeper
- 4. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Pursuant to Government Code §54957)  
Title: Fire Chief
- 5. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Pursuant to Government Code §54957)  
Title: Assistant Fire Chief

- VI. **Call to Order for Regular Board Meeting/Report out of Closed Session 7:00 PM**  
**Time:**\_\_\_\_\_

- 1. Report out of closed session by District General Counsel

**VII. Public Comment and Communications for items not on the Agenda:**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

**VIII. Special Presentations/Public Hearings/Other:**

**1. CONTINUATION PUBLIC HEARING: ADOPTION OF WATER AND SEWER RATES: *Public Hearing closed on 5-24-2018 - Discussion being continued from May 24<sup>th</sup>, 2018 and May 31<sup>st</sup>, 2018; Board Meeting.***

Pursuant to Article XIII (D) of the California Constitution that San Miguel Community Services District is holding a public hearing as part of the District’s Board meeting to consider increasing its rates for water and wastewater services.

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**2. PUBLIC HEARING: Consider Adoption of Resolution No. 2018-15 Adopting the FY 2018-19 Operations and Maintenance Budget.**

**Recommendation:** Review and Discuss Approving Resolution 2018-15 Adopting the 2018-19 FY Budget.

**Public Comments:** (Hear public comments prior to Board Action)

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**3. PUBLIC HEARING: Consider approving Resolution No 2018-20 confirming the 2018 Weed Abatement Cost Report and Authorizing Collection of the charges on the County Tax Rolls.**

**Recommendation:** That the Board of Directors approve the Cost Report for the 2018 Weed Abatement Program (Exhibit “A” to **Resolution 2018-20**)

**Public Comments:** (Hear public comments prior to Board Action)

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**IX. Staff & Committee Reports – Receive & File:**

**Non-District Reports:**

- |    |   |           |
|----|---|-----------|
| 1. | San Luis Obispo County Sheriff (Commander K.Scott)  | No Report |
| 2. | San Luis Obispo County Board of Supervisors         | No Report |
| 3. | San Luis Obispo County Planning and/or Public Works | No Report |
| 4. | San Miguel Area Advisory Council                    | No Report |
| 5. | Camp Roberts—Army National Guard (LTC Kevin Bender) | No Report |

**District Staff & Committee Reports:**

- |     |                          |                  |                 |
|-----|--------------------------|------------------|-----------------|
| 6.  | Interim General Manager  | (Mr. Roberson)   | Verbal          |
| 7.  | District General Counsel | (Mr. White)      | Verbal          |
| 8.  | District Engineer        | (Dr. Reely)      | Report Attached |
| 9.  | Director of Utilities    | (Mr. Dodds)      | Report Attached |
| 10. | Fire Chief               | (Chief Roberson) | Report Attached |

**X. CONSENT CALENDAR:**

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

- 1. Review and Approve Board Meeting Minutes
  - a) 5-24-2018 Regular Board Meeting
  - b) 5-31-2018 Special Board Meeting

**XI. BOARD ACTION ITEMS:**

- 1. **Review, Discuss, Receive and File the Enumeration of Financial Report for May 2018**
  - a) Claims Detail Report 5-2018
  - b) Statement of Revenue Budget vs Actuals 5-2018
  - c) Statement of Expenditures Budget vs Actual 5-2018
  - d) Cash Report for Payrolls 5-2018

**Public Comments:** (Hear public comments prior to Board Action)

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- 2. **Review and adopt RESOLUTION 2018-22 the 2018 Sewer System Management Plan audit and update as prepared by Monsoon Consulting (Dodds)**

**Recommendation:** Review and adopt resolution 2018-22 the 2018 SSMP audit and update

**Public Comments:** (Hear public comments)

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- 3. **Review and Discuss District projects and accomplishments throughout the 2017-18 fiscal year**

**Recommendation:** Review and discuss District projects and accomplishments throughout the 2017-18 fiscal year

**Public Comments:** (Hear public comments)

- 4. **Consideration of RESOLUTION 2018-21 requesting consolidation of the San Miguel Community Services District's Biennial Election with County's November 6, 2018 Consolidated General Election.**

**Public Comments:** (Hear public comments prior to Board Action)

**Recommendation:** Review and adopt resolution 2018-21 consolidation of the San Miguel CSD Biennial Election with SLO County.

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**XII. BOARD COMMENT:**

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

**XIII. ADJOURNMENT TO NEXT REGULAR MEETING OF 7-26-2018**

ATTEST:

STATE OF CALIFORNIA            )  
COUNTY OF SAN LUIS OBISPO   ) ss.  
COMMUNITY OF SAN MIGUEL    )

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office on June 22, 2018

Date: June 22, 2018

*Tamara Parent*    Approved -----  
Tamara Parent, Board Clerk/ Accounts Manager

*Rob Roberson*    Approved 6-14-2018 (signature on file)  
-----  
Rob Roberson, Fire Chief/Interim General Manager

*John Green*  
----- Approved \_\_\_\_\_  
Approved by: President Green