



Agenda

San Miguel Community Services District

BOARD OF DIRECTORS

Anthony Kalvans, Director
John Green, Director

Gib Buckman, Director

Larry Reuck, Vice President
Joseph Parent, Director

THURSDAY, NOVEMBER 16, 2017

6:00 P.M.

BOARD OF DIRECTORS SPECIAL MEETING AGENDA

**SMCSD Boardroom
1150 Mission St.
San Miguel, CA 93451**

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. Call to Order: 6:00 PM**
- II. Pledge of Allegiance:**
- III. Roll Call:**
- IV. Adoption Regular Meeting Agenda**
- V. Public Comment and Communications (for items not on the agenda):**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VI. ADJOURN TO CLOSED SESSION: Time: _____

A. CLOSED SESSION AGENDA:

- 1. CONFERENCE WITH DISTRICT GENERAL COUNSEL-ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph (2) subdivision (d) of Section 54956.9: (1 case)
- 2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Pursuant to Government Code Section 54956.8
Properties: 021-051-017 and 021-051-016.
Agency negotiator: (Blaine T. Reely, PhD, PE/Monsoon Consultants, SMCS D Interim General Manager Rob Roberson, and Director of Utilities Kelly Dodds)
Property Negotiator: San Miguel Ranch, LLC.
Under negotiation: Purchase price & terms of payment.
- 3. CONFERENCE WITH LABOR NEGOTIATORS** (Pursuant to Government Code Section 54954.5(f) and Government Code Section 54957.6)
District Representatives: District General Counsel, Director Kalvans, and Director Green.
Unrepresented Bargaining Units: Non-Management Non-Confidential Unit and Non-Management Confidential Unit.
- 4. RECONVENE TO OPEN SESSION: Time: _____**
- 5. REPORT OUT OF CLOSED SESSION**
 - 1. Report out of Closed Session by District General Counsel**

VII. Call to Order for Regular Board Meeting (estimated to be 7:00 pm) Time: _____

VIII. Public Comment and Communications:

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

IX. Staff & Committee Reports – Receive & File:

Non-District Reports:

- | | | |
|----|---|-------------------|
| 1. | San Luis Obispo County Sheriff | No Report |
| 2. | San Luis Obispo County Board of Supervisors | No Report |
| 3. | San Luis Obispo County Planning and/or Public Works | No Report |
| 4. | San Miguel Area Advisory Council | 10/3/2017 Minutes |
| 5. | Camp Roberts—Army National Guard (LTC Kevin Bender) | No Report |

District Staff & Committee Reports:

- | | | | |
|-----|--------------------------|------------------|-----------------|
| 6. | Interim General Manager | (Mr. Roberson) | Verbal |
| 7. | District General Counsel | (Mr. White) | Verbal |
| 8. | District Engineer | (Dr. Reely) | Report Attached |
| 9. | Director of Utilities | (Mr Dodds) | Verbal |
| 10. | Fire Chief | (Chief Roberson) | Report Attached |

X. CONSENT ITEMS:

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

1. Review and Approve Board Meeting Minutes
 - a) Draft meeting minutes for Aug 9, 2017
 - b) Draft meeting minutes for Aug 31,2017
 - c) Draft meeting minutes for Sept. 22, 2017

2. Gratitude letter of acceptance TNT Rescue Extrication equipment to San Miguel Fire Department as a donation from Micro Droplet Systems Inc.

M_____ S_____ V/V_____

XI. BOARD ACTION ITEMS:

1. **Review, Discuss, Receive and File the Enumeration of Financial Report for October 2017**
 - a) Claims Detail Report 10-2017
 - b) Statement of Revenue Budget vs Actuals 10-2017
 - c) Statement of Expenditures Budget vs Actual 10-2017
 - d) Cash Report for Payrolls from 10-1-2017 to 10-31-2017

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V/V_____

2. **Review and Approve RESOLUTION 2017-48 adopting the 2017 Water & Wastewater Masterplan as prepared by Monsoon Consulting.**

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

- 3. **Review and Discuss Public Surplus list, declaring items on the list as surplus and authorizing staff to dispose of them in accordance with the District’s Surplus equipment policy.**

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

XII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT

Time: _____

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on November 9, 2017

Date: November 9, 2017

Tamara Parent, Board Clerk/ Accounts Manager

Rob Roberson Interim General Manager

Next Scheduled Regular Board Meeting is December 14, 2017